

SCHEDULE 1 – PART 1 – Grass Cutting (Urban)

Delegated Function	Conditions	Other Requirements	Notes
<p>Cutting of grass verges within the urban area (inside 30mph speed limit), with reference to attached OCC Verge and Vegetation Policy dated Feb 2023</p>	<p>1. Minimum Standards for undertaking delegated function.</p> <p>1.1 Sufficient to ensure compliance with duty to maintain the highway specified in Section 41 of the Highways Act 1980</p> <p>1.2 To undertake a nature led and risk-based approach to verge maintenance with the following minimum levels of service</p> <p>1.3 Cutting regimes should seek to enhance biodiversity</p> <p>1.4 1 cut per year on visibility splays dependant on growth</p> <p>1.5 1 cut per year for fully adopted highway urban verge areas</p> <p>1.6 1 cut per year, at the end of the growing season or such time to maintain their habitat value, on Road Verge Nature Reserves</p> <p>1.7 Full width cut-backs on a cyclical basis of ½ of the adopted verges in Areas of Outstanding</p>	<p>1. Health and Safety standards include:</p> <p>1.1 A site risk assessment to be carried out.</p> <p>1.2 Personal protective equipment to be worn/ used and correct for the speed of the road being worked on.</p> <p>1.3 Personal protective equipment to be supplied and used which is suitable for the tools/machines being utilised</p> <p>1.4 Correct type of grass cutting equipment to be used for different environments (steep verges etc).</p> <p>1.5 Training must be given to operatives utilising any form of cutting or mowing equipment or specialist equipment</p>	<p>Funding available see Schedule 2.</p>

	<p>Natural Beauty every year at the end of the growing season.</p> <p>1.8 Wildlife refuges 1m wide at the rear of verges 3m or more, to be cleared in rotation every 5 years</p> <p>2. All work should be notified in advance to StreetWorks.TrafficManagement@Oxfordshire.gov.uk and postponed if required so as to ensure that there is no conflict with other highway works or street works</p>	<p>2. Cuttings may be left to mulch on the highway verge ,but preferably, collected and disposed of commercially or composted in the community. Cuttings should not be taken to local household recycling sites</p>	
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SCHEDULE 1 – PART 2 – Grass Cutting (Rural)

Delegated Function	Conditions	Other Requirements	Notes
Cutting of grass verges as identified within the rural area (outside 30mph speed limit) with reference to attached OCC Verge and Vegetation Policy dated Feb 2023	<ol style="list-style-type: none"> Minimum Standards for undertaking delegated function <ol style="list-style-type: none"> Sufficient to ensure compliance with duty to maintain the highway specified in Section 41 of the Highways Act 1980 One cut per year, utilising a 1m wide swathe cut along the roadside edge in rural verge areas outside of urban 30mph speed limits One cut per year, utilising a 1m wide strip to the rear of the footway /cycleway/shared use facility and a full width cut between the footway/cycleway/shared use facility and the carriageway All work should be notified in advance to StreetWorks.TrafficManagement@Oxfordshire.gov.uk and postponed if required so as to ensure that there is no conflict with other highway works or street works 	<ol style="list-style-type: none"> Health and Safety standards include: <ol style="list-style-type: none"> A site risk assessment to be carried out. Personal protective equipment (PPE) to be worn/used and correct for the speed of the road being worked on Personal protective equipment to be supplied and used which is suitable for the tools/machines being utilised Correct type of grass cutting equipment to be used for different environments (steep verges etc.) When using specialist equipment staff must be appropriately trained. Cuttings may be left to mulch on the highway verge, disposed of commercially or composted in the community. Cuttings should not be taken to local household recycling sites 	Funding available see Schedule 2

	<p>3. Care must be taken to ensure that potentially valuable wildlife habitats are not disturbed. Key sites are designated as road verge nature reserves and can be identified at www.tverc.org.</p>		<p>Additional roadside nature reserves may be requested.</p>
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