



EYNSHAM PARISH COUNCIL

ANNUAL MEETING OF EYNSHAM PARISH COUNCIL

held in the Bartholomew Room on Tuesday 5 May 2009

MINUTES

Present: Councillors - Mr G Beach (Chairman), Mrs A Beavis, Mrs. L Gerrans, Ms S Osborne, Mrs M Jones, Mr R Andrews, Mrs M Sheppard, Ms J Tinson, Dr F Wright & Mrs L Pialek and 3 members of the public – Ms J Stonham, County Cllr C Mathew & Mrs B Smith.

In Attendance: Mrs. S Lee – Clerk

Apologies for Absence were accepted from Mr D Rossiter, Mr J Miller, Mr A Collett, Mr P Staley and Mrs V Hughes and District Cllr M Stevens

09/01 Election of Chairman – it was **RESOLVED** that Mr G Beach be elected as the chair for 2009/10 and he signed his declaration of acceptance of office.

09/02 Election of Vice-Chairman – it was **RESOLVED** that Mr D Rossiter be elected as the vice-chair for 2009/10.

09/03 Register of Members' Interests – a list for updating of register of interests was circulated. The Clerk would obtain the appropriate paperwork for completion by those with alterations and discuss with those absent. **Action: Clerk**

09/04 Calendar of meetings 2009/10. – Provisional calendar of meetings for 2009/10 had been circulated to all for information and the dates were accepted.

09/05 Committees

- *Adoption of Terms of Reference* – revised terms of reference for the communications committee with delegated powers and revised title for the Finance committee of Finance & General Purposes Committee were **RESOLVED** to be accepted and adopted by the Parish Council
- **Appointments to Committees** – were **RESOLVED** as per the attached Annex
- *St Leonard's Churchyard* - it was **RESOLVED** that this was a working group and that Mr Green would be co-opted to the group.

09/06 Appointment of Representatives to Outside Bodies – were **RESOLVED** as follows-

- Allotments – Mrs Gerrans
- Oxfordshire Association of Local Councils – Dr Wright
- Playing Fields Management Committee - Ms S Osborne & Ms J Tinson
- Village Hall – Dr F Wright, Ms J Tinson & Mrs A Beavis
- County Primary School Governors – Mrs A Roisin is still within her term of office
- Traffic Advisory Committee - Ms S Osborne, Mrs Pialek, Mr Staley, Ms J Tinson
- Transport Representative – Mr M White
- Eynsham Charities - Mrs Gerrans is still within her term of office
- Bartholomew Sports Hall Management Committee – Mr D Rossiter
- Worton Farm Liaison – Mr G Beach & Dr Wright

09/07 To receive declarations of interest from Councillors - none

09/08 To receive the minutes of 7 April – it was **RESOLVED** to accept these as a true record of the meeting with the alteration of would for could in Emergency Planning 8/264 - Dr Wright could produce an annexe.

09/09 Matters arising from Annual Parish meeting –

Cllr Mathew has investigated the possibility of reselling goods at Dix Pit and the Clerk will update the parish via The Echo along with information from Cllr Stevens on recycling when received. Cllr Mathew has been given Mr Sampson’s contact details. Dr Wright has contacted WODC re flooding and has sent them and the EA further information.

09/10 Public Participation –

Mrs Smith introduced herself as the Liberal Democrat candidate for OCC for Eynsham. Cllr Mathew advised that he is still working with OCC with regard to a dangerous bridge sign on the Chil brook and that the earliest the gravel application will be heard by OCC is September.

09/11 Clerk’s Report.

An update on outstanding issues was circulated – there were no questions. Flooding – OCC & EA are meeting with the local flood group to discuss the next step with any flood works in Eynsham. Fixed bollards on the highway at the front of the church – Mrs Gerrans to investigate with PCC with regard to the need for these.

09/12 Finance

- It was proposed and unanimously **RESOLVED** that accounts in the sum of £6,611.08 to include the salary cheques be accepted - cheques signed by Mrs Gerrans & Dr Wright. Salary run cheques signed by Mr Beach & Mrs Gerrans on 25 April.
- To be advised of income to Parish Council - £48,231.00.
- The year-end accounts, annual return and governance statements were **RESOLVED** to be accepted by the Council.
- It was **RESOLVED** to delegate the decision re insurance provider for 2009/10 to the finance and general purposes committee as the Clerk was awaiting further information from Allianz.

09/13 Correspondence

CAB	Thank you for the grant – 2008/9
Oasis	Thank you for grant
ORCC	Calor Village of the Year Competition
Neighbourhood Care Scheme	Thank you for grant
WODC	To advise of 10% uplift for 2009/10 on all services.
Peter Day	Graffiti on the bus shelter on Hanborough Road – quotes being obtained for new panels
Samaritans	Thank you for grant

Correspondence for discussion –

Parking on Mill Street - Clerk to respond advising that the PC appreciate the residents' concern with regard to the possible misuse of parking in this area but regret that there is nothing they can do. If a car is causing an obstruction it should be reported to the police. **Action: Clerk**

Locality Primary School Review – Mrs Beavis & Mrs Sheppard agreed to attend this meeting on 10 June – they will respond to the invitation on behalf of the PC. **Action: Mrs Beavis & Mrs Sheppard.**

09/14 War Memorial – it was agreed that Dr Wright would pass on the suggestion re listing the war memorial to Mr Harris of the Eynsham History Group for their consideration.

09/15 Emergency Directory – It was **RESOLVED** that the directory be adopted and the Clerk forward it to the relevant bodies. All members were asked to help the PC to keep the document up to date. Dr Wright presented his extra papers for information and these will be discussed at the next emergency planning committee. **Action: Clerk**

09/16 Minutes of committee meetings –

Planning – it was **RESOLVED** to receive the minutes of the meeting of 20 April.

Play Area – it was **RESOLVED** to adopt the minutes of the meeting on 28 April and the recommendations of –

- Not to proceed with resurfacing MUGA at Witney Road at present
- Not to proceed with any interim work at Wytham View
- To request as much help as possible from council re grants and works/consultation needed
- To recruit one/two additional PC members to committee for duration of grant works.

09/17 Confidential staff matters – it was **RESOLVED** that a decision with regard to current staffing matters be delegated to the finance & general purposes committee.

Dates of the next Eynsham Parish Council meetings:

- Planning committee – Monday 11 May 5.30pm
- Communications committee – Monday 11 May 6.30pm
- Meeting with Village Hall committee – Monday 18 May 8.45pm
- Finance committee – Tuesday 19 May 7.30pm
- Play Area committee – 19 May 6.30pm
- Full Council meeting - 2 June 7.30pm

The meeting closed at 8.30pm

Signed..... Date.....

Senior Committee

G Beach
D Rossiter
Mrs L Gerrans
F Wright

Finance Committee

G Beach
D Rossiter
J Miller
Mrs V Hughes
Mrs A Beavis

Planning

Mrs L Gerrans
Mrs M Jones
J Miller
Mrs A Beavis
Mrs M Sheppard
Mr P Staley

Play Areas

Mrs A Beavis
Ms S Osborne
Mrs L Pialek
Mrs M Sheppard

Fishponds

Mr A Collett
Mrs V Hughes
Mr P Staley

Communications

R Andrews
Mrs V Hughes
J Miller
Mrs M Sheppard
Vacancy

Footpaths

Mrs M Jones
Mr P Staley
Ms J Tinson
Ms S Osborne

Emergency Planning

Dr Wright
Mr Beach
Mr Andrews
Mr Rossiter
Mr A Collett

St Leonard's Church working group

Mrs L Gerrans
Mrs M Jones

Representation on Other Bodies**Allotments - Mrs L Gerrans****OALC - F Wright****Worton Farm Liaison**

Mr G Beach
Dr F Wright

Playing Fields Management

Ms S Osborne
Ms J Tinson

Primary School Governors

Mrs A Roisin

Traffic Advisory (*with OCC, WODC, Stagecoach, TV Police*)

Ms S Osborne
Mrs L Pialek
Mr P Staley
Ms J Tinson

Public Transport Representative

M White

Eynsham Charities - Mrs L Gerrans**Village Hall**

F Wright
Ms J Tinson
Mrs A Beavis

Bartholomew Sports Hall Management

Mr D Rossiter