



# EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the  
Bartholomew Room on Tuesday 5 March 2013 at 7.30 pm

## MINUTES

**Present: Councillors** - Mr G Beach, (Chair), Mr R Andrews, Mr A Bickley, Ms J Lawson, Mr A Mosson, Ms S Osborne, Mr N Relph, Mr O Rock, Mr D Rossiter, Mr D Stukenbroeker & Dr F Wright.

**In Attendance:** Mr M Anderson – Clerk.

**Also In Attendance:** Oxfordshire County Councillor C Mathew, West Oxfordshire District Councillors E James and 3 Members of the Public.

**12/149 Apologies for absence** were received from Mrs S Brown, Mr P Emery, Mrs V Hughes and Mr P Wilding.

**12/150 Declarations of Interest** – None.

**12/151 Welcome Jess Lawson and Olaf Rock onto the Council** – The Chairman welcomed Jess Lawson and Olaf Rock onto the Council. They have signed the Acceptance of Office Form, witnessed by the Clerk. Ms Lawson will be a member of Fishponds and Planning Committees. Mr Rock will further consider the available Committees.

**12/152 The Minutes of the meetings held on 5 February 2013**– It was **RESOLVED** that the minutes be signed as a true record

**12/153 Public Participation** –

- Mr Green raised queries concerning Conduit Lane. Oxfordshire County Councillor Mathew informed that Countryside Services believe they know who is responsible for the wall on Conduit Lane, but this has still to be confirmed.
- Mrs Dickinson wanted to thank the Village Hall for providing an awning for the Pre-School children.

**12/154 Member of the Playing Fields Managers Committee** – It was **RESOLVED** that Mrs S Brown be appointed as a representative on the Playing Fields Managers Committee.

**12/155 Eynsham Village Hall** – Dr Wright gave details of the quotes received for window blinds and electrical work at the Village Hall. It was **RESOLVED** that the Village Hall Management Committee can install the blinds and associated electrical works, subject to the electrical work being done by a qualified electrician.

**12/156 Clerk's Report** – The Report was received and considered. It was **RESOLVED** to appoint Mr Phil Whittaker as a trustee of the Eynsham Consolidated Charity for four years from 25 March 2013.

**12/157 Statement of Internal Control, Financial Risk Assessment & Internal Control Risk Assessment** – Following discussion it was **RESOLVED** to accept the Statement of Internal Control, Financial Risk Assessment & Internal Control Risk Assessment.

**12/158 Standing Orders & Financial Regulations** – Following discussion it was **RESOLVED** to accept the amended Standing Orders and the Financial Regulations.

**12/159 Finance**

It was **RESOLVED** to pay the accounts as presented. The income & expenditure reports were noted.

**12/160 Correspondence** –

- Helen Jordan re dog fouling. It was noted that Acre End Street, Mill Street, Newlands and the playing fields were particularly problematic. The Chairman will place an article on this in the next edition of the Eynsham Echo. West Oxfordshire District Councillor James will ask the Community Wardens to look into the dog fouling and litter problem.
- Rebecca Coyne re dog fouling and littering - It was agreed to write to the White Hart Public House and Ready Steady Spice asking that they provide ash trays.
- Nicola Elmore re fundraising in memory of her late father Prof Donald Elmore - A link will be placed on the web site.

**12/161 Committee meetings** – the following minutes were adopted and the recommendations approved:

- ⌚ Planning – 5 February 2013
- ⌚ Footpaths Committee – 12 February 2013 - Minute 12/FP/14 should read Trust For Oxfordshire Environment Grant. An event promoting the Trail will be organised.
- ⌚ Finance & General Purposes Committee - 12 February 2013

**12/162** To note dates of the next Eynsham Parish Council meetings:

- ⌚ Play Area Committee – 12 March 2013 6.30pm
- ⌚ Communications Committee – 12 March 2013 7.30pm
- ⌚ Planning Committee – 2 April 2013 6.30pm (if needed)
- ⌚ Council – 2 April 2013 7.30pm

The Chairman moved and it was **RESOLVED** that, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**12/163 Pavilion Kitchen Refurbishment - to agree the SITA Trust Project Delivery Plan and consider quotations for the work** - It was **RESOLVED** to agree the SITA Trust Project Delivery Plan and to accept the quotation “C” for the work, subject to certain assurances on quality of materials.

**The Meeting closed at 8.25 pm**