



EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the
Bartholomew Room at 7.30 pm on Tuesday 2 December 2008

MINUTES

Present: Councillors - Mr G Beach (Chairman), Mrs A Beavis, Mr D Rossiter, Mrs. L Gerrans, Ms S Osborne, Mr Miller, Ms J Tinson, Mrs M Jones, Mr R Andrews, Mrs V Hughes, Dr F Wright and Mr P Staley and 6 members of the public – District Cllr M Stevens, Mr T Green, Ms J Stonham, County Cllr C Mathew, Mrs N Coppuck and Mr Coppuck.

In Attendance: Mrs. S Lee – Clerk

08/179 **Apologies for Absence** were received and accepted from Mrs M Sheppard and Mrs L Pialek

08/180 To receive declarations of interest from Councillors.

- Ms Tinson – personal and prejudicial interest - Village Hall Management Committee due to discussion re legal proceedings and personal interest in Playing Field Managers.
- Ms Osborne – personal interest in Playing Field Managers
- Dr Wright was advised to declare a personal and prejudicial interest as above but decided against making this declaration but advised he would consider leaving the meeting when the item was discussed.
- Mrs Hughes declared a personal and prejudicial interest in finance due to family connections to contractor.

08/181 Public Participation –

- Mr Green congratulated the Council on the Christmas lights this year
- Cllr Stevens advised of the publication of Creating Futures which contained details of Xmas waste collection etc.
- Mrs Coppuck advised the Council that she had written with regard to the possible purchase of the public open space adjoining her property – 2 Hawthorn Road and answered questions regarding the proposed use as a garden extension.
- Dr Wright advised of issues with the hail and ride bus service in the village – the **Clerk** advised she is already looking into this and would talk to the traffic advisory in January.
- Mrs Hughes advised that a resident had found the paving slabs in the Market Square slippery – **Clerk** to ask OCC Highways to investigate if they needed a clean.
- Cllr Mathew advised of -
 - Issues with the Cottsway application off Merton Close which were being worked on.
 - The enforcement notice on Stanton Harcourt travellers had errors so a new notice will be served and no action was likely until autumn 2009.
 - Contact with OCC re the travellers on Mead Lane – **Clerk** to forward correspondence to him.
 - The sale of the old strawberry field on the roundabout being under examination.
 - A meeting with Mr Rick Durant – Nexus – re the Sports Centre - the Clerk had been in contact with him and advised that the PC will contact him if a meeting is needed after the WODC meeting on 6 January.
 - OCC – there are concerns with regard to the budget for 2009/10.

08/182 – **Youth Provision in Eynsham** – Mr Mike How - the new 0.5 fte Youth worker for Eynsham - who started today - updated the Parish Council on proposals for youth work in the parish - with all

the workers being new they had plans for 2009. The Parish Council expressed their thanks to Mr How for attending and invited him to return in April to update them on progress and to look at any ways that they could work together.

08/183 Minutes of the meetings of 4 November and 18 November 2008 were proposed and unanimously **RESOLVED** to be accepted as true records of the meetings and the minutes were signed by the Chair with the addition on 4 November that Dr Wright stated that he would leave the meeting when the item was discussed at 08/162 and at 08/176 that Dr Wright advised of the management committee's request that the PC **carefully consider Pellman's** letter and refer this matter to their solicitors.

08/184 Clerk's Report.

An update on outstanding issues was circulated - there were no questions and the Clerk pointed out that the senior committee were meeting with WODC at 6pm on 6 January and that a quote had been received for new heaters in the Pavilion.

08/185 Finance

Mrs Hughes left the meeting

- It was proposed and unanimously **RESOLVED** that accounts in the sum of £26299.99 be accepted - cheques signed by Mrs Gerrans and Mr Rossiter. Salary run cheques included in total and signed by Mr Rossiter and Mrs Gerrans on 24 November 2008.

Mrs Hughes returned to the meeting

- To be advised of income to Parish Council - £529.06
- It was proposed and unanimously **RESOLVED** to accept Option 3 on Langston Electrical Services quote for new heaters in the Pavilion. **Action: Clerk**

08/186 Correspondence

WODC	Climate Change Policy	For information
WODC	Standards Committee	For information
OCC	Newbridge update following meeting	To chair
WODC	Parish Link	Copied to all
OCC	Town and Parish Liaison Meeting – 3 Dec	No one was available to attend due to lack of notice.

In addition correspondence has been received regarding-

- Witney Road Play Area – complaints re bad behaviour on the play area and several requests for the surrounding vegetation to be cut back had been received. It was proposed and unanimously **RESOLVED** that this be discussed at the next play area meeting.

Action: Play Area Committee

- WODC – Electoral Register – forms were handed out to all councillors who required a copy of the electoral register.
- Dovehouse Close bus shelter – Clerk to contact window cleaner again re cleaning the shelter. It was agreed that it was not possible to move it but that putting some extra slabs down to increase the area that could be used would be looked into. In addition the resident of the adjoining property could be asked to reduce the overhanging foliage. Clerk to look at possibilities. The query with regard to the ATM had been referred to Barclays.

Action: Clerk

- Oasis - a thank you for the offer of a grant had been received along with an invitation to attend their Carol Service on Thursday 18 December at 2.30pm in the Baptist Church followed by tea.

08/187 – Sports Centre – no update.

08/188 Back Lane Toilets – it was proposed and unanimously **RESOLVED** that the Clerk should write to WODC and advise that they are in breach of the agreement dated 26 June 2006 and have failed in their duty to provide toilets at Back Lane car park. In accordance with the agreement the Parish Council requests the return of their 50% contribution. The Parish Council would retain this money in a budget to be returned to WODC once the toilet facilities are re-established. These facilities have been out of action for over a year and but are still signposted in the village – action needs to be taken to provide facilities in the village. In addition the clerk is to ask for an update on how WODC propose to meet their obligations with regard to the toilet facilities in Eynsham. Mrs Hughes advised of a scheme were local landlords could be paid to open their toilets to the general public and suggested that WODC could consider this in the Market Square. **Action: Clerk**

08/189 Project Catara – The Chair updated the meeting on the plans for the closure of RAF Lyneham and transfer of aircraft to RAF Brize Norton. He advised of the appointment of Ms Kennedy as Community Development Officer at RAF Brize Norton and it was agreed that the Clerk should invite her to attend the Annual Parish meeting. **Action: Clerk**

08/190 Land adjacent to 2 Hawthorn Road – after discussion it was proposed and **RESOLVED** with 1 against and 3 abstentions that the land should remain as a public open space for the benefit of the village and that the Parish Council should look at ways to make more use of the land. The land is a PC asset and should not be disposed of but should be enhanced. It was agreed that the finance committee should look at ways in which it can be more beneficial to the village and work with those living nearby to get their views. Clerk to advise Mr and Mrs Coppuck.

Action: Clerk and Finance Committee

08/191 Playing Field Managers Agreement – draft agreement had been circulated for comment and it was proposed and unanimously **RESOLVED** that following several minor amendments this should be returned to the PFM for comment before the agreement could be moved forward. **Action: Clerk**

08/192 Gravel application –OCC have advised Dr Wright that Hanson’s application will be examined in February 2009 at the earliest. The meeting was also advised of the failure of the Northmoor application and that Hanson’s had a 6 month right of appeal.

08/193 Scouts

Erection of wall and fence by Scouts – following a meeting the Chair advised that the Scouts had requested that the PC investigate a lease being drawn up on a peppercorn rent for 1 day less than the period that OCC had the right to claim the land back - all costs to be met by the Scouts. It was proposed and unanimously **RESOLVED** that the Clerk contact the PC solicitors to make enquiries with regard to this.

08/194 To approve minutes of Committee meetings –

- Planning Committee meeting –it was proposed and unanimously **RESOLVED** that the minutes of 24 November be adopted.

The recommendations were –

- To adopt the revised terms of reference – Dr Wright proposed that the terms of reference were altered to all larger applications were referred to the full council but with no seconder the resolution failed. It was proposed and **RESOLVED** that the revised terms of reference be adopted.
- Communications Committee – to receive the minutes of 25 November – it was proposed and unanimously **RESOLVED** that the minutes and recommendations as listed below be adopted.
 - Recommendations were -
 - Freedom of Information Act – to adopt the document as circulated.
 - New eynsham-pc.gov.uk email addresses - that these are used for council mail with immediate effect. All Councillors agreed to make use of the new email addresses but some help will be needed to set these up. **Action: Clerk to assist and ask Ms Stonham.**
 - To consider the committee’s terms of reference to give them a delegated budget – it was agreed that this will be referred to the Finance committee. **Action: Finance Committee.**

Dr Wright and Ms Tinson left the meeting

08/195 Village Hall

Following the meeting with the Scouts the Chair advised that they have requested several items under the Freedom of Information Act, which the Clerk will provide apart from VHMC minutes which the Scouts should request from the VHMC. In addition they have requested that the PC arrange a joint meeting with the VHMC to discuss the matter further with Mr Beach as chair. It was proposed and unanimously **RESOLVED** that this take place. No response has been received from Pellmans.

Dates of the next Eynsham Parish Council meetings:

- Planning – Monday 15 December at 5.30pm
- Senior Committee – Tuesday 6 January 6pm
- Main meeting - Tuesday 6 January 7.30pm

The meeting closed at 9.45pm

Signed..... Date.....