



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.00pm on Tuesday 25th April 2023
at Eynsham Village Hall

MINUTES

Councillors Present – Cllr Ross Macken, Cllr Carl Rylett and Cllr Ann Partlett.

Also in Attendance – Clerk to the Council. There were no members of the public present.

23/AE17 To receive apologies for absence – Cllr Sue Brown (Committee Chairman), Cllr Milly Chen, Cllr David Knight, Cllr Sue Osborne. It was **RESOLVED** that Cllr Macken act as Chair for the meeting.

23/AE18 To receive Declarations of Interest in agenda items – None.

23/AE19 Public Participation – None.

23/AE20 Old Witney Road Playground Project Update - Committee to receive update on project and agree following actions.

(a) Review amended layout from Wicksteed.

It was agreed by the Working Group that Wicksteed had addressed the Council's concerns listed in the negotiation document. Wicksteed has now relocated items requested to ensure a good spread across the area, replaced the metal accessibility bench with an Earth Anchor design that sits five plus one wheelchair user, the accessibility route is now not obstructed and vehicles will be able to access the site.

The Working Group requested that the Monkey Bars be moved to sit beside the youth shelter and for the trail to be moved slightly towards the climbing tree feature that will be created from removing all the brambles. Following discussion with the consultant, he sees no issues with either request. An updated plan can be designed but was not currently available.

It was **RESOLVED** to accept the play area design resubmitted following the requested changes and move to the next step of visiting the primary school for consultation as soon as possible.

(b) To consider increasing budget cost for Project.

In consideration of the amended layout, it was **RESOLVED** to seek a further £3,900 of S106 funds if the overall project cost rises above £80,000 in consideration of the amended layout.

(c) To consider quote for new surfacing under currently installed items.

The Working Group requested that a quote is sought from Wicksteed to resurface under the equipment that will not be replaced. The total cost to resurface under the four items was £25,338.50 which would be outsourced to another company. It was **RESOLVED** not to accept the quote or to seek additional quotes.

23/AE21 Update on Playground Repairs and Inspections – The Committee received updates on playground repairs and inspections at Dovehouse 'Come & Play', Oxford Road, Old Witney Road.

Following the inspections in March 2023, a quote has been requested from Oxford Direct Services (ODS) to repair all items listed as medium risk.

The Maintenance Operative is to check on the number of litter bins and whether the youth shelter is loose as suggested in the quarterly report by ODS.

Clerk is to chase West Oxfordshire District Council for a meeting regarding the S106 reclaim process and how the remaining Hazeldene funds could be spent.

The committee requested that the 'straight forward' low risk items on the quarterly report are pursued and costings obtained.

23/AE22 Tree Risk Assessment Report - The Clerk reported that all '12 months' priority trees have had their work already approved by the Council (as they were outstanding from the previous survey) and Jenks' quote has been accepted, with the exception of tree T434 Cracked/White Willow hybrid. Based on it being a similar size to the other mature Willows, it has been included in the approved work under Financial Regulations. The Clerk will work through the remainder of the tree priorities to assess and obtain quotes in due course. It was agreed that the Maintenance Operative attend to ivy cutting work on trees.

The meeting closed at 19.52pm.

Date of next meeting Tuesday 23rd May 2023.