



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 7th February 2023
at Eynsham Village Hall

MINUTES

Councillors Present – Cllr Sue Brown (Committee Chairman), Cllr Milly Chen, Cllr David Knight, Cllr Ross Macken, Cllr Sue Osborne, Cllr Carl Rylett.

Also in Attendance – Deputy Clerk to the Council. There was one member of the public present.

23/AE1 To receive apologies for absence – None.

23/AE2 To receive Declarations of Interest in agenda items – None.

23/AE3 Public Participation – None.

23/AE4 Oxford Road Skate Park Project Update – Committee to receive update on funding for project. Committee noted the update from Deputy Clerk and it was **RESOLVED** if Clerks request from S106 application 15/03148/OUT was turned down by West Oxfordshire District Council, the committee will seek funds from full Council via other S106 returns.

23/AE5 Upgrade on Playground Repairs and Inspections – Committee to receive update on playground repairs and inspections at Dovehouse ‘Come & Play’, Oxford Road, Old Witney Road. Committee noted the report and it was **RESOLVED** the Deputy Clerk would liaise with Oxford Direct Services to resolve medium risks.

23/AE6 Old Witney Road Playground Project Update – Committee to note Old Witney Road Tender Document submitted by ‘Sports and Play Consulting’ on behalf of Eynsham Parish Council. Committee noted document and the Deputy Clerk was asked to speak with Sport and Play Consulting to enquire if there would be additional charges to withdraw and amend the tender submitted and for delegated authority to Cllr Milly Chen and Cllr Carl Rylett to authorise any such request on Committees behalf. Cllr David Knight wished his objections to proposal be minuted. As the agenda item was to receive an update only, proposals to amend the tender will be agendaed for future consideration and for the Deputy Clerk (only) to be given delegated authority to authorise the request on the committees’ behalf.

23/AE7 To Discuss and Agree Hedge Planting Plan for Oxford Road Playing Field (South) - Committee to review plans submitted for hedge planting project and agree on actions moving forward. Committee noted update from Cllr Ross Macken and it was **RESOLVED** hedges would now be planted to replace dead plants.

23/AE8 Tree Maintenance Quotes - Committee to receive quotation for tree maintenance works and agree on actions. It was **RECOMMENDED** to accept in principal Jenks quotation and for full Council to consider the overspend on budget.

23/AE9 Fishponds Inspections Report January 2023 - Committee to review the Fishponds Inspection Report and agree on any actions required. It was **RESOLVED** that Cllr Ross Macken and Cllr Sue Osborne to put together a Risk Assessment and to send to ROSPA for comments and return to committee for endorsement.

23/AE10 To Receive an Update on Wharf Stream Way Bridge - Cllr Sue Osborne to update committee members on completed work and committee to agree on any further action required. Committee noted that work at the bridge has now been completed. Oxfordshire County Council were seeking the view of Eynsham Parish Council on the two new kissing gates installed. It was **RESOLVED** for Cllr Sue Osborne and Cllr Sue Brown to inspect the gates and report back to committee whether they are acceptable. Committee was further updated on the possible upgrade of another kissing gate to enable wheel-friendly access to River Thames and Wharf Stream.

The Clerk and Cllr Osborne are meeting Oxfordshire County Council to discuss options available and will report back at next meeting.

Date of next meeting Tuesday 11th April 2023.

The meeting closed at 20.56pm.