



EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the Bartholomew Room on Tuesday 3 November 2009 at 7.30pm

MINUTES

Present: Councillors - Mr G Beach (Chair), Mr D Rossiter, Mr J Miller, Mrs L Gerrans, Ms S Osborne, Mrs A Beavis, Mrs M Sheppard, Ms J Tinson, Mr R Andrews, Dr F Wright, Mr Stukenbroeker and 12 members of the public – Mr & Mrs Dowling, Ms J Stonham, Mr H Brown, Mr Green, Mr Edmondson, Mr White, Mr Smith, Mr Hingley, Mrs Pialek & Mr & Mrs Scott.

In Attendance: Mrs. S Lee – Clerk & Mr M Anderson – Clerk with effect from 1 December 2009.

Apologies for Absence were accepted from Mrs M Jones, Mr P Staley, Mrs V Hughes & County Cllr C Mathew

09/87 New Councillor - Mr D Stukenbroeker signed his declaration of acceptance of office as a parish councillor and was welcomed to the Parish Council. The meeting was advised of Mr Miller's resignation from all committees and it was **RESOLVED** to appoint the following members to committees – Mr Stukenbroeker – finance, planning & communications and Mr Andrews - play area.

09/88 To receive declarations of interest from Councillors – none

09/89 To receive the minutes of 6 October 2009 – it was **RESOLVED** to accept these as a true record of the meeting.

09/90 Public Participation – residents from Dovehouse Close expressed the following views on the proposed works at Wytham View Play area –

- There was continued anti social behaviour on site and it was questioned how the council planned to deal with the night time nuisance
- Concern re the positioning of the Junior MPU and the possible detrimental effect on privacy,
- Concern about too much play area equipment under the trees
- The importance of consideration of appropriate landscaping on site.

The Council was thanked for its continued involvement of the public in the plans for the area.

Works had been carried out on Heycroft by OCC but these were not deemed to be of an appropriate quality and the Clerk will advise OCC of residents concerns.

Action: Clerk

09/91 Police – Mr H Brown updated the meeting on his correspondence with Thames Valley Police.

09/92 Parish Clerk

The Senior Committee advised of the appointment of Mr Malcolm Anderson as the new parish clerk and Miss Nichola Clargo as accounts administrator both with effect from 1 December 2009 with handover during November. Contracts of employment are being drawn up for completion. The existing clerk will notify all of the new contact details before the final handover.

09/93 Transport Representative – it was **RESOLVED** that Mr D Stukenbroeker be appointed to this role – Clerk to advise OCC.

Action: Clerk

09/94 Clerk's Report - an update was given on outstanding items.

09/96 Dovehouse Close – the notes of the meeting with residents had been circulated and it was **RESOLVED** to accept the recommendations from the meeting.

- To work with consultant(s) to produce a long term plan for the area to include investigating the possibility of a boundary line of trees against the road boundary.
- To obtain costings for the removal of all trees within 2 metres of the back boundaries of all properties apart from hawthorn where in place where it could be reduced in height to fence level.
- To mark all trees that were proposed to be removed and allow residents the opportunity to inspect these and comment before any works was undertaken.
- To look into the cost to replace the removed trees with a species better suited to the proximity to the houses such as hawthorn depending on tree consultant's advice.
- To investigate fencing on site to prevent access by children etc as part of the long term planning and the upkeep and repair of the gate onto the site.
- To liaise with residents with regard to the work outlined above and undertake further discussion once more information was available.

The Clerk will work with consultants to obtain revised costings etc as outlined above. **Action: Clerk**

09/97 Finance

- It was proposed and unanimously **RESOLVED** that accounts in the sum of £8417.50 to include the salary cheques be accepted - cheques signed by Mrs Gerrans & Dr Wright. Salary run cheques signed by Mr Rossiter & Mr Beach on 28 October.
- To be advised of income to Parish Council - £44,304.48
- Xmas vouchers – it was **RESOLVED** to pay the 4 staff members & 1 churchyard volunteer £25 Xmas vouchers. **Action: Clerk**
- Churchyard equipment– it was agreed to carry this forward to the next agenda. **Action: Clerk**
- National Mower – it was **RESOLVED** to sell the Allen National mower and the Clerk would obtain a valuation from Lawnmower Service and offer first to Cricket Club and then to other contractors. **Action: Clerk**
- Xmas lights – it was **RESOLVED** to accept the quote for £1778 for the installation and removal of the Xmas lights to be paid from Community Facilities reserve – Clerk to arrange for works to be completed. **Action: Clerk**

09/98 Correspondence

Ms Godwin	Concern re area of land behind Spar – the Clerk advised that this area is private property - speeding on Witney Road – advised passed to TAC – Jan 10.
Ms Hourahane	Xmas lights switch on – suggestion of celebrity to switch on – requested contact early next year re next years lights.
Go Active	Request to use field for Nordic Walking passed on to PFMA
NHS Oxon	Health News
FOI request	Re Allotments – Clerk has responded with information re rent charged and number of allotments in consultation with Allotments committee
Eynsham Community Primary School	Re S106 payments for astro turf project - to finance committee for consideration – will be discussed on 17 November.
Dovehouse Supporters	Petition re play area received and this was referred to consultation meeting on Monday 12 Oct

The Talbot	Re ownership of fields opposite – asked all councillors and suggested contact Land Registry.
Mr Hammersley	Re Orchard Close – ownership of tree on verge – to OCC - 5 Oct
Ms Cayzer	Re flooding in Bitterell Fields – for info WODC re flood alleviations etc - emailed to all
OPFA	Playing Field – to play area committee members
OCC	Road closure A40 – emailed to all plus website
Mr Green	Re works to trees at Wytham View Play area –Clerk to arrange inspection for duty of care plus play equipment.
OCC	Newbridge minutes – emailed to all
Dr Wright	Copies of letters to WODC re Merton Close development & flooding at Bitterell for information.
OCC	Oxon Road Casualty Report 2008

For Discussion –

1. WODC have requested suggestions for road names for the new developments– it was **RESOLVED** to suggest the following names – Merton Court for the development off Merton Close and Hazeldene Close as suggested by WODC for land off the Bitterell. **Action :Clerk**
2. OCC requested the PC's comments on their continued funding of the Volunteer Link Up car scheme - the PC agreed to respond that this is a very worthwhile scheme and that the PC support Volunteer Link Up with grant funding. **Action: Clerk**

09/98 Minutes of committee meetings –

- Play Area committee – Tuesday 20 October – it was **RESOLVED** to adopt the minutes with the amendment in the recommendations to change the wording from residents association to a working group. It was **RESOLVED** to adopt the recommendations of the committee and the revised plans for the area and agreed that these would go out for consultation with a final decision re works to be made at the full council meeting on 17 Nov – plans would be available to residents via Eynsham Online, details sent to all neighbours, copies in the library and layout plans on notice boards. Mrs Beavis & Mr Andrews agreed to organise a working group meeting with membership of residents and users and feedback information from this to the full council meeting on 17 November
- Finance – Tuesday 20 October – it was **RESOLVED** to adopt the minutes and all recommendations would be considered at the full council meeting on 17 November.

The notes of the public meeting re the Wytham View Play are were noted.

To note dates of the next Eynsham Parish Council meetings

- Full Council – 17 November 2009 7.30pm – finance & play area decisions.
- Full Council – 1 December 7.30pm
- Communications – 8 December 6.30pm

The meeting closed at 8.39 pm

Signed..... Date.....