



# EYNSHAM PARISH COUNCIL

Traffic Advisory Sub-Committee Meeting  
in the Bartholomew Room at 6.30pm  
on Tuesday 30 October 2018

## MINUTES

**Present:** Eynsham Parish Council - Cllr Nick Relph (Committee Chairman), Cllr Patricia Crowley and Cllr Peter Emery.

Oxfordshire County Council (OCC) – Mike Wasley, Area Operations.

Stagecoach – Trevor Bayliss.

In attendance: Katherine Doughty, Clerk to the Council. No members of the public were present.

**18/TAS18 To receive apologies for absence** – Cllr Gordon Beach, Sandy Helig, Eynsham Retail Group. Cllr Jane Baldwin was not present. The meeting formally commenced at 7.00pm when it was quorate.

**18/TAS19 To receive Declarations of Interest in agenda items** – None.

**18/TAS20 To review the minutes of the meeting of 10 July 2018** – The minutes were reviewed.

**18/TAS21 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders** – None.

**18/TAS22 To receive correspondence** – No items raised.

**18/TAS23 20mph zone project:-**

- (a) To consider category 1 gateway site designs and locations – Cllr Crowley offered to draft a Core Communications Strategy before consultations are organised. Mike Wasley discussed how the gateway designs could be formed. Welcome gates could be sourced from the County Council – it was noted that all street furniture would be at the Parish Council's expense and ownership. It was noted that consultation would probably run until March 2019 with the aim of implementing the category 1 projects in 2019/2020. More detailed consultation with homeowners near the category 1 project locations would probably be required.
- (b) To consider public engagement and agree actions – Our public consultation is to include one or more notices in the library and online publication over the next six months. If the required Traffic Regulation Order (TRO) is to be approved by the County Council, positive support needs to be received from the village and the County Councillor.
- (c) To consider budget requirements and S106 priorities for 2019/20 financial year - Cllr Crowley requested the sum of £500 is included in the Communications budget (4020) for hall hire and indicated that funds may also be required in the current financial year. It was agreed that the costs of category 1 projects should be logged against S106 funds for 2019/2020. It was also noted that S106 funds be set aside to cover the costs of the TRO.

**18/TAS24 Parking:-**

- (a) To receive a written update report and agree actions – Cllr Beach's report was circulated. Cllr Relph requested the Clerk organise a meeting with the District Councillors and members in order to pursue substantial progress in the project. Cllr Crowley advised that it would be beneficial to undertake a bus survey - Bus Users UK will be contacted accordingly. It was noted that buses are required to stop (and possibly wait) at certain bus stops which are located 2 to 3 miles apart. The church bus stop is one of these and therefore a clear bus stop is required otherwise traffic could be held up in the middle of the road. It was noted that a Traffic Regulation Order costs £2600.

- (b) To consider on-street parking in addition to a new bus stop at Oxford Road – It was felt that the new bus stop should be included as part of the 20mph project and included in consultations.
- (c) To determine whether a pair of bus stops is required for Oxford Road - It was felt that bus stops on both sides of the road are required with new hardstanding needed on the south side to accompany the bus stop. To be consulted on as per (b) above. Costs to be included in S106 bids.
- (d) To consider public engagement and agree actions – Consultations and engagement to be undertaken in accordance with the 20mph project.

**18/TAS25 To consider budget requirements and S106 priorities for 2019/20 financial year** – No funds were added to the budget and 4 project items were agreed for consideration when S106 funding proposals are to be submitted.

**18/TAS26 Date of next meeting** – 22 January 2019 at 7.30pm. Councillors and residents are to refer to the published meeting agendas for confirmed times.

The meeting closed at 7.30pm.