



# EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting  
held at 7.30pm on Tuesday 12 October 2021  
at the Village Hall

## MINUTES

**Councillors Present** – Cllr Ross Macken (Committee Chairman), Cllr Sue Brown, Cllr Milly Chen, Cllr Sue Osborne.

Also in Attendance – Clerk and Deputy Clerk to the Council. There were no members of the public present.

**To receive apologies for absence** – Cllr Katherine Crowe, Cllr Nick Relph, Cllr Carl Rylett, Cllr Nolan Victory and Cllr Mark Zumbuhl.

**21/AE52 To receive Declarations of Interest in agenda items** – None.

**21/AE53 Public Participation** – None.

**21/AE54 To receive correspondence and agree actions** – Resident – Installing five litter bins with recycling options Market Square, Primary School, 2 x Bartholomew School and Spar. It was **RESOLVED** to investigate cost of recycle bin and waste bin collections.

**21/AE55 To consider quotes for play equipment repairs and agree actions** – Committee members reviewed quotations for Old Witney Road, Dovehouse Close and Oxford Road Play areas including Oxford Road skate park. It was **RESOLVED** to select Oxford Direct Services to repair items for play areas up to value of £1,000 per item, committee asked that the installers of skate park be contacted regarding condition of skate services and report back to council

**21/AE56 To consider quotes for play area safety inspections and agree actions** – Committee members were provided details by Deputy Clerk of quotes received for quarterly inspections. It was **RESOLVED** for Deputy Clerk to arrange a meeting with Oxford Direct Services to visit all play areas and discuss a maintenance programme to include ¼ inspections, annual inspections and programme of replacement and repairs to play equipment.

**21/AE57 To consider quotes for signage and agree actions** – It was **RESOLVED** to accept the quote from Falcon Signs for £1,834.37 using budget code 4037-103.

**21/AE58 To consider revised quote from Oxford Security Services to secure Dovehouse Close Play area in evening and agree actions** – It was **RESOLVED** to accept quotation of additional £5 to lock and unlock Dovehouse Close play area.

**21/AE59 To receive update on Fishponds Local Nature Reserve project** – Clerk reported that the management plan had received some feedback from Oxfordshire County Council and that a revamp was required, it was **RESOLVED** to start a new management plan. Cllr Sue Osborne reported on Wharft Stream Way.

**EXCLUSION OF THE PUBLIC AND PRESS:** At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**21/AE60 To receive update from Clerk on Oxford Road Playing Field (South) Fishponds ownership.** Confidential notes taken..

Date of next meeting Tuesday 9<sup>th</sup> November 2021

The meeting closed at 8.25pm.