



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 23rd January 2024
at Eynsham Village Hall

MINUTES

Councillors Present – Cllr Sue Osborne (Committee Chairman), Cllr Milly Chen, Cllr Ross Macken, Cllr Ann Partlett, Cllr Carl Rylett.

Also, in Attendance – Clerk to the Council. There was one member of the public present.

24/AE1 To receive apologies for absence – Cllr Sue Brown and Cllr Beth Partlett.

24/AE2 To receive Declarations of Interest in agenda items – None.

24/AE3 Public Participation – Resident from property on High Street addressed the meeting to discuss the Parish Council possibly replacing the bin removed by West Oxfordshire District Council due to the large amount of rubbish left on his property since it was removed.

24/AE4 Parish Council Litter Bins

- (a) Committee to consider installation of a litter bin at the eastbound High Street bus stop and agree actions. Members discussed options available, and the costings presented by Deputy Clerk. It was **RESOLVED** by committee for Cllr Carl Rylett to contact West Oxfordshire District Councillor in his position as District Councillor to pursue bin being re-installed. If request refused it was further **RESOLVED** for Parish Council to pursue permission with Oxfordshire County Council to install a new bin next to barbers shop and arrange for a weekly collection and to monitor with contractor.
- (b) To receive update on bin emptying schedule and agree recommended adjustment(s) to the schedule by Deputy Clerk. Members discussed report produced by contractor and **RESOLVED** to accept the recommendation of swapping playground bin emptying to Hazeldene Close with no additional cost and review schedule in March 2024.

24/AE5 Dog Attacks at Oxford Road Playing Field (South) To receive an update concerning item 23/AE60 (12 September) and agree actions. Deputy Clerk updated Committee on his findings from Environmental Department as per email shared with the Committee. Cllr Sue Osborne will review signage on gates and Committee **RESOLVED** to install 'Dogs to be kept on leads' signage where required.

24/AE6 Update on Playground Inspections and Repairs - Committee to receive an update on playground repairs and inspections at Dovehouse 'Come & Play', Oxford Road, Old Witney Road and agree actions – Deputy Clerk informed Committee that the incorrect report had been submitted by the external contractor and that he was awaiting a response after this had been highlighted, will report back in February 2024 meeting.

24/AE7 Benches at the Square To receive an update from Cllr Sue Osborne regarding resolution 23/AE86 and agree actions. Cllr Sue Osborne updated committee on the bench location recommended by resident and reported it as being an unsuitable location. It was **RESOLVED** for the Deputy Clerk to contact the resident and ask if they were willing for the bench to be placed at Oxford Road Playing Field instead.

24/AE8 Art Trail - To consider pursuing an Art Trail project and appoint a lead Councillor. Committee **RESOLVED** to organise an informal meeting to discuss possible set up and for 'Set up of Art Trail Working Party' to be placed on February agenda for A&E committee.

24/AE9 Thornbury Green Noticeboard – To note agreement by landowners for installation of a noticeboard at Thornbury Green and agree actions. Committee noted agreement for installation of noticeboard, it was further **RESOLVED** for Deputy Clerk to contact West Oxfordshire District Council Market Town Manager to enquire if funding is available to fund. If funds are not available S106 funding will be used as per Clerk's recommendation.

24/AE10 Winter Maintenance Schedule – Contractors Quote – Committee to note work required and consider contractor quotes. The committee noted work required and **RESOLVED** to accept quote of £710 to complete work and for Centre Code 107 Account Code 4037 Verges and Footpaths to be used resulting in an overspend on budget code by £117.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960

24/AE11 Parish Council Grass Cutting Contract – Committee to review quotes received for 12-month contract and appoint a contractor for 2024/25. Committee reviewed all quotes submitted and it was **RESOLVED** to accept the Deputy Clerk's recommendation in supporting documents appointing McCracken & Son, and for Cllr Macken and Deputy Clerk to meet with contractor to discuss requirements in detail.

Date of next meeting Tuesday 13th February 2024.

The meeting closed at 9.15pm.