



EYNSHAM PARISH COUNCIL

Traffic Advisory Sub-Committee Meeting
in the Bartholomew Room at 6.30pm
on Tuesday 16 July 2019

MINUTES

Present: Eynsham Parish Council - Cllr Nick Relph (Committee Chairman), Cllr Katherine Crowe, Cllr Patricia Crowley and Cllr Gordon Beach.

Eynsham Retail Group – Robin Saunders.

Oxfordshire County Council (OCC) - Mike Wasley, Area Operations.

Stagecoach Oxfordshire – Trevor Bayliss

In attendance: Katherine Doughty, Clerk to the Council and one member of the public.

19/TAS22 To receive apologies for absence – Cllr Peter Emery.

19/TAS23 To receive Declarations of Interest in agenda items – None.

19/TAS24 To note that the minutes (and recommendations) of the meeting of 22 January 2019 and 4 June 2019 are to be considered by the Traffic Advisory Committee on 16 July 2019 – The Clerk reviewed the recommendations with the Sub-Committee.

19/TAS25 Public Participation – None.

19/TAS26 To receive correspondence – A letter had been received via the butchers, from a resident of Cassington who requested improved parking in Eynsham. They felt that Eynsham's main streets are becoming linear park and rides and they are therefore often driving to Kidlington or Witney to shop instead. On-street parking should have a waiting limit to help free up spaces.

19/TAS27 To review the 20mph project and agree actions – Cllr Crowley reported on the Gateways Project. It has become clear that as the project has progressed, a strategic review of current and future transport infrastructure, movement and connectivity needs to be undertaken. It was agreed to send a letter of request to Jaquie Cox, Integrated Transport Strategies, Oxfordshire County Council. It was noted that Eynsham Medical Centre is undertaking a patients transport survey – Clerk is to request a copy of the findings. (Trevor Bayliss arrived).

It was agreed that on approval of the previous recommendations by Full Council, the Clerk will forward a definitive brief to Mike Wasley, OCC (to include details of the gateway locations and request he undertake a design and cost estimate) so that gateway design options can be drafted. It was understood that the design fee will be 15% of final construction costs. The project would be considered successful if traffic speeds reduce to <25mph. Physical calming features may need to be considered in order to reduce speeds further.

19/TAS28 To receive an update on the proposed on-street loading/parking bays project and agree actions - Eynsham Retail Group recommend limiting the scheme to 9.00am-5.00pm working hours, Monday-Friday. Members felt in order to promote the use of local businesses, the scheme should include Saturdays as well, being one of the main shopping days of the week. Mike Wasley felt that the scheme is acceptable as long as it doesn't decrease the traffic flow or cause obstructions. The Clerk reported that West Oxfordshire District Council (WODC) advise they have no problem with the scheme as such, however they advise enforcement is a limited resource. It was felt that a lack of enforcement is not a valid reason not to implement the parking scheme. It is intended that Eynsham Retail Group will put polite notices on vehicles in parking bays that exceed the waiting time.

In order to obtain a grant from OCC of up to £3000 towards the cost of a Traffic Regulation Order (total cost £5-6000), the sub-committee needs to move quickly. The Clerk is to pursue District Councillor Ed James to obtain a grant of up to £3000 for confirmation by 4 September.

It was **RECOMMENDED** that the Parish Council pay any shortfall of funds due in order for its financial commitment to be minimised as much as possible as no funds for the project are included in the budget for the current financial year.

19/TAS29 Date of next meeting – 24 September 2019 at 6.30pm. Councillors and residents are to refer to the published meeting agendas for confirmed times. The meeting closed at 7.30pm.