



# EYNSHAM PARISH COUNCIL

Annual Parish Council Finance meeting in the Bartholomew Room  
Tuesday 17 November 2009 at 7.30pm

## MINUTES

**Present: Councillors** - Mr G Beach (Chair), Mr D Rossiter, Mrs L Gerrans, Ms S Osborne, Mrs A Beavis, Mr P Staley, Ms J Tinson, Mrs M Jones, Mr R Andrews, Dr F Wright, Mr Stukenbroeker and 6 members of the public – Mr & Mrs Dowling, , Mr Green, Mr White, Mrs Dearlove, & County Cllr C Mathew

**In Attendance:** Mrs. S Lee – Clerk, Mr M Anderson – Clerk with effect from 1 December 2009 & Miss N Clargo – Accounts Administrator from 1 December 2009.

**Apologies for Absence** were accepted from Mr A Collett, Mrs V Hughes, Mr J Miller & Mrs M Sheppard

**09/99 To receive declarations of interest from Councillors** – Councillor Stukenbroeker and Councillor Andrews declared a personal and prejudicial interest in item 09/102 (Bitterell Development Group grant request)

### **09/100 Public Participation –**

**Mr Whyte** requested that policing and control of anti-social activity at the Wytham View Play Area be given consideration.

**Mr Dowling** said that most of his concerns over Wytham View Play Area had now been addressed, but asked that consideration be given to young children using the play equipment meant for older children. Mr Dowling was assured that ROSPA would be asked to consider this.

**Mr Green** would like further consideration to be given to the security, noise level and plantings at Wytham View Play Area. He also raised concerns over the height of the Multi-Play Unit. Mr Green also said that he, and other residents, had not received replies to letters or e-mails raising concerns. Mr Green was advised that the Public Meeting and site visits that had taken place were the method used to respond to these concerns.

**Mrs Dearlove** gave her support to the plans for Wytham View Play Area saying that challenging play equipment was what was needed in the area.

**County Councillor Matthew** said that he thought that the public consultation over Wytham View Play Area had been well handled and very inclusive. He hoped that the residents would continue to be involved. New Parking Regulations on Mill Street would not be enforced by Oxfordshire County Council before West Oxfordshire District Council take over responsibility for parking, probably, on 1 January 2010 - they will request that the regulations are ignored until a formal consultation had been completed. The Northmoor gravel appeal by Hansons has been deferred until 13 April 2010.

**09/101 Recommendations of finance meeting of 20 October 2009** – The recommendations were considered and -

- It was **RESOLVED** to prepare an allotment tenancy agreement as suggested by National Allotments Society for the Witney Road Allotment

**Action: Clerk**

- To make the following transfers from reserves –
  - Pavilion - £3782 for works to the sewage pump and resurfacing of car park
  - Street Furniture - £2202 for bus shelter repairs
  - Fishponds - £400 – works to date

It was **RESOLVED** to make the transfers from reserves

**Action: Clerk**

- It was **RESOLVED** not to take up the Power of Wellbeing yet, but to reconsider if the need arises.
- To approve/refuse the following grant applications for 2010/11-
  - *Eynsham Netball Club* – to decline this grant application but to suggest the club reapply for £100 towards their own training needs.
  - *Eynsham Neighbourhood Care* –to approve a grant of £500
  - *Eynsham Mysteries* –to approve a grant of £500 to be paid when a clearer understanding of the project’s final budget was received.
  - *Oasis* - to approve a grant of £250
  - *Eynsham NAG* - to approve a grant of £200
  - *Samaritans* - to approve a grant of £50

It was **RESOLVED** to accept the above recommendations **Action: Clerk**

- It was **RESOLVED** to place £2100 in the Grants budget for 2010/11 to allow for late applications.
- It was **RESOLVED** to set the precept at £87027 for 2010/11 to include allocations to reserves of £12500.
- It was **RESOLVED** that room hire rates remain static apart from an increase to £95 a quarter for art group and £820 pa for the allotments

**Action: Clerk**

- It was **RESOLVED** to maintain the level of fidelity guarantee insurance at its current level
- It was **RESOLVED** to continue to temporarily alter staff contracts re the Pavilion due to the continuation of the trial not to close the gates and altered cleaning demands on site.

**Action: Clerk**

- It was **RESOLVED** to adopt the complaints policy with the amendment as detailed.

**Action: Clerk**

- It was **RESOLVED** to respond to the primary school letter re S106 funding as outlined.

**Action: Clerk**

### 09/102 Grants

Eynsham Cricket Club – It was **RESOLVED** to approve a grant of £500 providing the Club was able to confirm the balance of the funding for the project was in place.

*Councillor Stukenbroeker and Councillor Andrews declared a personal and prejudicial interest in this item and left the meeting.*

Bitterell Development Group – It was **RESOLVED** not to approve a grant.

*Councillor Stukenbroeker and Councillor Andrews returned to the meeting.*

### 09/103 – Wytham View Play Area

**Councillor Rossiter** said that the consultation process had been excellent and had resulted in an improved plan. He responded to the following issues that had been raised by residents:-

1. Anti-Social behaviour was a matter for the police.
  2. Security of the site will be considered
  3. Noise – West Oxfordshire District Council will consider any concerns raised over noise.
- Height of the Multi-Play Unit – there was very little difference in what could be seen from ground level to the 1.5m maximum height of the Multi-Play Unit. There were no national rules governing the distance of play equipment from residential properties, but some authorities had an advisory distance of 21m from first floor windows. The Multi-Play Unit would be further away from properties than this advisory distance

**Councillor Andrews** reported on the residents and users working group and **Councillor Beavis** reported on the site meeting by the Residents and Users Working Group:-

- Shrubbery – All to be kept in the wooded area unless it needs trimming to accommodate the Junior MPU.
- Fencing – Fences on the West, North West (as far as current planting) and East boundaries should be replaced with metal barrel top fence, painted black, to a height of 1.8m or 1.5m. The fence on the East (tree) side to be set back about 50cm from its existing position to protect shrubbery during construction. The fence running parallel to the Southern boundary to be removed and not replaced.
- Gates – Install a kissing gate on the South East corner - the need for pushchair access to be investigated. The West boundary to have vehicle and pedestrian access. A self closing gate with a damper mechanism would be preferred.
- Football – a second goal of similar size to the existing one to be placed a suitable distance from the Toddler MPU.
- Paths and Landscaping – paths to be of crushed stone. The mounds will provide a natural softening for the West boundary. Further landscaping at that end would need a retaining wall therefore may not be practical.
- Multi Play Unit – Construct the Junior MPU around trees marked 1, 2 and 4 with a free standing structure to be used instead of tree 5. Nets and ropes to be in natural tones and/or black and green.
- Seats – two seats and a small table.
- Lighting – further lighting not appropriate.
- Waste bins - two “virtually indestructible” bins to be supplied.
- Plantings – on the North boundary to be considered. Hazel had been suggested as a possibility.
- Safety Surfaces to be wood chip.
- Sandy Areas to be monitored and replaced if fouling of them was a problem.
- Old equipment and fences to be removed first then new fencing put in to secure the site during the construction period.

**Councillor Mrs Beavis** reported on her meeting with the Head Teacher of Eynsham Primary School concerning Wytham View play area:-

- The School’s new building work is due to take place between March and September 2010 the current school entrance gate to the play area is to be moved 19m east of the existing gate.

- It was agreed that a spur path should be added to the planned play area path to meet up with this gate.
- Security was not a problem for the School.
- Height of the equipment was supported by the School.
- The Junior Swings were close to the fence and their position should be angled slightly.
- The Vehicle access to the school is not locked, but they do lock the gate to the play area on a daily basis at 5.30pm.
- Trees on the School premises are overhanging where the JMPA will be positioned. The School will arrange for these to be cut back and will also replace some hedging.

**Councillor Andrews** reported:-

- The Gates would be lockable.
- It would be useful to incorporate the provision of electricity to the site in the South East and North West corners.
- Consideration be given to a Mosquito youth deterrent.
- A Risk/Benefit assessment be made.

It was agreed that all the information above be considered in the design brief and that the Working Party continue to meet. It was further agreed that Oxfordshire County Council, the Police and ROSPA be further consulted on the design and brief.

It was **RESOLVED** that subject to all the information above being considered in the design brief, the design and costings of Wytham View Play Area should be prepared and brought back to the Council for final approval.

**09/104 Correspondence**

*Consultation on speed limit order to A & B roads on B4449*

It was **RESOLVED** to respond to Oxfordshire County Council requesting a 40 mph speed limit on the B4449 from the A40 to the B4044 at Eynsham.

It was **RESOLVED** to respond to Oxfordshire County Council supporting a 50 mph speed limit on the B4044 Botley to Eynsham road.

*Contribution to Carnival committee for expenses incurred due to sewage pump –*

It was **RESOLVED** that the Carnival Committee could continue to use the sewage facilities at the Pavilion without charge, but that the Council will not assist with costs incurred hiring contractors during the 2009 carnival.

The meeting closed at 9.28pm

Signed..... Date.....