



# EYNSHAM PARISH COUNCIL

Traffic Advisory Committee Meeting  
held in the Bartholomew Room at 7.30pm  
on Tuesday 18 July 2017

## MINUTES

### **Present:**

Eynsham Parish Council – Cllr Richard Andrews, Cllr Jane Baldwin, Cllr Gordon Beach and Cllr Sue Osborne.

Oxfordshire County Council (OCC) – County Cllr Charles Mathew, OCC Officers Paul Wilson and Odele Payne.

Thames Valley Police – John Croxton.

Stagecoach – Trevor Bayliss.

In attendance: 1 member of the public and the Clerk.

**17/T33 To elect a Committee Chairman for 2017/18** – Cllr Beach was elected as Chairman for the Council year 2017/18.

**17/T34 Apologies for absence** – Cllr Tricia Crowley and Martin Sullivan, Stagecoach.

West Oxfordshire District Councillors Ed James and Peter Kelland were not present.

**17/T35 Declarations of Interest** – None.

**17/T36 To review the minutes of the last meeting of the 10 January 2017** – The minutes were reviewed.

**17/T37 Public Participation** – No items raised.

**17/T38 Correspondence** – No items raised.

**17/T39 To receive a report from Oxfordshire County Council Highways on any outstanding matters** – Mr Wilson circulated an update report. It was noted that OCC's Communities Directorate is currently going through a major restructure - the first phase of this is the operational delivery teams. These teams include Areas Stewardship, Drainage, Bridges, Traffic, Trees, Public Rights of Way and Asset Management (resurfacing, patching etc). Reports for general defects should continue to be reported via [www.fixmystreet.com](http://www.fixmystreet.com) and emailed to [highway.enquiries@oxfordshire.gov.uk](mailto:highway.enquiries@oxfordshire.gov.uk) for urgent defects or general enquiries. It was noted that Mike Wasley, Principle Officer Traffic will attend future committee meetings instead of Paul. The number of defects raised in Eynsham was noted for the previous 12 months. It is anticipated that a second cut of grass verges on the A40 and A44 cyclepaths will be undertaken in the current season.

**17/T40 To discuss the A40 consultation** – Ms Payne reported that OCC's Cabinet has approved the initial design for the Eynsham Park & Ride and detailed designs are now being drafted for consideration in August/September (phase 2). Final designs (phase 3) is likely to include the removal of the southern cycleway, a wider cycleway on the northern side and consideration given to ecological impacts such as retention of largescale vegetation. It is anticipated that a final design will be submitted by the Major Infrastructure Team to the Department for Transport in September 2018. Cllr Beach commented on the delay in learning whether funding for the scheme will be available when considering timescales for local developments and district plans.

It was noted that traffic survey data equipment has recently been installed in the Village. As the boxes have not been installed by OCC, it is likely that development companies have installed these. Cllr Andrews queried the design and delivery of the entrance to the Park & Ride site. It was noted that the entrance to the Park & Ride site needs to be only a small junction – a junction to access development land to the west of Eynsham will need to be a large junction which is yet to be designed.

West Oxfordshire District Council's current plan is to locate a Park & Ride site at Shores Green which could be more beneficial to traffic flows/volume.

**17/T41 To receive an update from Stagecoach regarding the current timetable and any future plans**

– Mr Bayliss reported that the S1 service will have extra journeys and improvements to timings in readiness for the Westgate Shopping Centre re-opening. There will be minor or no changes to the other services. It was noted that poor parking by contractors caused considerable bus access problems during the traffic diversion of the Carnival. Bus services are reviewed monthly to consider their viability. Residents are reminded to 'use or lose' the services.

**17/T42 To discuss the proposal for the introduction of a 20 mile per hour limit scheme in the village** – The Committee referred to the Interim Report provided by the Urbanists and comments invited on the proposals. Cllr Beach advised that an additional option of a one-way system in the area of Acre End Street/High Street is being considered. This would allow 2-way access only for emergency vehicles and buses. Mr Wilson commented that the appropriate use of materials for highway surfaces should be given consideration – OCC will be consulted on the proposed materials.

Mr Croxton commented that all underground services could be relocated in one central feature which would allow for ease of repair and would minimise disruption to highway surface materials. Mr Bayliss advised that traffic travelling to the Toll Bridge needs to be taken into consideration. Cllr Beach advised that the 20mph zone could be created on a phased basis, depending on local S106 development funding. Prototyping with paint surfaces could be undertaken on a temporary basis to begin with to test durability. Further input from representatives is welcome during the project.

**17/T43 To discuss the proposal for the introduction of a residents' parking scheme** – Parking has been raised as a concern as non-residents are parking in the village and using the bus services. WODC is required to draft a resident's parking scheme for it to administer – it is anticipated that the Parish Council would pay for a Traffic Warden. It was considered that the fee would be in the region of £100 per year, per permit. An update on the project is required from the District Councillors.

**17/T44 Date of next meeting – Tuesday 23 January 2018 at 7.30pm.**

The meeting closed at 9.10pm