



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 13th June 2023
at Eynsham Village Hall

MINUTES

Councillors Present – Cllr Sue Osborne, Cllr Carl Rylett, Cllr Ann Partlett.

Also, in Attendance – Deputy Clerk to the Council (Committee Clerk).

There was one member of the public present via Microsoft teams.

Cllr Sue Osborne agreed to chair meeting.

23/AE32 To elect a Committee Chairman for 2023/24 – Committee **RESOLVED** to defer this item to July 2023 meeting.

23/AE33 To elect a Committee Vice Chairman for 2023/24 – Committee **RESOLVED** to defer this item to July 2023 meeting.

23/AE34 To receive apologies for absence – Cllr Sue Brown, Cllr Milly Chen, Cllr Ross Macken, Cllr Beth Partlett.

23/AE35 To receive Declarations of Interest in agenda items – None.

23/AE36 Public Participation – None.

23/AE37 Old Witney Road Playground Project Update –

(a) Committee to receive update on project and agree any actions required – Committee members noted that Wicksteed have confirmed receipt of order and a new 3D image has been sent, this will be on display at Eynsham Carnival on 1st July 2023.

(b) To discuss and agree open event for playground on work completion – Committee **RESOLVED** to seek quotations for hire of Ice Cream Van for two hours with one ice cream per child free.

23/AE38 Update on Playground Repairs and Inspections –

(a) Committee to receive update on playground repairs and inspections at Dovehouse 'Come & Play', Oxford Road, Old Witney Road and agree actions – Deputy Clerk provided Committee members with a report for repairs to sandpit structure at Oxford Road Play area. Committee **RESOLVED** for Deputy Clerk to seek quotes for repairs and to enquire about using recyclable plastic structures for any replacements. Deputy Clerk advised Committee of repairs completed by Oxford Direct Services at Old Witney Road and Oxford Road play areas.

(b) To review and agree quotation from Oxford Direct Services for various playground repairs raised from March 2023 inspections - Committee **RESOLVED** to accept quote of £1,700 plus VAT for repairs at Oxford Road, Dovehouse 'Come and Play' and Old Witney Road play areas – it was further noted that Dovehouse 'Come and Play' will be required to be closed for one week following repairs and this information will be shared via Communications Officer for social media and schools.

23/AE39 Fishponds Risk Assessment –

(a) To review Fishponds Risk Assessment for May 2023 completed by Cllr Sue Osborne and agree actions - Cllr Sue Osborne provided Committee with update of assessment carried out in May 2023. Committee members discussed the need for further volunteers to carry out assessments, it was **RESOLVED** for Cllr Sue Osborne to contact Committee members and to show Cllrs interested what is required. It was further **RESOLVED** to plan for ROSPA to complete Risk Assessment with previous completed in 2008.

Date of next meeting Tuesday 11th July 2023.

The meeting closed at 20.03pm.