

# EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

Eynsham Village Hall, 46 Back Lane, Eynsham, OX29 4QW

Mobile: 07956 901622 Email: [epc.clerk@eynsham-pc.gov.uk](mailto:epc.clerk@eynsham-pc.gov.uk) Website: [www.eynsham-pc.gov.uk](http://www.eynsham-pc.gov.uk)




## Council Summons & Agenda

16 May 2023

To All Members of Amenities & Estates Committee,

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

**Amenities and Estates Committee Meeting to be held on  
Tuesday 23<sup>rd</sup> May 2023 at 7.30pm  
at Eynsham Village Hall, Back Lane and remotely via [M.Teams](#) **

Supporting documents will be made available in the usual way and online.

If you are unable to attend in person, you may join the meeting via the above Teams link. However, only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.<sup>1</sup> Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend either in person or remotely via M.Teams.<sup>2</sup>

The law<sup>3</sup> allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

*R Wilkins*

Richard Wilkins  
Deputy Clerk to the Council

<sup>1</sup> Local Government Act 1972 s85

<sup>2</sup> Public Bodies (Admission to Meetings) Act 1960

<sup>3</sup> Openness of Local Government Bodies Regulations 2014

1. **To elect a Committee Chairman for 2023/24.**
2. **To elect a Committee Vice Chairman for 2023/24.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in agenda items.**  
To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
5. **Public Participation**  
To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
6. **Old Witney Road Playground Project Update**  
Committee to receive update on project and agree any actions required.
  - (a) To receive and agree final design for play area from Wicksteed.
  - (b) To discuss and agree proposed dates for work to commence.
  - (c) To agree for Deputy Clerk to sign 'Old Witney Road Building Agreement'.
7. **Update on Playground Repairs and Inspections**  
Committee to receive update on playground repairs and inspections at Dovehouse 'Come & Play', Oxford Road, Old Witney Road and agree actions.
  - (a) To review advice from Oxford Direct Services and agree actions.
  - (b) To agree quotation from Oxford Direct Services for Playground Inspections.
  - (c) To review ROSPA yearly play inspection email and agree actions.
8. **Wildflower Planting**  
To consider a wildflower planting proposal by Eynsham Nature Recovery Network and agree actions.
9. **Allotment Association Constitution**  
To consider proposed changes to the Allotments Association Constitution and agree actions.

Next Meeting date:

Tuesday 13<sup>th</sup> June 2023, 7.30pm