



# EYNSHAM PARISH COUNCIL

Parish Council Meeting held in the Bartholomew Room  
on Tuesday 3 March 2015 at 7.30 pm

## MINUTES

**Present: Councillors** - Mr R Andrews (Chair) Ms J Baldwin, Mr A Bickley, Ms P Crowley, Mrs V Hughes, Ms S Johnson, Mr A Mosson, Mrs S Osborne, Mr N Relph, Mr D Stukenbroeker, Mr P Wilding.

**Also In Attendance:** 5 members of the public.

**15/129 Apologies for absence** – Mr G Beach, Ms S Brown, Mr P Emery, Mr D Rossiter

**15/130 Declarations of Interest** – none

**15/131 Minutes of the meetings held on 3 February 2015** – It was **RESOLVED** that the minutes be signed as a true record.

### **15/132 Correspondence**

- The Council had previously received correspondence regarding the proposed licence extension for the kebab takeaway in the car park of the Red Lion.
- The Council had received a letter from the Bike Safe Action Group regarding the B4044 Path. The Council **RESOLVED** to send a letter to the Bike Safe Action Group supporting the proposal.

### **15/133 Public Participation**

Mr David Popplewell who has been a resident for over 30 years spoke about the character of the village. He asked that the Parish Council oppose the extension to the licence due to late night disturbance affecting local residents.

Local resident Janine Broome expressed concern regarding the existing noise from the Red Lion. She was also concerned about the lack of public toilet facilities late in the evening for users of the van.

Local resident Robin Mitchell and Bill Middleton agreed with the previous comments and asked that the Parish Council object to the proposal.

District Councillor Edward James said that he would pass on the comments of the residents to the district council.

Mr Stukenbroeker to respond on behalf of the Parish Council expressing resident's concerns.

**15/134 The Clerk's Report was received and discussed.**

**15/135 The Council RESOLVED to accept the updated Statement of Internal Control**

**15/136 The Council RESOLVED to accept the Financial Risk and Internal Control Assessment**

**15/137 The Council RESOLVED to accept the Standing Orders & Financial Regulations with the agreed alteration regarding the signing of cheques. The council also requested that these and all other documents include a note to record the date and nature of the change.**

**15/138** The Council were unable to agree and sign the Eynsham Playing Field Manager's Management Agreement and it will be resubmitted at the next full Council meeting.

**15/139** The Council discussed the request for extra dog waste bins in the Playing Field. The Clerk to confirm with West Oxfordshire District Council if a bin could be positioned at the entrance to the Fishponds from the Playing Field and if an existing bin could be relocated from the vehicle entrance of the Playing Field car park.

**15/140** The Council discussed the progress of the Neighbourhood Plan. Ms Baldwin confirmed that the structure of the group is now clearer with a Steering Group, Leadership Group and Task Groups. Publicity has started for the Launch of the Neighbourhood Plan on 20 and 21 March. Leaflets are being delivered to all homes. A draft project plan, terms of reference and draft community engagement strategy have been produced. It was hoped that the Terms of Reference will be ready for presentation to the Council in April. A meeting has been arranged with the officer at West Oxfordshire District Council to discuss progress.

**15/141 Finance** – It was **RESOLVED** to pay the accounts as presented. The income & expenditure reports were noted.

**15/142 Committee Meetings – to adopt the minutes and receive recommendations of the following meetings:**

- Planning – 3 February 2015
- Fishponds – 10 February 2015 – the Council **RESOLVED** to accept the recommendation of the committee to ask Jenks to complete the work on the Crack Willows in the Fishponds.
- Communications – 10 February 2015 – the Council **RESOLVED** to agree the recommendation to carry forward £750 underspend for website upgrade.
- Finance & General Purposes - 24 February 2015 –
  - the Council **RESOLVED** to pay Eynsham Folk Festival a grant of £300 for this year's festival.
  - the Council **RESOLVED** to contribute £500 towards the upgrade of the Skate Park
  - the Council **RESOLVED** to agree an additional 30 hours in March to the Clerk to complete her Introduction to Council Administration course.
  - the Council **RESOLVED** to agree the increase in hours for the Playground Supervisor

**15/143 To note dates of the next Eynsham Parish Council meetings:**

- Footpaths – 10 March 2015 at 6.30pm
- Play Areas – 10 March 2015 at 7.30pm
- Planning – 7 April 2015 at 6.30pm (if required)
- Council – 7 April 2015 at 7.30
- Annual Parish Meeting – 21 April 2015 at 7.30pm in the Village Hall
- Annual Council Meeting – 12 May 2015 at 7.30pm

**The Meeting closed at 8.50pm**