



# EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the  
Bartholomew Room on Tuesday 1 December 2009 at 7.30pm

## MINUTES

**Present: Councillors** - Mr G Beach (Chair), Mr D Rossiter, Mrs L Gerrans, Ms S Osborne, Mrs A Beavis, Ms J Tinson, Mr R Andrews, Dr F Wright, Mrs M Jones, Mrs V Hughes, Mr P Staley, Mr D Stukenbroeker and Mr A Collett

**In Attendance:** Mr M Anderson – Clerk

**Also In Attendance:** County Cllr C Mathew and 5 Members of the Public

**Apologies for Absence** were accepted from Mrs M Sheppard & Mr J Miller.

**9/105 To receive declarations of interest from Councillors** Councillor Mrs Hughes declared a Personal and Prejudicial Interest in item 9/109 as she is related to one of those giving a quotation. Councillor Ms Tinson and Councillor Wright declared a Personal Interest in item 9/110 as they are members of the Eynsham Village Hall Committee.

**9/106 To confirm the minutes of the meetings of 3 November & 17 November 2009** – The Minutes were approved and signed.

**9/107 Public Participation** – Mr Dowling expressed his concerns regarding the play equipment to be installed in Wytham View Play Area that there would be a risk to younger children playing on play equipment that was designed for older children. He was informed that this would be considered in the Risk Assessment.

### **9/108 Clerk's Report**

The Clerk's Report was received. The Travellers who had been evicted on 27 November 2009 had moved to the old Thames Water Property. The Traveller Site Officer of Oxfordshire County Council was contacting the owners of the property to discuss the matter. Some further Travellers had arrived in Wharf Road, but they were reported to have said that they were awaiting a repair to their vehicle and would then move on.

### **9/109 Dovehouse Close**

Councillor Mrs Hughes left the meeting as she had declared a Personal and Prejudicial Interest in the next item.

- to receive quotations for work to prevent parking on grass .– The quotations were considered and it was **RESOLVED** to accept Quote A at a cost of £440.00.

Councillor Mrs Hughes returned to the meeting

- to update on issues with trees and discuss/decide on next actions to take re contractors – It was **RESOLVED** to go ahead with Phase 1 of the Project at a cost of £480.00 + VAT

### **9/110 Village Hall**

- To discuss/decide on action re bollard in car park – Cllr Wright advised that two Village Hall Members had damaged their cars on a wooden bollard. The bollard is on the Scouts land. It was **RESOLVED** that the Clerk write to the Scouts asking them to deal with the issue.
- To receive year end accounts 2008/9 & update – They were received.
- To consider giving permission to the Village Hall Committee to install a blue light outside the front door to indicate when the police were in their office. It was **RESOLVED** that the Village Hall Committee could install the light subject to the police indicating that they intended to continue using the office and that the work must be done by a qualified electrician.

**9/111 Swinford Toll Bridge** – an update on the sale of the toll bridge – Councillor Wright advised the meeting that he understood that there was a deficit in the toll bridge maintenance fund. Oxfordshire County Council had a responsibility to monitor the funding and had previously given assurances that they were doing do, but could not give further details as it was confidential. It was **RESOLVED** to write to Oxfordshire County Council and ask them what monitoring of the funds from the toll bridge had taken place.

### **9/112 Wytham View Play Area –**

- It was agreed to sign the AHDC Capital Fund grant agreement.
- It was **RESOLVED** to accept the quote of £300 +VAT for a report on tree condition in the tree area
- Following discussion where the following requirements were highlighted:-
  - A planned finish date of 2<sup>nd</sup> week of March 2010.
  - To receive progress milestones from the Contractor.
  - The Council to consider and approve risk assessments
  - To include legislative and British Standard documents

With the following amendments it was **RESOLVED** to accept the recommendations on the design brief from the play area committee:-

5 Design Notes Planting – “Suitable Planting is to be offered ~~to each resident~~ to the residents before planting”

5 Security – To read “Provide an electrical supply to the site in the South East and North West corners. The supply must terminate in safe and secure 4m electrical supply posts which could, in the future, be used for lighting, CCTV or other electrical security devices.”

### **9/113 Finance**

- It was **RESOLVED** that accounts in the sum of £7528.37 be accepted. Cheques signed by Mrs Gerrans and Dr Wright.
- To be advised of income to the Parish Council of £1526.00
- Churchyard – to decide on ownership and insurance of equipment – this was referred to the next Finance Committee.

### **9/114 Correspondence – to receive correspondence for information and to discuss –**

- WODC – to make decision with regard to suggestions for blocks of flats names for Merton Court Development – It was **RESOLVED** to suggest calling the flats Limbrook House (shown as Fred on the plan) and Chilbrook House (shown as Sue on the plan)

**9/115 Committee meetings** – It was **RESOLVED** to adopt the minutes and receive recommendations of the following meetings-

- Planning – 30 November 2009

To note dates of the next Eynsham Parish Council meetings

1. Communications – 8 December 6.30pm
2. Full Council – 5 January 2010

Signed..... Date.....