



# EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the Bartholomew Room at 7.30 pm on Tuesday 4 November 2008

## MINUTES

**Present: Councillors** - Mr G Beach (Chairman), Mrs A Beavis, Mr D Rossiter, Mrs. L Gerrans, Ms S Osborne, Mr Miller, Ms J Tinson, Mrs M Jones, Mr R Andrews, Mrs V Hughes, Dr F Wright, Mrs M Sheppard & Mr P Staley and 6 members of the public – Mr T Green, Ms J Stonham, Dr & Dr Ferrier, District Cllr Ms F Pike and Mrs J Harland.

**In Attendance:** Mrs. S Lee – Clerk

**08/161 Apologies for Absence** were received & accepted from Mrs L Pialek & District Cllr M Stevens

**08/162 To receive declarations of interest from Councillors.**

- Ms Tinson – personal & prejudicial interest - Village Hall Management Committee due to discussion re legal proceedings.
- Dr Wright was advised to declare a personal and prejudicial interest as above but decided against making this declaration. Dr Wright stated that he would leave the meeting when the item was discussed.
- Mrs Hughes declared a personal and prejudicial interest in the war memorial as related to the contractor

**08/163 Public Participation** – Mr Green expressed concern over the handling of the Cottsway application - Merton Close - by WODC and advised that he felt some of the facts presented to the planning committee by officers were incorrect. The meeting discussed public participation in other DC's and noted that WODC was one of a few not to permit this at their meetings.

**08/164 Minutes of the meeting of 7 October 2008** it was proposed and unanimously **RESOLVED** to accept these as a true record of the meeting and the minutes were signed by the Chair.

**08/165 Clerk's Report.**

A question with regard to the bike racks at the Spar was raised – this will be looked at in the finance meeting on 18 November. There were no further questions with regard to the Clerks report.

**08/166 Planning**

- It was proposed and unanimously **RESOLVED** to receive the minutes of the meeting of the planning committee on 13 October as a true record of the meeting.
- 08/1504/P/FP - Erection of 10 apartments & training facilities for learning disabled plus ancillary shared area 14 retirement apartments, warden flat, ancillary shared areas & garages – new shared access - 36 Newland Street – Drs Ferrier.
- Dr Wright had requested re-examination of this application as he had concerns with regard to the legality of the committee meeting. It was stressed that this meeting had been quorate and that it would not have been allowed to take place if it had not been legal. It was proposed and **RESOLVED** that revised terms of reference will be drawn up for the committee to make it clear which applications should be considered by full council in future.

- It was proposed and unanimously **RESOLVED** to agree the comments made by the committee with the exception of - *The PC are not in favour of the footpath across the development to the proposed East Eynsham development they would point out that as a footpath it would be unavailable for use by cyclists, wheelchairs etc.*
- It was proposed and unanimously **RESOLVED** not to include an objection with regard to the proposed building being within the curtilage of a listed building.

#### 08/167 Finance

- To approve payment of accounts as listed on schedules -  
Proposed and unanimously **RESOLVED** that accounts in the sum of £12,227.91 be accepted - cheques signed by Mrs Gerrans & Dr Wright. Salary run cheques included in total and signed by Mr Rossiter & Mrs Gerrans on 24 October 2008.
- To be advised of income to Parish Council - £47,255.30

#### 08/168 Correspondence

Mr Miller	Re flood report	Passed to Mr L King - WODC
OCC	Unauthorised encampments on Mead Lane	OCC have advised that no further action will be taken at present – Clerk to ascertain why eviction is not being enforced.
Creating a play policy	New OCC policy and Government papers	To Play area committee for next meeting
Climate Exchange	Invitation to event - 29 Oct	Emailed/copied to all.
BTCV	Offering project work	To Mrs Hughes for Fishponds & Clerk
WODC	Autumn leaves collection	Emailed/copied to all
OALC – winter meeting	24 November – Play builder & Emergency Plans	Dr Wright to attend
WODC	Standards committee - agenda	To Chair. The Chair advised that he has been appointed to the WODC Standards committee as a deputy parish rep.
Cottsway	Sheltered Housing News & Views	For info

In addition correspondence has been received from-

- Mrs Denney with regard to the A40 entrance to village and the possibility of bulb planting etc – Clerk has been in touch with OCC Highways to discuss and was awaiting further information with regard to the licence needed to plant on the highway. It was proposed and unanimously **RESOLVED** that up to £50 be spent on daffodil bulbs and the Eynsham Society were thanked for offering to plant these for the village. Clerk to chase OCC re permission and also ask re the possibility of planting a tree in the future – take to Traffic Advisory. **Action: Clerk**
- Mr T Green – the council thanked Mr Green for all his work over the years as a councillor and were very sorry to receive his resignation. The Clerk advised that notices are in place indicating the vacancy and an article will be placed in the Echo if an election is not requested and co-option is required. There were vacancies on the planning, play area, Fishponds committees and as a rep to the Church & on Traffic Advisory committee – these will be filled once a new councillor is appointed.
- Mr Pounder – motocross – to advice of 2 replacement dates for 2008/9 due to bad weather – 26 October & 9 November (a charity event). Clerk has advised Mrs Hastings of dates – these dates

have been agreed with WODC. WODC asked if the PC were satisfied that permitted times of operation are being adhered to and the PC advised that they were not aware of any issues.

- WODC – Shaping Futures – invitation to launch – Dr Wright advised that he would attend - if anyone else would like to attend please let the Clerk know.
- WODC – the reply to the PC's letter to the Chief Executive re 08/1341/P/FP from Mr Tucker had been circulated. The PC did not feel that it answered the questions asked and a draft reply was tabled. It was proposed and unanimously **RESOLVED** to send this with the addition of the 2 relevant items from WODC's statement of community involvement regarding development plans and supplementary planning documents. **Action: Clerk**

In addition to this letter other issues with WODC – lack of completion of Back Lane toilets, lack of progress in Sports Centre negotiations suggest to the PC that WODC officers are not engaging with the PC. It was proposed and unanimously **RESOLVED** that the District Councillors convey the Parish Council's concerns to the Chief Executive and Leader of the Council with a view to arranging a meeting for the Senior Committee to discuss the working relationship in more detail. District Cllrs R Andrews and Ms F Pike agreed to work with District Cllr Mrs M Stevens to arrange a meeting.

**08/169 Land adjacent to 2 Hawthorn Road** – Mr & Mrs Coppuck have requested that the PC consider their request to purchase land adjacent to their property on 2 Hawthorn Road. The Clerk has contacted the PC solicitors to obtain the deeds of the land in order to ascertain the covenants that apply to it but as yet had received no response.

**08/170 Quality Parish Status** – it was proposed and unanimously **RESOLVED** to progress towards attaining Quality Status.

**08/171 Playing Field Managers Agreement** – carried forward to the next meeting

**08/172 Christmas Lights** – it was proposed and unanimously **RESOLVED** that the primary school be asked if they would be interested in being involved in the lights switch on. Clerk to discuss and arrange for lights to be turned on in mid December. **Action: Clerk**

**08/173 War memorial** - the Clerk advised of a grant of £1967 from the War Memorials Trust. She will work with the contractors to meet the conditions re work made by the Trust. **Action: Clerk**

**08/174 WODC flood report** – the notes of the meeting with WODC had been circulated. Mr Rossiter advised that the revised report should be published at the end of the month and that WODC had stressed that this report was designed to alleviate the causes of the flooding not for planning purposes – the OCC strategic flood report was the appropriate document for this. It was proposed and unanimously **RESOLVED** that the Clerk contact OCC to ascertain the current situation re the work on the bridge on B4449 and Station Road. Mrs Hughes advised of contact with the EA re the Fishponds and will keep the PC updated on future developments. Dr Wright pointed out the issues on the Wharf Stream where land ownership is unclear and the stream is blocked.

**08/175 Gravel application** –OCC have advised Dr Wright that the application will be examined in January 2009 at the earliest.

**08/176 Village Hall**

- Mrs Beavis resigned from her PC representative role on the village hall committee.

*Erection of wall and fence by Scouts* – it was advised that the Scouts had erected a wall and fence on land that was bought by the PC in 1994 but over which OCC had a right of reversion for 88 years. It was proposed and unanimously **RESOLVED** that the Chair and Clerk would have delegated authority to meet with the Scouts and propose that either –

- a lease be drawn up for 1 day less than the period that OCC had the right to claim the land back on a peppercorn rent - all costs to be met by the Scouts or
- The wall & fence are removed from the land in question.

*Pellman's letter re dispute between village hall management committee and Scouts*

Dr Wright advised of the management committee's request that the PC carefully consider Pellman's letter and refer this matter to their solicitors.

Dr Wright and Ms Tinson left the meeting

It was proposed and unanimously **RESOLVED** that the PC would not refer this matter to their solicitors as it was not felt that spending more public money on this matter was in the public interest.

It was proposed and unanimously **RESOLVED** that the PC would delegate the responsibility to the Chair and Clerk to meet with the Scouts and advise them

- that the PC would have no alternative but to take legal action against them to remove the fence on the blue land if legal action was taken against the PC for the interference.
- that the PC would welcome the opportunity to act as mediator in a meeting with the Scouts and Village Hall Committee as appropriate. Clerk to arrange meeting with Scouts committee.

**Action: Clerk**

It was proposed and unanimously **RESOLVED** that the Clerk would respond to Pellman's advising of the minute taken on 3 June - *It was agreed that Dr Wright would ask the Village hall management committee if they wished the PC to take on the dispute between themselves and the Scouts. A meeting would then be arranged with both parties to agree on a final decision made by the PC. Dr Wright will take this to the next village hall meeting on 23 June and report back to next meeting.* This would confirm the PC view of the issue re mediation and to confirm that the PC would still be prepared to act as a mediator in this issue.

It was proposed and unanimously **RESOLVED** that notwithstanding the PC's legal responsibilities it was not felt that a right of way was required over the land and therefore a revised lease or amendment to the lease would be the best way forward if all parties would agree to this.

### **08/177 Churchyard**

The possible purchase of land adjacent to the churchyard will not proceed as the land owner is no longer interested in selling. The PC will advise the Church and undertake further discussion in the New Year.

### **08/178 To approve minutes of Committee meetings –**

- Play Area Committee meeting – to adopt the minutes of 13 October – it was proposed and unanimously **RESOLVED** that the minutes be adopted.

Recommendations were –

- Wytham View– quote for £465 received for new entrance and gate –It was proposed and unanimously **RESOLVED** to accept the quote and arrange for works to commence.

**Action: Clerk**

- Accessible play equipment – it was proposed and unanimously **RESOLVED** to ensure that equipment for special needs children in included in all future play area purchases. The purchase of the swing will be discussed at the finance meeting on 18 November.
- Finance Committee – 28 October – will be adopted on 18 November but the following recommendations were proposed and unanimously **RESOLVED** to be accepted -
- Works to Pavilion gate –£650

- Playing Fields Managers – £54 grant for new nets.

Dates of the next Eynsham Parish Council meetings:

- Main finance meeting – Tuesday 18 November 7.30pm
- Planning – Monday 24 November at 5.30pm
- Communications – Tuesday 25 November 7pm
- Main meeting Tuesday 2 December 7.30pm – followed by Xmas drink at The Star

The meeting closed at 10.10pm

Signed..... Date.....