

**AT THE MEETING OF EYNESHAM PARISH COUNCIL HELD ON TUESDAY 9th JANUARY 2001 AT 7.30 PM IN
THE BARTHOLOMEW ROOM, EYNESHAM**

Present: G Beach – Chairman
Mrs S Chapman, Mrs L Gerrans, Mrs M Jones, Mrs Seeney
Messrs. B Christiansen, T Green, M Minch, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

The Chairman wished all present a Happy New Year.

00/01 Apologies for Absence

There were no apologies for absence.

2 Suspension of Standing Orders at 7.31 pm to allow the public to speak

Mr Harry Brown addressed the meeting on the following points:

- What progress was being made with regard to the proposed yellow lining? The Chairman responded that this had been discussed at the Traffic Advisory Committee the evening before. Consultants have been employed and they were at present liaising with the Highways Department of Oxfordshire County Council.
- Mr Brown was disappointed that there was still no replacement policeman in Eynsham.
- He was perturbed to read in the Echo that the Council was asking people to help catch vandals by informing the police. He had offered to help with this but had been told by the Chairman not to put himself at risk. The Chairman repeated that he would not want members of the public to tackle suspect vandals, for fear of getting hurt. However, if people see or hear anything suspicious a phone call to the police would be of assistance.
With information the police can act and hopefully make arrests.
- The leaves in Swan Street had still not been swept, the gullies in Heythrop not cleaned. There had been no gritting of the roads or the pavements. When he had approached WODC, he had been informed that gritting was the responsibility of OCC.
- The A40 refuge had still not been repaired. He still felt that a bridge should be built over the A40.
- Was anything being done about flashing lights for the lollipop lady? The Chairman confirmed that there was a new scheme to help children get safely to school. Details of this would be passed to the Governors of the schools. Also the Parish Council was intending to put red stripes along Mill Street in an effort to reduce the speed of traffic.

The Chairman thanked Mr Brown for his attendance. **Standing Orders were resumed at 7.38pm**

3 Minutes of the Meeting of 28th November 2000 and 5th December 2000

The Minutes of 28th November and 5th December were signed by the Chairman as a true record.

04 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business.

05 Accounts

Proposed by Mrs Gerrans and seconded by Dr Wright and seconded by Mr Green that accounts in the sum of £27,556.29, as appended, be approved. Unanimously agreed.

6 Matters Arising from the Minutes of the meeting of 19th December 2000 and previous Minutes

19th December Minutes

263 Letters of thanks received from Mr Ayres, Mr Bowles for the gift vouchers.

268.5 RoSPA Report – The further report from Mr John Yearling of RoSPA s had been received. This confirmed that the see-saw in the Old Witney Road play area was dangerous and should be immobilised. The Clerk reported that this was in hand would be done immediately. The letter from Mr Yearling also covered the problem of the painting of the equipment. This would be faxed through to the Company which did the painting with a request that the work be re-done, using Mr Yearling's advice as guidelines. Two quotes had

been received for notices for the play areas. Proposed by Mr Minch and seconded by Mr Green that the City Council quote to supply and fix be accepted. Unanimously agreed.

268.6 OCC - Following enquiries regarding the subsidy for the Steve's Travel route between Freeland, Mr Tim Darch had confirmed that this route was subsidised until 2002. The letter referred to new subsidies only.

266 Mr Green reported that it appeared that the croquet pitch was now being respected, following the roping off.

Finance Meeting of 28th November 2000

242 Letter of thanks from Samaritans plus Annual Report for y.e. 31 Dec 1999 had been received. The Annual Report showed a reduction of funds from the previous year.

21 November 2000 Minutes

234.2 Eynsham Royals Boys FC - Request for adjustment of pitch hire charges not yet dealt with but Mr Mosson had spoken to Mrs Jones, Secretary of the Club, who was aware of the situation.

Seat re. Doctor Jean Bailey. Cost of slabbing would be approximately £250 - £300 plus VAT. Proposed by Mr Green and seconded by Dr Wright that the materials be purchased by the Parish Council and the job done by the employees.

Cassington Road footpath Mr Martin Turner of OCC apologises for not responding sooner. OCC feels that it would make sense for the footpath to be extended and this would be supported by OCC. They will look into the matter further.

Land east of the Eynsham By-pass Dr Wright related his investigation of the security of the land, following a phone call from a resident who was concerned over the safety of children who were playing there. It was agreed that a letter should be sent to the owner of the land making him aware that children were playing there and drawing his attention to the potential dangers. The letter to mention that the land does border a public footpath, making it a temptation to the children to enter it.

Mr Rossiter joined the meeting at 7.52 pm

07 Planning

07.1 Planning Decisions

The following Application which has received conditional permission was noted:

W00/1764	23 Oct 00	Form new entrance to existing building and internal alterations	Blenheim Colour Ltd, Southfield Road
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The following Applications have been refused permission:

W00/1639	6 Oct 00	Change of Use from shop to offices	11 High Street
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The proposed change of use from shop to offices will result in the loss of a retail unit. The proposed use will lead to the reduction in facilities, damage the viability of the existing centre.

W00/1782	9 Nov 00	Conversion of Barn (alternative scheme to W2000/1301)	Highcroft House,
W00/1783	9 Nov 00		Tanners Lane

The proposed extension of the barn conversion would detrimentally alter the character of the existing building, which is a simple rectilinear barn and a service element to the main listed house, by the introduction of small scale elements and building forms of a clearly domestic nature.

The proposed extension would overlay and partly obscure the view of the west elevation of the Clough William Ellis Wing of the main house from Tanners Lane and accordingly have an adverse impact on the setting and appearance of the Listed Building.

07.2 – Planning Applications– Delegated

W00/1919	8 Dec 99	Erection of two storey rear and single front extensions, new tiled roof over existing utility room.	63 Dovehouse Close
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Proposed by Mr Mittell and seconded by Mr Green that there be no objection to this application. Unanimously agreed.

07.3 – Notification of Appeal

Land at Derrymerry Farm – Application W2000/0868 – Mr and Mrs J MacMasters-Green. Alterations to window and door arrangements (Amendment to planning permission w99/0733 for removal of livestock barns and erection of annexe for family accommodation ancillary to Derrymerry Farm) **Appeal starting date 2 January 2001**. The Council, having made no objection to this application, would make no representations in respect of the appeal.

8 Correspondence

- 08.1 ORCC** - Village Halls Newsletter noted.
- 08.2 Bower & Bailey** - Application for Justices on Licence – Unit C Anvil Court – Oxford Alleys Ltd. The Clerk read out the objections of the local police to this application for permission to sell liquor for consumption on and off the premises. Thames Valley Police would be strongly objecting to this application at the Magistrates Court. Following discussion, it was proposed by Mr Rossiter and seconded by Mr Christiansen that the Council support the application for sales for consumption on the premises but strongly object to sales for consumption off the premises. There were ten votes for the proposition.. Mr Green asked for his vote against the proposition to be recorded in the Minutes.
- 08.3 OCC** - The Clerk read out a letter from OCC regarding the Parish Council’s application for a grant for cantilever bus shelters in Hanborough Road. This would not be recommended by the Officers as the shelters were not of the same type as those at present on site. This letter had been copied to Cllr. H Wyatt.
- 08.4 Cllr H Wyatt** - The Clerk read out a response to the above letter from Cllr. Wyatt.
- 08.5 WODC** - Oxfordshire Pro-help information noted.
- 8.6 Eynsham Croquet Club** - Miss Blake’s letter regarding the damage to croquet pitch. It was confirmed that the pitch had been roped off. No further action was needed.
- 08.7 WODC** - Local Agenda 21 passed to Mr Mittell for response.
- 08.8 Mr & Mrs Taylor** – The request to purchase or lease land (formerly open space) at Dovehouse Close was debated. It was proposed by Mr Rossiter that the land be sold to Mr and Mrs Taylor. This was seconded by Mrs Seeney. An amendment was proposed by Dr Wright and seconded by Mr Mittell that the land be leased. The amendment was voted on with a result of three votes for and seven votes against. The original proposition was voted on with Seven votes for, two against and one abstention. The Clerk to instruct the Council’s Solicitor to have the land valued prior to sale.
- 8.9 Mr Ken Allder** - The Clerk reported that a phone call had been received from Mr Allder requesting clarification of the Council’s policy regarding access for dogs on Council properties. The Clerk confirmed that the booking form in respect of the Sports Pavilion only permits access for guide and hearing dogs unless prior permission is sought from the Clerk. Proposed by Mr Green and seconded by Mrs Chapman that this rule be applied for all council properties. Unanimously agreed.
- 08.10 1st Eysham Scouts Group** - Permission for the Scouts to connect their building to the Community Facilities water supply was considered. Proposed by Dr Wright and seconded by Mrs Jones that permission be granted. Unanimously agreed. The Clerk to ask the contractors if the supply could be connected in such away that the supply is directly billed by Thames Water.
- 08.11 Mr P D L Way** – the Clerk read out a letter covering various matters of concern. With regard to the hole in the wall in Conduit Street. This is the responsibility of the owners. The Clerk to write to the new owners and point out that this is now in a dangerous state adjacent to a public footpath. Mr Green to act on Mr Way’s concerns over the ivy and beech hedge in the churchyard.
- 8.12 OCC** - The Draft Revised Regional Planning Guidance for the SE (RPG9) to be considered by the Council and members to bring their views to the next meeting.

9 Mr Ian Keeley – Village Design Statement

The Chairman welcomed Mr Keeley and invited him to open the debate. Mr Keeley thanked the Council for its invitation. He said that it had been extremely difficult to define the amount required to produce the VDS at the time of the grant application. At the moment editing was complete. It had been difficult to reduce the statement to

the present 24 pages. The costs had been estimated on a document of this size. It would be difficult to reduce this further as a lot of effort had gone in to editing it down to its present form whilst still keeping a representative document.

The options were:

- Full colour throughout
- 12 pages of text in black and white and 12 pages of colour photographs and diagrams
- Full black and white throughout

Numbers could be between 500 and 2000. The main cost was the type setting not in the numbers printed. There were economies of scale. The estimate of £4,065 was based on full colour throughout with 2000 copies. This would mean a copy for every household with spares. It was suggested that 2,500 would be a closer figure.

A decision now needed to be made as to how many copies were required, whether to give one to each household, what the content and the style should be. A draft could then be ready for the Parish Council by the end of February and printing ready for approval by Easter. The difficulty with a 50/50 format was that it could mean the first 12 pages of text being followed by 12 pages of colour and necessarily meant people would need to look up the diagrams and photographs. It may be possible to interleave. This would need to be discussed with the printers.

The document would be lodged for consultation purposes for the statutory planning process. As such it had to have the approval of both the Parish Council and West Oxfordshire District Council. The VDS would be the first point of reference and as such should be a professional looking document. The committee had looked at other VDS documents and felt that Eynsham should ensure that the one produced for the village should be the best that could be afforded.

The areas open to reducing costs were the numbers printed and the quality. It was felt that the size was right. Dr Wright and Mr Mittell asked if it would be possible for the Parish Council to have a draft to look at now. Mr Keeley felt that it would be difficult to follow the text without illustrations and could even be misleading. Given that the Parish Council would need to approve the VDS it was appreciated that any financial commitment would be conditional upon that approval.

Mr Rossiter asked if the committee had approached any other bodies for funding. Mr Keeley confirmed that a grant of £200 had been received from ORCC and two other bodies had been approached but no money was available. Mr Rossiter suggested that West Oxfordshire District Council should be approached. He volunteered to find out the best point of contact. The other possibility was the Countryside Agency in Cheltenham. He gave Mr Keeley the website for this body.

The Chairman asked what input had been made from the Eynsham Society. Mr Keeley responded that the original costs had been funded wholly by the Eynsham Society. When the grants from ORCC and the Parish Council had been received these had been used to pay back the Society. There was somewhere in the region of £90 to £100 still outstanding.

Mr Green confirmed that a lot of the work had been done by professional volunteers who had taken no payment in respect of their expertise.

The Chairman asked that Mr Keeley investigate funding from the two sources suggested by Mr Rossiter and get back with the result in about ten days, The Council would then debate the matter at the next meeting and give Mr Keeley a decision immediately after that. He then thanked Mr Keeley for his attendance and his very useful and informative presentation.

Mr Keeley left the meeting at 9.08 pm.

10 Community Facilities

The Chairman updated the members on the following progress :

As the Committee had noted, the next instalment for payment had been signed this evening. It was less than the projected cost, suggesting that the project was perhaps behind schedule.

The sewers to the Scout Hut had collapsed but the contractors had assured the Clerk that this had nothing to do with the construction works. No underground work had been done since before Christmas. Due to this the Scouts had relocated to the Youth Club. The Cubs had cancelled all meetings until the sewers were repaired. The Beavers had requested use of the Sports Pavilion on Mondays from 5pm until 6 pm. It was proposed by Dr Wright and seconded by Mrs Gerrans that there be no charge made to the Beavers for the use of the Pavilion. Unanimously agreed.

The Chairman confirmed that the Users meeting was to take place next Tuesday – 16th January. There had been several people willing to serve on the new Management Committee.

Mr Mosson asked after the progress of the Scouts application for a new building. The Chairman reported that it was hoped plans would be submitted to WODC by the end of January. The Scouts were at present looking for funding and had made a lottery application.

11 Footpaths

Mrs Chapman asked that discussion on this matter be deferred until the next meeting to enable the sub-Committee to walk the footpaths. This was agreed.

12 Report on Traffic Advisory Committee

Dr Wright updated the members on the items covered by the Traffic Advisory Committee the evening before.

The following matters were discussed:

- Amendments to yellow lining as requested by OCC and Thames Valley Police. Extension of yellow lining to include the white boxes in Queen Street, Lombard Street and High Street. The RTO to exempt hearses and to include a bus bay. The yellow lining include the two accesses adjacent to the parking area outside the shops in Spareacre Lane. Proposed by Mr Mosson and seconded by Mrs Hastings that these recommendations be accepted. Unanimously agreed.
- Traffic calming measures in Stanton Harcourt Road recommended by OCC and Thames Valley Police. These to provide parking on alternate sides of the road, with passing bays (yellow lines) for two articulated lorry lengths. Proposed by Mr Mosson and seconded by Mr Minch that the Parish Council look at the proposed scheme based on the recommendations of OCC and Thames Valley Police. Proposition passed by five votes for, three votes against and three abstentions.
- Red stripes in Mill Street. Confirmed that the Traffic sub-Committee to look at locations or these and give the information and plans to the Clerk to forward to OCC Highways.
- Better Ways to School. The information for this was passed to Mr Mosson for consideration by the Governors of the Eynsham Primary School. It may be possible to fund flashing lights for the “lollipop lady/man” under this scheme.
- The traffic sub-Committee to discuss further the provision of either a “cushion” or a “table” in the vicinity of the library and the post office in Mill Street.
- The Clerk to respond to Mysis to say that the matters raised in their letter were to be part of the Road Traffic Order.

13 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 23rd January 2001 and 3rd February 2001.

The Chairman pointed out that The Community Facilities Users meeting will be held on Tuesday 16th January 2001

The meeting closed at 9.50 pm

**AT THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 23rd
JANUARY 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: G Beach – Chairman
Mrs S Chapman, Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs M Lewington, Mrs Seenev
Messrs. T Green, Mr C Lewington, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

00/14 Apologies for Absence

There were no apologies for absence.

15 Minutes of the Meeting of 9th January 2001

The Minutes were amended at Minute 08.11 to read “Lane” and not “Street”. The Minutes were signed by the Chairman as a true record.

16 Urgent Business Raised with Prior Consent of the Chairman

1. Mr Mosson asked for suggestions for a new Chairman for the Carnival Committee. A notice to be put into the Echo newsletter.
2. The Chairman presented the report from the electrical inspection of the Sports Pavilion, which gave cause for concern. There were five items which needed to be addressed as a matter of urgency. Fifteen other items required attention. The electrician was unable to pass the hall for the purposes of the Entertainments Licence. The insurance implications were pointed out by the Clerk. It was proposed by Mr Mosson and seconded by Mrs Hastings that the five items marked as urgent be immediately actioned but the advice be taken on the other items noted. This was passed unanimously.

17 Accounts

The cheque for SGB was removed with a request that this be queried. Proposed by Mrs Gerrans and seconded Mr Mittell accounts in the sum of £3,950.89, as appended, be approved. Unanimously agreed.

18 Suspension of Standing Orders at 7.50 pm for the presentation by Mr Moyes

Mr Mittell said that he had looked at the website and was very pleased with it.

Mr Moyes started his presentation by explaining that there was nothing mystifying about websites. However, there is a lot of money being made by consultants. Designing websites are complicated but using one is not. Websites are used for information, communication (email) and research. Most of the Eynsham website information had come from the Directory which had been updated. It is infinitely expandable.

Mr Mittell asked what had been done about site security. Viruses can be imported from people accessing the website. He would be happy to discuss this with Mr Mittell. It was something which he would make enquiries about.

Mr Moyes went on to talk about future development. These include:

A Discussion Form – with censorship of anything abusive or offensive.

A Help Page for information on how to get help and where to go for help. This would involve input from charities

A Contact Page for worldwide enquiries. This would be particularly useful for people researching family trees.

A History Page. It was suggested that Mr Moyes contact the History Society, the Junior History Group, and Mrs Eve Hollis. Other useful information could be found in the Village Appraisal. Mr Moyes asked if there was any historical information on the church. Dr Wright volunteered to ask his wife to let Mr Moyes have the research she has done.

Access to the internet in the Thames Valley has been put at 70%. This presumably included those who had access from the workplace. The library access had proved to be temperamental and difficult to get into. Mr Mittell suggested that other means of access should be investigated. BT2 was recommended but this was costly (approx. £24 per month plus VAT) also Virginet which is free.

Mr Moyes said that the Parish Council could have its own area on the website and updating of this could be delegated to the Clerk or any member of the Council. Some Parish Councils publicise the Minutes and Agendas of their meetings.

Finally, the website is a useful tool for publicising Eynsham and making Eynsham a nicer place for the residents. He, himself, had suggested to people looking to move to the village to look on the website. They had found it so informative that it had influenced their decision.

Feedback on the website is welcomed. Mrs Chapman proposed a strong vote of thanks to Mr Moyes for all the work that he had done on the website. This was seconded by Mr Mittell and unanimously approved. It was suggested that a letter of thanks should go to the Oxford Macintosh Solutions for their assistance in hosting the Eynsham website (www.eynsham.org).

The Chairman thanked Mr Moyes for attending and giving such an informative and useful presentation.

Standing Orders were resumed at 8.08 pm

18 Matters Arising from the Minutes of the meeting of 19th December 2000 and previous Minutes

9th January 2001 Minutes

10 Community Facilities

John Welch & Stammers : Request from OCC for the transfer of the land, account for legal services. Dr Wright had asked for this to be deferred until he was able to study the plans.

8.2 Bower & Bailey – Application for Liquor Licence – Unit C, Oakfield – the Clerk reported on the hearing at Bicester magistrates Court regarding the off-sales. The applicant had agreed to drop the off-sales licence and was granted an on-sales licence. The matter of parking was still not resolved. Mr. Rossiter would try to find out the true position from WODC.

08.3 OCC Bus Shelters Grant Application - The Clerk read out a copy of a letter from OCC to Cllr. H Wyatt. It was agreed that Councillor Wyatt should be approached to speak on behalf of the Parish Council at the next OCC meeting.

8.8 Mr & Mrs Taylor – A letter had been received confirming that Mr and Mrs Taylor would meet all costs relating to the sale of the land.

8.9 Scouts – The Clerk reported that the contractor had confirmed that the supply of water to the Scouts would need to be “teed off” from the supply to the Community Hall. He also was unsure of the implications should Thames Water find out at a later date that the water had been diverted to another building without their knowledge. Mr Green was unhappy about the supply needing to be metered at the Scout Hut as this would mean more work for the Management Committee. The meter would need to be read and the Scouts invoiced when water bills were received. Mr Mittell said that if very little water was used it might not be worthwhile billing and could be considered as a community gift. It was proposed by Mr Mosson and seconded by Dr Wright that the Scouts be given permission to use the Community Hall water, providing this was not illegal. The Clerk to check with the Architect.

8.9 Land east of the Eynsham By-pass - The Clerk reported that Mr Smith had been in touch and had agreed to do something about security of the land .

8.10 Mr Ken Alder - Dogs in Council Properties - Mrs Gerrans confirmed that she had had a discreet word with the Secretary of the Allotments Society regarding this complaint

01/18/09 Village Design Statement – Following discussion, it was proposed by Dr Wright and seconded by Mrs Chapman that a further £1000 be allocated to the Village Design Statement, to enable the job to proceed. The working party to then approach WODC for matching funds. Should these be not available, the project to be brought back to the Parish Council for further consideration. 10 votes for and 2 against.

Finance Meeting of 28th November 2000

242 Letter of thanks from Witney Citizen’s Advice Bureau for grant awarded.

Annual Accounts These had now been signed off by the District Audit Office.

Corlan Farm - Mrs Chapman reported that WODC had contacted her to try to ascertain what type of business was being carried out on the premises. It was agreed that none of the members knew this. WODC would be in contact.

6 Eynsham Royals Boys FC – Mr Green asked if this had yet been resolved. Mr Mosson reported that it was to be discussed at the next Playing Fields sub-Committee meeting. Mrs Jones was aware of the situation.

19 Planning

19.1 – Planning Applications

W01/0064 5 Jan 01 Change of Use of Dis-used land for dental surgery Land at, Pump House
Oxford Road

Following a lengthy discussion regarding planning and the possibility of precedent for residential building, it was proposed by Mr Mosson and seconded by Dr Wright that there be no objection, subject to there being a covenant on the land permitting use as a dental surgery only. There were nine votes for the proposition, two votes against and one abstention. Mr Green and Mr Mittell wished their objections to be recorded. The Clerk to ascertain the planning category applicable.

19.2 – Planning Applications – Delegated

W01/0081 14 Dec 00 Erection of Single Storey rear extension 4 Back Lane

Proposed by Mr Green and seconded by Mrs Gerrans that there be no objection to this application. Eleven votes for and one abstention.

20 Correspondence

- 20.1 **Thames Water** - Notification of works to North Side Playing Fields noted.
- 20.2 **ORCC** - Details of the “Working Together” Scheme, Oxon Rural Transport Partnerships Trust for Oxfordshire’s Environment Ltd noted.
- 20.3 **WODC** - Parish Forum Meetings – Autumn 2000 – follow up reports noted.
- 20.4 **Mr Theophilus** - Claim for Damages noted. The Chairman reported that this had been passed to the Insurers, who were dealing with it.
- 20.5 **Cornhill Insurance** - Response re. Claim from Mr Theophilus and questions regarding maintenance. It was agreed that the Clerk should respond on the lines suggested by the Council.
- 20.6 **Oxford Playing Fields Assoc.** - Newsletter passed to members of the Playing Fields Management sub-Committee.
- 20.7 **WODC** - Playgrounds Inspection. It was agreed that these should be done on an annual basis.
- 20.8 **OCC** - Temporary No Waiting Regulations, High Street noted.
- 20.9 **NALC** - Local Council Review noted.
- 20.10 **ORCC** - Village Appraisal meeting – Exeter Hall, Kidlington 4th April noted. It was felt that a representative should not be sent as Eynsham had already done its appraisal.
- 20.11 **ORCC** - Best Kept Village Competition noted.
- 20.12 **WODC** - Support or the Arts 2001/2002. This to be sent to local organisations.
- 20.13 **WODC** - Draft Sports Development Strategy noted.
- 20.14 **OCC** - Rural Bus Services for the trading estates. Dr. Wright agreed to approach Steves Travel to see if they would be interested.
- 20.15 **Persona Associates** - Request for reasons for “No Waiting” in the village provided by the Council. Clerk to forward these.
- 20.16 **OCC** - Communities in Touch – Development of Websites passed to Mr Moyes and noted.

21 Community Facilities

The Chairman updated the members on the following progress :

The project was still on target.

The Chairman confirmed that the Users meeting had taken place and a working party had been formed from those who were in attendance. Notes of the meeting and previous meetings to be forwarded to the representatives of all the Users. Also costings and recommended hall hire costs and a model constitution. The next meeting to be in the

Bartholomew Upper room on Thursday 1st February at 8pm. It was agreed that the use of the room should be free of charge.

The working party had requested that an advertisement for an independent chairman be placed in the Echo. Following discussion, it was agreed that the Echo should make clear that volunteers for the management committee do not need to be from a user group. If volunteers came forward then the matter of an independent Chairman could then be solved.

Standing Orders Suspension

Proposed by Dr Wright and seconded by Mrs Chapman that Standing Orders be suspended. 10 pm. Eleven votes for and one against. **Mrs Hastings left the meeting.**

22 Footpaths

Mrs Chapman reported that she and Mr Green had walked the footpaths and bridleways she reported the following problems:

1. Bridlepath No. 8 – Stretch from Mill Street to Beech Road. No. 20 Beech Road has realigned its fence onto the bridleway.
2. Bridleway No. 8 – No. 40 Beech Road onwards, there is a lot of brushwood and prunings dumped on the bridleway. Also a number of properties along this stretch had realigned their fences onto the bridleway.
3. Bridleway No. 8 - There is a tree down behind 11/11a Cassington Road.
4. Footpath No. 7 – Swing bridge across Wharf stream is off its moorings.
5. Footpath No. 7 – There is a notice “Beware of the Bull” in the field which may put people off using the footpath to Pinkhill Farm.
6. Footway – Acre End Street outside No 92 is uneven. Also the setts are coming out. This is the responsibility of the Highways Department and the Clerk will contact them.

All footpath/bridleway problems above to be reported to the Footpaths Officer of OCC by the Clerk.

Mrs Seeney left the meeting at 10.12 pm.

23 Report on Traffic Advisory Committee

Dr Wright confirmed that the Traffic sub-Committee had agreed on the following:

- Red stripes in Mill Street. The locations to be outside the Post Office, south of Spareacre Lane and on the bend of Hanborough Road just north of Hanborough Close.
- The provision of either a “cushion” outside the library/Post Office may prove difficult due to the position of the drains. This to be discussed further with OCC Highways department. A site meeting would be required.

Mr Mittell and Mrs Gerrans left the meeting at 10.17 pm

24 The Draft Revised Regional Planning Guidance for the SE (RPG9) (Minute 08.12) This had been considered by the members who agreed that no action was required and therefore the documents were noted.

25 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 6th February 2001 and 20th February 2001.

The meeting closed at 10.19 pm

**AT THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 6TH FEBRUARY
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: G Beach – Chairman
Mrs S Chapman, Mrs L Gerrans, Mrs M Jones, Mrs Seeney
Messrs. B Christiansen, T Green, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

00/26 Apologies for Absence

Apologies for absence were received from Mrs E Hastings.

27 Minutes of the Meeting of 23rd January 2001

The Minutes were amended at Minute 18/06 to read “Mrs Jackie Jones” . The Minutes were signed by the Chairman as a true record.

28 Urgent Business Raised with Prior Consent of the Chairman

Police Report The Chairman read the report from PC Richard Barnes, who apologised or not being able to attend the meeting:

Things have been reasonably quiet until the last week or so. There is no doubt that the major crimes - burglary, stolen vehicles are being carried out by “outsiders”. The residents of Eynsham are positive and pro-police. This is obviously helping us and I hope this positive attitude continues.

Crimes: Milk money reported being stolen. Following enquiries the thefts have stopped.

Theft of petrol from service station.

Theft of two laptop computers.

Burglary at 44 Spareacre Lane. A motorbike stolen.

Several assaults by youths on other youths. This appears to be an increasing problem.

Stolen motor vehicle and car interference in town centre.

Post Codes The Chairman reported that he, as an individual, had contacted the Post Office regarding Consultation over the change in postal codes. He had received a response from The Address Management Centre of the Post Office based in Portsmouth. The letter had assured him that the local M.P., local Council (District), Parish Council, the Witney Chamber of Commerce, Post Office Advisory Committee and the Post Office Users Council had all been consulted in July 2000. The letter went on to advise that there had been no response in respect of this consultation.

The Chairman had contacted the Clerk, who had assured him that there had been no correspondence received, and various of the other bodies listed, who also had received no correspondence. He read out a further letter from himself asking for further details to back up the claims made.

Mr Mittell stated that the Water Board did not recognise the new OX29 code. The Chairman confirmed that none of the large bodies yet recognised the new code. He would keep the Council updated on developments.

29 Accounts

The Clerk explained the reason for the refund to the Allotments Association. This being because the invoice for annual rent had been increased this year when it should not have been. Proposed by Mr Christiansen and seconded Mr Mittell accounts in the sum of £30,416.14, as appended, be approved. Unanimously agreed.

30 Suspension of Standing Orders at 7.45 pm for the presentation by Mrs Walker

The Chairman introduced Mrs Sue Walker and Mr Bob Medcalf of Eynsham Youth Centre. Mrs Walker circulated a brief presentation on the work of the Centre. The Chairman asked if she could tell the Council what the Centre does and how it impacts on the village.

Mrs Walker stated that the Centre was run on limited resources and that the intention of O.C.C. was to focus in the future on Oxford City, Banbury and Didcot. Funds would therefore become more limited. Staffing in West Oxfordshire had been reduced from 5½ full time staff and one manager to 2 staff and one manager. It is possible that Eynsham would lose the junior session. There would be further changes this April and it was not yet known how this would impact on Eynsham but it could not be ruled out that there would be even less resources. Mr

Medcalfe at present worked for the Centres in Eynsham and Woodstock. The Centre is also staffed by three part time workers and several youth volunteers. Mrs Walker then invited questions. These were as follows:

1. Was the Centre open during the day as well as in the evening? Mrs Walker confirmed that consultation with young people took place at any time.
2. Was the Centre open during school holidays? Sometimes, although it was not well attended. The staff tended to arrange other activities. This year they would be taking some of the youngsters camping.
3. How many children would be affected by the proposed loss of one session? Up to thirty.
4. Was the Centre too educational so that it put the youngsters off? No, because the way in which the work was done meant that they were unaware that they were being educated.
5. How could the Parish Council become more involved, other than direct funding? Mrs Walker had done a survey of what the youngsters wanted. A short questionnaire had been given to 50 youngsters. The results showed that without the Centre, 46% would wander the street, 40% would do some sort of sport. The main facilities identified as wanted were a skateboard or cycle track (52%), an illuminated football area (34%). The survey also showed that the youngsters felt that they were unwanted in the village. The play area facilities were in the main for younger children. If they went to the play areas, they were moved on. They were unenthusiastic about a shelter as they would feel unsafe. They perceived that this would be used in the main by drug users. However, they would very much like a goal post and net in the Witney Road play area.
6. The Parish Council had gone to great expense, after consultation with the youngster, to build a kick wall. It did not appear that this was used very much, why was that? Because the youngsters don't feel safe down at the Oxford Road field when it is dark.
7. Would this change if the Parish Council had the wall lit? It may well do so but it really is important that these things are not decided for them but with them.

Other matters discussed included the fact that in winter the youngsters had nowhere to go and congregated in various places. They did not appear to cause any trouble. Mrs Walker stated that they always went where it was lit, where there were houses and where it was safe. It was not always in the same place for any length of time.

Mr Mosson informed Mrs Walker that there was a Council sub-Committee that looked at these matters and it would be helpful if she could feed back through to the Clerk the requirements of the youngsters.

The Chairman thanked Mrs Walker and Mr Medcalf for giving up their time to address the Council. Their work with and on behalf of the youngsters was much appreciated.

Mr Medcalf and Mrs Walker thanked the Council for listening and let the meeting at 8.15pm when Standing Orders were resumed.

31 Matters Arising from the Minutes of the meeting of 23rd January 2001 and previous Minutes

23rd January 2001 Minutes

16 Sports Pavilion electrics

Mr Mosson asked for an update. The Clerk reported that Bruce Butcher had been to look at the work required and had agreed that it would be possible to leave the updating of the boards until the refurbishment was done. The urgent works would be quoted for.

18/10 Community Facilities

John Welch & Stammers : Request from OCC for the transfer of the land, account for legal services. Dr Wright reported that he had researched this and felt that at the moment this should not be pursued as it may well cause the contractors problems. The Clerk to write to the Solicitors to ask for copies of the conveyances and any other correspondence signed at the same time.

18/08.3 OCC Bus Shelters Grant Application - The Clerk confirmed that Cllr. Wyatt had agreed to represent the Council at the next meeting of OCC Public Transport sub-Committee.

18/08 Village Design Statement – The Clerk reported that Mr Keeley had contacted WODC and been informed that there were no funds available for Village Design Statements. They offered to put Mr Keeley in touch with printers who may be able to give a cheaper quote. Mr Keeley would be back in touch with the Parish Council and WODC as soon as a draft of the document was ready.

18/08.9 Scouts Water Supply Mr Green asked if there had been any progress on this. The Chairman replied that it was hoped that Mr Wilkinson would update the Council on this matter when he arrived later on. Mr Green voiced reservations on behalf of the Management Committee of the new hall regarding the billing for water used if this went ahead. He felt the Committee would have enough to do without giving it further work. The Chairman said that this matter would be addressed once a decision had been made.

20.8 OCC - Rural Bus Services for the trading estates. Dr. Wright had tried contact Steves Travel to no avail.

Matters Arising from previous meetings

9th January 2001

06/ 268. RoSPA Report – The Wicksteed representative had looked at the see-saw last on Friday 2nd February and had given verbal quotes as follows:

Cost of repair of present equipment (only guaranteed or two years)	£350 + VAT
Cost of supply and fix new equipment on site of former slide	£1500 + VAT
Cost of supply and fix new equipment on present site with new surface	£3500 + VAT

These costings were verbal, on site, and no written quotes had yet been received. The high cost of the last quote was due to the cost of wet pour area to the standard of the new EC regulations.

Proposed by Mr Rossiter and seconded by Mr Christiansen that the quote for £1500 for the supply and fix of new equipment on the site of the former slide. Unanimously agreed. The Clerk to investigate a grant from WODC.

07 Planning – 11 High Street Mr Mittell commented that he agreed with the decision to refuse the Change of Use of these premises as he felt they would be put to better use as a bakery.

Other meetings

Local Agenda 21 Mr Mittell reported that he would complete his assessment of this in the near future.

Street Cleaning – Mrs Chapman reported that she had approached the street cleaner to complain about the unsatisfactory cleaning of the area. In particular she pointed out that there was little point in a mechanical cleanser attempting to clean when there were parked cars and less point on the day when the refuse bins were out. The cleaner offered his mobile phone for her to talk direct to his “boss”. Mrs Chapman spoke with Mr David Jones, the contract manager for WODC. He then agreed to look at the problem and met Mrs Chapman. He agreed that the cleaning was not up to standard. He was of the opinion that Eynsham should have a full time dedicated cleaner who would then take pride in his/her work. He suggested a letter to Mr Melhuish of WODC might obtain this. Mrs Chapman then read out a draft letter and it was agreed that this should be sent on behalf of the Council.

Mr Rossiter pointed out that cleansing rates had been increased in Eynsham and the village was certainly not getting less than its fair share of cleansing. He would be interested in the response to the letter. He appreciated that the service was not perfect. He was not sure that the management was as good as it should be but, in his opinion, he felt the service was adequate.

32 Planning

32.1 - Decisions

The following Application has receiving conditional permission were noted:

W001876	26 Nov 00	Demolition of existing single storey extension and erection of two storey rear extension.	67 Mill Street
W001882	21 Nov 00	Demolition of existing garage, erection of single storey extension	45 Evans Road
W00/1911	30 Nov 00	Erection of Single Storey Extension	28 Chilbridge Rd
W00/1919	8 Dec 99	Erection of two storey rear and single front extensions, new tiled roof over existing utility room.	63 Dovehouse Close

32.2 Planning Applications

W01/0132	17 Jan 01	Demolition of existing scout hut and erection of new scout headquarters building.	1 st Eynsham Scout Group, Back Lane
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Proposed by Dr Wright and seconded by Mrs Seeney that the Council fully support this application. Nine votes for and one abstention.

32.3 - Planning Applications – Delegated

W01/0103	10 Jan 01	Erection of two storey side extension to form self contained annexe	30 Wytham View
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Proposed by Dr Wright and seconded by Mr Green that there be **no objection** to this application. Nine votes for and one abstention.

W01/0161	23 Jan 01	Erection of Conservatory	85 Dovehouse Close
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Proposed by Mrs Gerrans and seconded by Mrs Seeney that there be **no objection** to this application. Nine votes for and one abstention

W01/0162	24 Jan 01	Erection of Rear Conservatory	16 Newland Street
W01/0163	24 Jan 01	Alterations and erection of Rear Conservatory	16 Newland Street

Proposed by Mrs Seeney and seconded by Mrs Chapman that there be **no objection** to these applications. Nine votes for and one abstention

W01/0173	22 Jan 01	Erection of two storey extension	11B WythamView
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Proposed by Mrs Chapman and seconded by Dr Wright that there be **no objection** to this application. Nine votes for and one abstention

33 Correspondence

- 33.1 **ORCC** Village Appraisal meeting – Exeter Hall, Kidlington 4th April. Dr Wright volunteered to go to this meeting.
- 33.2 **Thames Water** - Mains rehabilitation works – Mill Street (5th March) and Thames Street (12th March). The Chairman invited Mr Walker to give his expert advice on this matter. Mr Walker confirmed that there would be no overlap in the works which could result in more than one set of traffic lights at any time.
- 33.3 **OCC** - As above.
- 33.4 **DETR** – Our Countryside – The Future. A document produced for consultation. Mr Rossiter agreed to look at this.
- 33.5 **OCC** - Review of Registration Service – Births, Deaths and Marriages. There were some reservations over this proposal. The Clerk to request further copies for each of the Councillors.

34 Community Facilities

Mr Rossiter updated the Council on the meeting of the Users (Steering Committee). This had been useful. Mr White and Mrs Hutchins would draft a constitution, with the help of Mrs Holland and Meryl Smith of ORCC, for presentation to the Parish Council. The next meeting of the Steering Committee was due to be held on 1st March.

The Chairman felt that the time had come to decide on what the hall should be called so that the legal documentation could be dealt with correctly. After discussion, it was proposed by Mr Rossiter and seconded by Mrs Jones that the hall be called Eynsham Community Hall. This was passed with seven votes for and three against. The Clerk to ascertain from Meryl Smith whether there is any advantage to the hall being called a “village hall”.

The building continues to make good progress.

Additional costings. It was hoped that Mr Wilkinson would arrive in time to give the figures for this. Costings had been requested for window blinds, kitchen for playgroup and the upgrading of the former shower rooms for use by the Community Education Centre.

There was some discussion over whether the kitchen was necessary as the Day Centre only met one day a week and the main kitchen was very big. Mr Green felt that this should be done as the Management Committee would be responsible to the Health and Safety Executive. Mr Mosson felt that before any decision was made, the H&S requirements should be clarified.

The plan to equip the "shower rooms" as a computer room for the Community Education project was discussed. The Chairman reported that there was government money available to equip the rooms with approximately 12 computers, with work benches and possibly with the required lighting and ventilation. There was also a possibility of a full time person being paid to run the scheme for three years. Mr Green asked if the rooms would be charged for. The Chairman said yes but until a decision had been made the charge could not be considered. This was still only at the exploratory stage.

Mr Wilkinson joined the meeting at 9.35 pm.

The Chairman asked Mr Wilkinson to give an update on the progress. This is as follows:

1. Kitchen cost, to include socket, extractor an, pipe work, counter and splash back, would be in the region of £1653.
2. Blinds: Electrically operated venetian blinds £3500
Electrically operated with blackout £4250
Cord operated blackout £1500

These figures to be forwarded to Bartholomew Players for comment. The comments from the members were that electrically operated blinds, if not regularly used, were subject to getting stuck whereas the cord operated were liable to breakage if mis-used.

3. Proposed computer rooms: Plastering and ventilation £4000
Workbenches, outlets, lighting £5500

Mr Wilkinson would be meeting Mrs Huchins the next day to discuss this with her. The Chairman asked if there were any delay implications with regard to this project. Mr Wilkinson said that there were not except that work on the dividing wall, which was partially erected, has ceased. This would not matter for another 2 – 3 weeks.

4. Scouts Water Supply. Mr Wilkinson felt that it was unlikely that the Scouts would be able to access the supply as they were not tenants. He would try to have this confirmed by Thames Water by the end of the week.

Mr Walker asked for assistance on behalf of the Scouts. The main sewer had now collapsed and despite being promised that the repairs would be completed within 4 weeks we were now into the fifth week with no idea when it would be complete. An emergency road closure order for three weeks had been obtained and questions were now being asked as to why nothing was happening. Mr Wilkinson would pursue this matter with the contractor on behalf of the Scouts.

35 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 20th February 2001 and 6th March 2001.

The meeting closed at 10 pm.

**AT THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 20TH FEBRUARY
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: G Beach – Chairman
Mrs S Chapman, Mrs L Gerrans, Mrs M Jones, Mrs Seeney
Messrs. B Christiansen, T Green, Mr C Lewington, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

Police Report

Both PC Connor and PC Barnes attended the meeting for the report. PC Richard Barnes introduced himself as the new, permanent, Police Officer for Eynsham. He had previously been based at Witney for three years and had recently been helping PC Connor on a temporary basis. He had now been offered, and had accepted, the post permanently.

Following complaints from residents close to Janty's in Acre End Street regarding car engines being left running, the Witney police had attended on two days running. The Officers had not been in uniform and had taken details of the cars concerned and also removed the keys from the ignition. The owners had then been given the keys back, with a warning. This will be regularly monitored and fines issued if the same people continue to cause a nuisance in this way.

Youngsters are continuing to cause problems around the village with under-age drinking. At the moment they are congregating in Spareacre Lane. There has been a further increase in car crime and although the police are aware of the ring leaders, they have been unable to catch them. The new managers of the Spar shop and local residents have been advised to phone directly to Witney when anything is seen or heard.

The following matters of concern were then discussed:

- A feeling of intimidation when collecting money from the cash point in Spareacre Lane from underage drinkers.
- Youngsters congregating once again in the churchyard. These had been moved on by a Parish Councillor.
- No lights set up by O.C. Summers where holes have been dug in the roads. This could be a hazard at night when visibility is poor.

The Police Officers promised to deal with the above points. The Chairman thanked them both for attending.

The meeting commenced at 7.35 pm

00/36 Apologies for Absence

Apologies for absence were received from Mrs M Lewington.

37 Minutes of the Meeting of 6th February 2001

The Minutes were signed by the Chairman as a true record.

38 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business. **Mr Rossiter joined the meeting at 7.36 pm.**

39 Accounts

Mr Green queried the accounts in respect of the machinery maintenance. The Clerk gave details of the parts and labour charges. Proposed by Mr Lewington and seconded by Dr Wright that accounts in the sum of £8,322.94, as appended, be approved. Unanimously agreed.

40 Matters Arising from the Minutes of the meeting of 6th February 2001 and previous Minutes

6th February 2001 Minutes

28 Post Codes – The Chairman reported that he had received two letters. One from Royal Mail and the other from the Consumer Council for Postal Services. He had requested details of the compensation scheme in place. Royal Mail had responded that they had none of these left but provided copies of the Royal Mail's Code of Practice. The Consumer Council for Postal Services had provided the leaflet giving the compensation details and the Chairman would be pursuing this matter. He had received no response from

the local M.P. or other organisations who had been consulted by Royal Mail in this matter. The Chairman would keep the Council updated.

31/16 Sports Pavilion electrics

Mrs Hastings asked if there had been anything received from Bruce Butcher regarding the cost of the repairs. The Clerk confirmed that this was still awaited.

31/18/08.3 OCC Bus Shelters Grant Application - The Clerk read out a letter received from Cllr. Wyatt in which he confirmed that the grant had been approved. The Chairman to write a letter of thanks to Cllr. Wyatt on behalf of the Parish Council.

31 Street Cleaning – The Clerk read out a letter from WODC in which it was agreed that Eynsham probably merited a full time cleaner. The cleaning day would be changed from a Thursday in an effort to improve the service. Mr Rossiter will have a word the Officer at WODC. Mr Mosson requested that a letter also be sent, pointing out that if the village required a full time cleaner then it was the responsibility of WODC to provide one. Agreed. Mr Green reported that broken glass had been left for several days outside one of the pubs and when this had been removed shards of glass had been left. He felt that this was dangerous. He also reported a broken tree branch which had not been removed from the road. He felt that the cleaning was inadequate. Straw from the thatching of a property was still lying around. This had not been dealt with at all. Mr Rossiter offered to bring the schedule of street cleaning to the next meeting. He felt that although the cleaning service could be improved, the cleaners were doing the best they could given the equipment provided which was inadequate.

31/06/268 RoSPA Report – The Wicksteed written quote had now been received and differed by £300 from the verbal quote. The Clerk had queried this and it had been due to the additional cost of providing and fixing four new tiles to replace those with holes in. It was agreed that the Council staff should deal with these before installation.

Wicksteed had also given a quote for the repair of the Sputnik in the Oxford Road play area. This was £1029.04 + VAT. The reason for the high cost was that the bearings inside the equipment had gone and repairs would require the removal of the equipment. It was agreed that, as the equipment could still be used and was not a danger, this repair should be deferred.

23rd January 2001 Minutes

18/08.9 Land east of the Eynsham By-pass - Dr Wright read out a letter from the Enforcement Officer of OCC to Mr Smith regarding the alleged ground works. OCC had agreed that there would be no action at present but that they would be closely monitoring the situation. A copy of the letter was passed to the Clerk, for the records.

19.1 Planning Application – Land at Pump House Dr Wright asked for details regarding the letter sent to WODC Planning Officers in respect of this application. The Clerk verbally gave details. Mr Rossiter then gave a report in respect of the decision made at the WODC Lowlands Planning meeting. A site visit would be made by the Officers and the application would then go to the full Planning Committee.

20.5 Cornhill Insurance. The Clerk read out a response from the Insurance Company asking for further details. The Clerk to write along the lines suggested by the Council.

22 Bridleways – The Clerk read out a letter received from OCC informing the Council that inspections will be made regarding the reported problems.

From Previous Minutes

Library – Dr Wright had obtained a copy of a booklet on the library service which he would read and then report back to the Council.

Market Square – Mr Rossiter reported on the meeting on 16th February with Roger Evans Associates, WODC and members of the sub-Committee. The consultants had offered to attend the next Parish Council

meeting and give a brief presentation on the proposals. Notes of the meeting were passed to the Clerk so that these can be circulated with the papers for the next meeting.

41 Planning

41.1 Decisions

The following Application which has received conditional permission was noted:

W00/1843 17 Nov 00 Erection of two 2½ storey cottages and formation of two parking spaces 25 High Street

The following Application which has been withdrawn was noted:

W00/1623 26 Sept 00 Change of Use of land from agricultural to residential (Garden) Highcroft House, Tanners Lane

41.2 Planning Applications

W01/0265 15 Feb 01 Change of Use from Agricultural to Equestrian Corlan Farm, Chilbridge Road

Mr Green gave details of the history of the site under consideration. Proposed by Mr Green and seconded by Mrs Chapman that the Council **object** to the application on the grounds that it would set a precedent in future on adjoining pieces of land. The proposition was passed by nine votes for and two abstentions.

41.3 Planning Applications – Delegated

W01/0250 16 Jan 01 Erection of Garden Shed 2 City Farm Barns

Proposed by Dr Wright and seconded by Mr Green that there be **no objection** to this application. The proposition was passed by ten votes for and one abstention.

42 Correspondence

- 42.1 **Cornhill Insurance** - The Clerk read out a letter received from the insurance company regarding the claim for damages following the forced entry on 18th October . The Clerk to investigate costs of having a audible, visual alarm fitted.
- 42.2 **Lloyd and Pratt** - Application for Transfer of Licence of Off-Licence for managers of the Spar Shop noted.
- 42.3 **OCC** - Monitoring Oxfordshire Structure Plan 2011 – Employment Land and Development Monitor 2000. This was looked at by Dr Wright.
- 42.4 **TWW Wood** – Letter regarding delivery of the Eynsham Echo. Following discussion it was agreed that the Clerk speak to the deliverer concerned and diplomatically ask that the service be improved or the Council would have to find some-one else to do the deliveries.
- 42.5 **OCC** - Temporary Traffic regulation – Thames Street and High Street and Mill Street and Acre End Street noted.
- 42.6 **OCC** - OSCA’s 2001 – Details of £5000 Cash Prizes available were noted.
- 42.7 **Licensing Solutions** - Application for Transfer of the Justices Licence to the landlord of the Red Lion PH noted.
- 42.8 **Eynsham Royals FC** - Request for adjustment of pitch fees due to loss of second team early in season passed to the Sub-Committee for action.
- 42.9 **WODC** - Details of Sports Development Team training passed to Mr Mittell.
- 42.10 **OCC** – Details of the Development of Health Walks in Witney area noted.
- 42.11 **OALC** - Details of AGM – Monday 9th July 2001 noted. DETR Standards Committees, consultation paper passed to the Chairman. Rural White Paper – Local Power for Country Towns and Villages noted.
- 42.12 **Eynsham F C** - Request for grant towards new goal posts discussed. It was agreed that the Club be informed that the Council would be delighted to consider the request. The requirements regarding financial information to be provided.
- 42.13 **WODC** - Electoral Register noted.

43 Wytham View Play Area Trust

The Clerk reported that the trust account was in the sum of approximately £400. As the recent repairs to the play area had exceeded this amount it was agreed that the Charities Commission be approached to give consideration to winding up this Trust. The Clerk and Dr Wright to deal with this.

44 Transfer of Land – Back Lane

Dr Wright outlined the legal problems in respect of the site, showing maps and reading from previous Minutes and correspondence between OCC and the Parish Council. His opinion was that the naming of the new hall “Eynsham Community Hall” could cause confusion. The Clerk reported on her discussion with Meryl Smith of ORCC in which it was confirmed that the hall could be named whatever the Council wished provided the Deed of Transfer referred to it as a “village hall” in the text of the Deed. It was proposed by Mr Rossiter and seconded by Dr Wright that Minute 34 of the previous Minutes be rescinded in respect of the name of the hall. Mrs Chapman, Mr Mittell , Mrs Seeney, Mrs Hastings and Mr Green supported the proposition.

It was then proposed by Dr Wright and seconded by Mr Mittell that the hall be named “Eynsham Village Hall”. The proposition was passed by eight votes for, three against and one abstention.

It was agreed that the Clerk write to the Solicitors in respect of the transfer of land to OCC asking that there be no action taken at the present time and referring to the Deed dated 27th October which details that the land be retained until building works are completed.

45 Community Facilities

The Chairman reported that the works were still on target. He would be attending a site meeting on 27th March with the contractors and the architect. He would report back in due course.

46 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 6th March 2001 and 20th March 2001.

The meeting closed at 9.20 pm.

**AT THE MEETING OF EYNESHAM PARISH COUNCIL HELD ON TUESDAY 6TH MARCH
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNESHAM**

Present: G Beach – Chairman
Mrs L Gerrans, Mrs M Jones, Mrs Seeney
Messrs. T Green, C Lewington, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

47 Apologies for Absence

Mrs S Chapman, Mrs M Lewington, Mr B Christiansen and late apologies from Mr Mittell.

48 Minutes of the Meeting of 20th February 2001

The Minutes were amended as follows:

Minute 31, sentence 3 – the word “with” to be inserted between “word” and “the”.

Minute 44, paragraph 2, first sentence. “Dr Wright” to be amended to “Mrs Seeney” as the proposer,

The Minutes were then signed by the Chairman as a true record.

49 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business.

50 Accounts

Proposed by Mr Lewington and seconded by Mrs Gerrans that accounts in the sum of £1,844.35, as appended, be approved. Unanimously agreed.

51 Matters Arising from the Minutes of the meeting of 20th February 2001 and previous Minutes

20th February 2001 Minutes

40/28 Post Codes – Dr Wright confirmed that labels had been received by most householders. The Chairman had now received several letters from the Royal Mail and the Consumer Council for Postal Services and it appears that the change over period may be extended.

40/31/16Sports Pavilion electrics – The Clerk had received, and accepted, a quote from Bruce Butcher in the sum of £276.50 plus VAT.

40/31/18/08.3 OCC Bus Shelters Grant Application – Mr Green reported that he had received a complaint that the bus shelter on the east side of Hanborough Road was facing the wrong way. The Clerk confirmed that the Company who had supplied the shelters had advised that this was the best way to put it in order to stop the prevailing winds.

40/31 Street Cleaning – The Clerk read out a letter from WODC which confirmed that there would be a dedicated cleansing operative for Eynsham with effect from April.

40 Library – Dr Wright had confirmed that he had not yet been able to discuss the contents of the booklet with Mrs Gutteridge, the Librarian.

42.8 Adjustment of pitch fees for Eynsham Royals and Eynsham Royals Boys Football Clubs – Mr Mosson reported that the sub-Committee had recommended that, due to the loss of one team from the senior club and the reduction in games played by the boys team, the pitch fees should be reduced for the season 2000/2001.

It was proposed by Mr Mosson and seconded by Mr Lewington that fee for the Royals Boy’s team be reduced to £52.50 for the season and the Royals Men’s team be reduced to £350 for the season. Mr Green proposed an amendment that the charges remain the same. This was seconded by Dr Wright. Following a lengthy discussion, Mr Green withdrew his amendment. The proposition was carried by six votes for one against (Mr Green) and one abstention.

52 Planning

52.1 Planning Applications

W01/0256 14 Feb 01 Alterations, extension and conversion of Barn to form three holiday accommodation units. Wharf Farm, Eynsham Road

It was assumed that this application was forwarded out of courtesy, Eynsham being a neighbouring parish, The Council therefore felt it could not comment on this application.

W01/0314 25 Jan 01 Erection of single storey side extension to form toilet accommodation. St Leonard's Church, The Square

Proposed by Mrs Gerrans and seconded by Mr Green that there be **no objection** to this application. Seven votes for and one abstention.

W.05/01 1 Mar 01 Proposed Development by Oxfordshire County Council for the erection Of a single storey extension to provide our general teaching classrooms and storage. Bartholomew School, Back Lane

Proposed by Dr Wright and seconded by Mr Lewington that there be **no objection** to this application. Agreed unanimously.

52.2 Planning Applications – Delegated

W01/0283 15 Feb 01 Erection of various illuminated & non-illuminated pub signs. The Evenlode, Old Witney Road

Proposed by Dr Wright and seconded by Mr Green that the Council **objects** to the application on the grounds that it was out of keeping with the building and surrounding area because of colour and prominence. Seven votes for and one abstention.

W01/0298 5 Feb 01 Erection of single storey rear extension. Willow Barn, Cuckoo Lane

Proposed by Dr Wright and seconded by Mrs Seeney that there be **no objection** to this application. Seven votes for and one abstention.

W01/0324 21 Feb 01 Alterations and erection of two storey side extension 2 City Farm Cottages

Proposed by Mr Lewington and seconded by Mrs Seeney and seconded by that there be **no objection** to this application. Seven votes for and one abstention.

Proposed by Mr Mosson and seconded by Mr Rossiter that the item on the Market Square be brought forward. Agreed unanimously.

53 Market Square Project

The Chairman welcomed Martin Overbury from WODC and Matthew Quayle from Roger Evans Associates.

Mr Quayle presented slides to demonstrate the thought processes which had been used to try to devise a plan which was attractive, acceptable and achievable.

He felt that the prime objective was to open out the Square and make it an attractive place which both pedestrians and people using the surrounding buildings would wish to use. He showed other, similar, projects which could form a basis for the Eynsham scheme. Some removed parking completely but in these cases the parking spaces were not lost but relocated. Others permitted limited parking but ensured that the spaces were presented in an attractive way. He realised the importance of getting a successful balance between pedestrians and cars.

The current tarmac and white lining surface was unattractive and potentially dangerous as the width of the road gave a false impression to pedestrians who walked in the middle of the road instead of along the white lined footpath. Mr Quayle showed ways in which this could be improved by using different textures in natural, high quality, stone paving.

There followed a discussion in which many matters of concern were raised. These included the environmentally unsuccessful Oxford Transport Strategy which used granite setts. This was user unfriendly for pedestrians and people using bicycles, pushchairs and wheelchairs. The matter of the heavy lorries delivering to the Co-op store was discussed as was the problem of the narrowness of the road for buses to pass. Mr Quayle agreed that some of the suggestions were not feasible in the case of Eynsham but felt that they were worth looking at in order to see what could be done.

Five sketch plans were then shown for the scheme. Some of these included centralising the cross, incorporating the whole of the Square to Thames Street in the scheme and completely pedestrianising the square. It was appreciated that these may not be possible due to local objections, traffic management and the necessity to consider the local businesses.

Mr Mittell joined the meeting at 8.45pm

The final scheme presented (Option F) was looked at and discussed. Mr Overbury then discussed the potential funding of the scheme, which could be phased. There were several ways in which it could be done. It was felt that whichever way was chosen, it should not look like a "half finished" scheme. If the work was to be phased it should be short term with the aim to complete as quickly as possible. The likelihood of a contribution from the brewery towards the reduction of the road outside the Red Lion was discussed. It was suggested that this would result in the public house having to pay additional rates and/or rent. Mr Overbury said that, although there is a preparation pool of £100k in WODC funds, there was no certainty of funds being available. However, he did hope that Eynsham would go forward from this discussion to bid for funding. The Chairman reminded the meeting that there was already £12000 earmarked for the scheme and Mr Overbury felt that this was not an insubstantial amount to bid with. There was also a possibility that the County Council would put some money in. Mr Overbury felt that it would be unwise to go to the Annual Parish Meeting with any plans as this could raise expectations. It would be better to secure the funding first, then the public could be consulted by way of exhibitions.

It was proposed by Mr Rossiter and seconded by Mr Mosson that Eynsham Parish Council gives a firm commitment to improving the Market Square and that a project team including at least two representatives from the Parish Council should take the designs forward with a view to seeking the approval of Eynsham Parish Council and West Oxfordshire District Council (via its Planning Committee) and of the residents of Eynsham (via a public exhibition). Unanimously agreed.

The Chairman thanked Mr Quayle and Mr Overbury for giving the presentation. Mr Quayle and Mr Overbury thanked the Council for giving them the opportunity to attend the meeting and left at 9.20 pm.

54 Correspondence

- 54.1** OCC – Notification of the Temporary Road Closure in Back Lane was noted.
- 54.2** WODC – The notice of Council Tax 2001/2002 was noted.
- 54.3** OCC – The Foot and Mouth Precautions press release and Trading Standards role were noted.
- 54.4** **Lloyd & Pratt** - Notice of Application for Transfer of Off Licence – Spar foodstores was noted.
- 54.5** WODC - Periodic Electoral Review consultation letter was copied to all members for information.
- 54.6** **Wychwood Forest** - Details of grant aid and Forest Update newsletter were noted. The grant details to be forwarded to Mr Christiansen and the Eynsham Society.
- 54.7** OALC – The Model Code of Conduct for Members, Review of District Electoral Arrangements was noted.
- 54.8** WODC - Sports Development Information Evening was passed to Mr Mosson.
- 54.9** WODC - Rolling Registration/Home Office Leaflets distributed.

55 Community Facilities

The Chairman reported that the construction works were still on target. He also reported that he had attended the Village Hall Steering Committee. Notes of the meeting had been circulated to the members. He invited Mr Green to comment on the meeting. Mr Green felt that Meryl Smith from ORCC had been very good and had clearly explained the content of the Lease Deed. This had been roughly completed in draft form and would be copied to all members of the Parish Council for discussion at the next meeting. It was not fully completed as there would need to be four names inserted on the deed as an interim measure. These had yet to be decided on.

The Clerk had received a request from the Architect that the Parish Council make a decision on the additional kitchen for the Playgroup and the internal wall which was to separate what were originally to be shower/changing rooms.

The sum involved for the inclusion of the additional kitchen was somewhere in the region of £1,500. It was proposed by Mr Rossiter and seconded by Mrs Seeney that the kitchen should be built. Unanimously agreed. The funding for this would, of course, need to come from elsewhere as it was not included in the original budget.

The Clerk explained that to remove the wall at a later date between the two rooms would cost more than to put in a stud partition at a later date. The decision on this could not wait for the outcome of the grant application from the Community Education Centre which would not be known until September/October. Proposed by Dr Wright and seconded by Mr Mittell that the wall should not be built. Unanimously agreed.

The Clerk then explained that a similar decision would be required at a later date regarding the ventilation. The Architect had been requested to cost the additional sum required for ventilating the additional room at the same time as the rest of the building. Again any additional funding for this was not included in the original budget.

The Chairman stated that the Architect had requested a decision in the short term in respect of décor. It was agreed that he should be asked to provide three alternatives for the Parish Council to consider at its meeting on 3rd April.

Mr Green asked what the position was regarding any future works required to the drains/sewage. Would the Hall Management Committee be liable to pay for this or would the Scouts have to pay a proportion. It was agreed that the normal arrangements were that the cost be apportioned.

56 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 20th March 2001 and 3rd April 2001. The Annual Parish Meeting had been booked for 25th April in the Lecture Theatre of Bartholomew School. Time 7.30 pm.

The meeting closed at 9.55 pm.

**AT THE MEETING OF EYNESHAM PARISH COUNCIL HELD ON TUESDAY 20TH MARCH
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNESHAM**

Present: G Beach – Chairman
Mrs S Chapman, Mrs L Gerrans, Mrs M Jones, Mrs Seeney
Messrs. B Christiansen, T Green, M Minch, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

57 Apologies for Absence

Mrs E Hastings

58 Minutes of the Meeting of 6th March 2001

The Minutes were amended as follows:

Minute 51/40/28 – the word “probably” inserted between the words “been” and “received”.

Minute 51/42.8 – The sentence “Mr Green stated that the Royals Boys team had been using half a pitch on Saturday mornings for training .” to be added after the second sentence.

Minute 55 - Paragraph 3, first line. Amount amended from “£15,000” to “£1,500”.

The Minutes were then signed by the Chairman as a true record.

59 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business.

60 The Chairman suspended Standing Orders at 7.34 pm to allow the public to speak

Mr Harry Brown addressed the Council on the problem of the reduction of police in the Thames Valley region. There had been a reduction of 14%. **Mrs Chapman joined the meeting at 7.35pm.** He pointed out that the County Council had sold two police houses. The office in Newland Street was not much use. More funding should be made available from the District Council for housing which would encourage officers to join the force or transfer to the Thames Valley. It was Mr Brown’s opinion that there should be an urgent meeting with the Police bosses.

The Chairman pointed out that the police normally attended the Annual Parish Meeting and confirmed that they had been invited to the next one.

Mr Rossiter pointed out that the District Council could do nothing as they no longer own houses. All the former Council houses had been transferred to the West Oxfordshire Housing Association. However, the Government was making funds available for schemes which would provide social housing for essential workers. These included police officers and teachers.

Dr Wright stated that the police officers did not want to rent but would prefer assistance to buy their own housing.

Mr Brown then reported the gulley in Swan Street was blocked and asked the Council to do something about this. The Clerk would contact the appropriate department in Oxfordshire County Council.

The Chairman thanked Mr Brown for his attendance. **Standing Orders were resumed at 7.44 pm.**

61 Accounts

Mr Green queried the payment in respect of the Playground Supervisor. Following a vote on an amendment to a proposition made by Mr Green, it was agreed that this matter should be deferred until the next meeting. The Clerk to provide copies of the relevant Minutes. Proposed by Mr Green and seconded by Mr Mittell that accounts in the sum of £58,354.26, as appended, be approved. Unanimously agreed.

62 Matters Arising from the Minutes of the meeting of 20th February 2001 and previous Minutes

20th February 2001 Minutes

40 - Library – Dr Wright reported that he had as yet been unable to discuss the booklet on the library service with Mrs Gutteridge.

42.4 Mr Wood and the Echo – The Clerk reported that the Echo deliverer had decided to give up the job. Mr Green had agreed to deliver to this area of the village.

6th February 2001 Minutes

- 33.1 ORCC Village Appraisal meeting – Exeter Hall, Kidlington 4th April.** Dr Wright , who had volunteered to attend this, reported that he may have difficulty as he had a prior meeting. He would do his best to attend.

63 Planning

63.1 Decisions

The following Applications given Conditional Planning Permission were noted:

W01/0081	14 Dec 00	Erection of Single Storey rear extension	4 Back Lane
W01/0162	24 Jan 01	Erection of Rear Conservatory	16 Newland Street
W01/0163	24 Jan 01	Alterations and erection of Rear Conservatory	16 Newland Street

63.2 Planning Applications

OCC Ref: JOD/SL/8.5/4208/1.1 Application to extract sand and gravel in connection with lake remodelling and excavation of basement Foxley Farm

Proposed by Dr Wright and seconded by Mrs Chapman that the County Council be informed that the Parish Council has **no objection** to this particular application but would not wish it to set a precedent for further gravel extraction in that location. Unanimously agreed.

63.3 Planning Applications – Delegated

W01/0406 7 Mar 01 Erection of single storey link between house and garage 24 Beech Road

Proposed by Mrs Gerrans and seconded by Mr Christiansen that there be **no objection** to the application. Agreed by ten votes for and one abstention.

W01/0438 12 Mar 01 Erection of Rear conservatory 21 Witney Road

Proposed by Mrs Seeney and seconded by Mr Mosson that there be **no objection** to the application. Agreed by ten votes for and one abstention.

63.4 – Other Planning Matters

Mr Rossiter updated the meeting on the following decisions made at the WODC Lowlands Planning Committee on 19th March:

W01/0064 Change of Use of Dis-used land for dental surgery at land at, Pump House, Oxford Road. This had been refused on the casting vote of the Chairman.

W00/1866 Proposed redevelopment of existing service station, including demolition of existing building and erection of new, larger sales building with forecourt alterations at Acre Hill Service Station, A40 . This had been refused on the grounds of road safety, concern that the applicants had not satisfactorily proved that the development would not affect the viability of the local village shops and that the development would push out into the countryside.

W01/0132 Demolition of existing scout hut and erection of new scout headquarters building., 1st Eynsham Scout Group, Back Lane. This had been given conditional permission.

64 Correspondence

64.1 Julie and Bryan Hyde - The thanks in respect of the work by the Council was noted. The matter of Post Codes was discussed and the Clerk to respond to Mr and Dr Hyde.

64.2 WODC Environmental Services – Service Complaint Survey passed to Mr Mittell for completion.

64.3 OCC - Meetings with Town and Parish Councils on Thursday 5th April at Deddington at 7.30 pm noted. The Chairman would try to attend.

64.4 Adventure Playground – Mr Mosson confirmed the sub-Committee’s decision that this work was not up to standard and that the Clerk should write a response accordingly.

64.5 OCC - Temporary No Waiting Restriction - Lombard Street noted.

64.6 Sue Greenwood - Thanks from Eynsham Beaver Scouts for Pavilion use noted.

- 64.7 Mrs O MacKenzie** – Letter re. parking problems in Acre End Street noted. It was agreed that the Clerk should contact OCC Highways Department to request a white box be painted in front of the entrance to the property.
- 64.8 Mrs Eileen Mace** – Letter requesting advice for grants for Eynsham Morris Men to visit Transylvania noted. The Clerk to respond with details of who to approach at WODC.
- 64.9 OCC** - Community Lunches discussed. The Clerk to respond with an offer of the use of the Bartholomew Room and kitchen free of charge.
- 64.10 Stanton Harcourt Parish Council** – Letter regarding new name for Electoral Ward noted.
- 64.11 Eynsham Association Football Club** – Mr Mosson confirmed that no football club has exclusive right of use to any of the Parish Council’s pitches. The Parish Council reserves the right to change matches at any time. The Clerk to respond accordingly.
- 64.12 OCC** - Temporary No Waiting Restriction in Acre End Street noted.
- 64.13 Oxford Fieldpaths Society** - Annual Report, Notice of AGM and Programme of walks noted.
- 64.14 OCC** - Foot and Mouth update noted.
- 64.15 Springfield School** - Hydrotherapy Pool Appeal. It was agreed that the school should be invited to apply for a grant in September for consideration at the next Finance meeting.
- 64.16 OCC** - Proposed Developments in Banbury, Didcot & Wallingford noted.
- 64.17 Eynsham Carnival Committee** – Proposed by Mr Mosson and seconded by Mr Green that the request for the use of the pavilion be granted. No charge to be made.
- 64.18 WODC/ Mr Hull-Lewis** - The note from Mr Hull-Lewis in respect of footpath cleansing was discussed first. It was then agreed that the District Council be informed of additional cleansing required and that the note from Mr Hull-Lewis be forwarded to them for action.
- 64.19 ORCC** - Details of the local Area Meeting for Village Hall Committees were noted. This to be forwarded to the new Steering Committee. Mr Green would attend the meeting on behalf of the Parish Council if he is not away.

65 Trust Deed

Dr Wright had grave reservations regarding the deed and this was discussed at length. It was agreed that the Clerk telephone Meryl Smith from ORCC for advice and then forward the Deed, together with the previous model provided by Dr Wright, to the Council’s Solicitor for action.

66 Community Facilities

The Chairman reported that the building was progressing nicely. He would be attending the next site meeting on 27th March and would report back on the progress at the next Council meeting. The Architect had provided costings in respect of the ventilation for the additional rooms and this had not proved to be very expensive. The Finance Committee would look at this and make recommendations.

67 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 3rd April 2001 and 17th April 2001. The Annual Parish Meeting will be 25th April 2001 in the Lecture Theatre of Bartholomew School. Time 7.30 pm.

The meeting closed at 9.18 pm.

**AT THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 4th APRIL
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: G Beach – Chairman
Mrs S Chapman, Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs M Lewington
Messrs. B Christiansen, T Green, C Lewington, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

68 Apologies for Absence

Mrs D Seeney

69 Minutes of the Meeting of 20th March 2001

The Minutes were amended as follows:

Minute 64.1 – “Mr” Hyde amended to “Mrs”.

The Minutes were then signed by the Chairman as a true record.

70 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business.

71 Accounts

Proposed by Mrs Gerrans and seconded by Dr Wright that accounts in the sum of £3,082.40, as appended, be approved. Unanimously agreed.

Mr Mittell joined the meeting at 7.32 pm.

72 Matters Arising from the Minutes of the meeting of 20th February 2001 and previous Minutes

3rd March 2001 Minutes

61 Play Area Supervisor’s contract – The members were asked by the Clerk to read the documentation regarding the contract and job description. **Mrs Hastings joined the meeting at 7.33 pm.** Members of the Council then reported on the monitoring of the litter picking in the play areas. The Chairman outlined the options open to the Council. It was proposed by Mr Rossiter and seconded by Mr Mosson that the monitoring be continued until the next meeting. An amendment was proposed by Mrs Chapman and seconded by Dr Wright that the Supervisor be asked to “empty the litter bins and check for broken glass when unlocking the gates at Oxford Road and Wytham View”

64.7 Letter of thanks from Mrs O MacKenzie – Mrs Mackenzie thanked the Parish Council for its swift response and action in this matter.

64.7 Community Lunches – Two community lunches had been arranged for 13th June and 17th October from 12.30 pm until 2pm.

20th February 2001 Minutes

40/20.5 Cornhill Insurance – Alarms - the Clerk read out a letter from Cornhill Insurance regarding the pavilion. The insurance Company have requested that any quotes from alarm suppliers should be from NACOSS registered suppliers. Also specification of alarms to be fitted to be sent to the insurance Company. The Clerk has already obtained a quote from a non-registered NACOSS supplier. This was for £490. It was proposed by Mr Mosson and seconded by Mrs Lewington that the quote be accepted. Unanimously agreed

Third Party Claim – The insurance Company have written informing the Council that it requires all the roofs on the properties to be checked visually on a monthly basis and annually by a roofing specialist firm. It was decided that no action should be taken with regard to this at present but that the Clerk should obtain a quote from Zurich Insurers for the Parish Council’s insurance cover.

43 Charities – Wytham View – Old Youth Club - The Clerk read out a letter from the Charity Commission regarding both these charities. It was agreed that the charities should be wound up and that the Parish Council should meet, as Trustees, to implement this.

73 Planning

73.1 Decisions

The following Applications given Conditional Planning Permission were noted:

W01/0132	17 Jan 01	Demolition of existing scout hut and erection of new scout headquarters building.	1 st Eynsham Scout Group, Back Lane
W01/0103	10 Jan 01	Erection of two storey side extension to form self contained annexe	30 Wytham View
W01/0161	23 Jan 01	Erection of Conservatory	85 Dovehouse Close
W01/0298	5 Feb 01	Erection of single storey rear extension.	Willow Barn, Cuckoo Lane

The following Applications refused Planning permission were noted:

W00/1491	9 Sept 00	Erect car port to side elevation	19 Queen Street
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Proposed car port by reason of its design and materials will have an adverse impact on the Conservation area and is, therefore, contrary to Policies BE3 and BE10 of the W.O. Local Plan.

W00/1866	28 Nov 00	Proposed redevelopment of existing service station, including demolition of existing building and erection of new, larger sales building with forecourt alterations	Acre Hill Service Station, A40
W00/1870	28 Nov 00	Erection of various internally illuminated free standing and fascia signs along with several poster boxes and banner o (non illuminated)	Acre Hill Station, A40

Reasons on application

W01/0064	5 Jan 01	Change of Use of Dis-used land for dental surgery	Land at, Pump House, Oxford Rd
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The proposal would be contrary to Policies EYN4, BE10 and R6 of the W.O. Local Plan in that the development would create an overtly urban activity and form of development on this important publicly visible rural edge to Eynsham. As such the proposal would severely harm the character and rural setting of the Eynsham Conservation Area.

73.2 Planning Applications

W00/1701	18 Oct 00	Internal and external alterations to include conversion of existing two storey outbuildings to create bedrooms for letting purposes. (Amended Plans)	Jolly Sportsman P H Lombard Street
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Proposed by Mr Lewington and seconded by Mr Mittell that there be **no objection** to this application. Passed by eleven votes for with one abstention.

73.3 Planning Applications – Delegated

W01/0440	6 Mar 01	Erection of two storey rear extension	44 Witney Road
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Proposed by Mr Lewington and seconded by Mr Green that there be **no objection** to this application. Passed by eleven votes for with one abstention.

W01/0451	12 Mar 01	Erection of single storey front, rear & side extensions	69 Witney Road
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Proposed by Mrs Gerrans and seconded by Mr Lewington that there be **no objection** to this application. Passed by eleven votes for with one abstention.

W01/453	5 Mar 01	Convert window to door and add one rooflight to west elevation	5 City Farm Barns
W01/454	5 Mar 01	Convert window to door and add one rooflight to west elevation	5 City Farm Barns

Proposed by Dr Wright and seconded by Mr Lewington that there be **no objection** to this application. Passed by eleven votes for with one abstention.

W01/0476	19 Feb 01	Erection of conservatory to rear elevation	10 John Lopes Road
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Proposed by Mr Lewington and seconded by Mrs Chapman that there be **no objection** to this application. Passed by eleven votes for with one abstention.

W01/0481	18 Mar 01	Demolition of existing garage & erection of two storey side and single	67 Dovehouse
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Proposed by Mrs Chapman and seconded by Mrs Gerrans that there be **no objection** to this application. Passed by eleven votes for with one abstention.

W01/0504 22 Mar 01 Change of Use from Bed and Breakfast Accommodation to Childrens Day Care Nursery 49 Witney Road

Proposed by Dr Wright and seconded by Mr Mittell that there be **no objection** to this application. Passed by eleven votes for with one abstention.

74 Correspondence

74.1 Thames Valley Police - Annual Policing Plan noted.

74.2 OCC - Foot and Mouth Update noted.

74.3 WODC - Rolling Electoral Registration – “Make Your Voice Heard” leaflet noted.

74.4 Primesite Media - Offer to install bus shelter Eynsham bound carriageway of B4044 discussed. It was commented that this was in a conservation area. Following discussion as to whether this was in fact a conservation area, the general feeling was still that this was an unsuitable place for advertisements. It was proposed by Mr Rossiter and seconded by Mrs Chapman that the offer be refused. An amendment was made by Mr Green and seconded by Dr Wright that the offer be accepted. The amendment was lost by seven votes to three. The proposal was won by seven votes to three.

74.5 ORCC – Newsletter noted.

74.6 Allsopp Associates - Quote in the sum of £450 plus expenses and VAT for amendment of specification for removal of the bank and insertion of kerbing in respect of the car parking in the north field was discussed. Proposed by Mrs Hastings and seconded by Mr Mosson that the quote be accepted. Unanimously agreed.

74.7 WODC - Periodic Electoral Review of West Oxfordshire consultation was discussed. Mr Rossiter explained the reasons behind a change in the wards. It was agreed that there would be no objection to the new proposals. The Clerk to write confirming this.

74.8 OPFA - Play Area Roadshow information noted. Mr Lewington and Mr Christiansen to attend. The Clerk will arrange.

74.9 Countryside Agency - Rural Services Survey 2000 results noted.

74.10 OCC - Stakeholder Consultation on new political management arrangements passed to Mr Rossiter for completion.

74.11 RBS Accounting - Preparation of Year End Accounts Booking Form completed by Chairman.

75 Community Facilities

The Chairman reported on the site meeting of 29th March. The contractors had reported that the works were about three weeks behind schedule but that it was hoped some of this would be recoverable. The cause for this being that the poor weather had delayed the roof timbers being erected. The Chairman had informed the Playgroup of the delay.

A decision was required in respect of provision of blinds to the velox windows requested by Bartholomew Players. The Chairman reported that the drama group had written requesting that consideration be given to making these available out of the current budget. The Chairman reminded the members that the removal of the blinds had been done as part of the essential cost cutting when the budget had been over-reached. To put the blinds back would result in a shortage of funds, particularly as additional cost had been incurred for the Playgroup kitchenette. It was proposed by Mr Mosson and seconded by Mr Mittell that the blinds be put in. This was passed by 10 votes for and 2 abstentions. If necessary, the curtaining would left out if funds were short. A letter to be sent to Bartholomew Players explaining the situation and requesting their assistance with fund raising for the blinds. Perhaps they could put on a show specifically for this purpose.

The Scouts are still not able to give a firm decision regarding the refurbishment of their HQ under the current contract. As the project was delayed, it had been agreed to extend the deadline for the Scouts' decision until 16th April. The Scouts were aware that the works may need to go ahead. The other option would be to make the refurbishment a separate contract. This would result in a great deal of additional cost. The problem with regard to this is that the Village Hall contract is subject to the works on the Scout H.Q. being complete at date of hand over.

Mr Wilkinson presented proposed colour schemes for carpets, flooring and walls to the Council. These were discussed at length. With two minor adjustments. The colour schemes, as presented, were accepted.

Mr Wilkinson then made alternative suggestions for the main sign giving the name of the building. It was agreed that this should be "Eynsham Village Hall" in metal letters above the main doors. After discussion it was agreed that the lettering should be in dark blue on a light background.

The small hall was to be named "The Royal British Legion & Children's Hall". Other signs to be kept to the minimum: kitchen, cloakrooms, office, toilets (male, female, disabled and baby changing symbols to be used). Mr Rossiter reminded Mr Wilkinson that the Council had a policy of no smoking in its buildings.

The Chairman thanked Mr Wilkinson for his attendance.

Mrs Gerrans proposed that Standing Orders be suspended to permit Dr Wright to talk on the Trust Deed and Lease pertaining to the new hall. This was seconded by Mr Mittell and unanimously agreed.

Dr Wright explained that he had spoken with Meryl Smith of ORCC and it was evident that the Trust Deed had errors at Paragraphs 6.3 and 119. He had spoken on the telephone with the Solicitor and the advice had been that the hall should not be of charitable status but that it should remain in the ownership of the Parish Council who would set the rules for the management of the hall. Dr Wright had spoken to Mr John Faulkner of WODC who had informed him that the District Council are in the process of changing the rules so that all Village Halls will be zero rated for rates.

Mrs Hastings and Mrs Gerrans left the meeting at 10.15 pm

Mr Mittell felt that a Management Committee should be appointed by the Parish Council. Mr Rossiter felt that this would entirely change the Deed as discussed by the Steering Committee and that this was unfair given all the hard work that they had put into this.

It was proposed by Mr Christiansen and seconded by Mr Rossiter that the Clerk should see the Solicitor as soon as possible and clarify the situation.

67 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 17th April 2001 and 1st May 2001. The Annual Parish Meeting will be 25th April 2001 in the Lecture Theatre of Bartholomew School. Time 7.30 pm.

The meeting closed at 10.18 pm.

**AT THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 17th APRIL
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: G Beach – Chairman
Mrs L Gerrans, Mrs E Hastings, Mrs M Jones
Messrs. B Christiansen, T Green, M Minch, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

77 Apologies for Absence

Mrs D Seeney, Mr A Mosson

78 Police Report

P C Richard Connor reported that things were fairly quiet in the village. There had been a theft of a caravan and a robbery at the Co-op. The problem of youths drinking and smashing bottles in the play areas had returned as the evenings get lighter. The police are keeping a watchful eye on this problem and have asked local residents to call them whenever there is an incident. The Chairman thanked P C Connor for his report.

79 Minutes of the Meeting of 3rd April 2001

The Minutes were amended as follows:

Minute 72

43 – Charities. 2nd sentence. The word “would” replaced with “wound”.

Minute 75

Community Facilities. Paragraph 6. “Mr Walker” amended to “Mr Wilkinson”.

The Minutes were then signed by the Chairman as a true record.

80 Urgent Business Raised with Prior Consent of the Chairman

The Chairman read out the resignation letter from Mrs Chapman. A letter to go from the Parish Council to Mrs Chapman thanking her for all her hard work over the years. Mrs Gerrans pointed out that Mrs Chapman was the longest serving member of the Parish Council, the hardest working member and had always been extremely loyal at all times to the Council.

81 Standing Orders were suspended at 7.38 to allow Mrs Wright to speak

Mrs Wright wished to speak on the matter of the planning application for land at 11/11A Cassington Road.

Mrs Wright compared the original outline planning application in September 2000 to the application recently received. Property No. 4 on the application was considerably larger than the “bungalow” defined on the application of September 2000. This now is now described as a chalet bungalow with 5 bedrooms and a “granny annexe” as well as a dovecote. The ridge height was 5 feet higher than her own property at 13 Cassington Road. Mrs Wright referred back to a letter received from Mr Soames (agent) in which he assured planners that the buildings would be single storey only. Mrs Wright also commented about the size and design of the dovecote. She concluded by asking the Council to give thought to opposing this application on the grounds that property No 4 would overlook her own property.

The Chairman thanked Mrs Wright for her comments. **Standing Orders were resumed at 7.47 pm.**

82 Accounts

Proposed by Dr Wright and seconded by Mr Green that accounts in the sum of **£45,769.10**, as appended, be approved. Unanimously agreed.

83 Matters Arising from the Minutes of the meeting of 3rd April 2001 and previous Minutes

3rd April 2001 Minutes

71 Accounts – Letters of thanks for grants received from:

Oxfordshire Carers’ Forum
Winged Fellowship Trust
Eynsham Day Centre
CAB

- 72 **40/20.5 Cornhill Insurance** – the Clerk read out a letter from the insurers which stated that the excess for claims of malicious damage would be increased from £75 to £150. Mrs Hastings asked if there had been any progress with the alarm system. The Clerk reported that she had asked the supplier to give a formal quote and this was still awaited.

9th January 2001 Minutes

- 12 **Waiting Restrictions** – The Clerk had received an email from Persona Associates, the consultants. There had been meeting between our consultants and OCC Highways department. The result was that the Highways Department were unhappy about the plans for Oakfield Trading Estate. It is suggested that there be two orders. One to deal with the village waiting restrictions and a separate one for Oakfield Trading Estate.

84 Planning

84.1 Decisions

Appeal Decision:

W00/0868	21 May 00	Alterations to window and door arrangements. (Amendment To Planning Permission W99/0733 for removal of Livestock barns and erection of annexe for family Accommodation ancillary to Derrymerrye Farm)	Land at Derrymerrye Farm, Old Witney Road
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Application for removal of Conditions 2 and 4 of the Planning approval. Appeal is **Dismissed**

84.2 Planning Applications

W01/0584	4 April 01	Erection of four bungalows and detached garages	Land at 11 & 11A Cassington Road
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The Chairman and Dr Wright both declared an interest in this application and withdrew from the meeting. Mr Rossiter took the Chair.

Mr Green reported that the Planning sub-Committee had looked at this application and were concerned that one of the properties was excessive in its development. The outline planning permission was for four bungalows. One of the properties was more like a house than a bungalow. It was far too imposing and aesthetically out of place.

Mrs Hastings felt that ridge heights were extremely important and this development appeared too high at 7.5 metres. All members felt that the developers were trying to “get away” with more than originally given permission for.

Mr Rossiter reminded members that this was a new application and the former permission should not be taken into account.

It was proposed by Mr Green and seconded by Mrs Jones that the Parish Council should **object** to this application on the following grounds:

1. Access to the site is inappropriate for the size of the development.
2. Proposed buildings constitute an overdevelopment of site by reason of size.
3. No. 4 is too close to the adjacent boundary.
4. Ridge height on No.4 is out of keeping with its surroundings.

The proposal was passed by six votes for and one abstention.

84.3 Planning Application – Delegated There were none.

85 Correspondence

85.1 Mrs W Parker - Copy of letter/petition from residents of Clover Place to Mr Berry, Headteacher of Bartholomew School. Response received from Mr Berry to Mrs Parker and further correspondence from Mrs Parker. The Clerk read out the letters and the matter of security at the school was discussed. Mrs Jones felt that there was little that the school could do which it had not already done. Locking all the youngsters out had not been proved to work as they then damaged the fences when they climbed over. This caused even more damage. It was agreed that the problem was a difficult one. The Chairman confirmed that the CCTV was working effectively and should prove a deterrent. A letter to be sent to Mrs Parker sympathising with the difficulties encountered.

85.2 Caring Matters - Newsletter and questionnaire noted. The Clerk to check with Mrs Richards that she

had received this communication.

- 85.3 OCC - Environment Bulletin noted.
- 85.4 OCC - 30 mph Speed Limit Project - Formal Consultation documents noted. No action.
- 85.5 WODC - Best Performance Plan noted.
- 85.6 OCC - Foot & Mouth update noted.
- 85.7 OCC - Steve's Travel service 18. It was noted that this was now being by Thames Travel from Wallingford.
- 85.8 **Oxford Instruments** - Request to use Sports Pavilion car park for event on Thus. 3rd May. The Council was happy for the Company to use this for an agreed donation to the Council, provided the regular users were not inconvenienced. The Clerk to negotiate.
- 85.9 SPC - Proposal to infill land at City Farm – comments invited. The Clerk reported that she had received a phone call from a Dr. Deborah Rogers who lived on City Farm who had grave concerns regarding noise and dust pollution to the residents. Dr Wright to look at the site and report back to the Council at the next meeting.
- 85.10 OCC - Urban Cycle Networks 2001 – 2006 proposals. The Clerk to ask OCC for further information specific to Eynsham and ask for a map or sketch of the proposals.
- 85.11 OCC - Temporary Footpath Closure (No. 25) between High St and Queen's Lane noted.
- 85.12 ORCC -Village Halls Newsletter noted. Mr Christiansen given details of possible grants from OCC for public building renewal/refurbishment.
- 85.13 OCC - Social Services Plan for Oxfordshire 2001 – 2004 noted.
- 85.14 **Jeremy Butson** - Complaint re. Wytham View Play Area. The pros and cons of locking the gates were again discussed. In the opinion of the members who had experience of security at the schools, this was not a proven deterrent as further damage always ensued. The Clerk to write to Mr Butson asking that the police be informed whenever this nuisance occurred.

86 Charitable Trusts/Community Facilities

The Chairman welcomed Mr Ian Welch, the Council's solicitor, who had agreed to define the options open to the Council and ask questions arising.

Mr Welch covered the options open to the Council. The hall could be run the Parish Council in the same way as Witney Town Council and Kidlington operate in respect of their halls where a manager is employed. The manager then employs cleaners, caretakers deals with the day to day running of the hall and reports back to the Parish Council on a regular basis.

The hall could be run by a separate body as a Charitable Trust. This would be a legal entity in its own right and would have full responsibility for the management of the hall. The Parish Council would own the freehold and a lease between the charitable trust and the Council would be drawn up. The Trust Deed would set out the divisions of responsibility regarding maintenance and restrictions of use. There were no longer any obvious tax or rates advantages to this option. Once a Charitable Trust is set up it is very difficult to remove.

The hall could be managed by a sub-Committee of the Parish Council which could at a later date then be made into a Charitable Trust.

The following questions need to be considered by the Parish Council:

- 1 Does the Parish Council want initial control?
- 2 Does the Parish Council want to pass over to a Charitable Trust and, if so, when? This could be done after one or two years.
- 3 Does the Parish Council want to form a sub-Committee with members of the user groups on the committee. The responsibility then remains with the Parish Council and the management committee would be an unincorporated club.
- 4 Does the Parish Council want to control the paid staff in the way of cleaners, caretakers, bookings clerk?

Mr Welch also pointed out that any committee must be competent and must sustain its interest. In Standlake the members of the committee were very active in raising the money for the hall and therefore had a feeling of "ownership"

and interest and enthusiasm was high. It would be wise to consult the District Auditor should this option be considered.

Mr Welch then answered queries on the legal responsibilities of the members of the Charitable Trust. The Chairman thanked him for coming to address the Council. His advice was extremely good and would certainly assist the Council in making its decision. Mr Welch left the meeting at 9.26 pm.

Following discussion, it was proposed by Mr Minch and seconded by Mr Green that “a Management Committee be formed with a legal constitution to run the Village Hall for the benefit of the local community”. Dr Wright proposed an amendment that the word “local” should be omitted. There was no seconder for this. The proposition was unanimously carried.

The Clerk agreed to try to arrange someone from another village hall management committee to come and talk to the Village Hall Committee and advise them.

87 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 15th May 2001 and the 5th June 2001. The Annual Parish Meeting will be 25th April 2001 in the Lecture Theatre of Bartholomew School. Time 7.30 pm.

The meeting closed at 9.52 pm.

**AT THE MEETING OF EYNESHAM PARISH COUNCIL HELD ON TUESDAY 1ST MAY
2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNESHAM**

Present: G Beach – Chairman
Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs D Seeney
Messrs T Green, C Lewington, M Minch, J Mittell, A Mosson, D Rossiter, Dr F W Wright
Mrs J Heath (Clerk)

Police Report

P C Connor reported that there had been some car crime on Wednesday 25th in Eynsham and Witney. The stolen goods had been recovered and the culprit, who was from Eynsham, caught. There had been problems at the Youth Club. Twenty youths had been moved on. There was some drinking, encouraged by two older youths who were well known to the police. Complaints received Dovehouse Close re. youths in Wytham View Play area and also in Newland Street.

Mr Green reported that he had seen a youth at 3pm on the bench in the Oxford Road playing fields, with a bottle of wine. As he appeared to be causing no trouble he had not reported this. Dr Wright asked if the police could look into the matter of youths breaking glass, climbing on the recycling bins and skateboarding in the Back Lane car park. PC Connor said he was loathe to move them on as they were doing no harm. Dr Wright felt that they could be a danger to elderly patients using the Health Centre. PC Connor said he would keep an eye on the situation. The Chairman thanked PC Connor for attending the meeting.

The Council meeting commenced at 7.35 pm

88 Apologies for Absence

Mrs M Lewington and Mr B Christiansen

89 Minutes of the Meeting of 17th April 2001

The Minutes were agreed and signed by the Chairman as a true record.

90 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business.

91 Accounts

Mr Green asked about the seat under Broxap Mawrob for £596.80. It was explained that this had been discussed last year and agreed upon. Mr Green also asked about the amount to Glasdon for £42.95. The Clerk explained that this was for litter pickers for use in the playing fields, as agreed at a previous meeting. Grass cutting was discussed and ways to improve suggested. Mr Mittell asked if the amount to SWA for architectural services in respect of the village hall was additional. The Chairman confirmed that the architect billed on a percentage of the work completed by the contractors and this was part of the original estimate. Proposed by Mrs Gerrans and seconded by Dr Wright that accounts in the sum of **£6,537.91**, as appended, be approved. Unanimously agreed.

92 Matters Arising from the Minutes of the meeting of 17th April 2001 and previous Minutes

17th April 2001 Minutes

72 40/20.5– Alarm System – Pavilion. The Clerk presented the written quote from the contractor which, with additional detectors, came to £536.70. Proposed by Mr Mosson and seconded by Mrs Hastings that the amended quote be accepted and the work commence. Agreed unanimously.

85.10 Urban Cycle routes. The Clerk read out a response from OCC which confirmed that there were no plans or sketches available as yet. It was proposed by Mr Green and seconded by Mrs Seeney that the proposals be accepted in principle. Agreed by ten votes for and one against.

Reseeding of football pitches (arising from minutes of Playing Fields sub-Committee) The Clerk explained that three verbal quotes had been given, following site visits. Only one written quotation had been received and it was proposed by Mr Mosson and seconded by Mrs Hastings that the quote from Kamalara, in the sum of £1194.64 plus VAT be accepted subject to the conditions quoted. The Clerk explained that the goal mouths would need to be built up with a mix of topsoil and sand. Mr Watson of Star Wanderers had suggested that a working party of all users should be formed to do this. Mr Mosson to arrange a meeting to discuss this as soon as possible.

SPC - Proposal to infill land at City Farm – Dr Wright reported that he had spoken to SPC. There was a meeting last evening between the consultants and the residents and the results of this were awaited. As soon as there was more to report Dr Wright would do so. Mr Green stated that he had been surprised, when visiting the area, how little noise and dust pollution there had been.

93 Planning

93.1 Decisions

The following Applications given Conditional Planning Permission were noted:

25 Jan 01	Erection of single storey side extension to form toilet accommodation.	St Leonard's Church, The Square
12 Mar 01	Erection of Rear conservatory	21 Witney Road
W01/0451	12 Mar 01 Erection of single storey front, rear & side extensions	69 Witney Road
19 Feb 01	Erection of conservatory to rear elevation	10 John Lopes Road
W01/0481	18 Mar 01 Demolition of existing garage & erection of two storey side and single Storey rear extension	67 Dovehouse Close

The following Application Refused Planning Permission was noted:

15 Feb 01	Erection of various illuminated & non-illuminated pub signs.	The Evenlode, Old Witney Road
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93.2 Planning Applications

24 Mar 01	Demolition of existing garage & shed & erection of two storey building to form office & storage . Change of use to plumbers yard.	Land at 64 Mill Street
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The Planning sub-Committee considered that this application should not be objected to. It differed from the developments in Beech Road and behind Talmage's in that there were already workshops adjacent in that area. The development was the size of a double garage. Access by lorries was adequate. Proposed by Mrs Seeney and seconded by Mrs Jones that there be **no objection** to this application. Unanimously agreed.

93.3 Planning Applications – Delegated

W01/0611	7 Apr 01 Installation of garage doors.	2,3,4,5, City Farm
W01/0612	Proposed by Mrs Seeney and seconded by Mrs Jones that there be no objection to this application. Unanimously agreed.	

W010624	27 Mar 01 Erect extension as secure parking for vehicles	Cordwallis Oxford Ltd Oakfield Ind. Estate
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Proposed by Mr Mosson and seconded by Dr Wright that there be **no objection** to this application on the condition that the building only be used for vehicle storage. Passed by ten votes for and one against.

W01/0683	20 Apr 01 Erection of additional section of railings along driveway & 684	Highcroft House, Tanners Lane
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Proposed by Mrs Gerrans and seconded by Mrs Hastings that there be **no objection** to this application. Passed by ten votes for and one against .

W01/0691	23 Apr 01 Internal Alterations to include reposition of staircase and new Stud wall (Retrospective)	35 Mill Street1
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Proposed by Mr Minch and seconded by Mrs Hastings that there be **no objection** to this application. Passed by ten votes for and one against .

94 Correspondence

- 94.1 **Bower & Bailey** - Application for transfer of Licence – S S Webber, White Hart, Newland Street noted.
- 94.2 **Bower & Bailey** - Application for transfer of Licence – Mrs S Hedges, Moonshine, Stanton Harcourt Road noted.
- 94.3 **WODC** - Contaminated Land Strategy taken by Dr Wright.
- 94.4 **WODC** - Air Quality review & Assessment noted.

- 94.5 WODC - Revenue Budget – Capital Programme 2001/02 to 2005/06 noted.**
- 94.6 Lloyd & Pratt - Application for transfer of Off-Licence – M J Notman & M Adams, Spar Shop, Spareacre Lane noted.**
- 94.7 Thames Valley Police - Criminal Damage and Anti-Social Behavioural Group to be copied to the Playing Fields sub-Committee.**
- 94.8 Pamela Richards - Report on Oxfordshire Carers' Forum noted.**
- 94.9 WODC - Periodic Electoral Review of West Oxfordshire report. Mr Rossiter explained the implications of this response by WODC. Dr Wright took a copy of the details.**
- 94.10 Allianz Cornhill - Site Survey of Play Areas copied to the Playing fields sub-Committee. The Clerk to investigate whether the repairs to the fence can be done by the employees.**
- 94.11 English Basketball Association - Routine Site Maintenance Inspection to be done on 2 May. Noted.**
- 94.12 St Leonard's Church – Proposed closure of the Square on 10th June from 5pm until 8 pm noted. No objections.**

95 Annual Parish Meeting

The Chairman thanked all those who had attended the meeting, which he felt was a very positive meeting. Most of the issues raised by the members of the public had been resolved at the meeting. Mrs Jones stated that this in the main was due to the way the Chairman had conducted the meeting. The draft Minutes had been done by the Clerk and the Chairman requested that those who had attended the meeting inform her of any amendments to accuracy required.

Bartholomew School Following complaints received at the APM, Mrs Jones had agreed to liaise between the Parish Council and the Headteacher of Bartholomew School on future issues. It was agreed that there were two sides to every story and that good liaison was required. It was a good school which needed all the support it could get. It was confirmed that Mr Berry no longer attended the APM due to the very bad reception he had received on previous occasions. It was hoped that he could be persuaded to attend the next meeting.

It was confirmed that identification by the security cameras was difficult unless the subject was close. The police had confirmed that it would be useful if they were informed who was banned from the school premises after hours. Mrs Jones would speak to Mr Berry about this. It was unfortunate that the people from Clover Close would not identify the persons causing the problems. This may well be due to intimidation or fear of reprisals. Matters should improve once the new buildings are erected. It was agreed that Mrs Jones should liaise with the school.

Mr Mosson mentioned the litter problem. Mrs Jones confirmed that this had always been a problem and one which the school took seriously. A change of attitude was required.

Dental Surgery Dr Wright felt that special provisions for doctors and dentists should be used in respect of this.

96 Village Hall

The Chairman reported that this was progressing well. A letter of thanks had been received from Bartholomew Players. They had promised to fund raise towards the cost of the blinds.

Dr Wright reported that youngsters had broken into the site. The Chairman confirmed that this had been an ongoing problem.

The Chairman read out a copy of the letter sent to the Scouts from SWA outlining their responsibilities in respect of any additional costs arising from the removal of that part of the works from the main contract. The Clerk to confirm with Mr Wilkinson that a written response had been received. Dr. Wright asked if the Scouts had the funds to complete the additional costs. The Chairman responded that this was not known but that there was no reason to believe that they hadn't the required resources.

Mr Green reported that he had visited the halls at Stanton Harcourt and Standlake. He asked that the Clerk ascertain the positioning of the lighting from SWA.

87 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 15th May 2001 and the 5th June 2001.

The meeting closed at 9.52 pm.

**AT THE ANNUAL MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 15th MAY 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: Mr G Beach, (Chairman)

Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs M Lewington, Mrs D Seeney
Messrs. C Lewington, M Minch, J Mittell, Dr F W Wright
J Heath (Clerk)

00/71 Apologies for Absence

Apologies from Messrs Christiansen, Green, Mosson, Rossiter. Mr Mosson and Mr Rossiter had stated that they would be willing to continue to sit on the committees they had previously been on. Mr Rossiter had stated his willingness to act as Vice-Chairman of the Council if it was the wish of the members.

72 Election of Chairman

Mrs Gerrans proposed Mr Beach as Chairman of the Council and this was seconded by Mrs Hastings. As there were no other nominations, Mr Beach was duly elected on a unanimous vote.

73 Election of Vice-Chairman

Dr. Wright proposed that the election of Vice-Chairman be deferred until the next meeting. Mr Mittell seconded the proposal. Mr Minch tabled an amendment that the election should proceed and this was seconded by Mrs Hastings. The amendment was won by seven votes to two. Mr Minch proposed Mr Rossiter as Vice-Chairman of the Council and this was seconded by Mrs Lewington. As there were no other nominations, Mr Rossiter was duly elected. on a vote of seven for and two against the proposal.

74 Timetable of Meetings

Proposed by Mr Lewington and seconded by Mrs Hastings that there be two meeting per month on the first and third Tuesdays of the month at 7.30 pm. Unanimously agreed.

75 Advisory Committees

75.1 Senior Committee – The Chairman explained the remit of the Senior Committee which was to make decisions in an emergency between meetings. The Committee had been set up on the advice of the Auditor two years ago and had not yet had to meet. It was proposed by Mr Minch and seconded by Mr Mittell that the following be elected to this Committee: Mr Beach, Mrs Gerrans and Dr Wright. Unanimous.

75.2 Finance Committee – Proposed Mrs Hastings and seconded by Mrs Jones that the following serve on this Committee: Mr Beach, Mr Rossiter, Mr Mosson and Mr Mittell. Unanimous.

75.3 Play Areas and Playing Fields Committee - Proposed by Dr Wright and seconded by Mrs Lewington that the following serve on this Committee: Mrs Hastings, Messrs. Lewington, Mosson and Christiansen. Unanimous.

75.4 Traffic and Parking Committee - Proposed by Dr Wright and seconded by Mr Mittell that the following serve on this Committee: Mrs Lewington, Mrs Seeney, Messrs Green, Lewington and Dr Wright. Unanimous.

75.5 Market Square - Proposed by Mrs Hastings and seconded by Mrs Jones that the following serve on this Committee: Mrs Lewington Mrs Seeney and Mr Mittell. Unanimous.

75.6 Planning -. Proposed by Mr Lewington and seconded by Mrs Hastings that the following serve on this Committee: Mrs Seeney, Mrs Jones, Mr Green, Mr Mittell. Unanimous.

75.7 Village Hall – It was agreed that this should be deferred until the meeting after the next Users meeting on 7th June. Volunteers for the Committee were Dr Wright, Mrs Lewington, Mr Mittell and Mr Lewington.

76 Link Representatives

76.1 Eynsham Echo - Proposed by Mrs Hastings and seconded by Mrs Lewington that the following serve as Link Representatives for the Echo: Mr Christiansen, Mr Lewington and Dr Wright. Unanimous.

76.2 Footpaths - Proposed by Mr Mittell and seconded by Mr Lewington that the following serve as Link Representatives in respect of the parish footpaths: Mrs Hastings, Mrs Jones and Mr Green. Unanimous.

76.3 St Leonards Church – Proposed by Mrs Hastings and seconded by Mrs Jones that the following serve as Link Representatives in respect of the parish church: Mrs Gerrans, Mrs Lewington and Mr Green. Agreed.

77 Appointment of Representatives to Outside Bodies.

- 77.1 Allotments** – Proposed by Mr Lewington and seconded by Mrs Hastings that Mrs Gerrans represent the Parish Council on the Allotments Committee. Unanimous.
- 77.2 Oxford Association of Local Councils** - Proposed by Mrs Hastings and seconded by Dr Wright that Mr Rossiter and Dr Wright represent the Parish Council at the OALC meetings. Unanimous.
- 77.3 Playing Fields Management Committee** – The Chairman reminded the members that this Committee was due to be restructured. At the moment the Parish elected two members to the Committee but the new structure would require three. It was proposed by Mr Lewington and seconded by Mr Minch that Mr Mosson and Mrs Hastings should serve on the [resent Committee. Unanimous. Mr Lewington volunteered to be reserve for the new Committee.
- 77.4 County Primary School Governors** - Proposed by Mrs Hastings and seconded by Mrs Jones that Mr Mosson represent the Parish Council on the School Governors Committee. Unanimous.
- 77.5 Traffic Advisory Committee** – Mr Mittell volunteered for this Committee. The Clerk pointed out that the members were drawn from the Traffic and Parking Committee. Dr Wright proposed that Mr Mittell should serve on the Traffic and Parking Committee. This was seconded by Mr Minch. Unanimous. It was the proposed by Mrs Lewington and seconded by Mr Minch that Dr Wright and Mr Mittell serve on the Traffic Advisory Committee. Unanimous.
- 77.6 Transport Representative** - The Clerk reported that Mr Michael White is willing to continue as the Transport Representative. Proposed by Dr Wright and seconded by Mrs Jones that Mr White and Mr Rossiter be appointed Transport Representatives

THE BUSINESS OF THE ANNUAL MEETING BEING CONCLUDED, THE MEETING PROCEEDED WITH NORMAL BUSINESS

Minutes of the Meeting of 1st May 2001

These were amended as follows:

Police Report - Paragraph two, third line the words “breaking glass and “ were inserted between “youths” and “climbing.

Minute 93.1 – The word “John” inserted between “10” and “Lopes”.

Minute 95 – Paragraph 5 the words “for doctors and dentists surgeries” were inserted between “provisions” and “should” and the word “made” was amended to “used”.

The Minutes were then signed by the Chairman.

- 79** Urgent Business Raised with Prior Consent of Chairman - There was no urgent business.

80 Accounts

Proposed by Mr Lewington and seconded by Mr Mittell that accounts in the sum of £23,060.60, as appended, be accepted. Unanimously agreed.

81 Matters Arising from Previous Meetings

From the Meeting of 1st May 2001

92/72 Alarm System for Pavilion. Mrs Hastings asked if there was any progress on this. The Clerk stated that the contractor had been advised that the work should be completed by beginning of June for insurance purposes.

92/85.10 Urban Cycle Routes. Dr Wright commented that Mill Street was not suitable as a cycle route. Mrs Gerrans felt that there was little point in discussing this until details of the proposed route had been received.

95 Bartholomew School. Mrs Jones’ report was noted. She reported that she had spoken with Mr Berry, the Headteacher, and all was quiet at the school at present. There had been one incident of nuisance at the end of Wasties Lane and the police had dealt with this. Mr Berry was happy to liaise with the Parish Council and the police were also pleased. Mrs Jones will relate anything discussed at the P C meetings to Mr Berry and will speak with him on each Tuesday before the meetings.

The Clerk reported that Mr Rossiter had made some minor amendments to the Minutes of the Annual Parish meeting in respect of the District Council report. No other amendments had been received.

From the Minutes of 17th April 2001

85.14 Complaint re. Wytham View Play Area. The Clerk reported that Mr Jeremy Butson had communicated that the situation had improved since the gates were being locked at the weekend and had thanked the Parish Council for its action. He would continue to liaise with the police if any further nuisance arose.

From the Minutes of 3rd March 2001

64.7 OCC had written to Mrs Mackenzie of Acre End Street informing her that a "St Andrew's Cross" marking would be installed outside her property in the next 4 to 6 weeks.

From Previous Minutes

Street Cleansing. Mrs Chapman had telephoned the Clerk to inform her that she had asked the cleansing operatives to clean Mill Street and had loaned them a broom and spade for the purpose. The area was now much improved. They had come back later to borrow the equipment again with the intention of cleansing other parts of the village.

82 Planning

82.1 Decisions

The following application granted Conditional permission was noted:

W01/0406	7 Mar 01	Erection of single storey link between house and garage	24 Beech Road
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82.2 Planning Applications

W01/0740	13 April 01	Conversion of existing two flats to five, one bedroom	24, 24A, 26 Swan
W01/0741		flats and provision of car parking	Street

Proposed by Mr Mittell and seconded by Mrs Gerrans that the Council **object** to the application on the grounds that it is overdevelopment of the site and there is insufficient car parking allocation for five unites. Unanimously agreed.

82.3 Planning Applications - Delegated

W01/0715	24 Apr 01	Alterations to outbuildings	7 Acre End Street
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Mrs Gerrans had been asked by a local resident to voice concerns that the house was being used for business purposes and that if this were the case this application could increase the car parking problems in Acre End Street. It was noted that this could not be a planning objection. It was proposed by Dr Wright and seconded by Mrs Hastings that the Council respond to this application in the following way: The Council has **no objection** to conversion for use as a residential study but it would object to a change of use for business purposes. Unanimously agreed.

W01/0737	27 Apr 01	Erect rear conservatory	32 Back Lane
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Proposed by Mr Lewington and seconded by Mrs Lewington that there be **no objection** to this application. Unanimously agreed.

82.4 Other Planning Matters

Mrs Hastings brought up the matter of Motorcross taking place in the field adjacent to the A40, eastbound carriage. This was creating a great deal of noise and pollution and extra traffic exiting from and entering onto the A40. There was apparently no licence or planning permission granted to the owner who last year exceeded the permitted 14 events without a licence and was on his way to doing so this year. Mrs Hastings would like a supportive letter to go from the Parish Council to Mr Philip Shaw of WODC Planning Department to investigate this.

It was agreed that a letter should be sent raising the following concerns:

- Is there or has there been an application for Change of Use?
- There has been extensive works done on site without planning consent.
- There are traffic problems due to the increased use of the site and the increase in vehicles turning onto what is already a very busy carriageway.
- Dust from the activity drifts across the A40, thus reducing visibility.
- Persistent noise is disturbing residents in a wide area. This is, of course, an environmental issue.
- Country pursuits for horse riders and walkers are being interrupted by noise pollution.

The Clerk to liaise with Mrs Hastings regarding dates.

83 Correspondence

- 83.1 Persona Associates** - Update on Yellow lining arrangements had been received regarding additional lining in Acre End Street. It was agreed that the consultants should be asked to provide a sketch of the proposed positioning.
- 83.2 Oxford Macintosh** - The Clerk had received communication from Oxford Macintosh that a member of the public had been offensive regarding the alleged litter caused by employees. Oxford Macintosh had requested a copy of the minutes of the meeting. They had also requested a cigarette bin for the bus stop. The Clerk had responded and it was hoped that this was sufficient to calm the situation.
- 83.3 RoSPA Play Area Report.** This had been passed to the Sub-Committee. The Clerk reported that things had greatly improved and any matters needing attention could be dealt with fairly easily.
- 83.4 Allianz Cornhill** The response to the report from RoSPA was noted.
- 83.5 District Audit** The date for the audit of the 2000/2001 accounts was set for between July 23rd and August 16th.
- 83.6 OCC** - Oxfordshire Ragwort Strategy passed to Mrs Hastings.
- 83.7 WODC** - SID results in Station Road noted.
- 83.8 WODC** - Notification of Building Regs application for the extensions to North & South Sports Pavilions passed to Mrs Hastings.
- 83.9 Royal Air Force, Brize Norton** Invitation for a Community Briefing and Flight on Thus 14 June passed to the Chairman.
- 83.10 OALC** - WODC Standards Committee. The Clerk expanded on the duties of this Committee. Mrs Gerrans, Mrs Lewington, Mrs Jones and Mr Mittell were interested. The paperwork would be copied to them by the Clerk.
- 83.11 Mr & Mrs Craft** - Letter received regarding dog fouling. The Clerk to respond and request where additional dog litter bins would be useful. This could then be passed to WODC for consideration.
- 83.12 CPRE** – Details of AGM on 29th June noted.

84 Suspension of Standing Orders

The Chairman suspended Standing Orders to allow public to speak at **8.52 pm.**

Mr Harry Brown brought up the problems of lack of police in the village. He also noted that nothing had been done about his request at the Annual Parish meeting in April 2000 to reward the nurses at Witney Hospital and the Social workers.

He stated that the police office in Newland Street was a waste of time and money and that this could be used for providing housing for police. The new policeman was always at Witney and not in the village. In his opinion the use of the Panda car was no good. The police cannot see any crime which is taking place and could cause an accident if they were looking for crime and not driving correctly. He wants to see the police on foot patrol.

He would also like to see the former police officer get a reward.

The use of bleepers by the social services was a waste of time and all these girls (home helps) should be issued with mobile phones.

The horses in the field at Station Road were not securely fenced in. There could be a serious accident. There was also a broken wall and the children were climbing over it.

Yellow lining – this would not work because there were not enough police to deal with the parking offences.

The Chairman thanked Mr Brown for attending the meeting.

85 City Farm Proposal (Standing Orders still in suspension)

Dr Deborah Rogers and Professor Sanderson introduced themselves.

Dr Rogers explained that the residents have lived with the present noise and pollution on the understanding that it would cease in December 2002. The loss of visual amenity had been accepted in the knowledge that it was coming to an end.

The residents have huge concerns over the new proposal and these included the following:

1. Safety

a) Lower road has a 60mph speed limit. The proposed entrance will be just south of the bend in the road. We believe that this presents an unacceptable risk to both the residents (including children on bicycles), who have to share the entrance with the lorries, and to other road users.

b) We have witnessed loads falling from lorries as they turn into the current site, Should this occur whilst one of the

residents is waiting to exit the farm this could have serious consequences.

c) Despite assurances to the contrary our observations have revealed that the lorries occasionally shed mud from their tyres. Again this presents a danger for drivers.

c) On the site the lorries will cross the Oxfordshire Circular Walk. This presents a danger to walkers.

2. Flooding

a) Lower Road occasionally floods at the entrance of City Farm. This flooding also effects the field which the lorries will cross to enter the site. We are concerned that building the access road for the lorries may increase the occasions that the road floods and we do not believe that it can be assumed that by draining the stream this will be prevented.

b) Many of the fields on City Farm currently flood. We are concerned that disturbance to the infrastructure will increase the risk of our properties flooding. Again we do not believe that it can be assumed that by draining the stream this will be prevented.

2. **Footpath** - The Oxford Circular Walk (No. 10) will be adversely effected in terms of loss of visual amenity, air pollution (dust and diesel) for a further eight years.

3. **Noise nuisance for the residents** - We will suffer noise nuisance for a further eight years.

4. **Air pollution for the residents** - We will suffer from air pollution for a further eight years.

5. Loss of visual amenity for the residents

a) The residents will suffer from a loss of visual amenity to the north due to the site which will not be avoided by the proposed 3m bunds as the land has a differential of 5m from top to bottom.

b) The residents will suffer from a loss of visual amenity to the east due to the access road and the destruction of the trees and hedgerow which will expose Lower Road.

6. **Disturbance of the badger sett.** - There is an active badger sett on the eastern border of the field where the landfill/recycling site is proposed.

7. **Destruction of trees and hedgerow.** - It is proposed to destroy 20 metres of hedgerow and trees along lower road. further destruction of established vegetation will be necessary as the lorries cross the stream.

There is regular working at nights which was unacceptable to the residents. One of the properties is only 80 metres from the proposed new site and the noise will be unacceptable.

The working hours were being breached. It is apparently fairly easy to gain permission to breach the working hours. Also weekend work is taking place when the restriction was that this should cease at noon on Saturdays. The tailgate noise is extremely intrusive.

The proposed new site is 30 acres and will be used for 8 years. Dr Wright confirmed that OCC policy is to recycle waste materials and Councils are under pressure from central government to do this. For three months there will be a crusher on site for hardcore. The cost to remove rather than crush on site would be unacceptable to the applicants.

De Rogers said that all the residents would prefer to keep a good relationship with the owner of the farm and have not complained in the past in an effort to maintain this relationship. Their feelings were that as this would finish in 2002 they would put up with it. However, a further 8 years was unacceptable.

The residents had asked for the access road to be moved. There were two other options. One to go around the back of the properties but the residents felt that this would give little improvement in respect of the noise and pollution. The second was to rent or buy land from the owner of the adjacent field and make the access further to the north. This was the residents preferred option.

The residents were not against the dumping of soil in the area as it was felt that this would improve the agricultural quality of the land. However, they could not live a further 8 years with a recycling plant so close.

The Parish Council at Long Hanborough had been approached on the proposal that the footpath should be resited and whether it approved in principal. Long Hanborough decided to make its comments when formal application was received.

The Chairman asked if there were any further questions or points of clarification required of Dr Rogers. There being none, he thanked Dr Rogers and Professor Sanderson for attending the meeting.

Standing Orders were resumed at 9.25 pm

The Chairman pointed out that there were two options. To respond to the consultants or to wait for the formal planning application and then comment.

Dr Wright suggested that a response be deferred to give him a chance to contact the consultants to ascertain if their views had changed following their meeting with the residents. This was agreed.

Mr Minch stated that the Council approach OCC regarding the on site working out of the permitted hours, particularly weekend working. Why had the Parish Council not been consulted if a breach of the permitted hours had been applied for and granted? This was agreed. The Clerk to copy the letter to Dr Rogers.

The matter to be placed on the agenda for the meeting of 19th June.

86 Village Hall

The building was still 2/3 weeks behind schedule but was progressing well. The roof was almost complete. The Clerk and the Chairman had met with Roy Wilkinson to discuss the key arrangements. It was agreed that the proposed system was too complicated and a simplified system had been agreed. Mr Minch asked whether consideration had been given to electronic keys. The Chairman responded that this had been considered too expensive.

The Users meeting was set for Thursday 7th June and Mr Maggs of Kennington would be attending to advise and answer questions and concerns.

The members were asked to give consideration over who should open the new hall and come back to the meeting on 5th June with names of those who may qualify for being the oldest resident in the village or who had lived longest in the village. There would also be an item in the Echo asking for nominations for these categories.

87 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 5th June 2001 and 19th June 2001. The meeting closed at 9.40 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 5th JUNE 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: Mr G Beach, (Chairman)
Mrs L Gerrans, Mrs E Hastings, Mrs M Jones,
Messrs. T Green, J Mittell, A Mosson, Dr F W Wright
J Heath (Clerk)

00/88 Apologies for Absence

Apologies from Mrs Lewington, Mrs Seeney, Messrs Christiansen, Lewington, Rossiter.

89 Minutes of the Meeting of 15th May 2001

Minute 75.4 The Chairman pointed out that this needed to be reconsidered as Dr Wright had proposed himself for the Traffic and Parking Committee. Mrs Gerrans formally proposed that Mrs Lewington, Mrs Seeney, Messrs Green, Lewington and Dr Wright serve on this Committee. This was seconded by Mr Mittell and unanimously agreed.

The Minutes were amended as follows:

74 "meeting" amended to "meetings".

Duplicate Minute 77.4 amended to 77.5 and 77.5 amended to 77.6.

Minute 84 – page 5 second paragraph from bottom, first line "or" amended to "for"

Minute 73 Mr Mosson asked if the first three sentences were accurately minuted. The Chairman and Dr Wright confirmed that this was the case. Mr Mosson stated that as the whole of the Council had voted for the investigation of the alternative scheme for the new community centre with the OCC and WODC, this appeared to be a slur on Mr Rossiter. Following a lengthy discussion on the facts of the case as minuted Mr Mosson proposed that the Parish Council should ask Dr Wright to give clarification that there was no slur intended unless he could substantiate that claim. This was seconded by Mrs Gerrans. There were two votes in favour, three against and two abstentions. It was then proposed by Dr Wright that the first three sentences in Minute 73 be rescinded. This was seconded by Mr Mittell and unanimously voted for by Mrs Hastings, Mrs Jones, Mrs Gerrans and Mr Beach.

The Minutes were then signed by the Chairman.

90 Suspension of Standing Orders – Suspended at 7.37 pm to allow the public to speak.

Mr Harry Brown spoke at length on the matter of crime in Eynsham and his anxieties regarding drug abuse by youngsters. He also reiterated his comments at previous meetings that the proposed yellow lines would not work as this could not be policed. He congratulated the Council on the new village hall. The Chairman thanked Mr Brown for attending the meeting and bringing these matters to the attention of the Council.

Standing Orders were resumed at 8.04 pm .

91 Urgent Business Raised with Prior Consent of Chairman - There was no urgent business.

92 Accounts

Mr Green declared an interest and withdrew from the meeting. The Clerk tabled the accounts from Allianz Cornhill Insurance for the Council's insurances in respect of the Sports Pavilion and the Local Council insurance. Another quote was considered from Zurich Municipal . It was proposed by Dr Wright and seconded by Mr Mittell that the Allianz Cornhill quote be accepted subject to them confirming that the present alarm system being installed would not jeopardise any future claim. Fidelity Guarantee to be increased from £5000 to £10000. This was unanimously agreed. It was proposed by Mrs Gerrans and seconded by Dr Wright that accounts in the sum of £75,669.70, as appended, be accepted. Unanimously agreed. **Mr Green rejoined the meeting.**

93 Matters Arising from Previous Meetings

From the Meeting of 15th May 2001

83.1 The Clerk tabled the response from OCC and the attached sketch of the proposed additional yellow lining in Acre End Street. It was agreed that this was acceptable.

83.9 Dr Wright asked if the Chairman would be attending this function as he would like to go. The Chairman confirmed that he had already accepted but would pass the next invitation to Dr Wright. He then spoke of the event, which had proved extremely interesting and he confirmed that the new planes were considerably quieter than the older

ones.

83.10 Members considered that no representative on the WODC Standards Committee should be put forward from Eynsham Parish Council.

84 The Clerk read out a response from OCC regarding the breach of working conditions at New Wintles and City Farm. The reasons for the breach were explained and OCC agreed that it may be relevant for revise the practice of giving consent for variation of the working hours, in the light of the current complaints.

Dr Wright reported that the consultants in this case had revised the plans and the access road and new plant would now be sited in the Hanborough parish.

82.4 Mr Green reported that he had travelled the A40 whilst the motorcross was on and it had been like driving through the middle of the Sahara. Dr Wright confirmed that the previous site at City Farm had not been subject to a noise abatement order as the organiser had ceased the activity before this was implemented.

Parish Council Vacancy The Chairman confirmed that there had been no response in respect of the advertisement for the casual vacancy following the resignation of Mrs Chapman. He proposed that this should be re-advertised after the elections on the 7th June. This was agreed.

93 Planning

93.1 Decisions

The following application granted Conditional permission was noted:

W01/0691	23 Apr 01	Internal Alterations to include reposition of staircase and new stud wall (Retrospective)	35 Mill Street
W01/0624	27 Mar 01	Erect extension as secure parking for vehicles Oxford Ind.	Cordwallis Ltd, Oakfield Estate

The following Applications refused permission were noted:

W01/453	5 Mar 01	Convert window to door and add one rooflight to west elevation	5 City Farm Barns
W01/454	5 Mar 01	Convert window to door and add one rooflight to west elevation	5 City Farm Barns

Contrary to Policies BE3 and BE14 of WO Local Plan. Change will result in a cluttered appearance which will be out of character with the simplicity of this former agricultural building.

The following Applicants have requested an Appeal against Decision to refuse permission

W00/1866	28 Nov 00	Proposed redevelopment of existing service station, including demolition of existing building and erection of new, larger sales building with forecourt alterations.	Acre Hill Service Station A40
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Comments are required by 26th June 2001. It was proposed that this should be discussed at the next meeting.

93.2 Planning Applications

W01/0853	15 May 01	Erection of single storey extension with new external landing, steps and handrail	Eynsham sub-Station, Cuckoo Lane
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Proposed by Mrs Gerrans and seconded by Mr Green that there be **no objection**. Unanimously agreed.

93.2 Planning Applications - Delegated

W01/0789	26 April 01	Erection of rear conservatory	57 Evans Road
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Proposed by Mr Green and seconded by Mrs Gerrans that there be **no objection**. Unanimously agreed.

W01/0829	10 May 01	Internal and external alterations to include changes to fenestration and revision of first and second floor layouts	6 High Street
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Proposed by Mrs Gerrans and seconded by Dr Wright that there be **no objection**. Unanimously agreed.

94 Correspondence

94.1 OCC Update on Foot & Mouth noted.

94.2 Cllr. Mrs Debbie Seeney (Telephone call) - Request for new board at the lock, to give useful information such as – map of village showing cash point, shops, surgery, dentist. She had volunteered to prepare a map with a key giving the information. Dr Wright felt that the present board could be mended. The Clerk would ask the maintenance man to look at the board and advise on the best course of action.

94.3 Rural Housing Trust Invitation to Chairman and one other Parish Councillor to attend the visit of the Princess Royal to Meadow Way, Kingham on Mon 2 July at midday. It was agreed that Dr Wright and Mr Mittell should attend.

94.4 HM Customs & Excise

94.5 District Audit Village Hall Constitution and reclamation of VAT. The Chairman proposed that items 94.4 and 94.5 be discussed together under agenda item 9.

94.6 WODC – The Clerk stated that as there had been no covering letter with the tabled Community Initiatives Fund Application 2001/2002 she had hoped that Mr Rossiter could have elaborated on this. It was agreed that discussion of this should be deferred until the next meeting.

94.7 WODC The consultation on the council's housing Strategy was noted.

94.8 OALC - Papers on End of Year Accounts, Stakeholder Pensions, Car Allowances review, Accounts and Audit Regulations – Parish Council Thresholds were noted. The proposed meetings on Annual Health & Safety Seminar; ORCC Seminar – Implementing the Rural White Paper and OALC - Meeting for Chairmen Weds 27 June 7.30 noted.

94.9 OCC Proposed increase in opening hours of Eynsham Library consultation noted.

94.10 – OCC Brown Paper on Waste and Minerals – Dr Wright asked if the Clerk had received this document. The Clerk confirmed that she had not. Dr Wright would copy it to her in the next day or two.

95 Report on Council Finances

The Chairman went through the Balance Sheet and Income and Expenditure Accounts. It was noted that there was a potential shortfall on the Community Facilities project.

96 Village Hall

The Chairman reported that the Architects had written to WODC requesting a variation to the Planning Conditions in the light of the delay on the decision on the new Scouts building.

The shortfall noted in Minute 95 was in part due to additional works but also to the fact that the work on the sewers had cost an additional £5000. The Architects letter and the Quantity Surveyor's financial reported were distributed. Members were asked to study these and return with any questions raised.

The District Audit and Customs and Excise letters were considered and it was decided that, as they were in some way contradictory, they should be passed to the Solicitor. The feeling was still that the Management Committee should be independent of the Parish Council and that a lease should be drawn up for 5 or ten years. The VAT advantages would be better if the lease was a full maintenance lease. The Solicitor to advise and the Clerk to contact him for an update on the lease preparation. The Chairman confirmed that he and the Clerk were to attend the next meeting of the Management Committee on 7th June.

97 Official Opening

Two names were proposed for the oldest resident. Mrs Violet Warren who lived in Hanborough Road and had lived in the village for 91 years and Mrs Edith Brooks who was 102 years old. It was suggested that the schools and playgroups should represent the youngest residents of the village.

The Clerk to draw up a list of officers from the District Council who should be considered for invitations. The Council members to draw up lists of local residents to be considered for invitations.

It was agreed that the opening should be on a Saturday afternoon in October or November.

Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 19th June 2001 and 3rd July 2001. The meeting closed at 9.35 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 19th JUNE 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Present: Mr D Rossiter (Chairman)
Mrs L Gerrans, Mrs E Hastings, Mrs Seeney
Messrs. B Christiansen, M Minch, J Mittell, A Mosson, Dr F W Wright
J Heath (Clerk)

00/99 Apologies for Absence

Apologies from Mrs Jones, Messrs G Beach, T Green.

100 Suspension of Standing Orders

Standing Orders were suspended at 7.32pm to take the Police Report and to permit the public to speak.

PC Richard Connor reported on the eviction of the tenant at the Co-op who had broken into the premises and tried to set fire to them. He also reported on two burglaries in Abbey Place when a motor bike and bicycles had been stolen. The two main ringleaders of the local youths who caused damage in the village were on curfew and things were now reasonably quiet.

Mr Harry Brown (member of the public) said that he had reported drug taking to the police but no action had been taken. PC Connor said that the report had been logged at Witney and had been dealt with by other officers as he was in Banbury. He confirmed that the other officers had acted on the report.

Mr Mittell joined the meeting at 7.36 pm.

Dr Wright reported the convergence of a lot of young people in Wasties Lane again, some of whom were smoking and were definitely under age. They were extremely intimidating to some people. PC Connor said he would make enquiries at Janty's re sale of tobacco to under age people. It was pointed out that the cigarettes were usually purchased by the older ones and passed on – or brought from home.

Dr Wright also asked if the police could keep an eye on the speeding in Mill Street, particularly by young women.

Mr Mosson asked if the people who had broken the window of the fish and chip shop had been caught. PC Connor reported that two youths had been arrested for the damage to the signs, which had been done at the same time.

Mr Mittell asked if the Magistrates could be approached by the police to make sure these youngsters got an appropriate sentence. PC Connor stated that unfortunately their voice wasn't listened to. Mr Mittell asked if the police had any views on how the schooling system could be changed to ensure that this behaviour was dealt with. PC Connor said that he had no jurisdiction over this and he was not sure what the policy of Thames Valley Police was.

Mr Brown asked if there could be more security for the Co-op staff when they took money to the bank. PC Connor said he would talk to the Co-op about security to see if there was a problem.

The Chairman thanked PC Connor for his attendance and he left the meeting.

Mr Harry Brown reported the following:

- Dogs fouling the churchyard
- Large pothole in Swan Street
- Drain blocked in Station Road and the grass cutter does not wear ear protectors which is against Health and Safety requirements.

101 Minutes of the Meeting of 5th June 2001

The Clerk amended the Minutes 89, re. Minute 73, to read "73" at sentence 7 and not "75". Minutes 96, second paragraph, sentence five was amended to read "of" and not "oaf".

The Minutes were then signed by the Chairman.

102 Urgent Business Raised with Prior Consent of Chairman - There was no urgent business.

103 Accounts

Mr Mittell showed some concern over the Council finances and asked how more money could be got in. Mr Rossiter explained that the only way this could be done was by precept or from grant aid. Mrs Hastings asked what the amount for £1500 to WODC in respect of the Market Square represented. The Clerk confirmed that this was the amount

agreed as the Parish Council's portion of the cost of the consultant's fees. It was proposed by Mrs Gerrans and seconded by Mrs Seeney that accounts in the sum of **£6,522.87**, as appended, be accepted. Unanimously agreed.

104 Matters Arising from Previous Meetings

From the Meeting of 5th June 2001

93/83.1 – Additional yellow lining outside St Leonard's House. Dr Wright reported that he had visited the site and felt that the lining was unnecessary. It was, in any case, excessive at 10 metres. It was proposed by Dr Wright and seconded by Mrs Seeney that the Parish Council was unwilling to accept the proposition as this would set a precedent. A white box would be sufficient. An amendment was proposed by Mr Mosson and seconded by Mrs Hastings that there should be no traffic waiting restrictions at all in the proposed area. This was unanimously agreed.

97 The Clerk reported that Mr Donald Brooks had telephoned to say that he thought his mother was the oldest resident – Mrs Edith Brooks, being nearly 104 years old. However he felt that she may not wish to attend the official opening but he would talk to her to see if she would.

From the meeting of 15th May 2001

83.11 Mr and Mrs Craft – The Clerk reported that she had received a response from Mr David Austin regarding the provision of a dog litter bin on the corner of Newland Street and Newland Close. Unfortunately there was no money left in the budget for additional bins at the present time. However, Mr Austin asked for further details of other sites as he was compiling a list of requirements from parishes. It was agreed that the sites at the corner of Newland Street and Queen Street and both ends of Wasties Lane should be forwarded to Mr Austin.

From Previous meetings:

Eynsham Echo – It was agreed that a response should be put in the next issue of the Eynsham Echo to the anonymous letter received in answer to Mr Lewington's article in the June issue of the Echo. The response should say that "it is the policy of the Parish Council not to respond to anonymous letters".

Sale of Land adjacent to 12 Dovehouse Close – The Clerk reported that at long last the Solicitors to the builders had agreed to the lifting of the covenant on the land on the understanding that a further covenant be put on the land to restrict the use to garden use only. This was agreed. The Clerk to have the piece of land valued by the District Valuer.

Road Traffic Order - The clerk reported that there was to be a meeting at the Oakfield Industrial estate in respect of the yellow lining. She could not attend this. Mr Christiansen agreed to attend the meeting and would report back at the next meeting.

Request for Rural Bus Services – The Clerk reported that OCC had sent a letter confirming that two proposed routes for Eynsham were on the waiting list to be referred to the Interlink Study.

105 Planning

105.1 Appeal

W00/1866	28 Nov 00	Proposed redevelopment of existing service station, including demolition of existing building and erection of new, larger sales building with forecourt alterations.	Acre Hill Service Station A40
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105.2 Decisions

The following application granted Conditional permission was noted:

105.3 Planning Applications

W01/0504	22 Mar 01	Change of Use from Bed and Breakfast Accommodation to Children's Day Care Nursery Amended Plans	49 Witney Road
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Dr Wright reported that this application had been discussed and decided upon at the WODC Planning meeting on 18th June.

106 Correspondence

106.1 A J Goodgame - The offer of sale of allotments to Parish Council for recreation area at the back of Hanborough Close was discussed. It was agreed that the members should look at the land in question and discuss the offer at the next meeting.

106.2 Kelly Associates - The increase on estimate for CDM Regulations in respect of Sports facility improvements from £600 (+ £60 per site visit + VAT) to £900 for CDM Regulations (+ as previously) was discussed and Mrs Hastings explained that the reason for this was because there were two separate projects on north and south side of the Oxford Road.

106.3 WODC - Community Initiatives and Application 2001/2002 was discussed. These funds were not for use by Parish Councils so it was agreed that details should go into the next issue of the Eynsham Echo.

106.4 Mr Michael Cross – The complaint regarding dog fouling on Witney Road Play area was noted and it was agreed that the Clerk should write to the owner of No. 47 Witney Road, pointing out that dogs were not permitted and that the dog warden would be visiting the play area on a regular basis.

106.5 OCC - Minerals and Waste Local Plan Review update noted.

106.6 Oxford Samaritans - Letter of thanks for grant aid noted.

106.7 OCC – Notification of the reopening of all public rights of way noted.

106.8 ORCC – Newsletter taken by Dr Wright.

107 Market Square

A meeting had been held between Martin Overbury of WODC, Matthew Quayle of Roger Evans consultants, Mrs Lewington, Mrs Seeney, Mr Mittell and Mr Rossiter all of Eynsham Parish Council. The plans as distributed would be put to the Cabinet of WODC. Following its agreement in principle they would then come back to the Parish Council for approval.

109 Village Hall

The Clerk reported on the Village Hall Management Committee meeting. Mr Rob Maggs from Kennington Village Hall Management Committee had attended and advised the new Committee on many matters including the constitution of the Committee, budgeting, hiring conditions and price structures. This had proved extremely helpful. It was proposed by Dr Wright and seconded by Mr Minch that a bottle of wine be purchased as a gift to Mr Maggs as a mark of appreciation. Mr Mittell had offered to obtain one from the University where he worked. The meeting went on to discuss all the matters raised by Mr Maggs and a pricing formula and Conditions of Hire were agreed. A Chairman had been elected (Mr Ian Keeley). The other Officers still required were a Secretary and Treasurer. The Clerk had passed all the documentation in respect of booking enquiries and job applicants to the new Chairman.

It was hoped that the draft lease would be available for the next Parish Council meeting.

Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 3rd July 2001 and 17th July 2001. The meeting closed at 9.15 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNESHAM PARISH COUNCIL
HELD ON TUESDAY 3RD JULY 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNESHAM**

Present: Mr G Beach, (Chairman)

Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs D Seeney, Mrs M Lewington
Messrs. B Christiansen, T Green, J Mittell, A Mosson, Dr F W Wright, Mr C Lewington
J Heath (Clerk)

00/111 Police Report

PC Connor reported that the Day Centre had been broken into and parts of a wheelchair stolen. Other than that, in the main things had been quiet in the village in the past two weeks. The youngsters, although still “hanging around” were not causing any trouble. Mr Green asked if the vehicle for sale could be removed from the Market Square before the carnival. He noted that the tax disc had just run out. PC Connor said he would have a word with the Red Lion landlord. The Chairman thanked PC Connor for his attendance.

Mr Mittell joined the meeting at 7.37pm.

112 Apologies for Absence

Apologies from Mr D Rossiter.

113 Minutes of the Meeting of 19th June 2001

The Clerk added Mr Christiansen’s name to the members present. Minutes 104 at Road Traffic Order, “Mrs Christiansen” was amended to “Mr Christiansen”.

The Minutes were then signed by the Chairman.

114 Urgent Business Raised with Prior Consent of Chairman

The Clerk reported that there had been a break in at the compound sometime during the night of Tuesday 26th June. The Allen National mower and a strimmer had been stolen. The thieves had attempted to steal the Kubota mower as well but had obviously been unable to load it as it had been abandoned in the car park. An insurance claim would be made. It was agreed that the Clerk should come back to the next meeting with costs for putting in a barrier which would secure the mowers in the shed. It was noted that the equipment was on show a lot of the time as the compound gates were never locked when the mowers or roller were in use on the cricket field. It was agreed that a letter be sent to the Secretary of the Cricket Club asking that the gates be locked when no-one was in the compound, even if they were working in the field.

115 Accounts

Mr Green declared an interest and withdrew from the meeting. It was proposed by Mrs Gerrans and seconded by Mr Mittell that accounts in the sum of **£54,542.00**, as appended, be accepted. Unanimously agreed.

Mr Green rejoined the meeting. Mr Green reported that Mr Len Ayres had retired from his voluntary work in the churchyard and asked that a letter of thanks be sent to him. This was agreed.

116 Matters Arising from Previous Meetings

From the meeting of 19th June 2001

100 Dog Fouling in Churchyard. Mr Green requested that an item be included in the next issue of the Echo in respect of this problem

104 Road Traffic Order - Mr Christiansen reported on the meeting at Oakfield Industrial Estate, which had gone quite well. It had been agreed that there would be some parking spaces on the estate. However there were still not enough as the workers on the Oasis trading Estate were parking in Oakfield. Permission was to be given for pavement parking. It had been suggested that the Parish Council buy a field and make it into a car park. It was understood that OCC had a lot of money for transport improvements and it might be a good idea to approach them to buy the field next to WS Atkins. It was agreed that this should be brought up at the Traffic Advisory Committee meeting on Monday 9th July. The Chairman thanked Mr Christiansen for his report and for taking the time to attend the meeting at Oakfield.

106.4 Mr Michael Cross – The Clerk reported that the dog warden had responded to the complaint regarding dog fouling on Witney Road Play area. He would be visiting or speaking to Mr Cross to try to ascertain if there was a

pattern. A response had been received from Mrs Hedges and the Clerk had written again to her to clarify matters.

107 Market Square Mr Mittell suggested that the members should visit the road outside the Lamb and Flag Public House in Oxford where something similar to the suggested Market Square scheme had been implemented. He felt that the lorry usage would damage the suggested materials. Members of the Market Square sub-Committee disputed whether the materials chosen for the Market Square were the same.

From the Meeting of 5th June 2001

94.3 Rural Housing Trust - Dr Wright reported on the visit by him and Mr Mittell to attend the visit of the Princess Royal to Meadow Way, Kingham on Mon 2 July.

From Previous meetings:

64.7 Mrs Olive MacKenzie had confirmed that OCC had provided a white square outside her house and that she had had no further problems since then. She thanked the Parish Council.

Seat donated by Dr Jean Bailey Dr Wright reported that the seat was now in place but that, due to the objection of the owner of the garden adjacent to the original site, it had been put on the land fronting Back Lane car park. The Clerk pointed out that this was WODC land and permission should be sought. She would deal with this. Dr Wright would see Dr Bailey and explain the reason for the seat being not on the Parish Council land originally chosen by her.

Pavilion Alarm The Clerk reported that to have a security company answer calls when the alarm went off would be costly. There was an additional piece of equipment required which would connect the alarm direct to the computer of the company and then an annual charge of approximately £400 per annum. Mr Beach volunteered to have his number as the first on the call out. Mr Lewington offered to be second and Mr Green offered to be third. It was agreed that the Clerk should contact the electrician and ask him to go ahead with the system and put into motion the reconnection of the telephone line. Mr Mosson offered a vote of thanks to Mr Beach, Mr Lewington and Mr Green. All other members supported this.

117 Planning

117.1 Decisions

The following applications granted Conditional permission were noted:

W01/0584	4 Apr 01	Erection of four bungalows and detached garages	Land at 11 & 11A Cassington Road
W01/0609	24 Mar 01	Demolition of existing garage & shed & erection of two storey building to form office & storage . Change of use to plumbers yard.	Land at 64 Mill Street
W01/0683 & 684	20 Apr 01	Erection of additional section of railings along driveway	Highcroft House, Tanners Lane
W01/0715	24 Apr 01	Alterations to outbuildings	7 Acre End Street
W01/0440	6 Mar 01	Erection of two storey rear extension	44 Witney Road
W01/0789	26 Apr 01	Erection of rear conservatory	57 Evans Road

The following application refused planning permission was noted:

W01/0265	15 Feb 01	Change of Use from Agricultural to Equestrian	Corlan Farm, Chilbridge Road
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Reason: Contrary to Policy CO5 of the WO Local Plan in that it has not been demonstrated to the satisfaction of the Local Planning Authority that the dwelling is no longer required to serve the needs of the farm holding or the agricultural community in the locality.

117.2 Planning Applications - Delegated

29 May 01	W01/0939	Change of Use of land from agricultural to moto-cross track (Retrospective)	Land to North of (OS Ref: SP415103, A40
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Following a lengthy discussion, it was proposed by Mr Green and seconded by Mrs Jones that the Council **object** to this application on the following grounds:

- 1 "There are traffic problems due to the increased use of the site and the increase in vehicles turning onto what is already a very busy trunk road. Over the Easter period there were in excess of 300 additional movements of vehicles onto the A40 from this site. This on a stretch of road which already has had 3 fatalities, 9 serious injuries and 49 slight injuries in the past five years.
- 2 Dust from the activity drifts across the A40, thus reducing visibility to the Parish Council's knowledge to less than 150 yards.
- 3 Persistent noise is disturbing residents in a wide area, particularly at weekends. This is, of course, an environmental issue.
- 4 Country pursuits for horse riders and walkers are being interrupted by noise pollution. There is a designated public footpath and bridleway which skirts this area.
- 5 There is, the Council understands, a limit of 14 events per year for such activities. It has been logged that this has already been exceeded this year.

The Council presumes that the Highways Authority will be or has already been consulted on this application."

The proposal was carried by seven votes for and two abstentions. It was agreed that this matter should be brought up at the Traffic Advisory meeting on 9th July.

26 May 01 W01/0929 Erection of two storey rear extension

26 Hanborough Close

Proposed by Mrs Gerrans and seconded by Mrs Seeney that there be **no objection** to this application. Unanimously carried.

117.3 Other Planning Matters

Mr Green reported his concern over the continuing activities at Betty's Meadow. After discussion it was agreed that the Clerk should write to the Enforcement Officer of WODC to ask her to take another look.

118 Correspondence

118.1 WODC - A Guide to the new Cabinet system noted.

118.2 South East Rural Towns Partnership – Details of Market Towns 'Partnership in Action' Seminar on Tuesday 17 July at Midhurst West Sussex noted.

118.3 OCC - Better Ways to School leaflet noted.

118.4 Thames Valley Police - Details of opening hours of Eynsham Office on Saturday mornings noted.

118.5 OCC - Temporary Road Closure – Barnard Gate/Cuckoo Lane 6 August 2001 for five days noted.

118.6 Ron W Perry - Copies of letters of objection to A40 Bus Lane to DETR and GOSE noted. It was agreed that this should be discussed at the Traffic Advisory Committee on 9th July.

118.7 OCC - Headington & Marston Transport Strategy – details of county wide consultation noted. Dr Wright and Mr Mosson took the two leaflets provided by OCC. It was agreed that the Clerk should make a smaller notice for the village boards and ask for additional smaller leaflets from OCC.

118.8 OCC - Emergency Plan for Local Councils noted.

118.9 OCC - Introduction to Environmental Services – Medium Term Plan 2001 – 2004 noted.

118.10 Dr Brian Atkins – Details of illustrated walk around Abbey precinct noted. It was agreed that Dr Atkins should be invited to the next Parish Council meeting to discuss this.

119 Possible purchase of land at rear of Hanborough Close

A number of Parish Councillors had been to look at the piece of land and commented on its suitability. It was felt that it was too small for a recreation area for children and that the access to the area at the side of the garages was a mess. It had an unpleasant atmosphere. Other residents might well object to a children's area there as it would disturb their quiet enjoyment of their back gardens. The whole area would need to be cleared. Mr Mosson had looked at the land with a view to it being used for a BMX track but it was too small. He also added that the upkeep would be an ongoing cost. It was also felt it was too close to the A40 trunk road and would be a danger to both the children and the traffic should balls be kicked over the hedge. It was proposed by Mr Green and seconded by Mrs Lewington that a letter of thanks should go to Mrs Goodgame for the offer but informing her that the area was really too small for a children's recreational area.

120 Village Hall

The Clerk reported that the latest site meeting notes had stated that the project was now four weeks adrift. There were a lot of sub-contractors trying to work in the same area at the same time. There had been an enquiry from a village organisation for a booking on the 29th September. The Clerk had informed the Architect of this and he had agreed to pass this on to the

contractor to ascertain if the building would be ready for use by that date. The playgroup had anticipated using August to move its equipment into the new hall before the start of the new term. This was now going to be tight. The Chairman said that he would go to the next site meeting.

Mr Green reported that the Village Hall Committee were going to have a site visit before the meeting on 5th July.

The draft Trust Deed in respect of the new Village Hall Committee had been tabled. The Chairman asked that the members look at this carefully and come back with comments for the next meeting.

The Clerk reported that she had had a lengthy meeting with the Solicitor regarding the Trust Deed and the Lease. There were several items that needed to be addressed in the lease and the Solicitor was dealing with these. He had, however, requested instruction from the Parish Council regarding whether the lease was to be fully repairing. There had been some discussion previously that the Parish Council should pay for repairs and maintenance of the building in order to reclaim VAT due and that the Committee should be responsible for payment for services and replacements. The Solicitor did not recommend this as he queried how recovery of the net amount would be made. He pointed out that it could not be legally covered and that goodwill may be present at this time but could not be guaranteed in the future. There was a lengthy discussion regarding this matter. It was proposed by Mr Green and seconded by Mr Lewington that the Solicitor be instructed to prepare a draft lease to include a fully repairing clause. This was carried by seven votes for, one against and one abstention.

120 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 17th July 2001 and 7th August 2001. The meeting closed at 9.35 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNESHAM PARISH COUNCIL
HELD ON TUESDAY 17TH JULY 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNESHAM**

Present: Mr G Beach, (Chairman)
Mrs L Gerrans Mrs M Jones
Messrs. B Christiansen, T Green, J Mittell, D Rossiter, Dr F W Wright
J Heath (Clerk)

00/122 Apologies for Absence

Apologies from Mrs D Seeney, Mrs M Lewington, Mr C Lewington, Mr M Minch, Mr Mosson

123 Minutes of the Meeting of 3rd July 2001

The Clerk added Mrs M Lewington and Mr C Lewington's names to the members present. The Minutes were then signed by the Chairman.

124 Urgent Business Raised with Prior Consent of Chairman

Adoption of Annual Accounts The accounts for the year ended 31st March 2001 were presented. The Clerk clarified some items queried to the satisfaction of the members. Proposed by Dr Wright and seconded by Mr Green that the accounts be adopted and signed by the Chairman. Unanimously agreed.

Staff Salary increases The Chairman reported that the National Association of Local Council's recommended increase for all staff was 3.5% with effect from 1st April 2001. Proposed by Dr Wright and seconded by Mr Mittell that the recommended increase be accepted. Unanimously agreed.

Car Allowances The Chairman reported the recommended National Association of Local Council's increase in car allowances as appended. Proposed by Mr Green and seconded by Mrs Gerrans that the recommended increases be accepted. Unanimously agreed.

Echo Delivery It was proposed by Mr Christiansen and seconded by Mrs Gerrans that the payment for the delivery of the Eynsham Echo be £30 for a full round and £15 for half a round. Unanimously agreed.

Local Plan Mr Rossiter reported that the draft West Oxfordshire Local Plan was now public. This would take 3 – 4 years to become adopted as there was now a period of consultation to permit landowners and developers to object to the plan. If there were objections then a public enquiry would result. The Local Plan determines, among other things, the level of housing development for the next 10 years. The consultation with local councils was undertaken 2 years ago. The result is that Carterton, Chipping Norton and Woodstock would be developed but there were no plans for Eynsham to be developed. It was expected that there would be at least five submissions from developers and landowners for sites in Eynsham. The draft plan was due to go to the Cabinet of WODC on 18th July and it was expected that this would not be amended. The period of public consultation would then begin. The Local Plan recommended that any major development should have up to 50% of affordable housing.

125 Accounts

It was proposed by Dr Wright and seconded by Mr Rossiter that accounts in the sum of **£10,115.92**, as appended, be accepted. Unanimously agreed.

126 Matters Arising from Previous Meetings

From the meeting of 3rd July 2001

114 Compound burglary The Clerk reported that the cost of barriers for the compound storage shed would be £79.99 plus carriage plus VAT. The firm which was installing the alarm system in the pavilion would be able to include the shed for approximately the same amount. There was discussion over the effectiveness of barriers and it was agreed to go ahead with alarming the shed.

118.2 Ron W Perry – The response from OCC to Mr Perry's letter was read out by the Clerk and noted.

116 Rural Housing Trust - Dr Wright circulated photographs of the visit by him and Mr Mittell to Meadow Way, Kingham on Mon 2 July when the Princess Royal had visited.

115 Seat donated by Dr Bailey Dr Wright circulated photographs of the inauguration of the seat in Back Lane.

From Previous Minutes

Lock Notice Board – Dr Wright circulated photographs of the Notice Board mended by him and it was agreed that this was a great improvement. Thanks from all to Dr Wright for the hard work he had done with regard to this.

Sports Pavilion Project. Mr Christiansen reported that he and the Clerk had met with a representative of the Oxfordshire Football Association, Mr Ted Mitchell. Mr Mitchell was impressed with the proposed works, in particular relating to youth football and improving disability access. He would be meeting with the Association's Regional Director this evening and would recommend funding from the Association for the project. He would then contact the Clerk to arrange a meeting with the Playing Field sub-Committee.

127 Planning

127.1 Decisions

The following applications granted Conditional permission were noted:

W01/0611 7 Apr 01 Installation of garage doors. 2,3,4,5, City Farm
W01/0612

127.2 Planning Applications

W01/0256 14 Feb 01 Alterations, extension and conversion of Barn to form three holiday Accommodation units. **For information** Wharf Farm, Eynsham Road

Noted

W01/0504 22 Mar 01 Change of Use from Bed and Breakfast Accommodation to Children's Day Care Nursery **Amended Plans** 49 Witney Road

Following discussion it was agreed that there could be no objection to this application. As there was some concern over the lack of parking, it was proposed by Mr Green and seconded by Mrs Gerrans that a letter be sent to WODC with the suggestion that the applicants be encouraged to open dialogue with the Parish Council in respect of use of play area and the Star Public House with regard to parking. Unanimously agreed.

W01/0740 13 April 01 Conversion of existing two flats to five, one bedroom flats 14, 14A, 16 Swan
W01/0741 and provision of car parking. **(Amended Plans)** Street

After discussion, it was proposed by Mr Mittell and seconded by Mr Green that the Council **object** to this application on the grounds that it was still considered to be overdevelopment of the site and there was concern over the new proposed windows which would overlook the adjacent property to the north. Unanimously agreed.

127.3 Planning Applications - Delegated

W01/1027 15 Jun 01 Convert window to door in west elevation 5 City Farm
Barns

Proposed by Dr Wright and seconded by Mrs Jones that there be **no objection** to this application. Unanimously agreed.

128 Correspondence

128.1 OCC - Notification of temporary Closure of Swinford Toll Bridge from 3 August 2001 noted.

128.2 OALC - County Circular - The following were noted: Standards of Conduct Update; Clerk's pay from April 2001 - Recommendation 3.5% Plus increase in car allowances; Revitalise Your Village leaflet; Grants for Local Transport projects.

128.3 Eynsham Boy's Football Club - The request (prior to meeting) to use pavilion for six-a-side noted. It was agreed that the same charge as last year be applicable. (£40).

128.4 Kelly Associates It was noted that the Health and Safety Plans for refurbishment of pavilion had been forwarded to the Architect. It was agreed that the Council did not require a copy.

128.5 OCC – the new timetable for the Thames Travel Service 18 (Oxford to Clanfield) were noted. It was reported by the Clerk that these details would be in the next issue of the Eynsham Echo.

128.6 OCC - the Casualty Report 2000 & Road Safety Plan 2001/02 was noted. Dr Wright took it for perusal.

128.7 Princess Royal Trust – The Caring Matters newsletter was noted. This to be forwarded to Pam Richards.

128.8 OCC - Oxfordshire Independent Care Advisers – details of partnership between OCC, Oxford Brookes and the

Open College Network noted. This to be forwarded to Pam Richards.

128.9 - TWW Wood - The copy of Mr Wood's letter to OCC Highways Dept. re. cutting back of vegetation on Oxford Road was noted. It was agreed that there was some concern over the poor visibility for drivers using the roundabout and that Mr Wood's remarks regarding this should be supported. The Council was not prepared to support the suggestion of gravel or grass.

129 Presentation from Dr Brian Atkins

Dr Atkins gave a presentation on the proposed Abbey walk and showed exhibits of the cairns to be erected and their content. There were to be six sites and it was hoped that permission from the various land owners would be forthcoming. The first to be in the Market Square. The cairns would use the original stones from the Abbey, which the Oxfordshire Museum was no longer able to accommodate. All were extremely impressed with the presentation and the work that had been put into the project.

Dr Atkins wished to know whether the Parish Council would give its support and permission for the project which it was hoped would be completed this summer. It was pointed out that the Market Square improvements would be not be done until the spring of next year. It had been suggested by Mr Mosson that the Market Square cairn be able to be moved by a forklift thus enabling the proposed improvements to the square to go ahead without too much disruption. Other suggestions were that the information plaque be incorporated in the railings of the market cross.

It was agreed that design group for the Market Square improvements invite members of the History Group to one of its meetings for their input.

The Parish Council gave its permission for the erection of the cairn and confirmed its support for the project. It considered that a temporary sign should be put in the Market Square until such time as the improvements were finished. The Chairman thanked Dr Atkins and asked that these be passed to all the other members of the History Group for the hard work that had obviously gone into this project.

130 Traffic Advisory Committee

Dr Wright reported on the meeting of the Traffic Advisory Committee as follows:

30 mph limits – The new limits would be effective in approximately one month. The Parish Council had requested red stripes and roundels at the entrances to the village on Hanborough Road, Oxford Road and Station Road and these would be complete in approximately two months. Mrs Seeney had requested roundels with a white edge, a centre of red and a white 30. This will be done.

Cassington Turn Lights – These had cut fatal accidents. There had been increased traffic through Cassington and Yarnton as a result and these villages were due to have a weight limit put on the roads.

A40 Bus Lane - The Marston Traffic Strategy had been discussed as part of this strategy. The proposal of a rail link from Witney to Oxford was again mentioned but this, if feasible, was a long term plan and would not solve the current problems. A guided transport express link had also been suggested.

Traffic Waiting Restrictions - A plan of the proposed yellow lines in Oasis Park trading estate had been presented by Mr Wilson of OCC. This was now the final part of the restrictions to be agreed and public consultation would now commence.

Traffic Calming – The complaint from a resident regarding the danger when exiting Thames Street onto High Street had been discussed and it had been agreed that the Clerk write to the Co-op requesting that their lorries enter the village from Oxford Road. There was also a possibility that the "Eynsham Village Only" signs should also have on them "Unsuitable for HGV's". Signage for "Advisory Lorry Route" could also be looked at. Mr Wilson and PC Croxton would look at these possibilities.

Market Square – Mr Rossiter had given a resume for Mr Wilson on what so far had happened with regard to the plans for the Market Square. Materials, layout, design etc. were discussed. Mr Wilson had suggested that bollards be erected on the north side of the Bartholomew Rooms to protect the building. PC Croxton had suggested that Roger Hampshire, the police Architectural Liaison Officer, would be a good contact for advice on anti-social behaviour and crime when the plans were firmed up.

Toll Bridge It had been confirmed that there would be pedestrian and cycle access. The Environment Agency was liaising with Stagecoach but it was understood that there would be a shuttle service provided. It was also understood that the traffic calming measures would be in the form of red stripes and/or rumble strips.

Motocross – A40 It had been brought to the attention of PC Croxton that this activity was causing what was considered a hazard due to increased vehicle activity turning onto the A40. There was also severe reduction in visibility due to the dust created. PC Croxton confirmed that both the dust and noise abatement were an environmental health issue and suggested that a diary be kept of the nuisance and that the residents should contact the Environmental Health when noise and/or dust was excessive. All action needs to be taken at the time of the occurrence. PC Croxton would speak to John Frost of Witney police to ask if he was aware of the increased traffic and the dust hazard.

131 Village Hall

131.1 The Chairman welcomed Mr Wilkinson of SWA, the Architects. Mr Wilkinson gave an update on the progress of the project as discussed at the site meeting that morning. He confirmed that the project was now four weeks behind schedule. This was due to the previous bad weather and the “knock-on” effect this had had with the sub-contractors. The contractors had given assurance that the building would be ready for occupation by the 1st September, leaving the rest of the month for the external works. This included the demolition of the Old Youth Club, the resurfacing of the car parking area and the landscaping. The upgrading of the scout hut depended on the outcome of their fundraising application. The next site meeting was due on 4th August.

This further delay raised the issue of the playgroup. They would require access from the 3rd September, when term commenced. However, it would take them some time to transfer all their equipment. It was agreed that a letter should be sent to the playgroup advising them of the new occupation date. The playgroup had also had some reservations over the charges. The Chairman pointed out that they were at liberty to apply or a grant from the Parish Council during the transition period.

The furniture and curtains for the hall were then discussed. Mr Wilkinson had brought a sample of the curtain material for approval. All felt that this was suitable. Some brochures of different tables and chairs and costings were passed round. Mr Wilkinson estimated that 190 seats were required for the large hall and 70 seats for the small hall. He had been informed by WODC that linking seats were not required. The Chairman queried this and asked that Mr Wilkinson confirm this fact with the Health and Safety Executive. Total tables and chairs recommended by Mr Wilkinson were 8 large tables and 13 small tables.

Proposed by Mrs Gerrans and seconded by Dr Wright that Standing Orders should be suspended. Unanimously agreed.

After lengthy discussion, it was agreed that Mr Wilkinson should get samples of two different chairs and tables and those members of the Council wishing to view them could do so at SWA’s offices as soon as they had been received. It was crucial that the order for the furniture be placed by the first week in August to ensure delivery for mid-September.

131.2 Lease

The following items were discussed and amended or deleted:

Front Page – amend from “The Community Centre” to “Village Hall” and from “Aston” to “Eynsham”.

1.1 The Definition of Council to be inserted between “Connected Body” and “Deed of Trust”. “Council” means Eynsham Parish Council.

“Premises” – “Community Centre” amended to “Eynsham Village Hall”.

3.7.1 the words “the personal representative of the survivor shall assign this Lease to the continuing Trustees” to be explained more fully by the Solicitor.

4. The word “peacable” to be amended to “peaceably”.

5.1 “six months” to be amended to “three months”.

9 to be amended to “8.4”. and the content of the paragraph to be explained more fully by the Solicitor.

131.3 Trust Deed

Page 2 Amend “community hall” to “village hall”.

The Definition of Council to be inserted between “Connected Body” and “Deed of Trust”. “Council” means Eynsham Parish Council.

- Page 4 4.5.2 Amend “Charity Commission” to “Council”.
- 6.2 The words “in exchange hire” to be more fully explained by the Solicitor.
- Page 6 6.4 Remove paragraph.
- Page 8 7.3.3 Remove paragraph.
- Page 9 7.5 Insert figure 4.
- Page 10 8.2 Remove words “in the minute book of the Committee”.
- Page 12 12.1 Amend “two” to “four”.
- 12.3 Amend “seven” to “three”.
- Page 14 15.1 Remove words “[in excess of £]”.

132 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 7th August 2001 and 21st August 2001. The meeting closed at 10.48 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 7TH AUGUST 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Present: Mr G Beach, (Chairman)
Mrs L Gerrans, Mrs M Lewington
Messrs. B Christiansen, T Green, C Lewington, A Mosson
J Heath (Clerk)

Police Report

P C Connor mentioned the continuing car crime in the village. There was now a dedicated group of CID Officers to deal with this problem. There had been a car fire in the Back Lane car park. The hairdressers next to the Post Office had been burgled and cash stolen. There had been a meeting with the residents of Merton Close and Blankstone Close to try to deal with the problems encountered between residents. Representatives from WODC, OCC and the Housing Association had also attended the meeting.

Mr Green asked if the person(s) who had stolen the wheelchairs from the Day Centre had been charged. PC Connor would enquire about this from P C Barnes.

Mr Mosson asked if the Tuer was highway and, if so, what action could be taken with regard to the constant parking in the area. P C Connor and the Clerk to make enquiries of OCC.

Mr Harry Brown asked if the police could use the traffic speed gun more regularly as there were still problems with speeding traffic.

The Chairman thanked PC Connor for his attendance and report.

The meeting commenced at 7.37 pm

00/133 Apologies for Absence

Apologies from Ms E Hastings, Mrs M Jones, Mrs D Seeney, Messrs. J Mittell, D Rossiter, Dr F W Wright

134 Minutes of the Meeting of 17th July 2001

The Clerk added "Mr Rossiter" at Minute , paragraph 7 after "Market Square" and before "had given". At Minute 131, Paragraph 5, the word "that" was removed from between "Council" and "wishing". The Minutes were then signed by the Chairman.

135 Urgent Business Raised with Prior Consent of Chairman

There was no Urgent Business

Standing Orders were suspended at 7.40 pm to permit Mr Harry Brown to speak

Mr Brown stated that he thought the proposed yellow lines were a waste of money as the police did not have enough staff for enforcement. Also, there was no Traffic Warden who would be able to do so. In his opinion, the money would be better spent in providing flashing lights for the lollipop lady/man to held the children across the road.

He also commented that the road sweeping rota would not work. He wanted grit for the Heycroft in the winter. If not done this year he would come back to the Parish Council and the local District Councillor.

The island in the middle of the A40 was extremely dangerous and there was a need for a bridge. He would be pushing for this to be provided. The Chairman thanked Mr Brown for attending the meeting and for his comments.

Mr Brown left the meeting.

Standing Orders were resumed at 7.45 pm

136 Accounts

Mr Green declared an interest and withdrew from the meeting. The Clerk confirmed that the seesaw and goalposts had been erected in the Witney Road Play Area. It was proposed by Mr Lewington and seconded by Mrs Gerrans that accounts in the sum of **£81,149.78**, as appended, be accepted. Unanimously agreed.

137 Matters Arising from Previous Meetings

From the meeting of 17th July 2001

135 - Local Plan. A letter had been received from WODC, confirming the information Mr Rossiter had given the Council at the last meeting. Details of the public meetings for consultation were given in the letter, which was tabled.

135 - Compound burglary. The Clerk reported that a letter had been received from the insurers requesting that the two tractors be secured to the floor of the shed by means of chains and then padlocked. This had been attended to.

135/118.2 Ron W Perry – The copy of the response from Mr Perry to OCC was read out by the Clerk and noted.

135/114 - Seat donated by Dr Bailey . The Clerk read out a response from Mr Lankester of WODC regarding the siting of the bench. Further developments awaited.

128.9 Oxford Road Roundabout – The Clerk read out Mr Wood’s response to OCC, which was noted. A copy of the Council’s letter to OCC had been forwarded to Mr Wood.

135 - Sports Pavilion Project. Mr Mosson reported that six construction firms had requested tender documents for the Sports Pavilion works. It was agreed that all six should be sent the documents.

Echo – Mr Green was disappointed that there had been no mention of the theft from the Day Centre of wheel chairs in the Echo. He felt that more emphasis should be put on the local events and the sub-Committee should monitor these things. The Chairman noted that often to request information for thefts in the Echo was too far after the event but agreed that, in this case, it could have been included.

Council Vacancy – The Chairman asked whether the Council felt that this should be re-advertised or whether the matter of a co-option should be considered. It was proposed by Mrs Gerrans and seconded by Mr Green that the matter should be reconsidered after the holiday period. Agreed that this should be put on the agenda of the first October meeting.

138 Planning

138.1 Decisions

The following applications granted Conditional permission were noted:

W01/0853	15 May 01	Erection of single storey extension with new external landing, steps and	Eynsham sub-Station, Cuckoo Lane
W00/1701/2	18 Oct 00	Erection of single storey extension to provide toilet for disabled persons. Conversion of existing, attached two storey outbuildings to create bedrooms for letting purposes including construction of external staircase and balcony to allow access to first floor.	Jolly Sportsman P H, Lombard St
W01/0829	10 May 01	Internal and external alterations to include changes to fenestration and revision of first and second floor layouts	6 High Street
W01/0504	22 Mar 01	Change of Use from Bed and Breakfast Accommodation to Children’s Day Care Nursery	49 Witney Road

138.2 Planning Applications - Delegated

W021/1086 27 June Back development at 3 The Bitterell. The Clerk explained that, due to the time available for response, this application had been referred to the Planning sub-Committee. Its decision had been **no objection**. However, since the response to WODC had gone in, a copy of a letter to WODC had been received from a neighbour requesting that trees be preserved and as little disruption as possible be caused to the other residents. This was noted. Proposed by Mr Green and seconded by Mr Mosson that the sub-Committee’s decision be ratified. Unanimously agreed.

W01/1135 23 June 01 Erection of stepped, close boarded fence, on top of existing boundary wall 5 Chilbridge Rd
Proposed by Mr Mosson and seconded by Mrs Gerrans that there be **no objection** to this application. Unanimously agreed.

W01/1180 16 July 01 Erection of first floor extension to side elevation and conservatory to rear elevation 3 Bartholomew Close

Proposed by Mr Lewington and seconded by Mr Green that there be **no objection** to this application. Unanimously agreed.

W01/1186 18 July 01 Conversion and erection of single storey extension to garage to form additional residential accommodation. 55 Dovehouse Close

Proposed by Mr Green and seconded by Mrs Gerrans that the Council **object** to this application on the grounds that there would be a loss of a garage in an area already struggling with congestion. Unanimously agreed.

139 Correspondence

- 139.1 Thames Valley Police** - Annual Report 2000/2001 noted.
- 139.2 OCC** – Details of Parish Consultations on OCC Waste Strategy noted.
- 139.3 Wychwood Project** – Newsletter noted.
- 139.4 Oxfordshire Community Health Council** - Annual Report for 2000/2001 noted.
- 139.5 Mrs Jackie Jones** – Letter of thanks for proposed Pavilion and car park improvements from Mrs Jones, Secretary to Eynsham United Boys Football Club noted.
- 139.6 Mrs Pam Richards** - Report on Oxfordshire Carers’ Forum noted.
- 139.7 Audit Commission** – Booklet “New Approach to local council audit” taken by Chairman to read and report back.

140 Presentation from Mrs Mary Fletcher on Village Design Statement

Mrs Fletcher introduced Mr Ronald Arnold. She then explained the process of the Village Design Statement and the reason for the document. This was a planning document and the volunteers had concentrated on the planning aspects and the maintenance of the village as a lively, vibrant community which may well be lost if it was over developed.

With the use of boards, Mrs Fletcher, with Mr Arnold’s assistance, went through the main points of the document and how these had been compiled. The exhibition in the Bartholomew Rooms had been extremely useful as had the input of the schools and the Traffic Group.

Concerns addressed had been the social mix of housing, footpaths and the needs of pedestrians and cyclists (in particular children cycling to school), the landscape around the village and the mix of types of architecture. There were four views of Eynsham which had been identified in the West Oxfordshire Local Plan as of high importance.

The costs so far for the production of the document were about £1000. This had mainly been for the purchase of the O.S. map. It had been discovered that the cost of production could be greatly reduced by having it done digitally. This would cost approximately £480 for 50 copies.

Mrs Fletcher emphasised that all the work to produce the document had been done by volunteers and it was entirely due to their enthusiasm that it was now ready to be validated by the Parish Council and the District Council. She pointed out that the West Oxfordshire Local Plan agreed with everything in the VDS.

The Chairman thanked Mrs Fletcher and Mr Arnold for giving up their time to make the presentation and asked that the Council’s thanks be passed on to all those who had worked so hard in the production of the Village Design Statement. The validation would be on the next agenda of the Parish Council meeting and he was confident that the required endorsement and validation would be forthcoming.

Mrs Fletcher and Mr Arnold then left the meeting,

It was felt that the matter of the number of copies should be discussed at the next meeting as 50 was probably too few and the cost was now greatly reduced.

141 Village Hall

Lease

The following items had been discussed with the Solicitor and were amended, deleted or further explained:

Front Page – amend from “The Community Centre” to “Village Hall” and from “Aston” to “Eynsham”.

The Definition of Council to be inserted between “Connected Body” and “Deed of Trust” not required as the Council was named as the lessor in the beginning and referred to as lessor throughout the document.

“Premises” – “Community Centre” amended to “Eynsham Village Hall”.

3.7.1 the words “the personal representative of the survivor shall assign this Lease to the continuing Trustees” to be explained more fully by the Solicitor. This referred to the last remaining Trustee, in the event of all others being deceased.

4. The word “peacable” amended to “peaceably”.

5.1 “six months” amended to “three months”.

9 amended to “8.4”. and the content of the paragraph to be explained more fully by the Solicitor. This referred to a potential “loophole” over evasion of Stamp Duty. It is standard in leases and would not apply to the Parish Council. In any event, the Stamp Duty for the lease is £5.

130.2 Trust Deed

Page 2 “community hall” amended to “village hall”.

Page 4 4.5.2 “Charity Commission” amended to “Council”.

6.2 The words “in exchange hire” to be more fully explained by the Solicitor.

Page 6 6.4 paragraph Remove.

Page 8 7.3.3 paragraph Remove.

Page 9 7.5 figure 4. Insert

Page 10 8.2 words “in the minute book of the Committee” Remove

Page 12 12.1 “two” Amend to “four”.

12.3 “seven” Amend to “three”.

Page 14 15.1 words “[in excess of £]” Removed.

The amendments and queried from the Village Hall Committee steering group had been satisfactorily dealt with, with the exception of one. This to be raised with the Chairman of that Committee on his return from holiday.

142 Dates of next meetings

The dates of the next Parish Council meetings were confirmed as 21st August 2001 and 4th September 2001. The meeting closed at 9.48 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 21st AUGUST 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Present: Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs D Seeney
Messrs. A Mosson, J Mittell, Dr F W Wright
J Heath (Clerk)

00/143 Apologies for Absence

Apologies from Messrs. G Beach, T Green, D Rossiter

144 Election of Chairman

As the Chairman and Vice-Chairman were absent, Mr Mosson proposed Mrs Gerrans as Chairman and this was seconded by Mrs Seeney. All agreed. Mrs Gerrans took the Chair.

145 Minutes of the Meeting of 7th August 2001

The Clerk amended the time of the end of the meeting to 9.48pm. The Minutes were then signed by the Chairman.

146 Urgent Business Raised with Prior Consent of Chairman

Dr Wright had two matters of urgent business.

He was perturbed that a deregulation sign had been erected just east of the toll bridge as this was a private road and therefore the sign was probably illegal and also because it had the effect of encouraging drivers to accelerate immediately on seeing the sign – something which had not been evident when there was no sign. He informed the members that it was his intention to write a personal letter to the Solicitor of the owner of the bridge to see if this could be removed.

Dr Wright brought up the matter of a sudden death outside the DIY stores in the High Street. The lady had been pronounced dead by a doctor but it had taken 2 hours before the body had been removed. He asked for the Council's permission to write a strong letter of complaint to the Police and the Ambulance Service over the delay on behalf of the Parish Council. It was suggested that Dr Wright show the letter to Mrs Gerrans before despatch. Otherwise it was agreed that the letter should be sent.

Standing Orders were suspended at 7.42 pm to permit Mr Harry Brown to speak

Mr Brown reiterated that he thought the proposed yellow lines were a waste of money as the police did not have enough staff for enforcement. He was going to continue to request a police officer to live in the village and also for a third officer for the village

He again commented that the road sweeping rota would not work. He had spoken to a man at WODC who said he would look into it.

There was still speeding in Mill Street and he had not seen SID there recently. He would like the village police officers to go there with their speed gun and book those who were speeding.

The traffic island in the middle of the A40 was extremely dangerous and there was a need for a bridge. He would be pushing for this to be provided though the OCC's Highways Safety Committee.

He would also be pushing for lights in the playing fields.

The Chairman thanked Mr Brown for attending the meeting and for his comments and Mr Brown then left.

Standing Orders were resumed at 7.47 pm

147 Accounts

It was proposed by Mr Mosson and seconded by Mrs Seeney that accounts in the sum of **£ 3,036.39**, as appended, be accepted. Unanimously agreed.

148 Matters Arising from Previous Meetings

From the meeting of 7th August 2001

Police Report – The Tuer The Clerk reported that it had been confirmed that the Tuer was a highway and that the police would issue reminders to those parked there that the highway should be kept clear. If any persisted in parking there, they would be booked.

135/114 - Seat donated by Dr Bailey . The Clerk confirmed that a letter had now been received from WODC giving retrospective permission for the seat to be erected.

From Previous Meetings

Market Square - Mrs Seeney had received confirmation from WODC that a grant of £80,000 had been approved by the Cabinet for the proposed improvements to the Square. Work on the plans would commence at the end of August.

149 Planning

149.1 Decisions

The following applications granted Conditional permission were noted:

W01/1027 15 Jun 01 Convert window to door in west elevation 5 City Farm Barns

The following Planning appeal was noted:

W01/0064 5 Jan 01 Change of Use of Disused land for dental surgery Land at, Pump House Oxford Road

Last date for receipt of comments was 11th September 2001.

149.2 Planning Applications - Delegated

W01/1233 26 July 01 Demolish existing conservatory, erect two storey side extension 37 Greens Road

Proposed by Mr Mosson and seconded by Mrs Seeney that there be **no objection** to the application. Unanimously agreed.

149.3 Correspondence

150.1 OALC - General Meetings and County Committee vacancies noted.

150.2 Local Government Commission for England Periodic Electoral Review of West Oxford noted.

150.3 Persona Associates - the results of the pre-consultation with businesses on Oakfield and Thames Valley Police, the Fire Service, Ambulance Service, WODC Councillors and Mr Wyatt, OCC Councillor were noted.

150.4 WODC - Periodic Electoral Review of West Oxfordshire. The Clerk confirmed that Eynsham would share three District Councillors with South Leigh and Cassington.

150.5 Countryside Agency - the leaflets on Market Towns Toolkit passed to Dr Wright and Mrs Seeney.

150.6 M D Robinson - Letter of complaint re. Stagecoach access to Acre End Street. It was agreed that a letter should be sent by the Clerk to Mr Robinson pointing out the Council's policy of not becoming involved in disputes such as this and declining to put anything in the Eynsham Echo.

150.7 WODC - Community Initiatives Fund noted.

151

Village Design Statement

Mrs Gerrans reported that she had already made her comments to Mrs Fletcher regarding minor amendments.

Mrs Jones and Mr Mosson were happy with the document as it stood.

Dr Wright had a number of minor amendments which he would refer back to Mrs Fletcher.

It was proposed by Dr Wright and seconded by Mr Mosson that the Council validate the Village Design Statement subject to the minor amendments to be referred back to the Village Design Committee. Five votes for the proposal and two abstentions.

150.2.1.1.1 Village Hall

The Clerk reported that the completion date had now been put back by the contractors to 14th September 2001. The Architect had spoken with the Playgroup chairman and they are now aware of the situation. It was proposed by Dr Wright and seconded by Mrs Seeney that there should be no charge to the Playgroup for the use of the existing hall during the period of delay. Agreed unanimously.

The Architect had reported that a letter had been received from W S Atkins querying the legality of the land swap between the Scouts and the Parish Council. The Clerk had not received a copy of this letter but had requested that the Architect forward a copy to the Council's solicitors and also the Chairman.

The Clerk presented two quotes for the making up of the curtains in the village hall. One from the suppliers of the material and one from a local business. It was proposed by Mr Mosson and seconded by Dr Wright that the quote from Lesley's Curtains be accepted subject to confirmation that the curtains would be completed and hung by the 1st of October and that a cheque for £150 as an advance payment for initial costs be raised. This was agreed.

151 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 4th September 2001 and 18th September 2001. The meeting closed at 8.48 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 4TH SEPTEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Police Report

PC Richard Connor reported that PC Richard Barnes had now left for Carterton. There would be a replacement but he would not start for another month He then reported on the following incidents which had occurred over the past three weeks.

- There had been several number plates stolen from Spareacre Car Sales.
- A40 filling Station had been burgled.
- Little Chef had windows smashed.
- Vehicle stolen from the Talbot Inn.
- 21 windows had been smashed in Bartholomew School.
- Still problems between the residents of Merton Close and Blankstone Close regarding children.
- Milk money stolen from doorsteps.
- Criminal damage in Queen Street. Witney Station had agreed to send more officers out to cover the area when Richard is absent.

The following matters were raised by members of the Parish Council:

- Parking on pavement by lorry delivering to the Wine Shop. This was making it dangerous for pedestrians. P C Connor would have a word with the manager.
- Commemorative plaque stolen from the new seat in Back Lane
- Discussion on parking in the Tuer. It was agreed that as it was a highway, P C Connor would issue warning to those parked there. The Clerk would put an item in the next Echo.
- Swinford Bridge road signs. The deregulation sign was an encouragement to drivers increasing acceleration to a dangerous degree. P C Connor to look into this.
- Could SID be asked to visit the village again please? P C Connor would request this.

The Chairman thanked P C Connor for his attendance. **The meeting then commenced at 7.39 pm.**

Present: G Beach (Chairman)

Mrs L Gerrans, Mrs M Jones

Messrs. B Christiansen, T Green, C Lewington, A Mosson, M Minch, D Rossiter, Dr F W Wright

J Heath (Clerk)

00/152 Apologies for Absence

Apologies from Mrs E Hastings, Mrs M Lewington.

153 Minutes of the Meeting of 21st August 2001

The following amendments were made to the Minutes:

Minute 145 amended to 7th August 2001

Minute 146, paragraph 3. The words "Highways Department of OCC" were replaced with the words "the Solicitor of the owner of the bridge"

Minute 150, paragraph 3. The words "This was agreed" were added to the end of the paragraph.

The Minutes were then signed by the Chairman.

154 Urgent Business Raised with Prior Consent of Chairman - There was no urgent business.

155 Accounts

7.42pm Mr Green declared an interest and withdrew from the meeting.

It was proposed by Mrs Gerrans and seconded by Dr Wright that accounts in the sum of **£8,203.28**, as appended, be accepted. Unanimously agreed. **Mr Green rejoined the meeting at 7.44pm**

Standing Orders were suspended to allow members of the public to speak

Mr Harry Brown raised the following points:

- He has spoken to the OCC Highways Safety Department regarding the danger of crossing the A40. He would be writing a letter to request that a bridge be erected.

- He has spoken with OCC and has asked that there should be a cycle lane provided on the south side of the A40.
- He has written to Chief Constable Pollard of Thames Valley police and requested that the service of former constable Simon Harbour should be recognised by the police. He asked that the Parish Council sign a letter to the Chief Constable supporting this. The Chairman advised Mr Brown that the Parish Council wrote to PC Harbour's superiors at the time of his retirement.

The Chairman thanked Mr Brown for attending the meeting and for his comments. Mr Brown left the meeting.

Mr Reg Treadwell raised the following points:

- The planning application for the Motorcross activities in the field north of the A40. Mr Treadwell asked on what grounds the Parish Council objected to this application. His opinion was that the danger to vehicles accessing the A40 was no greater than from the Evenlode restaurant/pub. The Chairman explained that there had been numerous complaints with regard to the noise from the activity and that there were safety concerns with regard to the dust created when a meeting was taking place. This had reduced visibility on at least one occasion to one yard. The Parish Council objected on those grounds.

Mr Treadwell responded that the prevailing wind was normally from the SW and therefore the dust would not be blown across the A40. He also stated that the staff were constantly damping down the track with water. He also commended the operation for providing charitable events and holding evening meetings for youngsters. He stated that the police were in favour of these meetings as it kept the youngsters off the streets. He also commented that the noise from the A40 drowned most of the noise coming from the activity.

Mr Green commented that without planning permission the owner was permitted 14 occasional meetings per annum. He was already over and above this limit.

Mr Treadwell felt that the Parish Council should not comment on these matters without first hand knowledge of the activity which, in his opinion, was well run and provided activities for the young people as well as charitable events. The Chairman confirmed that he had visited the track during an event.

- Traffic Waiting Restrictions at Oakfield Trading Estate. Mr Treadwell asked why the Parish council had given permission for parking on the pavement. It was explained by Mr Christiansen, who had attended the meeting at Oakfield, that the Parish Council had not given permission. The police and OCC had done so as the part of the road concerned was unadopted and therefore not subject to Highway restrictions. He had personally objected to this idea.
- Village Hall. Mr Treadwell queried the no smoking rule for the hall. The Chairman explained that all the Parish Council buildings were subject to a no smoking policy. Mr Treadwell felt that this would put people off booking the hall. He stated that Stanton Harcourt had originally had a no smoking policy but had rescinded it when it was realised that bookings were not being made. The Chairman said that he hoped this would not be the case but that if it were, then possibly the Council would need to review this.

Mr Treadwell thanked the Council for taking time to listen to his queries. The Chairman thanked him for his attendance and Mr Treadwell left the meeting.

Standing Orders were resumed at 8.10pm

156 Matters Arising from Previous Meetings

146 – Swinford Bridge – Dr Wright reported that he had received a letter from the solicitor to the owner of the bridge. It was confirmed that the County Council had erected the signs although the bridge was a private road. Dr Wright felt that if the deregulation sign was to remain then the remainder of the road to Farmoor should be 40mph. This would require a Traffic Order. He felt that the Parish Council should consider requesting this and liaise with Cumnor Parish Council over this matter.

146 – Removal of deceased lady on High Street Dr Wright reported that he had received a letter of apology from the police. The letter from the Coroner was less helpful, commenting that as the lady had been certified dead at the scene, she could not be moved by the ambulance service.

148/135/114 - Seat donated by Dr Bailey . Dr Wright reported that the commemorative plaque had been removed from the seat. Mr Minch suggested a supplier to Dr Wright for fastenings that were vandal proof. Dr Wright would

investigate and get another plaque made as soon as possible.

149.1 Land at, Pump House, Oxford Road appeal Mr Green asked what decision had been made by the Council at the last meeting with regard to this appeal. It was confirmed that the appeal was noted, no action to be taken. Mr Green proposed that a letter supporting WODC's decision to refuse permission should be sent.. He felt that this application would set a precedent. There was no seconder to the proposal. Mr Green voiced his disappointment. Mr Mosson commented that WODC should be left to deal with this matter themselves.

157 Planning

157.1 Decisions

The following applications granted Conditional permission were noted:

W01/0740	13 April 01	Conversion of existing two flats to five, one bedroom flats and provision of car parking.	14, 14A, 16 Swan Street
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The following Application refused planning permission was noted:

26 May 01	W01/0929	Erection of two storey rear extension.	26 Hanborough Close
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Conditions: Refused by reason of its size and location on the shared boundary will have a detrimental impact on the adjoining dwelling by resulting in loss of light and overdomination to this property. Contrary to Policy BE3 of the WO Local Plan.

The following Planning appeal decision was noted:

W00/1866	28 Nov 00	Proposed redevelopment of existing service station, including demolition of existing building and erection of new, larger sales building with forecourt alterations	Acre Hill Service Station, A40
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Appeal allowed. Planning permission is granted subject to conditions.

157.2 Planning Applications - Delegated

W01/1310	9 Aug 01	Demolish existing utility room and erect single storey rear extension	10 Merton Close
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Proposed by Mr Green and seconded by Mrs Jones that there be **no objection** to this application. Unanimously agreed.

W01/1351	1 Feb 01	Location of 1.2m satellite dish to flat roof on east elevation	Spar Store, 53 Spareacre Lane
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Proposed by Mr Lewington and seconded by Mr Mosson that there be **no objection** to this application. Unanimously agreed.

158 Correspondence

158.1 OCC - Joint meeting if Friends of Libraries, Museums and Archives noted. Dr Wright took the information and would attend the meeting if free to do so.

158.2 WODC - Community Initiatives Fund – reminder of deadline for applications noted.

158.3 Eric White - Request for reduced rate for Eynsham Arts Club members re. hire of Bartholomew Lower Room. Proposed by Mr Christiansen and seconded by Mr Green that there be no concessionary rate for members of the Arts Club. Unanimously agreed.

158.4 Hammonds Suddards Edge - Transfer of Licence for liquor sales Little Chef A40 Eastbound noted.

158.5 M D Robinson - Response in respect of parking/Stagecoach in Acre End Street. It was agreed that a response be sent to Mr Robinson assuring him that the residents of Acre End Street had been extensively consulted over the proposed Traffic Waiting restrictions

158.6 Environment Agency - Thames (Buscot to Eynsham), Windrush and Evenlode Leap Periodic Review – Second Draft noted. Dr Wright had read this and updated the Council on the matters covered. The Chairman thanked Dr Wright and invited the members to circulate the document, if interested.

158.7 OCC - Local Transport Plan – Annual Progress Report noted.

158.8 OCC - The Oxfordshire Walking Strategy and The Oxfordshire Cycling Strategy noted.

158.9 Oxfordshire Carers' Forum – Newsletter noted.

- 158.10 Arts Group** - Request from Art Group to have four exhibitions and not the usual three. It was decided that the agreement between the Parish Council and the Arts Group be discussed at the next meeting.

159

Village Hall

159.1 Progress update – from Management Committee meeting Thus 29th

- Would request an order be put to NTL for telephone provider as Playgroup already use them and would be able to keep the same number. Clerk to arrange after checking with Architect.
- Payphone not required in foyer – concern about maintenance, admin and cash collection. Parish Council would prefer there to be a payphone with emergency facilities only. Clerk to make enquiries of provider.
- No smoking. No relaxation. Organisations must give notice on their tickets. Parish Council in agreement.
- Janet Holland will be looking at the Trust Deed on behalf of the Committee. It was agreed that the Clerk should write to the Chairman of the Management Committee giving a deadline of 30th September for comments.
- Possible Trustees to date are: Ian Keeley, Julie Collins and Michael Farthing. Additional one required – possibly from the Parish Council representatives.
- Caretaker employed, subject to references.
- Request that the alarm system be the same as in the pavilion – linked to caretaker’s phone and two other named Committee members. Architect to make enquiries. Additional dedicated telephone line will be required.

Mr Green asked about insurance. It was confirmed that the booking form should have a requirement for public liability insurance to be provided by the hirer or that they should hire at their own risk. The Clerk to check with the Chairman of the Management Committee that this is the case.

159.2 Progress update from Solicitor – W S Atkins Letter and Trust Deed

- W S Atkins’ letter, item 1. Scouts should have informed OCC of their intention to build a new hall – as a matter of courtesy. Dr Wright stated that there was no potential breach on the building of the new hall as the whole area is designated for community use. The Scouts are part of the whole development for community use. The Architect to inform the Scouts that they need to contact OCC as a matter of courtesy to inform them of their plans.
- W S Atkins’ letter, item 2. Date of the removal of former library will be given to W S Atkins when the Parish Council knows it.
- W S Atkins’ letter, item 3. Dr Wright stated that Clause 3.3.1 does not require, at the County Council’s request, the green land to be dedicated as public highway by the owner of the red edged land. Clause 3.3.1 requires the Trustees of the Youth Club to do so.
- W S Atkins’ letter, item 4. Dr Wright stated that Clause 3.3.2 does not require the owner of the red edged land to use its best endeavours to assist in the dedication of the yellow land as public highway, it requires the Parish Council to use its best endeavours.
- Lease – Dr Wright pointed out that the Planning Conditions should be included in the Lease. This was agreed, Clerk to inform the Solicitor.
- Trust Deed - 7.3.1 words “or any amendments thereto made by the Council” should be inserted after “Schedule A”. Agreed – Clerk to inform Solicitor.

159.3 Progress update from Architect

- Flooring in the main hall. The sub-contractor not prepared to lay floor as moisture content 1% above 5% recommended. New, independent test done and results will be known tomorrow. If flooring not started in the next day or two then completion date will be put back to 21st.
- The furniture is due to be delivered week commencing 10th September. There is a potential storage problem. The contractors are happy for the furniture could be stored in the playgroup store. They will check their insurance to see if it would be covered.
- The Playgroup have been alerted to the possible change in handover date. Suggested that they should work towards the 24th as the date for them to get in.

- Gas – A quote from Transco has been requested for a meter – receipt within 2 or 3 days. The Parish Council will then need to sign an order form. The testing will then be able to be done on heating system.
- The neighbours to the north of the site have asked the Architect why the 6ft fencing has not been extended beyond the line of the building. The Architect has confirmed that this was because they actually requested that their sight line should not be interfered with from their front room. They also felt that the fence would stop light getting into their front room. A 13 metre extension would be required to do this and the contractor has quoted £600 - £700. It was agreed by the Council that this was not an item which had been budgeted for and therefore should not be supplied. The neighbours concerned had been extensively consulted on more than one occasion over the proposed plans. The Clerk to write a letter to them explaining the situation and suggesting that they ask the contractors for a quote if they wish the fence to be extended.
- Internal fittings. The Architect reminds the Council that they will need to order items such as crockery, cleaning equipment, refrigerator, office equipment etc. fairly soon to ensure the hall is fully equipped by the proposed handover date. The Clerk to liase with Mr Minch over suppliers.
- Curtaining due to be despatched this weekend. Delivery expected next Monday.

Mr Lewington asked about the restriction on the power system with regard to noise levels. It assumed that this would cut out all the power points but that the lighting would remain unaffected. The Clerk to check this with the Architect.

159.4 Official Opening

The Chairman proposed that the opening should be delayed until February in the light of the continuing delay to the handover date. This was agreed.

160 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 18th September 2001 and 2nd October 2001. The meeting closed at 9.46 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 18TH SEPTEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: Mr G Beach (Chairman)
Mrs L Gerrans, Mrs D Seeney
Messrs. B Christiansen, T Green, A Mosson, J Mittell, D Rossiter, Dr F W Wright
J Heath (Clerk)

00/161 Apologies for Absence

Apologies from Mrs E Hastings, Mrs M Jones

162 The Chairman called for one minute of silence as a mark of respect for those who died in the terrorist attacks in America.

163 Minutes of the Meeting of 4th September 2001

The following amendments were made to the Minutes:

Minute 156 – Swinford Bridge – the words ”and that” were replaced with “although” and the word “not” was removed.

Minute 156 – Removal of deceased lady on High Street – the words “it was a pity that” were replaced by “as” and the words “she could not be moved by the ambulance service” added to the end of the sentence. The Minutes were then signed by the Chairman.

164 Urgent Business Raised with Prior Consent of Chairman

Mr Green reported that the churchyard shed had been broken into sometime overnight on Saturday. The police had been informed. Two machines had been stolen. He requested permission to put an additional chain on the remaining mower, with short shank locks. Entry had been gained by using a crowbar or something similar to remove the hinges. It was suggested that hinges with no visible screws should be used.

Agreed that a quote should be obtained for a replacement mower, for insurance purposes, but that the machine should not be ordered until the spring as the mowing season was almost over.

Standing Orders were suspended at 7.47pm to allow members of the public to speak

Mr Harry Brown raised the following points:

- His letter to OCC Highways Safety Department regarding the danger of crossing the A40 and requesting a bridge would be sent this week. He would copy it to the Parish Council and the District Councillors for Eynsham.
- The pothole in the Market Square had not been properly filled in. Mr Brown felt that the contractors were not doing their job properly.
- The gulleys had still not been cleaned. The Clerk would contact WODC.
- There was a hole in the road in Mill Street which needs to be repaired. Mr Brown would be speaking to Mr Wyatt about this matter.
- Sir Charles Pollard had visited Blackbird Leys and Mr Brown would be inviting him to visit Eynsham.
- Mr Brown visits the new village hall regularly to check that everything is OK.

The Chairman thanked Mr Brown for attending the meeting and for his continuing interest in village matters. Mr Brown then left the meeting.

Standing Orders were resumed at 7.52pm

165 Accounts

It was proposed by Mr Green and seconded by Mrs Gerrans that accounts in the sum of **£4,582.72**, as appended, be accepted. Unanimously agreed.

166 Matters Arising from the Minutes of 4th September 2001

158.10 Arts Group - The Clerk read from the agreement between the Parish Council and the Arts Group which stated that the group and its members could use the Lower Bartholomew Rooms for a total of 100 days per annum. This year it had been used for 94 days. The bookings for 2002 amounted to 84 days.

156 - Seat donated by Dr Bailey . Dr Wright reported that the original commemorative plaque had been made free of charge. It was agreed that the replacement should be paid for. Dr Wright stated that the vandal proof screws recommended by Mr Minch were not available in brass. He would ensure that the new plaque was secured so that the screws cannot be removed.

Dr Wright also mentioned the vandalism to the door to the disabled toilet in the Oxford Road playing fields. He felt that a metal plate should be fixed to the door to prevent further damage. After discussion, it was agreed that the Clerk should obtain a quote for a solid door, similar to those on the sports pavilion.

Police Report – Mr Green asked if the relevant Housing Associations were involved in the discussions between the residents of Merton Close and Blankstone Close. It was confirmed that they were.

Parking on pavement by lorry delivering to the Wine Shop. Mr Green stated that he had in the past spoken with the manager regarding this. He requested that the Wine Shop owners be asked to cut back the elder bush which protruded onto the footpath as part of the refurbishment and that the downpipe be repaired.

Matters Arising from Previous Minutes

Witney Road Play Area RoSPA report - The Clerk reported that a temporary repair to the fence had been effected by DRS and that their quote for replacing the concrete post and fence was approximately £270. The Clerk to ask for a second quotation from another supplier.

Tenders for Sports Pavilion refurbishment – Mr Christiansen asked when the tenders had gone out. Mr Mosson responded that they had been despatched last week.

167 Planning

167.1 Decisions

The following applications granted Conditional permission were noted:

W01/1135	23 June 01	Erection of stepped, close boarded fence, on top of existing boundary wall.	5 Chilbridge Road
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167.2 Planning Applications - Delegated

W01/1373	17 Aug 01	Replacement of four front windows	6 High Street
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Proposed by Mrs Seeney and seconded by Mrs Gerrans that there be **no objection** to this application. Unanimously agreed.

W01/1375	17 Aug 01	Erection of car port to side elevation	19 Queen Street
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Proposed by Mrs Gerrans and seconded by Mrs Seeney that there be **no objection** to this application. Unanimously agreed.

W01/1387	14 Aug 01	Erection of five free standing stone plinths and construction of wall in car Park, all providing drawings and text concerning Eynsham Abbey and all non-illuminated.	Notice Boards at Eynsham
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Proposed by Dr Wright and seconded by Mrs Seeney that a response should be sent to WODC stating that “whilst the Parish Council has no objection to the application, it would wish to discuss the final location of No. 1 subject to its own plans to the redevelopment of the Market Square. Agreed by four votes for and three abstention.

Proposed by Mrs Seeney and seconded by Mrs Gerrans that there be **no objection** to this application. Unanimously agreed.

168 Correspondence

- 168.1 WODC - Creating Futures newsletter noted.
- 168.2 ORCC - Notification of AGM and elections on Tuesday 23 October 2001 noted.
- 168.3 WODC - Cabinet Decisions noted.
- 168.4 ACRE - Rural Post Offices update noted.
- 168.5 ORCC – Newsletter noted.
- 168.6 WODC - Draft West Oxfordshire Local Plan – Public Consultation documents to be circulated to all members.

169 Casual Vacancy

The Clerk reported that a letter of application had been received from a Mrs Alison Fayers-Kerr. The letter was read out and a discussion ensued. Dr Wright confirmed that Mrs Fayers-Kerr had moved to the village in May of this year, previously having lived in Swinford. The Clerk confirmed that the applicant was eligible to become a Parish Councillor even though she was probably not on the electoral roll.

It was proposed by Mr Mosson and seconded by Dr Wright that Mrs Fayers-Kerr be co-opted onto the Parish Council. Agreed by seven votes for with one abstention.

169 Village Hall

169.1 Update

- The Clerk reported that after several attempts to get a response from NTL, to no avail, the Playgroup had been asked to contact them and have their phone line redirected to the new hall. As a matter of urgency the Clerk would attempt to get three BT lines connected. It was confirmed that the foyer phone could be used for the alarm system.
- Flooring in the main hall. This was still causing some concern. The floor had been laid but needed a period to dry and settle. It would then be sanded and varnished and then a second coat of varnish to be applied.
- Gas – A quote from Transco was still awaited. This was proving difficult as the timescale was now extremely short. It may well be that there is no gas to the hall for the first booking on the 29th September. The Clerk to ascertain from the hirers whether gas is required for the caterers. The contractors had agreed to put in some temporary portable gas heaters for the event. The Clerk suggested that the hirers should be made aware of the situation and contingency plans should be made for an alternative venue. This was agreed and the Primary School was suggested. The Clerk to ask the hirers if they were happy with this alternative venue.
- Internal fittings. The Clerk had ordered the crockery and cleaning requirement. The cost was just under £3,500. The Council was asked to ratify this expenditure and it agreed to do so. Advice was asked with respect to saucepans and serving spoons. The Clerk had drawn up a list and it was agreed that these items should be ordered. No sharp knives to be provided. The Chairman of the Village Hall Committee Steering Committee had requested that no tea towels be ordered as he felt these would be a burden and would get stolen. It was agreed that these would be required as a dishwasher was not being provided. Any hirers to be charged for items stolen or mislaid. A trolley for the stacking and moving of chairs had been costed at £79. It was agreed that only one should be ordered to begin with. The Clerk to inform the Architect.
- The device for an alarm system which dialled three numbers in the event of a break in would cost £450.

- The Chairman of the Village Hall Management Steering Committee had confirmed that the public liability clause is on the booking form.
- Mr Green asked if the rendering on the front of the building was complete. It was confirmed that it was.

169.2 W S Atkins Letter

Dr Wright and the Architect had looked at the letter from W S Atkins and the response from the Council's solicitor. He circulated his notes on the documents to the members. He had felt that the solicitor had got some things wrong and had sent a copy of his notes to him for comment. On Friday Dr Wright had telephoned the Solicitor and had his agreement that the notes were correct. The Solicitor had apologised. The Architect has now sent Dr Wright's notes to W S Atkins. Their response was awaited. The Chairman thanked Dr Wright for his time and effort in looking into this.

170 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 2nd October 2001 and 16th October. The meeting closed at 9.48 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 2nd OCTOBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: Mr G Beach (Chairman)
Mrs A Feyers-Kerr, Mrs L Gerrans, Mrs M Jones, Mrs M Lewington
Messrs. A Mosson, T Green, C Lewington, D Rossiter, Dr F W Wright
J Heath (Clerk)

Police Report

P C Conner reported that the new constable had commenced work in Eynsham. He is P C Alan Robinson who previously worked in the Saxton Road area of Abingdon. He lives in Witney.

Incidents since the last report include:

- Break in at the Spar shop where cigarettes were stolen
- An assault on a woman in the village approx. 4/5 weeks ago by four white males. Unfortunately there had been no arrest in this case. The case had not been generally publicised.
- Two pupils aged 17/18 were arrested for drug use at Bartholomew School.

P C Conner reported that there were funds available in the budget of West Oxfordshire District Council for provision for additional facilities for young people. The Playing Fields/Play Area sub-committee would look into this.

The tenants of the Red Lion P H had applied for a supper extension for the function room to 1am on Fridays and Saturday. The police had felt that this was too long an extension.

P C Conner confirmed that there was still some juvenile crime, particularly in Queen Street, after the public house had closed.

Another meeting had taken place between the residents of Merton Close and Blankstone Close. The housing Associations had recommended a Residents Association should be set up. However, this was not favourably viewed by the residents. There were no funds for the requested fences, additional lighting.

Another reported incident regarding harassment of an elderly lady by four young people had not taken the same form as the one reported above.

P C Conner would look into the reported obstruction in Swan Lane by the delivery lorry for the Social Club.

He would also approach the owner of the white landrover almost permanently parked outside the Bartholomew buildings to see if he/she would move it.

The report of intimidating behaviour of youths in Wastie Lane was addressed. P C Conner stated that there were no resources to enable the police to be continually moving them on, particularly as they were legitimately in transit to and from Janty's. Not everyone found them intimidatory.

The Chairman thanked P C Conner for his report and then left the meeting.

The meeting commenced at 7.37 pm.

00/171 Apologies for Absence

Apologies from Mrs E Hastings, Mrs D Seeney, Messrs B Christiansen, J Mittell.

172. Declaration of Acceptance from Mrs Alison Fayers-Kerr

The Chairman in welcomed Mrs Fayers-Kerr to the Council and asked that everyone introduce themselves. Mrs Fayers-Kerr then signed the Declaration of Acceptance.

173 Minutes of the Meeting of 18th September 2001

The Minutes were agreed and signed by the Chairman.

174 Urgent Business Raised with Prior Consent of Chairman

Dr Wright informed the meeting that there was an exhibition by the History Group in the Library and that the old clock was now in working order at Combe Mill and may be seen on the days when it is open to the public. The next date is 21st October.

Standing Orders were suspended at 7.48 pm to allow members of the public to speak.

Mr Harry Brown reported that he had received a response from OCC regarding his request for a footbridge over the A40 which the Chairman read out. Mr Brown does not agree that the refuges were a hazard to the public, as suggested by OCC. He would continue to push for the bridge.

Mr Donald Coleman spoke in support of the request from the Short Mat Bowls Club as they were unable to proceed without funds to purchase the equipment. The Chairman confirmed that this matter was due to be discussed later in the meeting.

Mr Brown and Mr Coleman left the meeting and **Standing Orders were resumed at 7.52pm.**

175 Accounts

It was proposed by Mr Lewington and seconded by Dr Wright that accounts in the sum of **£15,800.28**, as appended, be accepted. Unanimously agreed.

176 Matters Arising from the Minutes of 18th September 2001

164 – Security of mowers in Churchyard - Mr Green reported that he had been unable to use the short shank padlocks and he was investigating other measures.

166/156 - Seat donated by Dr Bailey - Dr Wright reported that the person making the replacement plaque would not like payment but would accept two bottles of red wine instead.

166 Tenders for Sports Pavilion refurbishment – Mrs Gerrans asked when the tenders were expected back. Mr Mosson confirmed that this would be in about two weeks time. Mrs Gerrans asked what provision would be made for regular users when work commenced. Mr Mosson responded that there would be little disruption to the regular users.

177 Planning

177.1 Decisions

The following applications granted Conditional permission were noted:

The following Application has received conditional permission:

W01/1186	18 July 01	Conversion and erection of single storey extension to garage to form additional residential accommodation.	55 Dovehouse Close
W01/1387	14 Aug 01	Erection of five free standing stone plinths and construction of wall in car Park, all providing drawings and text concerning Eynsham Abbey and all Non-illuminated.	Notice Boards at, Eynsham

177.2 Planning Applications

W01/1485	11 Sep 01	Erection of various internally illuminated free standing & fascia Signs, along with several poster boxes and banners (non illuminated)	Acre Hill Service A40
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Proposed by Mr Lewington and seconded by Mr Green that there be **no objection** to this application. Agreed unanimously

177.3 Planning Applications - Delegated

W01/1451	4 Sept 01	Erection of detached garage	32 Marlborough Place
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Proposed by Mrs Gerrans and seconded by Mr Green that there be **no objection** to this application. Agreed unanimously

W01/1481	11 Sep 01	Erection of Rear Conservatory	11 Evans Close
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The Clerk to deliver this application to Mr Green.

W01/1503	14 Sep 01	Affix internally illuminated fascia sign (Retrospective)	Co-op, 2 High Street
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Proposed by Mr Green that the Council object to this application on the grounds that it is out of keeping with the centre of a conservation area. There was no seconder to this. Proposed by Mr Rossiter and seconded by Mr Lewington that there be **no objection** to this application. Eight votes for and one vote against the proposal.

177.4 Other Planning Matters

Mr Green reported that he had received no acknowledgment of his letter concerning Corlan Farm and the erection of a mobile home there. The Clerk to make enquiries.

178 Correspondence

- 178.1 **Rebecca Walker** - The school project on Planning and questionnaire was passed to Mr Mosson for action.
- 178.2 **OCC** - Review of support of Oxfordshire Transport coordinator noted. The Clerk to write back explaining that public transport in Eynsham was adequate but that the position was to be supported for outlying rural areas.
- 178.3 **OCC** - Friends and Volunteers of Libraries – a programme of talks Saturday 17 November – 2.30 pm Abingdon Guildhall noted. Dr Wright would be attending this.
- 178.4 **OCC** - Retendering for Service 18 (Oxford Clanfield). Decision to continue this service noted.
- 178.5 **WODC** – The application for annual Public Entertainment’s Licence by tenants of the Red Lion PH was discussed at length. Proposed by Mr Mosson and seconded by Mr Lewington that there be no objection to the application. An amendment was proposed by Dr Wright and seconded by Mrs Gerrans that there be an objection to 1am but that 12 midnight would be more acceptable. Amendment won by five votes to four.
- 178.6 **WODC** - Town and Council Forum Meetings. Dr Wright agreed to go to the meeting on 5th November at Woodstock Community Centre
- 178.7 **Oxford Fieldpaths Society** –Newsletter tabled.
- 178.8 **Jack Hanney** - **Application for a grant** for Short Mat Bowls to be discussed under following Agenda item..
- 178.9 **Playgroup** - Application for a grant to be discussed under following Agenda item.

179 Village Hall

179.1 Update

- A vote of thanks to the Clerk was proposed by Mr Green and Mrs Gerrans for her work in ensuring the new hall was up and running in time for the first event. The Clerk thanked the Council.
- The Chairman reported that the builders still had a lot of external and some internal work to do. The next booking was for Sunday 7th October.
- The Clerk reported that the gas meter had been ordered and this was due to be put in on Friday 5th October. It was expected that the gas supply would be completed by Wednesday 10th October.
- The telephone was to have been connected this day. Clerk had not yet ascertained whether this had been done.
- It was anticipated that the playgroup would move at half term.

It was suggested that there be an open day for the residents of Eynsham to visit the hall and that this could be on a weekend afternoon.

179.2 Lease/Trust Deed

The following points, raised by the Management Committee were addressed:

- Internal and external redecorating – frequency of these to be agreed with the VHMC which had suggested 5 years and 7 years.
- Repairs – VHMC had suggested that 21 days to complete repairs was too little. It had suggested 3 months. This was felt to be far too long. To be discussed.
- Constitution of VHMC to be completed by Mrs Holland. The Trust Deed and Lease could not be completed and signed until this was done. The Clerk to write to the Chairman of the VHMC pointing this out and agreeing a deadline with him.
- Clerk to inform VHMC that the Parish Council representatives are Mrs Marie Lewington, Dr Wright, and Mr John Mittell.

179.3 W S Atkins Letter

Dr Wright reported the response from the Council’s Solicitor regarding the points raised by W S Atkins. The Solicitor agreed that point four in his response to the letter had been incorrect. However, he still agreed that the other points in his own letter were correct. Dr Wright reported that he had found a letter from OCC which stated

“There may be some merit in making a precise definition of “community centre” prior to instructing our respective solicitors “ It appears that this was never done.

179.4 Other Matters raised by VHMC

- Use of Parish Council’s Contracts of Employment. Confirmed that there was no objection in principle to this but that the Committee should do so at its own risk as the Parish Council were the only ones who would be entitled to redress from the Solicitors used to draft them, should there be any errors
- Grant applications from Short Mat Bowls and Playgroup. The Chairman felt that both applicants had sound arguments for the grants and he was sure the Parish Council would like to support them. However, in order not to set a precedent of giving grants outside of the normal annual financial cycle, he felt it would be better to make a loan. The grant applications could then go forward to the November Finance Committee in the usual way, to be paid in April 2002. The loans could then be paid off. It was suggested that, as the Play group could deal with its shortfall by putting up fees and that they would have some savings by not being charged for the present premises, a loan should not be necessary. The Clerk read out the financial statement provided by the Playgroup which showed that even with the increase in fees there was still a shortfall. It was also pointed out that it was the only organisation to have made a contribution to the new hall and therefore might be treated differently.
The subsequent letter from the Short Mat Bowls Club pointed out that without the grant aid from the Parish Council and WODC then the club could not be formed. £1000 had already been raised by the committed membership, £1000 applied for from WODC A further £500 was required. It was proposed by Mrs Lewington and seconded by Dr Wright that loans in lieu of a grant application for the next year should be paid immediately. £500 to the Short Mat Bowls Club and an amount to be agreed between the Clerk and the Playgroup to a maximum of £650. This was agreed unanimously.
- The Chairman of the VHMC had once again raised the point that some members of the RBL were of the opinion that the Legion should pay no rent for the use of the small hall. Dr Wright read from a letter sent by the Parish Council to the RBL which stated (Paragraph) “6. The Parish Council agrees that so long as the present RBL remains on the site, the PC will make no charge for any continuing use of it by the RBL, before its demolition.....9. The Parish Council offers the RBL the use of the Bartholomew Room (or other temporary premises) for its regular meetings at no charge until the new buildings are completed.....10 The Parish Council will use its best endeavours to recognise the RBL’s generosity by asking the management committee to preserve the RBL’s status in the new building and to only charge a ver small (if any) concessionary rent for the first five years”, This letter is dated July 1996. A copy of this letter to be forwarded to the Chairman of the VHMC and to Mr Green.
- The Secretary of the VHMC had raised the point that the Parish Council had passed a resolution that it would help to support the new village hall for the first few years until it had become financially stable. After discussion, it was agreed that Dr Wright and the Clerk should investigate to ascertain the precise wording of the resolution, to what it referred and when it was passed.

Mr Green asked if the small kitchen provided in the RBL/Children’s Hall was exclusively for the use of the Playgroup. The Chairman confirmed that this was a shelved area and standard domestic sink unit, with storage, for the use of all.

The Clerk asked if the Day Centre should be approached regarding its promise of a donation towards the new hall. It was agreed that this should be clarified after the Day Centre’s AGM due to be held on 25th October.

170 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 16th October 2001 and 6th November 2001. The meeting closed at 10 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 16th OCTOBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Present: Mr G Beach (Chairman)
Mrs A Feyers-Kerr, Mrs L Gerrans, Mrs M Jones, Mrs D Seeney
Messrs. B Christiansen, A Mosson, T Green, J Mittell, D Rossiter
J Heath (Clerk)

Police Report

P C Conner introduced P C Alan Robinson. P C Robinson said that he was looking forward to serving Eynsham. He was previously in Abingdon and feels well equipped to meet the challenge in Eynsham.

P C Conner reported that there had been some car damage in Acre End Street. Employees of Leadbitters were the targets. There had been a burglary at 7 Newlands where jewellery had been stolen. There had been an attempted burglary at Spareacre Car Hire.

The problem of youngsters in Wasties Lane had been investigated. P C Conner felt that this would not improve as they were all going to and from Janty's. His opinion was that the youngsters concerned were harmless.

The car parking offenders in the Tuer were being issued notes (not tickets) on a regular basis. It was hoped that eventually all would get the message that this was a highway and parking was illegal. Mr Christiansen reported that there had been a problem for an elderly resident using the Tuer. He had been unable to negotiate past the cars with his zimmer frame.

It was confirmed that no-one from OCC had contacted Mr Mosson yet regarding the funds available for facilities for the youth of the village. P C Conner would pursue this.

The meeting commenced at 7.34 pm.

00/181 Apologies for Absence

Apologies from Mrs E Hastings, Dr F Wright.

182 Minutes of the Meeting of 2ND October 2001

The Minutes were amended at Minute 178.6 to remove the words "Mr Green and Mrs Jones would check their diaries to see if they could make this or one of the other dates" The Minutes were then signed by the Chairman.

183 Urgent Business – There was no urgent business to discuss.

184 Accounts

The Chairman pointed out the cheque to the Short Mat Bowls Club. This had been raised following the acceptance of the Club of the offered loan.

It was proposed by Mrs Gerrans and seconded by Mrs Jones accounts in the sum of **£3,987.58**, as appended, be accepted. Unanimously agreed.

185 Matters Arising from the Minutes of 2nd October 2001

172 Mrs Fayers-Kerr had requested that she sit on the sub-Committees dealing with Planning, the Echo and OALC. Proposed by Mr Rossiter and seconded by Mr Green that Mrs Fayers-Kerr be appointed to the above Sub-Committees. Unanimously agreed.

176/166 Tenders for Sports Pavilion refurbishment – Mrs Hastings had asked that the matter that the tenders were due back on 12th November 2001 be reported under Matters Arising.

178.5 Application for increase to times of Public Entertainments Licence by the tenants of the Red Lion Public House. The Clerk reported that the Licensing Officer of WODC had confirmed that this matter would be referred to the Licensing Committee, following receipt of the Parish Councils comments. Mr Mittell stated that he was against the increase to 1am and that 12 midnight would be more reasonable. The Chairman confirmed that this was as had been agreed by the Council.

Public Speech - The Chairman read out the letter of response to Mr Harry Brown from W S Atkins.

Matters Arising from Previous Meetings

Waste Strategy - The Clerk reported on the meeting held at Shilton on County Council's Waste Strategy. Many ways of reducing waste had been discussed and the OCC representatives would be taking the comments of those attending back to the County Council.

Market Square

Mr Rossiter confirmed that Mr Martin Overbury and Mr Matt Quayle would be attending the meeting to give a presentation on the progress of the Market Square.

Standing Orders were suspended at 7.52 pm to allow members of the public to speak.

Mr Harry Brown thanked the Chairman and the Council for assisting him with his correspondence on the bridge over the A40. He will continue to pursue this and report back.

Mr Brown stated that the holes in the road as previously reported by him still had not been dealt with. The Clerk confirmed that these had been reported to OCC Highways.

Mr Brown was disappointed to note that the gulleys had not yet been emptied and were now smelling. The Clerk confirmed that this also had been reported to OCC.

Mr Brown requested that flashing lights be erected for the lollipop man in Mill Street. The Clerk to seek advice from Mr Wyatt.

Mr Brown left the meeting and **Standing Orders were resumed at 7.59pm.**

185

(Continued) Matters Arising

Market Square

The Chairman welcomed Mr Overbury from WODC and Mr Quayle from Roger Evans Associates.

Mr Overbury reported on the meetings between himself, Mr Quayle and the Market Square sub-Committee and confirmed that they had looked at many other schemes in the district. He also confirmed that funding to the total value of £110,000 had been allocated by WODC, OCC and the Parish Council. The Highways delegated scheme was now awaited and once this had been dealt with the timescale for the works could be set.

It was hoped that the Public Exhibition could be arranged for the end of November/beginning of December. Following that, there may be amendments to be made. Detailed drawings could then be made in the new year, with tenders being sought by the end of January. Potentially, the start of the scheme would be May/June 2002.

Mr Quayle presented the plans and explained the complex issues dealt with. It was essential that there was a correct balance between traffic, pedestrians and parking without it being too radical. The remit was to improve the look of the square and make the best use of the space whilst enhancing the buildings. There would be no change to the traffic flow. The area of black top would be reduced and the road reconfigured with the use of raised tables, bollards.

The proposed materials were discussed. These would be hard wearing, robust enough to take car weights. The question of the utilities "digging up" the new surface was discussed. Mr Overbury felt that if OCC kept a stockpile of the materials used it should not be difficult to reinstate. It was confirmed that the utilities were compelled to put the surface back to its original state. The key in such cases was diligence by the Parish Council, thus reducing the risk that this would not be done. Also arranging for stockpiling of the materials and communication with the utilities. None of these was impossible.

Mr Overbury confirmed that there would be consultation with the vicar and local residents.

Other matter raised were:

- The type of trees to be used (these would be semi-mature).
- Street furniture
- Advertisement of the Public Exhibition – Eynsham Echo and flyers
- Raised tables

- Lighting
- Possible contribution from the brewery regarding improvements to the outside the Red Lion P H.

It was proposed by Mr Mittell and seconded by Mr Green that the plans, as presented, be accepted and the project proceed as discussed. Unanimously passed.

The Chairman thanked Mr Overbury and Mr Quayle for the presentation.

186 Planning

186.1 Decisions

The following applications granted Conditional permission were noted:

W01/1086	27 Jun 01	Erection of one detached dwelling	3 The Bitterell
W01/1028	15 Jun 01	Alterations to convert window to door in west elevation	5 City Farm Barns
W01/1310	9 Aug 01	Demolish existing utility room, and erect single storey rear Extension	10 Merton Close
W01/1351	1 Feb 01	Location of 1.2m satellite dish to flat roof on east elevation	Spar Store
W01/1233	26 July 01	Demolish existing conservatory, erect two storey side extension	37 Greens Road
W01/1375	17 Aug 01	Erection of car port to side elevation	19 Queen Street
W01/1451	4 Sept 01	Erection of detached garage	32 Marlborough Place

177.2 186.2 Planning Applications – Delegated

W01/1570	28 Sep 01	Erection of two storey extension to west elevation & new front porch, alterations to roof & extensions to existing annexe providing accommodation at first floor level, all to reinstate building to single residence. Close on existing vehicular access & formation of new pedestrian access. Construction of detached double garage.	26 Chilbridge Road
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Proposed by Mrs Seeney and seconded by Mr Rossiter that there be **no objection** to the application. Passed by nine votes for with two abstentions.

186.3 Planning Applications

W01/1487	28 Sept 01	Erection of various externally illuminated pole mounted fascia and other signs (Amended)	The Evenlode, Old Witney Road
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Proposed by Mr Mosson and seconded by Mr Mittell that the application be objected to on the grounds that it was not in keeping with the locality. Mr Christiansen proposed an amendment that there be **no objection** to the application. The amendment was passed with six votes for and 3 against.

187 Correspondence

187.1 WODC - Dumping of Materials at land adjacent Eynsham Sewage Works (B4449). This to be passed to Dr. Wright on his return.

187.2 WODC - Financial Statement 2000/2001 noted.

182.3 Persona Associates - Copy letter to OCC re. traffic waiting restrictions noted.

182.4 WODC - Cabinet decisions for September noted.

182.5 OCC - Details of Council's new Political Management noted.

182.6 OCC - Major Incidence Instruction Guide for County Councillors and Professional Partners. It was agreed that the Clerk should read this document and report back on anything requiring action.

182.7 WODC - Application for Entertainments Licence – Eynsham Village Hall noted.

182.8 Jeremy Butson - Wytham View Play Area. This letter was discussed at length and note of this discussion is at Appendix A.

182.9 WODC - Periodic Electoral Review of West Oxfordshire noted.

182.10 WODC - Empty Homes Strategy noted.

182.11 OCC - Parish Sign Posting Programme. It was agreed that this should be passed to Mrs Sue Chapman for her advice.

182.12 WODC - Cabinet Decisions 10th October 2001 and Cabinet Programme noted.

182.13 Countryside Agency - Parish Transport Grant noted.

182.14 OALC - County Circular: **NALC Corporate Plan Allowances for Parish Councillors Primary School Governing Bodies** – all noted.

188 Village Hall

The update was brief, covering such matters as the telephone connection and gas installation. Both these were due to be dealt with in the next two weeks.

There had been good reports received from people who had attended the Cricket Club function.

Matter still to be dealt with included:

- Coat hooks in ladies toilets.
- Fire extinguishers and the report from the Fire Officer.
- Blinds.
- Downpipe at the front of the building.
- Re- alignment of the outside bollard light.
- Coat hanging facilities for all users.

The Clerk would discuss these with the Architect.

189 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 6th November 2001 and 20th November 2001 . The meeting closed at 10 pm.

Date of Signing:

Chairman

APPENDIX A

182.8 **Jeremy Butson - See Confidential Folder**
182.9

**AT THE MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 6th NOVEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: Mr G Beach (Chairman)
Mrs A Fayers-Kerr, Mrs L Gerrans, Mrs E Hastings, Mrs M Jones
Messrs. B Christiansen, A Mosson, T Green, M Minch, J Mittell, D Rossiter, Dr F Wright.
J Heath (Clerk)

In Attendance: Cllr. H Wyatt

01/190 Apologies for Absence

There were no apologies for absence.

Mr Mittell joined the meeting at 7.31 pm.

191 Minutes of the Meeting of 16th October 2001

The Minutes were amended at Minute 178.6 to for a spelling error. The Chairman then signed the Minutes.

192 Urgent Business - There was no urgent business.

193 Accounts

Mr Green declared an interest and withdrew from the meeting 7.32 pm Mr Minch joined the meeting at 7.33pm. Mr Mittell queried the account in respect of Architect's fees for the Pavilion. It was confirmed that this was the amount due up to tender stage. It was proposed by Dr Wright and seconded by Mrs Hastings that accounts in the sum of **£8,671.19**, as appended, be accepted. Unanimously agreed.

Mr Green rejoined the meeting at 7.34 pm.

194 Matters Arising from the Minutes of 16th October 2001

185/178.5 Public Entertainments Licence – Red Lion. Confirmation received from WODC that the Licence had been granted until 12 midnight in the function rooms on Friday and Saturday evenings.

185/176.66 Sports Pavilion – Mrs Hastings confirmed that the date for return of tenders had been extended to 26th November 2001.

185 Market Square – The date of the exhibition had been set for the afternoon and evening of Friday 7th December and the morning of Saturday 8th December in the Bartholomew Lower Room. Mr Overbury had sent a letter outlining the items which were to form part of the exhibition. It was explained that there was to be only one option for public view as this was the one agreed on by the Council at the last meeting.

Mr Rossiter wanted details of the owners of the bench in the square, as they would need to be consulted with regard to changing it. Mrs Jones informed the Council of the names of the owners.

Matters Arising from Previous Meetings

Waiting Restrictions (Yellow Lines) - The Clerk read out correspondence from the consultants and Mr Paul Wilson of OCC which indicated that a public exhibition could be set up at any time now. The consultants would not be involved due to cost. Mr Wilson was happy to be present on a Friday afternoon but was unable to attend in the evening or on the Saturday morning. It was decided that, provided Mr Wilson agreed, the exhibition should be set for the 14th and 15th of December.

Community Lunches - The Clerk reported that she and Cllr Gerrans had attended the Community Lunch in the Bartholomew Rooms and had found it very interesting and useful. The lunch programme for 2002 had been set.

Minerals Dr Wright reported on correspondence received from WODC regarding the field, east of the village, owned by Mr Smith. This stated that the matter would in future be dealt with by OCC. Dr Wright also reported that, regarding the infilling north of the haul road in Cassington, OCC were deleting the inappropriate amendment made in 1986.

Library Dr Wright reported that the library had set up a "Friends of the Library". He would be attending a meeting at OCC on 17th November.

Forum Meeting – Dr Wright had attended the meeting with WODC. He reported as follows:

- Local Strategic Partnerships were to be set up.

- 50,000 new houses were to be built in the District but it was confirmed there would be no large developments in Eynsham.
- The right to buy was still applicable to low cost housing
- The proposal to move the two Eynsham schools was discussed.
- Street trading - confirmed that there was a facility to prohibit.
- There is money available for skateboarding facilities. Woodstock in particular was interested in this.
- Dog fouling - confirmed what was already known that the dog warden has to catch both the owner and dog together to be able to act.
- Waste recycling – this was to be brought up to 30%. WODC now removed old cars free of charge. OCC were starting to encourage recycling at the tips.
- Safety audit discussed
- Land reclamation by OCC in Back Lane. Dr Wright would be forwarding his personal notes on this to WODC.

Standing Orders were suspended at 8 pm to allow members of the public to speak.

Mr Harry Brown reported on vandalism in Station Road and Stanton Harcourt Road. He also asked for Station Road grass to be cut.

He questioned the proposals for double yellow lining in the village as there was no way of policing this. There was no policeman resident in the village.

He also requested that there be yellow lines in Swan Street. The Chairman thanked Mr Brown who then left the meeting at 8.05 pm.

PC Alan Robinson reported that there had been a burglary at Peak's and that diesel fuel had been stolen from Spareacre Hire. He confirmed that there had been police presence in the village on Saturday night.

Mr Green asked PC Robinson to check on parking in Chilbridge Road.

The Chairman thanked P C Robinson for his report. **Standing Orders were resumed at 8.10 pm.**

195 Planning

195.1 Decisions

The following applications granted Conditional permission were noted:

W01/1373	17 Aug 01	Replacement of four front windows	6 High Street
W01/1485	11 Sep 01	Erection of various internally illuminated free standing & fascia Signs, along with several poster boxes and banners (non illuminated)	Acre Hill Service A40
W01/1481	11 Sep 01	Erection of Rear Conservatory	11 Evans Close
W01/1487	28 Sept 01	Erection of various externally illuminated pole mounted fascia Evenlode, and other signs (Amended)	Old Witney Road
W01/0250	16 Jan 01	Erection of Garden Shed	2 City Farm Barn

195.2 Planning Applications – Delegated

W01/1715 26 Oct 01 Internal alterations to include new doors and partitions to form bedroom 3 City Farm Barns
Proposed by Mr Christiansen and seconded by Mr Mittell that there be **no objection** to the application. Unanimously agreed.

W01/1726 18 Oct 01 Erection of single storey front extension 99 Spareacre Lane
Proposed by Mr Green and seconded by Mr Mittell that there be **no objection** to this application. Unanimously agreed.

195.3 Planning Applications

W10.01 10 Oct 01 Erection of extension to existing music and drama block Bartholomew School, Back Lane

Proposed by Mr Green and seconded by Mr Christiansen that there be **no objection** to this application. Unanimously agreed.

195.4 Sub-Committee Report

The following applications had been considered by the sub-Committee with the results:

W01/1606 8 Oct 01 Erection of single storey & two storey rear extension 11b Wytham View
No objection unless the immediate neighbours are opposed on the grounds of light/privacy

W01/1607	3 Oct 01	Erection of dwelling with attached garaging, construction of new vehicular access	46 Old Witney Road
		No objection	
W01/1638	27 Sep 01	Erection of building to form three flats with associated parking and Landscaping	3 Thames Street

Objection on the grounds of overdevelopment of site; insufficient parking with no on street parking due to double yellow lines; roof of building is out of proportion with surrounding properties; concern over loss of amenity with loss of shop.

W01/1648	11 Oct 01	Erection of rear conservatory	22 Clover Place
		No objection	

196 Correspondence

- 196.1 **ORCC** - Details of WODC Grant aid for Village & Community Halls – suggested that the Playgroup may be able to benefit from this for their outside store. Clerk to forward to Playgroup
- 196.2 **R D Miller** – Resurfacing of Cassington Road, Eynsham to be passed to OCC Highways Department.
- 196.3 **NALC** - Training for Parish and Town Council Clerks and Councillors. Clerk to recommend any suitable.
- 196.4 **John Grant & Partners** - Application for transfer of Licence to Evette Newey, Evenlode Beefeater noted.
- 196.5 **WODC** - Equal Opportunities Best Value Review Questionnaire noted. Mrs Fayers-Kerr to look at this.
- 196.6 **OCC** - Housing Monitor 2001 – Structure Plan for Oxfordshire tabled and noted.
- 196.7 **OCC** - Application for Grant Aid for Bus Shelters noted.
- 196.8 **WODC** - Environmental Health Service Questionnaire tabled and noted
- 196.9 **WODC** - Community safety Audit/Consultation tabled and noted.

197 District and County reports

197.1 County Report

Councillor Wyatt briefly pointed out the following:

- Toll Bridge. It is confirmed that the speed limit on this is legal.
- A40 roundabout and footbridge. These were not viable options the cost being in excess of £1m. When the A40 is de-trunked the railings on the refuges will be removed
- 30 mph limit signs. These had now been erected at the agreed sites. It was confirmed that Dovehouse Close now had its 30 mph limit sign.

The following questions were answered by Cllr. Wyatt:

- Potential school moves. Cllr Wyatt confirmed that this was not at present likely. The sums did not appear to add up. There were some concerns that this enquiry could result in uncertainty with regard to further building works at Bartholomew School. Cllr Wyatt confirmed that the information received by him prior to the consideration of this proposal had been confidential and he had therefore been unable to consult with the Parish Council. He confirmed that he had personally pointed out that consultation should have taken place. He also confirmed that Kemp & Kemp were expected to put in an objection on behalf of Crest but this had not yet been received.
- Youth Centre Health and Safety concerns were noted by Cllr. Wyatt who would look into this.
- Confirmed that the Toll Bridge structural works were now complete. The additional 3p charged for these works would continue to be collected and put into a separate account for 10 years.

Dr Wright recommended the exhibitions at Woodstock Museum.

The Chairman thanked Cllr. Wyatt for attending the meeting and for his presentation of the report. Councillor Wyatt left the meeting at 8.58 pm.

197.2 District Report

Councillor David Rossiter presented his report and responded to questions as follows:

- Continued pressure would come from Crest Developers in respect of development in the village and the Parish Council should be aware of this and ready to mitigate any adverse results.
- Following Government guidance, it was confirmed that areas of High Landscape Value will not be designated in the Local Plan.
- Cllr Rossiter confirmed that the electoral area for Eynsham was now Eynsham, Cassington and South Leigh. Eynsham was entitled to 2½ Councillors. Consultation had taken place in the normal way.
- Transportation was discussed and it was confirmed that there had been no further information regarding the A40 bus lane. There are difficulties facing the bus companies regarding recruitment and this was expected to have an adverse effect on the service.

The Chairman thanked Cllr. Rossiter for his report.

198 Village Hall

198.1 The Chairman welcomed the Architect, Mr Roy Wilkinson, and the following matters were discussed:

- The Cadets had requested additional storage for equipment as well as for arms. The Architect confirmed the original request as being for the arms cupboard only. There was a lengthy discussion regarding the possibility of using the changing rooms. It was felt that this would not be possible as it would restrict future use of the rooms. It was proposed by Mr Green and seconded by Mr Rossiter that the Cadets be offered storage for all equipment in the “green room”. Unanimously agreed.
- The Architect reported that all were now frustrated by the lack of progress but that the building works would be completed by the end of the next weekend the decorating by the end of the following week.
- The Building Control Officer from WODC had raised a number of points, which would be addressed by the Architect or had already been addressed. The two main sticking points were the blocking in of the guard rails in the storage rooms at the side of the stage and the addition of an emergency light in the small kitchen area off the children’s’ room.

Mr Mitell left the meeting at 9.56 pm

- The Architect confirmed that the project was coming in on budget. There was still the Scouts development to be decided and £23,000 was to be put aside for this. There was at present an underspend of £2 – 3,000 on contingencies but some matters were still outstanding with regard to equipment.

Proposed by Mr Green and seconded by Dr Wright that Standing Orders be suspended until 10.15 pm to permit completion of business. Unanimously agreed.

- There had been no coat hooks for the general public included in the tender and this would cost an additional £300. It was queried that this was an extremely large amount for coat hooks. After discussion, it was proposed by Mr Green and seconded by Mrs Gerrans that these should be provided. Unanimously agreed.
- Intruder Alarm telephone numbers were confirmed to the Architect as 1. The Caretaker, 2. The Chairman of the Village Hall Management Committee and 3. Mr Green.
- All gas works were now complete.
- Confirmed that the grant applied for by the Community Education Centre for computers had been unsuccessful.

Mr Wilkinson was thanked by the Chairman for attending the meeting and left at 10.10pm

198.2 Lease and Constitution of Village Hall Management Committee

The Chairman confirmed that many members had shown concern over the proposed, amended lease and constitution. These had been amended by the Village Hall Management Committee in such a way as to be unacceptable to the Parish Council.

It was agreed that the Senior Committee should meet on 13th November and bring its recommendations to the Parish Council at the next meeting.

199 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 20th November 2001 and 4th December 2001. The **Annual Finance Committee would be on Tuesday 11th December 2001 at 7.30 pm.** The meeting closed at 10.15 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 20th NOVEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Present: Mr G Beach (Chairman)
Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs M Lewington, Mrs D Seeney
Messrs. B Christiansen, C Lewington, A Mosson, T Green, J Mittell, D Rossiter, Dr F Wright.
J Heath (Clerk)

01/200 Apologies for Absence

Apologies were received from Mrs Fayers-Kerr.

201 Minutes of the Meeting of 6th November 2001

The Minutes were amended to remove Mrs Seeney's name from those in attendance. Dr Wright asked that Minute 194 – Minerals be amended to insert the word "north" between "infilling" and "of the haul road". The Chairman then signed The Minutes.

202 Urgent Business - There was no urgent business.

203 Standing Orders were suspended at 7.32 pm to allow the public to speak.

Mr Watson of the Red Lion Public House asked Mr Mittell to qualify the statement made in the Minutes. After some discussion, with Mr Mittell's agreement, it was proposed by Mr Rossiter and seconded by Mrs Gerrans that the sentence be struck from the record. Unanimously agreed. Mr Watson left the meeting and **Standing Orders were resumed at 7.40 pm**

204 Accounts

It was proposed by Mrs Gerrans and seconded by Mrs Lewington that accounts in the sum of **£4,744.29**, as appended, be accepted. Unanimously agreed.

205 Matters Arising from the Minutes of 6th November 2001

194/185 Market Square – The date of the exhibition is confirmed as the afternoon and evening of Friday 7th December and the morning of Saturday 8th December in the Bartholomew Lower Room. The exhibition will be published in the next issue of the Echo due to be distributed the weekend of 24th/25th November.

194 Waiting Restrictions (Yellow Lines) - The Clerk reported that Mr Wilson of OCC was unable to attend an exhibition on 14th/15th December and had suggested the following weekend of 21st/22nd. It had been agreed by the Senior Committee that these dates should go ahead and be published in the Eynsham Echo.

194 Minerals Dr Wright reported that a Public Meeting was to be arranged at Cassington to further discuss the planning Conditions of 1986 and confirmed that he would be attending this meeting.

194 Library Dr Wright reported on the meeting in Abingdon on 17th November. The new OCC representative appeared to be pro libraries and there was now a much better attitude. There was a lot of enthusiasm around the County for libraries and museums. He reported that a young lady from the Lottery Heritage Fund for the SE Region talked about the criteria for obtaining grants. Many of those attending felt that these were too politically correct to be beneficial to the rural areas in Oxfordshire.

194 – Community Lunches – Mrs Jones asked for details of the programme, which the Clerk promised to provide.

194 – Forum Meeting - Mr Green asked how the matter of the move of the two schools could have been discussed at this meeting when Cllr. Wyatt had stated that there was no consultation with the Parish Council due to the confidentiality of the matter. It was confirmed that by the meeting on 5th November, the subject was in the public domain. After lengthy discussion, it was finally agreed that the matter had been confidential to Cllr Wyatt until the papers for the Operations Sub-Committee of OCC had been published. Cllr. Wyatt had then asked Mr Rossiter to bring the matter up at the next Parish Council meeting, which he had done. Although the matter was in the public domain prior to the papers being published, it was pointed out that Cllr. Wyatt was still bound by the confidentiality demanded by the Operations Sub-Committee and had, therefore, been unable to answer queries..

197.1 County Council Report - The Clerk reported that Cllr. Wyatt had made enquiries regarding the complaint that there were concerns over Health and safety at the Youth Centre. He reported that the Youth Centre secretary disputed that

cleanliness was a problem. The toilets were regularly cleaned and an extractor fan was to be fitted. Cllr. Wyatt would pass the concerns to Mr Bob Medcalfe, leader of the Youth Club. Mr Green said that he stood by his comments.

198 Village Hall – Mr Rossiter stated that he had been harangued regarding the fact that the residents had been given no opportunity to see around the new hall. After some discussion, it was agreed that the Clerk should ascertain if the hall was free on Saturday 8th December, in the afternoon, for an open day. This could be publicised in the form of notices on the Parish Notice Boards and in local shops and also at the Market Square exhibition.

Matters Arising from Previous Minutes

Sport Pavilion Alarm System - The Clerk reported that this was now armed. The Chairman reported that there had been some problems, the most disturbing being that the pavilion had been alarmed on the Saturday after football but the main doors had not been locked. The Cleaner discovered this on Sunday morning when he set off the alarm on opening the unlocked door. The Clerk to write to all the users is reminding them of their responsibilities. The Clerk confirmed that the security code had only been passed on to the official key holders and that the code would be changed on a regular basis.

Witney Road Play Area fence –Mr Christiansen queried the progress on this. The Clerk confirmed that it was in hand.

206 Planning - There were no planning matters to be discussed.

207 Correspondence

207.1 Princess Royal Trust Carers' Centre – Newsletter noted.

207.2 Alector Historical Editions – Domesday Book. It was agreed that this should not be purchased.

207.3 Friends of Eynsham Library – The Clerk read out a letter from members of the Friends of Eynsham Library, requesting a grant to help fund a public event to raise money. Mr Mosson asked what the H & S issues were, as noted in the letter of request. He confirmed that there was not enough access in the children's area. Dr Wright was asked what were funds required for. Dr Wright confirmed that they were for the purchase of books, which would be the property of Eynsham Library and an extension for the children's area which would make more room for computer workstations and an area for tables for research.

It was proposed by Mr Christiansen and seconded by Mrs Seeney that a grant of £50 to assist with the public event be granted. An amendment was proposed by Mrs Lewington that the sum be the amount required to hire the hall for the event. Mr Green seconded this. The amendment was lost by four votes for and six against with three abstentions

The original proposal was won by eight votes for, four against, with two abstentions.

207.4 WODC - Parish Link Magazine noted.

207.5 DTLR - Quality Parish & Town Councils – a consultation paper. This was taken by Mr Rossiter.

207.6 Proteus - Summary Report of meetings on waste management. Dr Wright took this.

207.7 WODC - Accounts and Audit (Amendment) Regulations 2001 noted. These were not applicable to Eynsham.

207.8 Lloyd & Pratt - Application for Transfer of Licence, Spar Shop – Elwyn David Seymour & Mathew Adams noted

207.9 WODC - Cabinet Decisions 7 November 2001 noted and taken by the Chairman.

Village Hall Lease and Constitution

The Chairman thanked the members of the Senior Committee and Mr Rossiter for dealing with this matter. It had taken a long time to go through the two documents. The final draft had now been given to the Solicitor who would re draft and, on his advice, make adjustments. The new draft would be returned to the Clerk for distribution before the next meeting and, at the same time, be sent to Mrs Holland for the Village Hall Management Committee.

Village Hall

The following matters were discussed:

- Emergency Lighting. The Clerk read out a fax received from the Architect, which confirmed that the emergency lighting was required by the Building Control Officer of WODC. A budget price of £350 had been quoted.
- The Building Control Officer had verbally agreed that there was no requirement for the blocking in of the guardrails in the storage rooms at the side of the stage. This had yet to be confirmed in writing.

- The Architect was to obtain a cost for extending the fence. The Clerk confirmed that she had written to Mr and Mrs Jinks on this matter.
- The signs regarding closure of doors and leaving the premises quietly had been ordered and would be put in a prominent position. Additional “No Smoking” signs were already in place.
- Mr Green asked if there could be some way to ensure that users of the hall parked in a considerate way. It was suggested that the matter of an extension to the zig zag lines be discussed at the next Traffic Advisory Committee meeting.
- Mr Mosson asked what the Planning Conditions said about the opening hours of the hall as there had been some complaints that the users were being asked to finish at eleven thirty and then clear up and be out by midnight. There
- Dr Wright asked permission to make a trolley for the tables. It was proposed by Mr Lewington and seconded by Mrs Hastings that this should be done but that if the trolley was not deemed suitable then the Parish Council should consider purchasing one. Unanimously agreed.
- Mr Green mentioned the problem of youngsters skateboarding in the car park of the village hall. This should be discouraged and, if necessary, consideration should be given to putting up a sign banning skateboarding.
- The Chairman reported on his attendance at the Licensing Committee of WODC in respect of the Entertainments Licence. The Committee had agreed to Licence the premises, as requested, subject to the compliance with the minor amendments required by the Building Control Officer and being signed off by him, confirmation that the signage is in place and making sure that the conditions re. audibility were complied with. There was one small amendment required to the “aide memoire” sent with the booking form. This would be passed on to the Village Hall Management Committee. The hall had been licensed for 300 persons in the main hall and 140 in the small hall.

210 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 4th December 2001 and 18th December 2001. The **Annual Finance Committee would be on Tuesday 11th December 2001 at 7.30 pm.** The meeting closed at 9.02 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNSHAM PARISH COUNCIL
HELD ON TUESDAY 4TH DECEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNSHAM**

Present: Mr G Beach (Chairman)
Mrs Fayers-Kerr, Mrs E Hastings, Mrs M Jones
Messrs. B Christiansen, A Mosson, T Green, J Mittell, D Rossiter, Dr F Wright.
J Heath (Clerk)

Police Report – P C Conner gave a brief report in respect of crime in the village. There had been arrests in respect of the recent theft at the Co-op and Spar. He would investigate the speeding cars around Back Lane car park as reported by Dr Wright. He would continue to monitor the behaviour of the youngsters at the Youth Club and in the vicinity of the Village Hall. He was asked also to monitor recent car damage in Newland Close. P C Conner left the meeting after thanks from the chairman for his attendance.

01/211 Apologies for Absence

Apologies were received from Mrs L Gerrans, Mrs M Lewington, Mrs D Seeney, Mr C Lewington

212 Minutes of the Meeting of 20th November 2001

The Minutes were approved and signed by the Chairman.

213 **Urgent Business** - There was no urgent business.

Mr Mittell joined the meeting at 7.35 pm

214 **Standing Orders were suspended at 7.30 pm** to allow the public to speak. Mr Harry Brown said that he did not like the Market Square plans as the trees would make it dangerous when the leaves fall and the cars would be an obstruction. The Chairman advised Mr Brown to attend the coming exhibition. Mr Brown stated that he intended to write to the Home Secretary and the Prime Minister at the House of Commons to request a policeman living in the village

The Chairman thanked Mr Brown for attending the meeting. **Standing Orders were resumed at 7.38pm**

215 **Accounts**

The Clerk confirmed that the account from Oxford City Council for maintenance to the football pitches was the same as the quote received. It was proposed by Mr Green and seconded by Dr Wright that accounts in the sum of **£5,457.67**, as appended, be accepted. Unanimously agreed.

216 **Matters Arising from the Minutes of 20th November 2001**

205/194/185 Market Square – The date of the exhibition is confirmed as the afternoon and evening of Friday 7th December and the morning of Saturday 8th December in the Bartholomew Lower Room. Mr Rossiter agreed to deal with the rota. The Chairman confirmed that the Councillors manning this exhibition must not try to influence anyone. They were there to answer question only. It was confirmed that the exhibition would include a comment sheet for members of the public to complete. These would be considered by the sub-Committee and brought back to the Parish and District Councils.

205/194 Waiting Restrictions (Yellow Lines) - The date of the exhibition is confirmed as the afternoon and evening of Friday 21st December and the morning of Saturday 22nd December in the Bartholomew Lower Room. Dr Wright agreed to deal with the rota.

205/198 Village Hall – The Village Hall had been booked for an open afternoon on 8th December from 12 noon until 4 pm.

Matters Arising from Previous Minutes

197.1 – Schools - A letter from Cllr. Harry Wyatt was read out regarding the three representations from Kemp & Kemp against the West Oxfordshire Local Plan. The representations all included the moving of one or both schools and a large housing development on the present sites. Mr Rossiter had prepared a letter to Oxfordshire County Council asking for assurance, as landowners, that this matter would not be considered. Proposed by Mr Rossiter and seconded by Mr Christiansen that the letter, following a minor amendment, be sent. Unanimously agreed. A copy of the letter to be sent to all Councillors. Mr Rossiter then outlined the consultation process for the WO Local Plan.

Open Space adjacent to Hanborough Road and Dovehouse Close - The Clerk reported that the District Valuer had at last valued this. The potential purchasers had agreed the price. The Clerk was authorised to instruct the Council's Solicitors in the sale.

176/166/156 - Seat donated by Dr Bailey - Dr Wright reported that the plaque was now replaced and that he would be purchasing the agreed bottles of red wine to the person who had provided the new plaque.

Skateboarding in Bartholomew School grounds – Mrs Jones reported that the Headteacher could not permit this due to restrictions on insurance. Mr Mosson confirmed that the sub-Committee was looking into providing a skateboard area on the north playing field. Grants were available from the Government and these were being investigated. Mrs Sue Walker of the Youth Centre would be consulting with the youngsters to ascertain their needs.

217 Planning

217.1 The following Applications given conditional permission were noted:

W01/1570	28 Sep 01	Erection of two storey extension to west elevation & new front porch, alterations to roof & extensions to existing annexe providing accommodation at first floor level, all to reinstate building to single residence. Closure of existing vehicular access & formation of new pedestrian access. Construction of detached double garage.	26 Chilbridge Road
W01/1607	3 Oct 01	Erection of dwelling with attached garaging, construction of new vehicular access	46 Old Witney Road
W01/1648	11 Oct 01	Erection of rear conservatory	22 Clover Place

217.2 The following applications refused permission were noted:

W01/1503 14 Sep 01 Affix internally illuminated fascia sign (Retrospective) Co-op, 2 High Street
 Reasons: The sign, by reason of its size, form, materials and internal illumination of the individual letters is considered an inappropriate and unsympathetic addition to the front façade of the building; failing to preserve or enhance the visual amenity of the heart of the #Eynsham Conservation Area. Contrary to policies BE7 and BE10 of West Oxfordshire Local Plan.

W01/1606 8 Oct 01 Erection of single storey & two storey rear extension 11b Wytham View
 Reasons: The proposed extension by reason of its size and massing and proposed windows would have an adverse impact on the adjacent dwellings with regard to loss of light, loss of privacy and over-domination. Contrary to policy BE3 of the West Oxfordshire Local Plan

217.3 The following Appeal was refused:

W01/0064 5 Jan 01 Change of Use of Dis-used land for dental surgery Land at, Pump House Oxford Road

217.4 Planning Applications

29 May 01 W01/0939 Change of Use of land from agricultural to moto-cross track Land to North of (OS Ref: SP415103), A40
(Retrospective) Amended Application

This application was discussed at length and it was noted that the District Council's Officer had recommended approval with Conditions. It was felt that it was better to put on stringent conditions now rather than risk an appeal where the Inspector would impose conditions that may not be as stringent. Following the discussion, it was proposed by Mr Green and seconded by Dr Wright that the Council confirm its objection to this application on the same grounds as the previous one, with an addition that there were traffic movement concerns and it was an encroachment on the countryside. Mr Mosson proposed an amendment that the Council not object to the application subject to stringent conditions. Mrs Fayers-Kerr seconded this. There were two votes for the amendment and four votes against. Amendment lost. The original proposal was then voted on with the result of seven votes for and two abstentions.

217.5 Planning Applications -- Delegated

17 Nov 01 W01/1846 Demolition of existing garage and erection of two storey side extension and front porch 19 Falstaff Close

Proposed by Dr Wright and seconded by Mr Green that there be **no objection** to this application. Unanimously agreed.

20 Nov 01 W01/1865 Erection of 0.9m high post and rail fencing 22 Back Lane

Proposed by Mr Green and seconded by Mr Christiansen that there be **no objection** to this application. Unanimously agreed.

218 Correspondence

218.1 WODC – Details of Farmers' Markets noted.

218.2 WODC - The form "Consultation: Having your say.....!" to be passed to Mr Lewington for completion.

218.3 DTLR - Model Code of Conduct for Relevant Authorities noted.

- 218.4 Mr and Mrs Goodgame** - Copy of letter to Village Hall Management Committee noted. Mr Green stated that he had passed the hall on the night in question at about 11.45 and all was quiet.
- 218.5 Premier Trophies** – Brochure re: Golden Jubilee noted.
- 218.6 WODC** - Cabinet Decisions taken by the Chairman
- 218.7** Oxfordshire Rural Learners’ Project – Details of Computers for Oxfordshire Villages taken by the Chairman to pass on the Community Education Centre.
- 218.8 Stephen Burke** - Speeding in Mill Street. The Traffic Advisory Committee had dealt with this matter and had requested OCC Highways Dept. to put red stripes in Mill Street. The Clerk to make enquiries of OCC.
- 218.9 Standards Board for England** – Various items noted.

Mrs Fayers-Kerr left the meeting at 9.37 pm

219 Sports Pavilion

The sub-Committee had prepared documentation, which was tabled, and Mr Mosson went through the tenders and the report from the sub-Committee. The recommendation of the sub-Committee was discussed. It was proposed by Mrs Hastings and seconded by Mr Mittell that the sub-Committee investigate grant funding for the whole project but that Mrs Hastings obtain three other quotes for the car park and landscaping only. Unanimously agreed.

220 Village Hall Lease and Constitution

The Chairman asked for comments and amendments from the Council. The Clerk provided additional information, following the meeting with the Solicitor. Dr Wright requested that paragraphs 6.4 and 6.6 of the Constitution be amended. The Clerk reported the Solicitor’s recommendations on these points. There was a vote on the adoption of Dr Wright’s amendments resulting in two votes for; three against and three abstentions. The Clerk to contact the Solicitor.

Mrs Hastings left the meeting at 10pm and Mr Green proposed suspension of Standing Orders to complete the business in hand. This was seconded by Mrs Jones and unanimously agreed.

It was proposed by Mr Rossiter and seconded by Mrs Jones that the Constitution and Lease and Declaration of Trust be accepted, following minor amendments. There were six votes for the proposal and one abstention.

221 Village Hall

The following matters were discussed:

- Gas meter and refrigerator. The Chairman had received a letter from WODC requesting confirmation that these items were part of the original tender. The Clerk to provide further information to the Chairman.
- The Clerk reported that the Conditions and responsibilities in respect of the Public Entertainments Licence had now been received. These had been copied to the Chairman and Secretary of the Village Hall Management Committee. The Clerk had discharged the responsibilities of the Council in these matters.
- The Clerk to ascertain from the Architect the cost of additional fencing on the northern boundary.
- Minor problems were reported. The Clerk to take these up with the Architect.
- It was reported that the catch on the oven door was faulty, one of the burners was faulty and the knobs were getting too hot to handle. The Clerk to ask the Architect to bring this up with the contractors. The cooker is under guarantee.

Mr Mittell left the meeting at 10.30pm

- Other matters brought up were considered “user” problems and as such should be referred to the Village Hall Management Committee.

222 Dates of the next meetings

The dates of the next Parish Council meetings were confirmed as 18th December 2001 and 15th January 2002. The **Annual Finance Committee would be on Tuesday 11th December 2001 at 7.30 pm.** The meeting closed at 10.35 pm.

Date of Signing:

Chairman

AT THE SPECIAL FINANCE MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 11TH DECEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM

Present: G Beach (Chairman)

Mrs A Fayers-Kerr, Mrs L Gerrans, Mrs E Hastings, Mrs M Jones, Mrs M Lewington, Mrs D Seeney
Messrs. B Christiansen, T Green, C Lewington (part), J Mittell (part), A Mosson, D Rossiter, Dr. F W Wright (part)
J Heath (Clerk)

01/223 Apologies for Absence:

Apologies for absence were received from Mr C Lewington, Mr J Mittell, Dr F Wright

224 Audit Report

The Clerk reported that the Accounts for the year ended 2000/2001 had been passed by the Auditor with no comments or amendments. The Audit Commission had recommended that internal auditors should be used to check accounts on a regular basis and the sub-Committee was investigating this.

225 Review of Employee's Salaries

Proposed by Mr Green and seconded by Mrs Gerrans that vouchers to the value of £20 per employee be purchased and vouchers to the value of £25 for each of the volunteers in the churchyard. Unanimously agreed.

226 Review of Hiring Rates

226.1 Pavilion Social Area

It was proposed by Mrs Hastings and seconded by Mrs Seeney that the charges for the Pavilion Social Area remain the same per session at **£17 for regular users and £22 for casual users**. A session being morning (9am – 1pm); afternoon (1pm – 5 pm); evening (6pm –10pm). Unanimously agreed.

226.2 Changing Rooms and Showers

Proposed by Mr Rossiter and seconded by Mr Christiansen that the charges for the changing rooms only be £16 for senior teams and £86 for year round. An amendment was proposed by Mr Green that the charges for seniors be £18 and for juniors £7 for year round. There was no seconder for this proposal. A further amendment was proposed by Mr Mosson and seconded by Mrs Hastings that the charges be **£17 in winter and £15 in summer for seniors and £6 all year for juniors**. The amendment was passed by eight votes to one with one abstention.

226.3 Shower and Changing Rooms and Social Area Facilities

Proposed by Mr Rossiter and seconded by Mr Mosson that charges be **£22 for regular users and £27** for casual users year round. An amendment was proposed by Mr Green and seconded by Mr Christiansen that the charges be £24 for regular users and £27 for casual users year round. The amendment was lost by three votes for and six votes against with one abstention. The original proposal was passed by seven votes for and two against with one abstention. (NB last year: £25/£22 Seniors winter/summer - £8.50/£7.50 Juniors winter/summer)

226.4 Pitches

Proposed by Mr Rossiter and seconded by Mr Mosson that the charges be **£16 for seniors and £6 juniors**. An amendment was proposed by Mrs Lewington and seconded by Mr Green that the charges be £17 and £6. The voting was four for and four against with two abstentions. The Chairman cast his vote against the proposal.. The original proposal was passed by seven votes for and one against with two abstentions. (N.B. last year **£17.50 and £7.50**).

226.5 Bartholomew Room Upper and Lower Chambers

Proposed by Mr Rossiter and seconded by Mrs Lewington that the hiring charges per session be as follows:

Village Organisation: £12 year round
Other Organisations £22 year round

An amendment was proposed by Mr Green and seconded by Mr Christiansen that the hiring charges per session be as follows:

Village Organisation: £15 year round
Other Organisations £27 year round

The amendment was lost by three votes for and seven against. The original proposal was won by seven votes for and one vote against with two abstentions.

Group bookings of more than 10 sessions:

Proposed by Mr Rossiter and seconded by Mrs Seeney that the hiring charges per session be as follows:

Village Organisations: Year round £10
Other Organisations Year round £20

The proposal was passed by nine votes for and one against.

226.7 Art Group

Proposed by Mr Rossiter and seconded by Mrs Seeney that the Art Group be charged **£75 per quarter** for the Lower Bartholomew Room. An amendment was proposed by Mr Christiansen and seconded by Mr Green that the charge be £80 per quarter. The amendment was lost by six votes for and four against. The original proposal was passed by six votes for and four against.

226.5 Allotments

Proposed by Mr Rossiter and seconded by Mrs Lewington that **the charges remain the same**. An amendment was proposed by Mr Mosson and seconded by Mrs Hastings that the charge be increased by 2.5%. The voting was four votes for and four against with two abstentions. The Chairman voted against the proposal. The original proposal was passed by three votes for and three votes against with four abstentions. The Chairman's casting vote being for the proposal.

226.6 Review of Charges to Other Sports

Croquet Proposed by Mr Rossiter and seconded by Mrs Seeney that the annual rent for the croquet pitch be increased to £250. An amendment was proposed by Mr Mosson and seconded by Mr Green that the **charge be £150 per annum**. The amendment was passed by six votes for and two votes against with two abstentions.

Mr C Lewington, Mr J Mittell and Dr F Wright joined the meeting at 8.07 pm

A full breakdown of the new charges is appended to the Minutes.

227

Grant Aid 2001

The Chairman reported that the Finance sub-Committee had carefully looked at the applications and Mr Rossiter and Mr Mosson would propose the sub-committee's recommendations. The members were invited to make any amendments to the recommendations they felt necessary.

Eynsham Day Centre	Proposed by Mr Rossiter and seconded by Mr Mosson that no grant be given. Passed by eleven votes for with two abstentions
Eynsham Neighbourhood Care Scheme	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £500 be given. Passed by twelve votes for with one abstention.
Royal British Legion	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £100 be given. Passed unanimously.
Village Show	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £200 be given. Passed unanimously
Older Folks Club	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £100 be given. Passed unanimously.
Winged Fellowship	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £50 be given. Passed unanimously.
Volunteer Link-Up	Proposed by Mr Rossiter and seconded by Mr Mosson that no grant be given. Agreed unanimously.
Samaritans	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £50 be given, subject to production of satisfactory accounts. Agreed unanimously.
Oxfordshire Carers Forum	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £200 be given, subject to production of satisfactory accounts. Agreed unanimously.

Springfield School	Proposed by Mr Rossiter and seconded by Mr Mosson that no grant be given. Agreed unanimously.
Croquet Club	Proposed by Mr Rossiter and seconded by Mr Mosson that no grant be given. D Mr Mosson asked how many members there were in the Club and the membership fee. It was thought that there were approximately 20 members and the annual fee was £15 per year. Dr Wright proposed an amendment that a grant of £106.75 be given. There was no seconder. Original proposal passed by twelve votes for with one abstention.
Short Mat Bowls Club	Mr Green declared an interest and withdrew from the meeting. Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £500 be given. Passed by eleven votes for and one against.
Acre End Pre-School	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £650 be given. Passed by twelve votes for and one against.
Cricket Club	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £250 be given. Passed unanimously.
Eynsham Primary School	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £100 be given. An amendment was proposed by Mr Christiansen and seconded by Mrs Jones that a grant of £200 be given. A further amendment was proposed by Mrs Fayers-Kerr and seconded by Mr Green that no grant is given. The second amendment was lost by four votes for and eight votes against with one abstention. The first amendment was passed by seven votes for and four against with two abstentions.
	Total S137 grants are £2,800
Victim Support	Proposed by Mr Rossiter and seconded by Mr Mosson that no grant be given. Passed unanimously.
Oxfordshire Playing Fields Assoc.	The OPFA will in future be paid annually by subscription.
Citizens Advice Bureau	Proposed by Mr Rossiter and seconded by Mr Mosson. that a grant of £200 be given. Passed unanimously.
The Theatre, Chipping Norton	Proposed by Mr Rossiter and seconded by Mr Mosson that no grant be given. Passed unanimously
Women's Voluntary Reserve Service	Proposed by Mr Rossiter and seconded by Mr Mosson that a grant of £50 be given. Passed unanimously.

Total grants are £3050.

228 Estimated Expenditure for Current Year

The Chairman reported that the Finance sub-Committee had looked at the figures for the six months and confirmed that in the main the expenditure was on target. The biggest variation appeared to be in the grass cutting/weed killing area. The choice was to accept the minimum of four cuts a year paid for by OCC or to keep the village looking nice. It was agreed that this expenditure was necessary but that a close watch be kept on number of cuts per season. Sums were agreed for administration, grass cutting, properties.

229 Sports Facilities

Proposed by Mr Rossiter and seconded by Mr Mosson that £25,000 be precepted for the new facilities. The proposal was passed by ten votes for, one against and two abstentions.

230 Other Earmarked Reserves

230.1 Bartholomew Rooms

Proposed by Mr Rossiter and seconded by Mr Mosson that £2000 be earmarked some of which will be used for the refurbishment of the chairs. Unanimously agreed.

230.2 Street Furniture

Proposed by Mr Rossiter and seconded by Mr Mosson that £1000 be earmarked for additional street furniture. Unanimously agreed. Total earmarked funds would then stand at £6000.

230.3 Play Equipment

Proposed by Mr Rossiter and seconded by Mr Mosson that £1500 be earmarked for replacement play equipment. Unanimously agreed. Total earmarked funds would then stand at £3500.

230.4 Market Square

Proposed by Mr Rossiter and seconded by Mr Mosson that as there is a reserve of £14,800 no further funds be earmarked. Unanimously agreed.

230.5 Traffic Calming

Proposed by Mr Rossiter and seconded by Mr Mosson that £7000 be earmarked for replacement traffic calming. Unanimously agreed. Total earmarked funds would then stand at £8000.

230.6 Village Design Statement

Proposed by Mr Rossiter and seconded by Mr Mosson that no additional funds be earmarked for this project. Unanimously agreed.

231 Community Facilities

The Chairman confirmed that based on current information the present earmarked funds should cover the cost of the Village Hall Project. It is anticipated that the hall will at least break even in the first year and hopeful make a profit in the second. Given this projection, the Chairman was advising that any funds earmarked under Community Facilities should be used for any community facilities and not dedicated to the village hall. Proposed by Mr Rossiter and seconded by Mr Mosson that £10000 be earmarked for Community facilities. Passed unanimously.

232 Parish Estimates and Precept for 2002/2003

Proposed by Mr Rossiter and seconded by Dr Wright that the decided precept of £97,500 be allocated. Details are appended.

233 Close of Meeting

The Chairman closed the meeting at 9.10 pm.

Date of Signing:

Chairman

**AT THE MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 18TH DECEMBER 2001 AT 7.30 PM IN THE BARTHOLOMEW ROOM, EYNHAM**

Present: Mr G Beach (Chairman)
Mrs Fayers-Kerr, Mrs L Gerrans, Mrs M Lewington, Mrs D Seeney,
Messrs. T Green, C Lewington, J Mittell, A Mosson, D Rossiter, Dr F Wright.
J Heath (Clerk)

Police Report – P C Conner gave a brief report in respect of crime in the village. There had been a series of incidents involving cars and windows being damaged by stones thrown from catapults in Barnard Gate. Spareacre Garage had again been broken into. There had been an alleged rape but this had not been substantiated and there had been no statement made. A further theft from the Spar shop had been reported. Bill Oddie had promised some money to staff the office in Eynsham. It was reported that there had been damage to the village hall. P C Conner asked if a crime report had been completed but this was not known. PC Conner confirmed that this area was patrolled on a regular basis. The Chairman thanked P C Conner for his report and he then left the meeting.

01/234 Apologies for Absence

Apologies were received from Mrs E Hastings, Mrs M Jones Mr. B Christiansen,

235 Minutes of the Meeting of 20th November 2001

The Minutes were amended at 216/176/166/156 where the word “replaced” was amended to “remade”. The words “”and midnight” were inserted after 11.45 at Minute 218.4. the Minutes were then approved and signed by the Chairman.

236 Standing Orders were suspended at 7.35 pm to allow the public to speak. Mr Harry Brown reported that he had written to the Home Secretary and the Prime Minister regarding the policing in the village. He was awaiting a response. He also commented that he was not in agreement with the police dealing with parking offences arising from the proposed yellow lines as they had enough to do fighting crime. The Chairman thanked Mr Brown for attending the meeting. **Standing Orders were resumed at 7.38pm**

237 Urgent Business –

237.1 Mrs Seeney reported on the damage to the Christmas tree lights. It was decided that these should not be replaced, as the cost of having SEC back to re-hang them was prohibitive. The future of the tree and the lights would be discussed at meeting in the New Year.

237.2 Confidential Urgent Business in respect of the Finance Meeting was then discussed and details of this are at Annexe A.

238 Accounts

It was proposed by Mr Lewington and seconded by Mr Green that accounts in the sum of **£4,999.27**, as appended, be accepted. Unanimously agreed.

239 Matters Arising from the Minutes of 4th December 2001

216 - 176/166/156 - Seat donated by Dr Bailey - Dr Wright reported that a piece of finished aluminium would be fixed to the top rail and down the front of the seat and that the new plaque would be fixed to this.

205/198 Village Hall – It was reported that the lack of Parish Council presence for the open afternoon at the village hall had been disappointing.

218.8 The Clerk reported that OCC had made a site visit regarding the red strips in Mill Street. They had been provisionally measured and marked but OCC were unsure when the work would be done.

Matters Arising from Previous Minutes

Cassington Road Footpath extension – Dr Wright reported that the work on this was now being done and approximately 9 – 10 inches was being taken from the highway to accommodate it.

240 Planning

240.1 The following Application has received conditional permission:

W01/1715 26 Oct 01 Internal alterations to include new doors and partitions to form bedroom 3 City Farm Barns

240.2 Planning Application – Delegated

30 Nov 01 W01/1916 Conversion of existing workshop to create garden room 92 Acre End Street
utility and potting shed with attached greenhouse

Proposed by Mr Green and seconded by Mr Mittell that there be **no objection** to this application. Agreed six votes for with three abstentions.

240.3 Enforcement

Mr Green requested that enquiries be made of WODC regarding the following applications/enforcement orders:

Corlan Farm; Wasties; Betty's Meadow; encroachment onto bridleway from properties in Beech Road; removal of buildings from 17 Newland Street.

241 Correspondence

241.1 WODC - Christmas Tree Shredding Service noted.

241.2 ORCC – Mrs Maureen McCready is editor of the Eynsham Roundabout. Clerk to pass this information onto ORCC.

241.3 J G Pimm – After general discussion, it was agreed that the Clerk should write a letter of explanation to Mr Pimm regarding his queries on the Market Square and the Tuer.

242 Market Square

Mr Rossiter presented the results of the questionnaires completed by the public at the exhibition. Sixty-four had been received to date. Of these, 54 considered the plans good or very good; 6 felt they were poor or very poor and 4 had no strong views.

The sub-Committee had met on Friday 14th December and had discussed the relatively small alterations suggested. It was agreed that there was no need to alter the plans from those presented.

Issues raised were:

Tree planting – this could be looked at again before the final plans were done

Thicker surface – there was no money available to do this. It was considered that the surface as planned was sufficiently thick.

Bollards – a final decision on the type of bollards used could be made at a later date.

It was proposed by Mr Rossiter and seconded by Mrs Seeney that the Parish Council should give its formal approval not to change the plans as a result of the consultation process. This was passed seven votes for, two against with one abstention.

Mr Rossiter then outlined the next steps. OCC Highways authority has already approved the plans. WODC would consider them at the next Cabinet meeting in the New Year. Subject to its approval the drawings would be produced and tenders would be invited. Hopefully the work would then commence in the late spring.

The unsightly frontage of Martins newspaper shop was discussed and Mr Rossiter would look into whether there was any way this could be addressed by WODC.

243 Village Hall

- Mr Wilkinson's letter regarding landscaping was discussed. The Clerk to obtain two other quotes for this work.
- The extension of the fence on the north boundary was estimated at £732.00. It was proposed by Mr Green and seconded by Dr Wright that the expenditure of this amount could not be justified. Unanimously agreed.
- It was reported that the lights on the village hall had been vandalised. Proposed by Mr Mosson and seconded by Mr Rossiter that this is claimed on the insurance. An amendment was proposed by Dr Wright and seconded by Mr Green that this should be reviewed after a cost for repair had been given. The amendment was passed by five votes for, none against with five abstentions.
- Dr Wright reported on the further discussion he had had with the Solicitor and additional explanatory wording on Clause 5.7 on the lease and Declaration of Trust and 6.4 and 6.6 of the Constitution had been agreed.
- The Chairman had not yet been able to meet with the Chairman of the Village Hall Management Committee but it was hoped that this meeting would take place in the near future.

- It was confirmed that those members of the Parish Council who were also on the Village Hall Management Committee were there as members of that Committee and not as Parish Council representatives and had the same rights as any other member of the Village Hall Management Committee.
- It was confirmed that the Parish Council could do nothing regarding the bollards to the Scouts car parking area as this was the responsibility of the Scouts.

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244 Dates of next Meetings

The Chairman confirmed that there would be only one meeting in January. Dates of next Parish Council meetings are 7.30pm on 15th January 2002 and 5th February 2002. The Traffic Advisory committee meeting would be at 8pm on Monday 14th January 2002.

Date of Signing:

ANNEXE A – CONFIDENTIAL BUSINESS

Minute 237.2 – Pavilion Charges

The Clerk explained that the decisions at Minutes 226.3 and 226.4 of the Finance Meeting should be reviewed, as the information regarding the previous year's charges had been incorrect.

226.3 Shower and Changing Rooms and Social Area Facilities

Proposed by Mr Rossiter and seconded by Mr Mosson at the Finance Meeting that charges be £22 for regular users and £27 for casual users year round. Last year's charges (2001/2002) were £25/£22 seniors winter/summer - £8.50/£7.50 juniors winter/summer. The matter was therefore reconsidered.

Proposed by Mr Mosson and seconded by Mr Mittell that the charges for 2002/2003 be **£25 for regular users and £27 for casual users all year round. £8.50 for junior users all year round.** An amendment was proposed by Mr Green that the charges be £27 and £29 for seniors and £8.50 for juniors. There was no seconder to the amendment. Original proposal passed by nine votes for and one against.

226.4 Pitches

Proposed by Mr Rossiter and seconded by Mr Mosson at the Finance Meeting that the charges be £16 for seniors and £6 juniors. Last year's charged (2001/2002) were £17.50 and £7.50. The matter was therefore reconsidered.

Proposed by Mr Mosson and seconded by Mr Rossiter that the charges for 2002/2003 be **£18 for seniors and £8 for juniors.** An amendment was proposed by Mr Green and seconded by Mr Mittell that the charges be £19 and £8. The amendment was lost by three votes for and five votes against with two abstentions. The original proposal was won by six votes for and two votes against with two abstentions.