



EYNSHAM PARISH COUNCIL

Traffic Advisory Sub-Committee Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 10 July 2018

MINUTES

Present: Eynsham Parish Council - Cllr Nick Relph (Committee Chairman), Cllr Gordon Beach, Cllr Patricia Crowley and Cllr Peter Emery.

Eynsham Retail Group – Sandy Helig.

Oxfordshire County Council (OCC) – Mike Wasley, Area Operations.

Thames Valley Police – John Croxton, Traffic Management (*noted that he will attend Traffic Advisory Committee meetings only in future*).

Stagecoach – Trevor Bayliss.

In attendance: 1 member of public and Katherine Doughty, Clerk to the Council.

18/TAS11 To receive apologies for absence – None. Cllr Jane Baldwin was not present.

18/TAS12 To receive Declarations of Interest in agenda items – None.

18/TAS13 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders – None.

18/TAS14 To receive correspondence – 1 item of correspondence was raised regarding the file size of The Urbanists' report. The Clerk had now obtained a smaller file to upload to the website.

18/TAS15 20mph zone project:-

- (a) To review previous concerns raised and work undertaken to date – Cllr Crowley provided a historical overview of reports, actions and information from 2014 to date. The planned Thornbury Road development was discussed and noted that it is being designed as a 20mph zone. It was considered that new developments are not required to be designed as 20mph zones. Mr Croxton advised that the latest guidelines on 20mph limits are available on the [Department for Transport website 1/2013](#). Mr Wasley advised that OCC (Development Control Team) respond to planning applications with reference to the [Oxfordshire Residential Road Design Guide](#) (further information on [similar guides can be found on OCC's website](#)). It was **RECOMMENDED** that the Clerk request Eynsham's District Councillors on the Lowlands Area Planning Sub-Committee ensure the Thornbury Road development complies with required standards for a 20mph zone.
- (b) To consider The Urbanist's recommendations, prioritise actions and project management – Cllr Relph referred to [The Urbanists' report](#). It was **RECOMMENDED** that the category 1, gateways and entrances are pursued and explored as a first step (without changing the existing 30mph signage) in conjunction with public engagement and informal consultations. Upon implementation, the effectiveness of the category 1 measures will be reviewed and all measures pursued before consideration is given to whether additional measures listed in category 2 (public realm projects including consideration of a 20mph traffic order) are required or considered necessary.
- (c) To consider public engagement and agree actions – Mr Wasley advised that both an informal consultation and formal consultation needs to be undertaken on the proposals – it will be cheaper if OCC only undertake the formal consultation and the Parish Council undertake the informal consultation. It was felt that a joint consultation exercise for the Eynsham Neighbourhood Plan (ENP) and 20mph zone is undertaken to avoid additional consultation fatigue. It was **RECOMMENDED** that a 1 page A4 insert in Eynsham News for both ENP and 20mph zone is published in association with one or more workshops and use of SurveyMonkey to collect responses.

- (d) To review available funds (current financial year 2018/19) and consider budget requirements for 2019/20 – In conjunction with OCC, £40,000 S106 funds from Thornbury Road development is anticipated. Community support is required before funds for the project can be included in the precept. Clerk is to check whether any grants have been received to offset The Urbanists' costs.
- (e) traffic projects. Funds from reserves may need to be used.

18/TAS16 Parking:-

- (a) To review parking problems and receive an update on work undertaken to date – Ms Hellig reported that the Retail Group submitted a paper to the Transport Advisory Committee on parking options (agenda item T10 of the minutes refers). It was noted that most of the long term parking were those who came to work in Eynsham from surrounding villages whose bus services have been reduced/removed. Following discussions with Cllr Beach and District Cllr James, 3 options for providing new parking were considered, however these were unable to be pursued. The S1 bus stop area opposite Evenlode DIY needs to be changed to a loading zone (a Road Traffic Order is needed to rectify this problem) and 30 minute parking bays outside shops were discussed (WODC enforce these). An additional S1 bus stop adjacent to Oxford Road Play Area was discussed and considered a good idea. A site meeting will need to be organised by OCC and relevant representatives to fully consider the proposal. It was **RECOMMENDED** that a new bus stop is pursued for Oxford Road.
- (b) To consider public engagement and agree actions – There are no public engagement priorities at the current time.
- (c) To review available funds (current financial year 2018/19) and consider budget requirements for 2019/20 – There are no funds available in the current years' budget for traffic projects. Funds from reserves may need to be used.

18/TAS17 Date of next meeting – 11 September 2018 at 7.30pm. Councillors and residents are to refer to the published meeting agendas for confirmed times.

The meeting closed at 9.00pm.