



# EYNSHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 6 February 2018

## MINUTES

**Councillors Present** - Cllr R Andrews, Cllr J Baldwin, Cllr G Beach, Cllr S Brown, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr D Stukenbroeker and Cllr M Zumbuhl.

**Also in Attendance** – Clerk to the Council, County Councillor Mathew and 2 members of the public.

**18/16 To receive apologies for absence** – Cllr A Bickley and Cllr R Macken.

**18/17 Declarations of Interest in agenda items** – None.

**18/18 To confirm the minutes of Council meeting of 2 January 2018** – It was **RESOLVED** that the minutes were signed as a true record.

**18/19 To confirm the minutes of the Planning Committee meetings of 2 January 2018 and 5 December 2017 and Traffic Advisory Committee meeting of 23 January 2018** - It was **RESOLVED** that the minutes were signed as a true record.

**18/20 Public Participation** – County Cllr Mathew reported on current County Council matters. It was noted that Oxfordshire County Council's (OCC) proposed budget for 2018/19 (increased by 5.99%) is shortly to be considered. For 2018/19 FY, County Councillors will be given a £15,000 budget to spend on what people in their area see as a priority. Lastly, Cllr Mathew addressed the Oxfordshire Growth Board on it spending £250m on the A40 in the next 5 years which he considered will make no difference as 16,000 houses are due to be built in the area. Cllr Baldwin joined the meeting. The Chairman advised that agenda item 12(b) will be deferred to the next meeting due to the absence of a member of public who wished to discuss the subject.

**18/21 To receive correspondence:-**

- (a) Emails from 3 residents re. snow clearance – The Chairman offered to deliver salt to residents for use on the footpaths. Clerk is to pursue further salt supplies in bags.
- (b) Email from resident re. ownership of tree in Hanborough Road – Clerk to advise that it is owned either by OCC or Cottsway.
- (c) Primary School PTA re. Christmas event – Further plans and information welcomed.
- (d) OCC World War I Centenary event – Cllr Beach will discuss with St Leonard's Church.

**18/22 To consider the Clerk's Report and agree actions** – The report was received and discussed. The Clerk advised that quotes will be considered for grass cutting/weedkilling contracts at the March meeting. It was noted that an application has been submitted to Trust for Oxfordshire for grant funding and OCC has approved a grant of £1500 for the roundabout planting project.

**18/23 To note General Data Protection Regulations (GDPR) coming into force on 25 May 2018** – Clerk provided information on the new regulations. For further discussion at forthcoming meetings.

**18/24 Finance:-**

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To be advised of income and expenditure – Reports were reviewed.
- (c) To consider and appoint Auditing Solutions Ltd as Internal Auditor for 2017/18 – It was noted that fees will remain at the same level as last year. It was **RESOLVED** to appoint Auditing Solutions Ltd for a further year.

**18/25 To consider installing a grit bin in the area of Eynsham Community Primary School at £250** – Cllr Rylett reported that appropriate locations had been considered for a new grit bin and the most suitable location was at the school entrance. It was **RESOLVED** to install a new grit bin in the area of the school at a cost of £250.

**18/26 To hear reports from Councillors representing the Council on outside bodies:-**

- (a) Cllr Emery – Barnard Gate Garden Village planning application has been received by West Oxfordshire District Council (WODC) – 18/00273/OUT. The application will be considered at the (EPC) Planning Committee meeting on Tuesday 6 March. It was also noted that Cllr Emery had attended an Oxfordshire Association of Local Councils Executive meeting which discussed GDPR.
- (b) Cllr Beach – Meeting with other EPC members and WODC re. Local Plan 2031 and the Neighbourhood Plan. Cllr Beach and the Clerk were invited to a meeting with the Business Development Manager at Oaken Holt Care Home. The care home is keen to interact with the community and sought ways of becoming involved. A meeting was held with Eynsham WI and Royal British Legion to discuss the WWI Centenary event. The WI is knitting poppies to attach to a net to be draped over the Cross at The Square. Other commemorative parts of the event were discussed. Cllr Beach also attend an Oxfordshire Growth Board Meeting.

**18/27 Eynsham Neighbourhood Plan**

- (a) To receive an update and agree actions – Cllr Andrews reported that correspondence sent to the Examiner was required to be withdrawn as she considered it a ‘supporting document’ as opposed to a ‘conversational letter.’ It was **RESOLVED** by way of a show of hands that the correspondence is withdrawn at the request of the Examiner and an apology sent.
- (b) To consider correspondence and determine whether a review of procedures (in relation to consideration of the Nolan principles) is required – Item deferred.

**18/28 To consider the 20mph Project Plan, creation of a Steering Group to lead the project and agree actions** – Cllr Andrews outlined the project and invited members to form a Steering Group. It was **RESOLVED** that Councillors Emery, Crowley, Relph and Baldwin represent the Council – other members will include Thames Valley Police and Highways, OCC. Clerk is to draft the Terms of Reference for the advisory sub-committee which will report to the Traffic Advisory Committee.

**18/29 To note dates of the next Eynsham Parish Council meetings:-**

- Finance & General Purpose Committee – 27 February at 7.30pm.
- Planning – 6 March at **6.00pm** (early start time in view of the applications for consideration).
- Full Council – 6 March 2018 at 7.30pm.

**EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting.**

**18/30 To consider quotes for Fishponds channels and pond clearance work** – In view of time and suitable contractor limitations, it was **RESOLVED** to approve James Gillies’ quote if the Clerk is unable to pursue other quotes at a lesser cost in the coming days.

The meeting closed at 8.45pm