



EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the
Bartholomew Room on Tuesday 3 April 2012 at 7.30 pm

MINUTES

Present: Councillors - Mr G Beach (Chair), Mr R Andrews, Mr A Bickley, Mrs S Brown, Mr A Mosson, Ms S Osborne, Mr P Emery, Mr N Relph, Mr D Stukenbroeker, Mrs J Tinson & Dr F Wright.
In Attendance: Mr M Anderson – Clerk.
Also In Attendance: Oxfordshire County Councillor C Mathew, West Oxfordshire District Councillor Margaret Stevens and 3 Members of the Public.

11/145 Apologies for absence – Mrs V Hughes and West Oxfordshire District Councillor L Poole.

11/146 Declarations of Interest – None.

11/147 The minutes of the meetings held on 6 March 2012 – It was **RESOLVED** that the minutes be signed as a true record.

11/148 Public Participation – None.

11/149 Clerk's Report – The Report was received and noted and the recommendations were agreed. In addition the following matters were raised –

- The sewerage leak on North Field, Oxford Road will be discussed at the June 2012 Council Meeting.
- The mirror in the ladies' WC at the Pavilion had been damaged. A deposit has been retained until the cost of a replacement has been calculated.
- The Woodland Trust had enquired whether the Council or any other group known to the Council would be interested in leasing Eynsham Wood. The Parish Council understood that the Eynsham Society and Eynsham Green TEA have contacted the Woodland Trust directly concerning this, but did not know of any other group and was not interested itself.
- Steve Painter has joined the Council as part-time Groundsman as from 1 April 2012.
- The Internal Audit will be carried out on 17 April 2012.
- Quotations to refurbish the kitchen in the Pavilion were discussed. It was agreed to apply for a grant linked to the Queen's Jubilee.
- West Oxfordshire District Councillor Margaret Stevens will ask West Oxfordshire District Council whether there is a policy in opening the toilets.
- It was agreed that Councillor Relph would be a member of the Planning and Fishponds Committee.

11/150 Statement of Internal Control – Following discussion, it was **RESOLVED** to accept and adopt the Statement of Internal Control.

11/151 The External Council Audit and Recommendations – Following discussions it was **RESOLVED** to make the following responses:-

- Restatement of Fixed Assets – Noted.
- Staff costs and other payments – The need to correctly allocate staff costs was noted. that The Fidelity Insurance is not increased as the risk involved is disproportionate to the cost involved.

11/152 The Co-option to fill the Vacancy on the Council – It was **RESOLVED** that the vacancy be advertised as from 9 April 2012 with applications having to be received by 21 May 2012 and the Council deciding on co-option on 12 June 2012.

11/153 Finance – It was **RESOLVED** to pay the accounts as presented. The Income & Expenditure reports were noted.

It was further **RESOLVED** that the following transfers be made into/out of earmarked reserves:

- £4000 income in 101/1086 to 328 Play Area Equipment Reserve (the S106 amount received from WODC for Play Areas from the Star development)
- £2200 from 328 Play Area Equipment Reserve to 107/4056 (the management charge from WODC for the Oxford Road Play Area).

(Note: Previously agreed - transfer £1603.00 from 132/4027 to 325 Other Earmarked Reserves for printing costs).

11/154 Correspondence – The following were received and noted:

- Mr A Binnie & Oxfordshire County Council re overgrown ivy. Oxfordshire County Council contractors had cleared the ivy.

11/143 Committee Meetings – the following Minutes were adopted and the recommendations approved:

- Footpaths Committee – 5 March 2012
- Planning Committee – 13 March 2012
- Play Area Committee – 13 March 2012. The Play Area Committee were asked to consider expenditure on Old Witney Road, including football posts, before spending further on Oxford Road. The Council would agree to the old equipment in Oxford Road Play Area being taken for use in another country providing there is no further cost to the Council.
- Communications Committee – 13 March 2012
- Fishponds Committee – 20 March 2012
- Finance & General Purposes Committee – 20 March 2012.

11/144 The dates of the next Eynsham Parish Council meetings:

- Planning Committee – 10 April 2012 6.30pm
- Annual Parish Meeting – 17 April 2012 7.30pm (Eynsham Village Hall)
- Jubilee Celebrations Organising Meeting – 19 April 2012 7.30pm
- Council (AGM) – 1 May 2012 7.30pm.

The Meeting closed at 8.35pm