



EYNSHAM PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL was held in the
Bartholomew Room at 7.30 pm on Tuesday 1 July 2008

MINUTES

Present: Councillors - Mr G Beach (Chairman), Mrs A Beavis, Mr D Rossiter, Mrs. L Gerrans, Ms S Osborne, Ms J Tinson, Mr R Andrews, Mr T Green, Dr F Wright, Mrs L Pialek, Mrs M Sheppard, Mr J Miller and 10 members of the public – Ms J Stonham, Mr and Mrs Buckingham, Mr and Mrs Breeze, Mr Pukaniuk, Ms Homer, Ms Perrier, County Cllr. C Mathew and District Cllr Ms F Pike

In Attendance: Mrs. S Lee - Clerk

08/102 Apologies for Absence were received and accepted from Mrs. M Jones, Mrs V Hughes, Mr P Staley and District Cllr Mrs M Stevens

08/103 To receive declarations of interest from Councillors. Mr Green – prejudicial interest in Finance - payment to him for Churchyard works.

08/104 Public Participation – The following comments were made regarding the proposed new development by Cottsway –

- Concern with regard to disabled access while the development was taking place
- Lack of communication from Cottsway to local residents
- Potential for future development in this area of the village if these plans proceed
- Increase in traffic in an already congested village
- Access to A40 for contractors vehicles
- Increased risk of flooding due to tarmacing etc and impact on Station Rd
- Impact on resident's quality of life as directly affected by works
- Independent road survey was centred on the new access area and not on the road as a whole
- Impact of contractors' vehicles on Merton Close
- Impact on Eynsham as a whole - infrastructure etc
- Update required on ransom strip
- Cllr Mathew advised that he felt the proposed access road to be unacceptable

Other public participation was a request for information re the barrier on Hawthorn Rd – County Cllr Mathew has been trying to get further information re an erection date he will chase with OCC again.

08/105 Cottsway – Proposed Affordable Housing Development – Chilbridge

Cottsway gave a presentation with regard to the proposed development and advised that a planning application would be submitted in the next few weeks. In response to the comments above they stated that –

- The consultation summary report was now available to the public and would be circulated to all who attended the open meeting and all residents of Merton Close and Chilbridge.
- The planning application will have the usual consultation periods for all to feed back comments to WODC.
- Ransom strip – WODC are moving this to the boundary of the proposed new access road to enable the development to move forward if planning permission is granted.

- Loss of parking had been addressed with the 13 spaces lost now replaced on site. Residents would be encouraged to make more use of the parking courtyards on Merton Close.
- OCC Highways have assured Cottsway that the road is of an appropriate standard for a maximum density of 200 properties. Traffic calming measures would be installed on Merton Close to slow down the flow of traffic.
- All construction traffic would use Merton Close as it is not possible to use Chilbridge. The contracts – Leadbetters work using the considerate constructors scheme and will work with the local community and respect the neighbours.
- Cottsway have no control over future development in this area of the village – it has been highlighted in the LDF site allocation process and WODC are currently working on the next stage of this consultation.
- Flood plain – a flood risk assessment has been carried out and it was felt that with sustainable urban development drains systems the planned development would assist with local flooding by allowing run off to percolate more slowly rather than make it worse. A flood report will be submitted to the Environment Agency.
- The issues re 43 Merton Close were personal ones and will be discussed directly with the resident.
- Cottsway stressed that they were in this development for the long term as landlords and wanted to work with the local community to everyone's benefit and provide the village with much needed affordable housing for local people via a rural exception site. Mr Waters stressed that the housing needs survey had identified enough Eynsham people in need of accommodation - providing they are on the WODC housing list they will get priority for this housing.
- Cottsway agreed to look in more detail at the issues of traffic through the village if a further 40 properties were built.
- Cottsway advised of other local schemes where Leadbetter's had worked in similar circumstances – Over Norton, Stonesfield, Bampton, Charlbury – they also suggested that ORCC could assist with scheme these contractors had worked on locally.
- Cottsway confirmed that they were not buying any further land on site.
- The size of the rural exception site was questioned - it was felt that this could make further building on this area more likely as it opened up the area for development – Cottsway agreed to look into the Parish Council having a ransom strip on the site to help prevent this in the future – **Mr Munro** to report back to Parish Council.
- The 40 properties would be 28 rental and 12 shared ownership – OCC have requested 4 key worker properties but the Section 106 agreements states that local residency qualifications will take precedence over key worker houses.
- WODC will meet the requirements of the Section 106 agreement with regard to local connections and Cottsway suggested the PC contact them with regard to this – WODC have already advised Cottsway that they are in frequent communication with the PC – as yet the PC have not heard from them in this connection. **Action: Clerk**
- Cottsway advised that if planning permission was granted they would come back to the PC with a plan of how the contractors vehicles would minimize the impact on local residents – out of hours movement of traffic, smaller vehicles, entry/exit to village, access to A40 etc

Cottsway were thanked for their presentation.

08/106 Minutes of the meeting of 3 June 2008 were proposed by Mrs Gerrans and unanimously accepted as a true copy of the meeting and signed by the Chairman.

08/107 Clerk's Report – circulated.

- Dovehouse Close - Clerk advised of quote for £250 to remove willows adjacent to play area - proposed by Mr Andrews and unanimously agreed to accept – work will take place next week – Mr Green and Mr Lyne will cut up wood and it will be offered to local residents.
- An accident report form had been received from Mr Lyne following an accident on the Kubota in Fishponds.
- Church Trade Waste – Mrs Gerrans proposed that the Parish Council continue to pay this as it is mostly waste from the graveyard – unanimous agreement.
- Mr Green has been working on trees to rear of 91 Dovehouse as they were overhanging – he reported fly tipping in this area – it was suggested that this is an area to work on for future litter picks.
- Fly tipping in Chilbrook was reported – Clerk to advise WODC **Action: Clerk**

08/108 Finance

Mr Green left the meeting

- To approve payment of accounts as listed on schedules - Proposed by Dr Wright and seconded by Mrs Gerrans that accounts in the sum of £6313.07 be accepted– unanimously agreed and cheques signed by Mrs Gerrans and Dr Wright. Salary run cheques included in total signed by Mr Rossiter and Dr Wright on 27 June 2008.

Mr Green returned to the meeting

- To be advised of income to Parish Council - £355.34 – bookings income for the month.

08/109 Correspondence

OCC	Grass cutting grant advised	£3105.56
TVP	Parish Council event re policing issues -	Invite to event – 21 July 6pm Oxford Belfry Councillors asked to contact Clerk if they wished to attend
Mr Van Dam	Re possibility of rerouting planes to Brize Norton to reduce pollution	Referred him to RAF Brize Norton complaints procedure.
OCC	Illegal planting at Witney Rd Play Area -	Requested an application pack and advised that OCC helped work on the scheme.
SEERA	Review of regional allocation of Primary Land Won Aggregates on SE	Dr Wright advised that no comments were required as details related to all of Oxon and not individual sites.
HSBC – closure of 2 accounts	No match for Mr Beach, Mr Rossiter, and Mrs Gerrans signatures	Mr Beach is contacting the bank to arrange closure.
RoSPA	Play Area Inspection	Passed to play area committee with comments.
Eynsham Medical Group	Re notice board – wall belongs to WODC and comments re positioning of possible board	Contacted WODC and passed comments to communications cmtee.
Mr Davis	Weeds in the village on road edges etc.	Proposed by Dr Wright with unanimous approval to proceed with quote for £385 to spray weeds in village and on Witney Rd Play area entrance. Clerk to arrange works
Ms Osborne	Concern re Farmers Market	The PC were keen to see the Farmers

	at Emporium ending	Market in the village but while it was being run as a business venture all that could be offered was help with publicity etc. The possibility of using the Market Square had previously been discussed.
--	--------------------	---

For info

Volunteer Link Up	Thanks for donation	
SEERA	Regional Sustainability Framework	
OCC	Road Safety News	
OCC	Community Chest funding	To Play Area Committee and Mr Andrews
ORCC	Review	
OCC	Countryside Service	

08/110 Sports Centre – Mr Rossiter advised that one of the boys’ football teams has been given a weekly session in the centre by the school however there are still local teams who can’t access the centre for training etc. County Cllr Mathew agreed to meet with Mr Rossiter to look at the statements made in the Sport England bid and take these back to the County Council to advise that they are not being adhered to. If necessary he would then take a question to the next Council meeting in September.

08/111 Village Hall - Dr Wright advised that –

- the committee were still making further investigations with regard to the planning application for Back Lane car park
- the new gardener was working out well
- enquiries are still progressing for possible installation of a dishwasher.
- A resolution had been passed by the VHMC *that the PC be asked to arbitrate the dispute with the scouts and to set up a meeting with both bodies to make an agreement to which all parties must agree to abide in advance.* Ms Osborne proposed that the Parish Council adopt this resolution with unanimous agreement and the Clerk will contact both bodies to arrange a suitable date for a meeting if they are all in agreement. Mr Beach will chair the meeting with the aim of making the area as usable as possible for those using it. Concern was expressed over the new Southern fence erected by the Scouts as this is on PC land but this will form part of the discussion. Dr Wright was requested not to enter into any further correspondence regarding this as the Parish Council would now take on this role. Dr Wright reserved his position until a final decision was made re the dispute. **Action: Clerk**

08/112 OALC – Dr Wright advised that in future there may be no paper copies of planning applications and the PC would need to purchase a laptop and projector to enable them to show them on screen. This is still in its infancy and more details will be available in the future. He also advised that NALC had financial problems at present and OALC members had been asked to comment on whether additional funds could be collected from members. A bird flu update had also been received.

08/113 To approve minutes of Committee meetings –

Planning – 23 June 2008- proposed Mrs Gerrans and unanimously approved as a true record of the meeting

Fishponds – 11 June 2008 – proposed Mr Green and unanimously approved as a true record of the meeting.

Communications – 17 June 2008 – proposed Mr Andrews and unanimously approved as a true record of the meeting with all recommendations approved. **Action: Clerk to order signs.**

Dates of the next Eynsham Parish Council meetings

- Play Area 8 July 7.00pm – Witney Rd Play Area
- Planning committee –14 July 2008 5.30pm
- Traffic Advisory – 15 July 7.30pm
- Finance Committee – 22 July 7.00pm
- Emergency Planning Committee – 24 July 7pm
- Full Council meeting – 5 August 7.30pm

The meeting closed at 9.47pm

Signed.....

Date.....