



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 14th June 2022
at the Bartholomew Room, Eynsham

MINUTES

Councillors Present – Cllr Ross Macken (Committee Chairman), Cllr Sue Brown, Cllr Milly Chen, Cllr David Knight, Cllr Sue Osborne, Cllr Carl Rylett, Cllr Nolan Victory.

Also in Attendance – Deputy Clerk to the Council. There was no members of the public present.

22/AE22 Election of Committee Chairman for 2022/23 – Cllr Sue Brown was elected Committee Chairman for 2022/23

Cllr Sue Brown continued to Chair meeting.

22/AE23 Election of Committee Vice Chairman for 2022/23 – Cllr Sue Osborne was elected Committee Vice Chairman for 2022/23.

22/AE24 To receive apologies for absence – Cllr Katy Crowe.

22/AE25 To receive Declarations of Interest in agenda items – None.

22/AE26 Public Participation – None.

22/AE27 To receive correspondence and agree actions – Email addressed to Cllr Ross Macken was presented to committee with formal response for Mile Straight. Committee members agreed that all avenues have now been exhausted with no agreement reached. It was **RESOLVED** to close item down and remove from project list.

22/AE28 To review the committee's project list and agree actions.– Deputy Clerk went through Committee's priorities on Council's Project List, actions were agreed and updated directly to list. Deputy Clerk notified Committee of situation regarding recent Playground Inspections, advice was given to the Committee by Deputy Clerk regarding Council legal obligations to ensure the safety of all users. It was **RESOLVED** Committee members noted advice but would visit location to make own decision unless Oxford Direct Service provides independent advice to close park on Health & Safety.

22/AE29 To receive update on bridge and steps on footpath 206/2 – 22/AE10 – Cllr Sue Osborne reported that since last update on 15th March 2022 there had been no further updates. It was **RESOLVED** to remove from project list and halt any further investigation.

22/AE30 To consider and approve annual play area inspection quote – the quote was presented to Committee from RoSPA. It was **RESOLVED** to accept quote for value of £427.00 plus VAT from RoSPA.

22/AE31 To consider quotes and approve for graffiti removal Oxford Road Skate Park – Deputy Clerk provided Committee with update on amount of graffiti that needs to be removed, a job specification was sent to four companies with only Oxford Direct Services providing quote. It was **RESOLVED** to reject the quote and that Councillors from the committee would visit location at Skate Park to determine if they can paint over. Advice was given by Deputy Clerk on Council's obligations and requirements to ensure swear words were removed and safety signs visible.

22/AE32 To note correspondence and agree actions to fence at Oxford Road North Playing field – Committee discussed situation of fallen trees and fencing damage around boundary of Oxford Road North Playing Field and the letter dispatched by Clerk to the land owners. It was **RESOLVED** for Clerk to contact Corpus Christi Legal for assistance in proving a formal legal letter to landowners to resolve issue.

22/AE33 To receive update on Oxfordshire Play Association Activity Day 2022 – Cllr Milly Chen provided update to Committee for activity day on 28th July 2022. It was RESOLVED to only display items for Old Witney Road playground.

Date of next meeting Tuesday 5th July 2022.

The meeting closed at 20.45pm.