



EYNESHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 11th July 2023
at Eynsham Village Hall

MINUTES

Councillors Present – Cllr Sue Brown, Cllr Milly Chen, Cllr Ross Macken, Cllr Sue Osborne, Cllr Beth Partlett.

Also, in Attendance – Deputy Clerk to the Council (Committee Clerk).

There was one member of the public present via Microsoft teams.

23/AE40 To elect a Committee Chairman for 2023/24 – Cllr Sue Osborne was elected as Chairman to Committee and thanked everyone in attendance for their support in electing her as Chairman.

23/AE41 To elect a Committee Vice Chairman for 2023/24 – Cllr Sue Brown was elected Vice Chairman to Committee.

23/AE42 To receive apologies for absence – Cllr Carl Rylett, Cllr Ann Partlett.

23/AE43 To receive Declarations of Interest in agenda items – None.

23/AE44 Public Participation – None.

23/AE45 Old Witney Road Playground Project Update –

(a) Committee to receive update on project and agree any actions required – Committee members received update from Deputy Clerk on hiring of Ice Cream vendor on opening day. It was **RESOLVED** to book Ice Cream vendor for first 100 children at £160, cost to come from project funds. Adults and children over 16 will be required to pay.

23/AE46 Update on Playground Repairs and Inspections –

(a) Committee to receive update on playground repairs and inspections at Dovehouse ‘Come & Play’, Oxford Road, Old Witney Road and agree actions – Deputy Clerk reported that the annual ROSPA reports have yet to arrive, and these will be sent out in due course.

23/AE47 Reports of Anti-Social Behaviour – Old Witney Road Playground –

(a) Committee to receive details of complaint received and agree on actions required – Deputy Clerk reported to Council that a complaint had been received involving anti-social behaviour in Old Witney Road playground. Following discussion, it was **RESOLVED** for the Deputy Clerk to contact PCSO for Eynsham and provide them with the residents’ concerns and update the resident to advise that anti-social behaviour is a police matter, and they would need to contact them directly too.

23/AE48 Parish Council Owned Litter Bins

(a) Committee to consider installation of a litter bin at the eastbound High Street bus stop and agree actions – Deputy Clerk provided committee with update of complaint from resident.

Following debate, it was **RESOLVED** to await a formal response from email sent by the Clerk, if one is received then this is to be brought back to committee to consider.

Cllr Sue Osborne provided committee with details of a request she had received to get the bin on A40 replaced after it was removed by WODC. It was **RESOLVED** that Cllr Sue Osborne respond to resident that whilst the Parish Council understand their frustrations WODC have a policy in place and the Parish Council are unable to afford to carry out this request.

(b) To consider quotes for emptying the Parish Council’s litter bins (subject to resolving Ubico TUPE queries) and obtain stickers with QR codes and logos to identify Parish Council bins – No quotes received to date, Deputy Clerk to follow up request sent for quotes.

23/AE49 Use of Eynsham Parish Council Outdoor Facilities for Business Use

(a) Committee to be provided with update on current known users of facilities – Committee received update from Cllr Sue Brown and Deputy Clerk on known users currently running small businesses from the parks.

(b) Committee to make decisions on use of facilities - Committee **RESOLVED** to allow for temporary use of Skate Park on production of a suitable Risk Assessment and Deputy Clerk to investigate if side area to Village Hall can be used for Kick Boxing. It was further **RESOLVED** that a policy on 'Use of facilities' is required and once one is produced by Clerk/Deputy Clerk it is brought back to future meeting for consideration.

23/AE50 Improvement Works – B4044 (Thames via the Wharf Stream)

To discuss the access improvement works from the B4044 towards the Thames via the Wharf Stream and consider further requirements – Cllr Sue Osborne provided committee with an update to the unsatisfactory work completed by Oxfordshire County Council in installing a new gate suitable for wheelchair users. Following a meeting with a representative from Oxfordshire County Council it was agreed that improvements are required, and they would proceed to get this done ASAP.

23/AE51 Allotment Break-ins

To update Committee members on recent break-in at Allotments and agree on actions required – Cllr Sue Osborne reported that there has been a number of break ins at the allotment, and it was requested that a combination lock be fitted to the gate. It was **RESOLVED** to allow the allotment association to fit a combination lock and provide code to Clerk once fitted.

Date of next meeting Tuesday 12th September 2023.

The meeting closed at 20.30pm.