



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm on Tuesday 13 July 2021
at the Village Hall

MINUTES

Councillors Present – Cllr Ross Macken (Committee Chairman), Cllr S Brown, Cllr Sue Osborne, Cllr Nick Relph and Cllr Mark Zumbuhl.

Also in Attendance – Clerk to the Council. There were no members of the public present.

21/AE26 To receive apologies for absence – Cllr Katherine Crowe, Cllr Milly Chen and Cllr Carl Rylett.

21/AE27 To receive Declarations of Interest in agenda items – None.

21/AE28 Public Participation – None.

21/AE29 To elect a Committee Vice Chairman for 2021/22 – It was **RESOLVED** to appoint Cllr Sue Osborne as Vice Chairman for 2021/22.

21/AE30 To receive correspondence and agree actions – Resident – Grass cutting/wildflower meadow concerns at Dovehouse Close. It was **RESOLVED** to permit the resident to mow a 600mm wide border of the wildflower meadow adjacent to their property should they wish to do so. Cllr Sue Brown joined the meeting.

21/AE31 To consider a quote for repairs to play equipment/fencing by ID Verde – A quote to install/repair self closing mechanisms to gates, repair fencing and repair play equipment was considered. It was **RESOLVED** to accept the quote with the omission of the wire fencing repair. Clerk is to write to the land owner requesting permission to install a full height gate in the corner of the field where the fencing is damaged.

21/AE32 To consider a quote for the annual play area safety inspections by RoSPA – It was **RESOLVED** to accept the quote for this year's RoSPA inspection at the same cost as last year.

21/AE33 To review the committee's project list and agree actions – The committee's project list was reviewed. Clerk is to contact Woodstock Town Council regarding timescales experienced for registration of its Local Nature Reserve.

21/AE34 To consider installing a replacement bench at the Fishponds funded by Eynsham Rotary Club – It was **RESOLVED** to accept the Rotary Clubs grant of £300 towards a recycled plastic bench on the north side of the 'dog leg' by the Fishponds, to be installed on a concrete pad. Clerk is to obtain costs for the concrete pad and bench – funding required in excess of the grant is to be met from the Fishponds budget.

21/AE35 To review Wharf Stream Way User Evidence Forms and agree actions - Clerk is to doublecheck the legal requirements for demonstrating historical use of a footpath with Oxfordshire County Council in relation to Wharf Stream Way. Communications Officer is to (1) display Use of Footpath posters along Wharf Stream Way, (2) display the notice on Eynsham community Facebook pages and (3) request to put forms for completion in the library.

21/AE36 To note unauthorised activities at Dovehouse Close Woodland and agree actions – A report from a Councillor was circulated for background information. It was noted that residents continue to store logs, gardening equipment, compost bins and dump garden waste in the Parish Council's woodland without permission; some of the garden waste appears to be blocking informal footpaths that run from north to south through the site. Oxfordshire County Council cyclepath/footpath plans that could impact the woodland, remain unknown. It was **RESOLVED** not to take action at the current time.

The meeting closed at 8.25pm.