



EYNSHAM PARISH COUNCIL

Full Parish Council meeting to discuss Finance held in the
Bartholomew Room at 7.30 pm on Tuesday 18 November 2008

MINUTES

Present: Councillors - Mr G Beach (Chairman), Mrs A Beavis, Mr D Rossiter, Mrs. L Gerrans, Ms S Osborne, Mr Miller, Ms J Tinson, Mrs M Jones, Mr R Andrews, Mrs V Hughes, Mrs L Pialek, Dr F Wright, Mrs M Sheppard and Mr P Staley

In Attendance: Mrs. S Lee – Clerk

08/179 Apologies for Absence were received and accepted from County Cllr C Mathew

08/180 To receive declarations of interest from Councillors – Mr Rossiter personal interest as an appointed PC rep on Sports Centre Management Committee

08/181 Public Participation – none

08/182 Minutes of the finance meeting of 28 October 2008 were proposed and unanimously **RESOLVED** to receive the minutes and recommendations.

08/183 Recommendations of finance meeting – The following recommendations were considered -

- Bench, Newland Street –proposed and unanimously **RESOLVED** to purchase a replacement bench.
- External audit – proposed and unanimously **RESOLVED** to accept the qualified audit opinion and annual report return.
- Proposed and unanimously **RESOLVED** not to increase the level of fidelity guarantee insurance.
- Proposed and unanimously **RESOLVED** to adopt the Parish Remuneration Panel _ WODC report as recommended in respect of travel and subsistence allowances.
- It was proposed and unanimously **RESOLVED** to budget for a Chairman’s allowance of £500 for 2008/9.
- Wytham View Play Area – it was proposed and unanimously **RESOLVED** that the WODC account that had been in the name of Wytham View play area be closed and the monies used to fund the fence work.
- **2009/10 Grants** -
 - ❖ Oasis – proposed and unanimously **RESOLVED** to offer a grant of £250.
 - ❖ Samaritans - proposed and unanimously **RESOLVED** to offer a grant of £50.
 - ❖ Eynsham Neighbourhood Care Scheme – proposed and unanimously **RESOLVED** to offer a grant of £500.
 - ❖ Eynsham Carnival –proposed and unanimously **RESOLVED** that no grant be paid as the PC already provides the Pavilion and storage free of charge and the application did not demonstrate a clear financial need for a grant.
- It was proposed and unanimously **RESOLVED** to increase the financial administrator’s payment to £12 an hour with immediate effect.
- It was proposed that the revised cost of living rise pay scales be adopted in accordance with staff terms and conditions of service and unanimously **RESOLVED** backdated to 1 April 2008.

- It was proposed and unanimously **RESOLVED** that the Clerk be awarded an incremental point from 1 June and a further incremental point from 1 September due to the completion of her CiLCA in accordance with her contract.
- Communications committee – the 2009/10 budget request of £10600 was considered and it was proposed and unanimously **RESOLVED** as follows- £4000 for notice boards to be met from street furniture budget and the honorarium for the webmaster to be added to the administration budget leaving a recommended budget of £5600.
- Grass cutting equipment - purchase of new ride on mower – proposed and unanimously **RESOLVED** to purchase a new ride on mower £6930 ex Vat and to sell the existing machine if possible.
- Fishponds work – brush cutting and gravel works – proposed and unanimously **RESOLVED** to accept the quote from Northmoor Productions for works to the Fishponds - £920 and T and J Cox for gravel - £200 approx with donated gravel from Hanson's plus £550 to spread and move gravel - funded from the £8000 remaining in the Fishponds reserve.
- Wytham View play area - proposed and unanimously **RESOLVED** to accept the quote for £465 to alter the entrance to the Wytham View play area from M and D Gardening Services.
- Volunteers at Churchyard – proposed and unanimously **RESOLVED** to make payment of £25 vouchers to 2 volunteers in recognition of their work in the churchyard.
- It was proposed and unanimously **RESOLVED** to give Xmas vouchers to all staff for £25.
- Bartholomew Room – works to damp in upper room wall – proposed and unanimously **RESOLVED** approval of the quote for £475 from Pimm and Sons
- Play Area committee - it was proposed and unanimously **RESOLVED** that £3000 be added to reserves in 2009/10. Further details are awaited of S106 monies from the Cottsway development for further development of Witney Road play area. £2000 precepted for other work – additional costs can be met from Community Facilities budget as appropriate.
- It was proposed and unanimously **RESOLVED** to hold a ring fenced budget for NAG once the conditions re discussing with other bodies had been met and conditions re grants and level of finances held met.
- Bike Racks at the Spar – it was proposed and unanimously **RESOLVED** not to continue with requests to the Spar for work on this proposed joint venture. However, it would be resurrected if further contact from the Spar is received.

08/184 To be advised of expenditure to date and forecast expenditure – the figures for the current year and draft figures for 2009/10 were circulated for comment – no further comments were made and figures were accepted.

08/185 – To be advised of reserves 2008/9 and proposed 2009/10 – the reserves figures were circulated for comment and accepted.

08/186 – Precept 2009/10 – It was proposed and unanimously **RESOLVED** to set a precept of £87070 for 2009/10 and to reallocate £4000 from community facilities reserve to give £1000 to machinery, street furniture, Bartholomew Room and Pavilion reserves

08/187 Funding to improve disabled access to Bartholomew Sports Centre – Mr Rossiter advised that £2000 needed to be spent to enable the centre to receive a kite mark for inclusive fitness. OCC and WODC are considering their contributions at present and it was proposed and **RESOLVED** with 13 in favour and 1 against to delegate the decision re a contribution towards this cost from the PC to the Parish Clerk in consultation with the Chair and Vice-Chair.

Signed..... Date.....