



# EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the  
Bartholomew Room on Tuesday 3 March 2009 at 7.30pm

## MINUTES

**Present:** Councillors - Mr G Beach (Chairman), Mrs A Beavis, Mr D Rossiter, Mrs. L Gerrans, Ms S Osborne, Mrs M Jones, Mr A Collett, Mr R Andrews, Mr J Miller, Mrs V Hughes, Mrs M Sheppard, Ms J Tinson, Mrs L Pialek, Dr F Wright and Mr P Staley and 4 members of the public –Mr H Brown, Mr T Green, Ms R Kent, Ms J Stonham and District Cllr Ms F Pike.

**In Attendance:** Mrs. S Lee – Clerk

**08/231 Apologies for Absence** were accepted from District Cllrs Mrs M Stevens and County Cllr C Mathew.

**08/232 New councillor** - Mr A Collett signed his declaration of acceptance of office and handed in his register of interest forms. He was welcomed to the council.

**08/233 To receive declarations of interest from Councillors –**

Mrs Tinson – personal and prejudicial interest in item 08/250 Village Hall as a member of the VHMC.  
Mrs Gerrans – personal interest in the Churchyard as a member of the PCC

**08/234 Transition Eynsham** – Ms R Kent informed the Parish Council of Transition Eynsham and how the Parish Council could help work towards this.

**08/235 Public Participation –**

- A resident advised that the Chilbrook dam of rubbish has now been cleared.
- Parking by buses in Hawthorn Road/Beech Road was reported as a problem – this was thought to be a one off for a school trip.
- Dog mess and vomit around the village was highlighted as a problem at weekends especially in Wastie and Conduit Lane.

**08/236 Police** – Mr H Brown updated the Parish Council on his recent correspondence with the Police.

**08/237 Minutes of the meetings of 3 February 2009** were proposed and unanimously **RESOLVED** to be accepted as a true record of the meeting and the minutes were signed by the Chair

**08/238 Clerk's Report.**

An update on outstanding issues was circulated - there were no questions and the Clerk advised that the cleaning of the war memorial would take place next week and the bus shelter on Witney Road would be repaired at the beginning of April.

**08/239 Finance**

- It was proposed and unanimously **RESOLVED** that accounts in the sum of £5527.49 to include the salary cheques be accepted - cheques signed by Mrs Gerrans and Dr Wright. Salary run cheques signed by Mr Beach and Mrs Gerrans on 19 February
- To be advised of income to Parish Council - £2137.21

**08/240 Correspondence**

TVP	Neighbourhood Update – emailed to all – copy to Dr Wright
WODC	Village grass cutting – no action
ORCC	South East Rural Towns Partnership new website – their request for information has been passed to the parish webmaster.
ORCC	Health Check Lite – this is a follow up to the Parish Plan and details have been circulated to all – there were no takers to follow this up.
OCC	The Tuer – Prohibition of Motor Vehicles order - the end date for comments is 7 March 2009
Mrs Willis	Parking on Spareacre Lane – police have discussed with Spareacre Hire – if any councillors have ideas where the vehicles could park please advise the Clerk – Wasties garage was suggested. <b>Action: All</b>
Royal British Legion	Invitation to rededication of war memorial – 19 April at 3.30pm – Numbers are needed please let the Clerk know asap. <b>Action: All</b>

**General**

Forest Update	Wychwood Project	To Mrs Hughes
OPFA	Playing field	To Play Area/PFMC committee

**08/241 Churchyard** – The Chair reported back on the meeting with the Church - they will investigate the procedure for re-using the graves and keep the PC updated. The PC will continue to look into funding for works required.

**08/242 Planning** – the minutes of the 2 March were **RESOLVED** to be accepted as a true record of the meeting with the addition to 09/0176/P/FP – to No objections providing ownership of the land is confirmed. Clerk to write to residents to obtain clarification of footprint of plot. **Action: Clerk**

09/0131/P/FP – *Abbey Farm Barns, Station Road* – Conversion of barns to form 8 dwellings – it was **RESOLVED** to accept the response as recommended by the planning committee –

No objections but concerns with regard to

- poor sight lines at the access on to Station Road which could result in a restriction of the safe movement of traffic – policy BE3
- access and manoeuvrability on site for refuse lorries
- a barn owl is reported to live on the site and any approval should have a condition for the provision of owl boxes within the development.

with the addition of a request for consideration of S106 monies and a request for consideration of policy H3 with regard to a mix of dwelling sizes and types including accommodation for the elderly and disabled.

WODC - *Core Strategy Interim Position Statement*– this will be discussed at the next planning and full council meetings - please pass any comments to Clerk in advance of the planning meeting on 23 March. **Action: All**

**08/243 Eynsham Primary School** - Mrs Gerrans and Mrs Jones advised of their recent visit to the school. Correspondence relating to the possible provision of chewing gum bins on village lampposts was discussed – the clerk had been in touch with OCC/WODC who were impressed with the suggestion and have passed on to the Northmoor Trust for their wild waste show. Clerk to respond to the school thanking for their interest and suggesting some examples of their work are placed on the village website. **Action: Clerk**

**08/244 WODC**

- a) Back Lane toilets – no update.
- b) Sports Centre – as yet there is no date set for a meeting.

**08/245 Flooding** - Cllr Mathew's report on the meeting for Station Road residents affected by the flooding had been circulated – Mr Rossiter answered questions. Dr Wright will check on the old records to see if he can see who owned the strip of land to the S of the Chilbrook - Land Registry have advised this land is not registered. Clerk is ascertaining ownership of the field behind this land.

**08/246 Bartholomew Educational Foundation** – it was **RESOLVED** that Mr A Mosson be re-appointed as a trustee of the Foundation.

**08/247 Transport representative** – it was **RESOLVED** that Mr M White be appointed as Eynsham transport representative.

**08/248 Gravel application** – Dr Wright advised that the application may be discussed by OCC in July if the application progresses any further.

**08/249 Scouts - Fence on PC land** – investigations in to the land ownership are continuing.

**08/250 Scouts/Village Hall** – Pellmans have advised that the Village Hall committee meet again on 31 March and will discuss the current situation then.

Dr Wright read out a statement from the village hall management committee expressing their disappointment with the Parish Council with regard to this matter. This requested that the PC revisit their decision to take legal advice – the Clerk pointed out that in order to rescind a decision within 6 months a special resolution signed by 5 councillors was required – the decision not to take further legal advice was taken in November 2008.

Dr Wright and Ms Tinson left the meeting

It was **RESOLVED** that the Parish Council invite the village hall management committee to a joint meeting to discuss the way forward. **Action: Clerk**

**08/251 Minutes of committee meetings –**

**Finance** – it was proposed and unanimously **RESOLVED** to adopt the minutes of 10 February 2009. The following recommendations were all **RESOLVED** to be accepted–

- To accept the revised Assets register
- To accept the revised risk assessment - an action plan was now in place
- To accept the statement and certificate of internal control - as the documentary evidence of the monies held at WODC was produced and the document was signed.
- To amend the insurance policy as follows -
  - the removal of the insurance on the plant holders and fittings,
  - the increase in insurance on the notice boards to £4000,

- to take the word fences out of the allotments to only insure the gates
- To add the Cross to the policy.
- To obtain a valuation of the land adjacent to 2 Hawthorn Road for the asset register.
- To draw up a new agreement/deed of variation on the Witney Road allotment with Mrs Hedges
- To approve a grant to CAB for £250 for 2008/9
- To approve the purchase of litter hoops to Eynsham Litter Group at a cost of £100.
- To recommend an alteration in the terms of reference to give the communications committee a delegated budget for 2009/10
- To approve the electrical works to PAT the Pavilion £104, install the garage light - £198, periodic test and PAT the Bartholomew Room - £130, installation of new lights in the Bartholomew Room first floor meeting room - £596. It was also **RESOLVED** to include the periodic testing of the Pavilion - £617
- To adopt the public participation policy and statement of internal control this was signed by the Chair.

**Communications** – it was proposed and unanimously **RESOLVED** to adopt the minutes of the meeting of 10 February and the recommendations of -

- To accept the agreement from WODC for the notice board on Back Lane car park
- To accept the recommendations from the committee with regard to the Eynsham unlocked leaflet.

**Play Area** – it was proposed and unanimously **RESOLVED** to adopt the minutes of the meeting on 17 February and the recommendations of –

- To instruct work to clear the overgrown foliage on Witney Road Play Area
- To support the committee in applying for Playbuilder Grant for the Wytham View Play Area

Dates of the next Eynsham Parish Council meetings:

- Drop In – Saturday 7 March 10-11.30am
- Play Area – 16 March 6pm Wytham View play area with Howie Watkins re Playbuilder
- Communications – 17 March 6.30pm
- Footpaths – 17 March 7.30pm with Dan Weeks – OCC footpaths officer
- Planning – Monday 23 March 5.30pm
- Emergency Planning - 24 March 7.30pm
- Main meeting - Tuesday 7 April 7.30pm

The meeting closed at 9.40pm

Signed..... Date.....