



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 14th September 2021
at the Village Hall

MINUTES

Councillors Present – Cllr Ross Macken (Committee Chairman), Cllr Sue Brown, Cllr Milly Chen, Cllr Katherine Crowe, Cllr Sue Osborne, Cllr Carl Rylett, Cllr Mark Zumbuhl, Cllr Nolan Victory.

In Attendance – Katherine Doughty, Clerk to the Council and Richard Wilkins, Committee Clerk.
There were no members of the public present.

21/AE37 To receive apologies for absence – Cllr Nick Relph.

21/AE38 Public Participation – None.

21/AE39 To receive Declarations of Interest in agenda items – None.

21/AE40 To receive correspondence and agree actions.

- (a) Resident – requesting Dovehouse Close Play Area is secured each evening - It was **RESOLVED** to request Oxford Security Services to close area each evening and review on monthly basis. Cllr Macken to investigate ways of filling hole under fence.
- (b) Resident – Fishponds bridges slippery when wet - It was agreed to seek a quote from McCracken & Son to install Anti-Slip Strips over bridge. RW to obtain quote and report back at October meeting.
- (c) Resident – Grass cutting Dovehouse Close open section in the middle - Requests more frequent cuts. Refer to item 21/AE40
- (d) Andy Goodwin, District Councillor – Defibrillator is installed at Hazeldene - Local residents have requested permission to install a defibrillator close to notice board in Hazeldene with residents covering cost. It was **RESOLVED** to fully support the installation with alternative location of Oxford Road Pavilion for ease of electricity.
- (e) Resident – Handrail for Pinkhill footpath - Refer to item 21/AE47.

21/AE41 To consider changing the grass cutting frequency at Dovehouse Close to Fortnightly (for inclusion in the end of grass cutting season - It was RESOLVED to cut Dovehouse Close fortnightly instead of every 4 weeks.

21/AE42 To review annual RoSPA Play Area Inspections and agree actions and priorities.

- (a) Old Witney Road Play Area.
 - Multiplay Kompan unit has loose bolts.
 - Multiplay Playdale toddler units (x2) has loose bolts.
 - Slide is rusting.
- (b) Dovehouse 'Come and Play'.
 - Junior multiplay – replace old wooden posts and rake bark surfaces. Cut back bushes.
 - Toddler multiplay – replace rotten timbers & rake surface.
 - Basket swing – replace links.
 - Toddler swing – replace posts.
 - Tunnel - worn areas with trip hazards.
- (c) Oxford Road Play Area including zip wire and graffiti wall.
 - Timber bridge needs new support posts.
 - Zip wire potentially at the end of its life.
 - Tangle logs & slide – splitting wood and cracked welds problem.
 - Digger in the sandpit – loose bolts.
 - Swings – new shackles and bushes needed.

- (d) Skate Park.
 - Repair concrete (request separate quote)

Cllr Mark Zumbuhl to lead a review of current play equipment to decide what we need to invest in over the coming years with some approximate costs.

Cllr Chen and Cllr Zumbuhl to engage with local children and to report back findings to the Committee. Committee to consider budget submission for next meeting to allow for maintenance of current equipment and replacement of worn-out equipment

21/AE43 To consider quotes for play equipment maintenance and agree actions - The RoSPA reports have been sent to ID Verde, Kompan and Oxford Direct Services. Only one quote received to date, deferred to October meeting.

Seek proposals from 3rd parties for play area checking and routine maintenance and report back at next meeting.

21/AE44 To consider a quote for graffiti removal and agree actions - Committee members reviewed quotation from ID Verde. It was **RESOLVED** to:-

- (a) Remove Oxford Road Pavilion sign (replacement sign due).
- (b) Dovehouse Close – replace with new signs.
- (c) Complete removal of graffiti at fishponds on sign and bin.
- (d) Complete respray of Oxford Road Carpark barrier

Clerk is to contact Rotary Club to seek views on bench re-spray. Deputy Clerk to investigate if anti vandal film can be placed over signs.

21/AE45 To consider undertaking an accessibility audit of the local public right of way network to identify required improvements and agree actions - It was agreed Cllr Osbourne and Cllr Brown investigate and create document to be reported back at October meeting.

21/AE46 To review the committee's project list and agree actions - It was agreed to refer points 9 and 10 to the Planning committee to review. All other actions were reviewed and unchanged.

21/AE47 To consider installation of a gate at Oxford Road Playing Field (south)/B4449 access and agree actions - Cllr Macken reported that currently no gate is at location and recently a dog escaped from field and was knocked down. It also provides a potential risk to children. It was agreed for Cllr Osborne to investigate if a gate can be installed and report back to the Committee.

21/AE48 To resolve to pursue installation of a handrail at 206/2/30 Pinkhill footpath - It was agreed for Cllr Osborne to investigate if a handrail can be installed and report back to the Committee.

21/AE49 To consider installation of a new dog waste bin and noticeboard in the area of Thornbury Road - It was agreed that Deputy Clerk would seek quotes for multiuse bin including installation and Clerk to contact Taylor Wimpey reference notice board.

21/AE50 To review the Fishponds Maintenance Schedule and agree actions - Committee members reviewed the schedule in place. It was agreed that the maintenance schedule is sufficient.

At the conclusion of this part of the meeting, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

21/AE51 To receive a report regarding Oxford Road Playing Field (South)/Fishponds ownership and agree actions - Committee members were provided a verbal report by the Parish Clerk regarding transfer of Oxford Road Playing Field. Further information has been sought from Council's appointed solicitors. Further updates will be passed to Committee members when received.

The meeting closed at 8.25pm.