



EYNSHAM PARISH COUNCIL

Amenities & Estates Committee Meeting
held at 7.30pm
on Tuesday 18 May 2021

MINUTES

Councillors Present – Cllr Ross Macken (Committee Chairman), Cllr Milly Chen, Cllr Nick Relph, Cllr Carl Rylett and Cllr Mark Zumbuhl.

Also in Attendance – Clerk to the Council. There were four members of the public present.

21/AE1 To confirm Committee Chairman for 2021/22 – Cllr Macken was confirmed as Committee Chair following his election at the Annual Parish Council Meeting.

21/AE2 Election of Vice Chairman for 2021/22 – Item deferred to the next meeting.

21/AE3 To receive apologies for absence – Cllr S Brown, Cllr Katherine Crowe and Cllr Sue Osborne.

21/AE4 To receive Declarations of Interest in agenda items.

21/AE5 Public Participation – Those present discussed how residents with knowledge and expertise could provide support to the Committee without being co-opted. Queries/comments were raised regarding climate emergency and management of biodiversity and the environment. Regarding the Bartholomew Room Refurbishment Project, it was agreed to publish the recent Swift survey report online.

21/AE6 To consider future partnership working with the Nature Recovery Network (NRN) and agree actions – A possible forthcoming project working on the idea of an Eynsham Greenbelt for recreation and biodiversity net gain in conjunction with the Planning Committee was discussed. If biodiversity is being lost through local developments in the Parish, the required net gain should be land within the Parish (as opposed to miles away outside the Parish). It was felt that whilst a partnership arrangement could not currently be entered into due to existing commitments, NRN experts will provide specific support when required on this and any other future projects.

21/AE7 To receive correspondence and agree actions.

- (a) Resident – Missing cap on equipment at Old Witney Road Play Area has caused a graze. A replacement cap and spares are being sought from Kompan.
- (b) Resident - Would the Committee consider adding Climate Change to its Terms of Reference? Agreed. It was **RECOMMENDED** that the Terms of Reference are updated accordingly for consideration by Full Council.

21/AE8 To note Cllr Francis Zealley's resignation as a committee member - Noted.

21/AE9 To provide a committee governance overview – Cllr Macken provided an overview and referred to the Committee's [Terms of Reference](#).

21/AE10 To provide a committee maintenance overview – The Clerk summarised maintenance requirements of Fishponds, Play Areas & Skate Park, footpaths (Wharf Stream Way and PROW overview), street furniture, trees/hedges and grass cutting for noting.

21/AE11 To discuss the appointment of the three co-opted members and agree actions – The Clerk outlined the co-option process. It was agreed that 3 co-opted members are sufficient for the Committee. Cllr Macken will draft vacancy notices for publication on noticeboards/online.

21/AE12 To discuss future potential projects for 2021/22 and agree actions – It was agreed to investigate, prioritise and pursue the following:-

- Fishponds designated Local Nature Reserve and improvement of footpaths.
- Assessing how the Roundabouts can be improved.
- Additional grass verges as nature recovery verges.
- Allotment at Old Witney Road Play Area.

- Pursue the transfer of land from Polar Technology to the Parish Council for biodiversity and recreation purposes.
- Consider improvements to Dovehouse Close Woodland when Oxfordshire County Council's plans are known. (Full Council Minutes 6 April 2021 21/58 (c) refer).
- Replacement play equipment at Dovehouse Close Play Area.
- Make recommendations to the Planning Committee on Eynsham Greenbelt/A40 biodiversity net gain proposals.
- Make recommendations to the Planning Committee for the adoption of the middle section of the 'Fruitlands' (and neighbouring land) as a Local Green Spaces in the revised Eynsham Neighbourhood Plan.

21/AE13 To consider reimbursement of plant costs for Dovehouse Close refurbishment work at £40.95 – It was **RESOLVED** to approve reimbursement of plant costs.

21/AE14 To consider project appraisal requests:-

- (a) Retrospective approval for planting at Dovehouse Close green space, consider future maintenance and consideration of plant costs at £200. Item deferred pending clarification of maintenance/plant locations.
- (b) Approval in principle for performances at the Fishponds w/c 12 July 2021 – It was **RESOLVED** to approve the performances at the Fishponds subject to Cllr Osborne resolving minor queries.

21/AE15 To review weekly inspections sheets and consider routine maintenance for:-

- (a) Old Witney Road – Recent inspection sheet notes the roundabout has failed, possibly beyond repair. TCL are to inspect and provide an opinion on what action to take.
- (b) Dovehouse 'Come and Play'. Cllr Zumbuhl provided a verbal report on (b), (c) and (d) with not concerns raised. Cllr Chen is to be trained by Cllr Zumbuhl on how to inspect the equipment for future inspections.
- (c) Oxford Road including zip wire and graffiti wall.
- (d) North and South Oxford Road playing fields boundaries.

The meeting closed at 9.10pm.