



# EYNSHAM PARISH COUNCIL

Extra Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 20 June 2017

## MINUTES

**Present: Councillors** - Mr G Beach (Chair), Mr R Andrews, Mr A Bickley, Ms S Brown, Ms T Crowley, Mr P Emery, Mr R Macken, Mr A Mosson and Mr D Stukenbroeker.

**Also in Attendance:** Clerk to the Council.

**16/587 Apologies for absence** – Ms J Baldwin, Ms K Crowe, Ms S Osborne, Mr N Relph and Mr M Zumbuhl.

**16/588 Declarations of Interest** – None.

**16/589 Public Participation** – None.

**16/590 Finance**

**16/591 To note completion of the Internal Audit and consider the Internal Audit Report** – The Clerk reviewed the two recommendations in the audit report. (1) Bank reconciliation to be improved (2) VAT Reclaims to be undertaken more frequently. The two areas will be improved over the coming months. Figures quoted on page 6 of the report will be queried with the Auditor.

**16/592 To consider and approve the Accounts for the financial year 2016/17** – It was resolved that the Accounts were approved.

**16/593 To consider and approve Section 1 Annual Governance Statement of the 2016/17 Annual Return** – Section 1 Annual Governance Statement was approved and signed by the Chairman.

**16/594 To consider and approve Section 2 Accounting Statements of the 2016/17 Annual Return** – Section 2 Accounting Statements was approved and signed by the Chairman.

**The meeting closed at 8.00pm**