



# EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting  
held at 7.30pm on Tuesday 24<sup>th</sup> October 2023  
at Eynsham Village Hall

## MINUTES

**Councillors Present** – Cllr Sue Osborne (Committee Chairman), Cllr Ross Macken, Cllr Ann Partlett.

Also, in Attendance – Deputy Clerk to the Council (Committee Clerk).

There was one member of the public present via Microsoft teams.

**23/AE63 To receive apologies for absence** – Cllr Sue Brown, Cllr Milly Chen, Cllr Beth Parlett, Cllr Carl Rylett.

**23/AE64 To receive Declarations of Interest in agenda items** – None.

**23/AE65 Public Participation** – None.

**23/AE66 Old Witney Road Playground Project Update** –

(a) Committee to receive update on project and agree any actions required – Committee **RESOLVED** to accept officer's recommendations - 1) request Oxford Direct Services to quote for outstanding resurfacing work to complete last phase of Project, 2) request Oxford Direct Service to provide advice on second goal post and to provide quote to supply/install if Ok, 3) Deputy Clerk to write letter of appreciation to Sports and Play Consulting and provide testimonial if requested.

**23/AE67 Dovehouse 'Come and Play' Project Working Party** –

(a) Committee to discuss set up of working party for new project and agree on actions – Deputy Clerk recommend that the Committee set up a new working party to work on the Dovehouse 'Come and Play' upgrades, this working party would seek funding for project, liaise with local children and provide a report back to committee on its work. Committee **RESOLVED** to set up a new working party but deferred appointing members to November meeting.

**23/AE68 Parish Grass Cutting** –

(a) Committee to consider proposed grass cutting specification in line with Plant life guidelines. – Deputy Clerk recommended that due to the lack of proposal from the working party, this item is deferred to November meeting. Committee **RESOLVED** to accept Deputy Clerks recommendation.

(b) Committee to consider terms of new contract ready for tender process for quotes at November meeting – Deputy Clerk notified the committee that he and the Clerk were looking at the costs of bringing grass cutting process in house and recommended to committee that this item be deferred to November meeting with quotes for December if required. Committee **RESOLVED** to accept Deputy Clerks recommendations.

**23/AE69 Parish Council Owned Litter Bins Emptying**

(a) To receive an update on the new bin contractor - Deputy Clerk reported to committee that the new contractors took over the service on 9<sup>th</sup> October 2023 and that all bins have a new QR code on them to report any overflowing bins. The Committee thanked officers for the work carried out to implement the new structure.

(b) To replace the small bin at Fishponds picnic area –

Deputy Clerk took committee through correspondence received from local resident requesting bins in several locations around the village. Committee **RESOLVED** to trial removing the small wooden bin at Fishponds picnic area and request that remaining bin is collected three times per week. Committee also **RESOLVED** for Deputy Clerk to obtain costs of purchasing, installation, and emptying costs for bins at Eynsham Wood, Cassington Road roundabout and Station Road

Roundabout with RFO requested to investigate where a viement in budget could be done to cover cost for 2023/24.

### **23/AE70 Committee Budget Request 2024/25**

Committee to review and agree budget request for 2024/25 financial year – Committee went through the new cost centres and **RESOLVED** to request in principle a budget of £117,500 for 2024/25. Committee also noted that this may be adjusted pending the grass cutting for village.

### **23/AE71 Fishponds Working Parties**

To discuss the reinstatement of working parties at Fishponds and agree actions – Committee **RESOLVED** to re-instate working party for Fishponds with Cllr Sue Osborne agreeing to lead group. Cllr Sue Osborne will liaise with the Clerk over the next steps and discuss a communications strategy.

### **23/AE72 Oxford Road – North Car Park Security**

To receive an update on current issues at North car park and agree on actions – Deputy Clerk reported to Council that the North Car Park on Oxford Road continues to be littered in the evenings and was recently used as a fly tipping spot. Committee **RESOLVED** to lock the main gate on the car park with barrier being opened/secured by football clubs wishing to use. Deputy Clerk to liaise with clubs and discuss with Clerk suitable communications.

### **23/AE73 Oxford Road Skate Park – Footpath**

To consider installing a footpath from the car park to Skate Park by Balfour Beatty (Park & Ride community project) and agree actions – Cllr Ros Macken provided details of the design and how the offer came about and advised the only costs for Council was upkeep going forward. The Deputy Clerk further reported details of the legal requirements in relation to obtaining the landowners permission, to which a response is currently awaiting from solicitors. Committee **RESOLVED** to accept the offer and look forward to the footpath being installed.

### **23/AE74 Proposed Diversion Under S119 Highways Act 1980 – Eynsham Bridleway No.9 (part)**

(a) Committee to review and discuss Oxfordshire County Council 'Proposed Diversion Under s119 Highways Act 1980 - Eynsham Bridleway No. 9' – Committee reviewed and noted the proposal from Oxfordshire County Council.

(b) Committee to agree on actions for proposal received – Committee **RESOLVED** to inform Oxfordshire County Council that there was no objection to the proposal and for Deputy Clerk to inform them by 6<sup>th</sup> November 2023.

### **23/AE75 West Oxfordshire District Council Biodiversity Survey Project**

To receive an update from Cllr Ross Macken and agree on next steps – Cllr Ross Macken provided committee with details of the project, the bid submitted and that WODC were offering £2,000 with details of how funding is received/spent to be confirmed. Committee **RESOLVED** to accept the funding with Cllr Ross Macken to follow up on details of funding payment/expenditure.

**Date of next meeting Tuesday 21<sup>st</sup> November 2023.**

The meeting closed at 21.15pm.