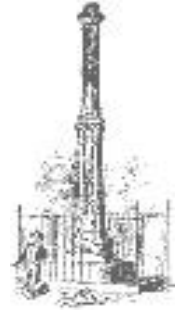


EYNESHAM PARISH COUNCIL

Clerk: Mrs Sue Lee
19 Bradshaw Close, Steeple Aston, Bicester OX25 4SA
Tel: 01869 347652
Email: eynsham_pc@btopenworld.com



Minutes of the meeting of Eynsham Parish Council held on Tuesday 2 October 2007 at 7.30pm in the Bartholomew Rooms, Eynsham

Present: Mr G Beach (Chair), Mrs A Beavis, Mrs. L Gerrans, Mrs V Hughes, Mrs M Jones, Ms S Osborne, Mrs L Pialek, Ms J Tinson, Mr R Andrews, Mr T Green, Mr J Miller, Mr D Rossiter, Mr E Taylor and Dr F Wright;

County Cllr. C Mathew, District Cllr Mrs M Stevens and Ms F Pike and 1 member of the public.

In Attendance: Mrs. S Lee - Clerk
07/120 Apologies for Absence – none

07/121 Declarations of interest – Mr Green declared a prejudicial interest in item 6 on the agenda - Finance - as a self employed contractor to the Parish Council with an invoice to be paid.

07/122 Minutes of the meeting of 8 September 2007 were agreed as a true record of the meeting and signed by the Chairman with amendments at 07/118 to indicate that the circus was **hopefully** coming to the village and that the PFMA is the PFMC.

07/123 Clerk's Report - circulated

The following items were reported/discussed:

1. Fencing quotes received for North Playing field of between £4000-£6000 for metal or wooden palisade fence – to be discussed at Finance Committee. **Action: Finance Committee**
2. Churchyard – the vicar is writing to the undertakers with regard to the spoil heap. Clerk to contact Mrs M Lewington re her husband's memorial bench in the churchyard, as this needs to be removed, as it is dangerous.
3. Bank Account – Clerk has met with bank – need to discuss changes to the account with finance committee and the possibility of Internet banking, direct debits etc plus new signatories. **Action: Finance Committee**
4. Self-employed public liability insurance – Allianz Cornhill have confirmed that providing self-employed contractors are using Parish Council machinery and not their own they are covered for public liability insurance under the PC policy.
5. Village hall committee is arranging to have tree work done on Back Lane. The PC received the village hall accounts and minutes for their records.
6. Flooding –
7. Environment Agency has confirmed they will be working on Chill Brook over the autumn to clear silt under the road bridge.
8. The WODC gully cleaner will be working in the village this week to clear all the drains.
9. Clerk is looking into clearance of ditches on Oxford Road adjacent to North Playing Fields as these are the Parish Council's responsibility as landowner. Mr Pullin has been made aware of his responsibility on the other side of the road and Clerk to write to other landowners to advise. Clerk to look into possibility of Young Offenders or similar group doing some ditch clearance work.
10. Highways are not responsible for repositioning the mirror at the Co-op. Clerk to contact Co-op to ask if they would be able to reposition and ascertain if the mirror belongs to them.

11. Witney Road Play Area – following vandalism this needs new concreting. Names of possible offenders have been passed on to Police.
12. WODC have replied re drain issues on Hawthorn Road and Beech Road – they will contact all the householders to advise the results but advise that the residents will have to arrange for any works to be carried out themselves. District Councillor Andrews is still working on this on behalf of residents.

07/124 Urgent Business Raised with Prior Consent of Chairman – Chilbridge – Mr Rossiter proposed that PC write to Barry Norton and David Neudegg of WODC to request an urgent meeting between WODC, OCC, Cottsway and PC to look at the future of this proposed development. It is vital that local knowledge is taken into account in any decisions that are to be made and that the PC is kept informed of developments as at present they are hearing via the back door resulting in rumours within the community. Seconded by Mrs Gerrans and unanimously approved. **Action: Clerk**

07/125 Finance

Payment of accounts – circulated

Mr Green left the room

Proposed by Mrs Gerrans and seconded by Dr Wright that accounts in the sum of

- £3940.20 (salary run already signed by Mr Beach and Mrs Gerrans)
- £4160.50 be accepted as attached – all unanimously agreed and cheques signed by Mrs Gerrans and Dr Wright.

Mr Green returned

- Mr Green questioned the work on the Kubota mower when a new mower is being considered but the work was essential to keep the grass cutting on schedule. He also requested confirmation of location of trees on Dovehouse Close – PC responsibility at 35 Dovehouse close on corner of footpath.
- Ms Osborne pointed out that the PFMC will be paying £508.53 for the new bench and the PC contribution is £200.

Standing Orders suspended

07/126 Items Raised by Members of the Public –

1. A resident pointed out that the road gutter between WS supplies and the Post Office is never swept – it was advised that this was due to cars always being parked along this stretch of road.
2. The area at the junction of Hawthorn and Beech Road often has excess surface water after rain – it was advised that this is due to the drainage being through a soak away in a resident's gardens, which is ineffective. Clearance of the soak away could be the resident's responsibility.
3. Cassington Road roundabout is vandalised every weekend – all that can be done is report issues to the police.
4. A water drain cover by the post office is loose and injured the post lady – Clerk to report to OCC.
5. Uneven pavement surfaces on Lombard Street and Swan Street are resulting in those with limited mobility having to walk in the road – Clerk to report to OCC for inspection and action.
6. A report of an increased incidence of rats has been made on Newland Close – before drains can be baited several complaints are needed by WODC so if anyone else has a problem please contact the Parish Council or WODC.
7. Increased fly posting is taking place in the village – parish councillors are removing the posters but would like some action from WODC with regard to this. Mr Andrews will take this back to WODC for action as they have never enforced their policy on fly posting in the village.
8. Further issues with regard to the problem of making bookings at the new Sports Centre have been highlighted. The Parish Council have already written expressing their disappointment in the way that local groups have been prevented from using the centre and Mr Rossiter is attending the first user group meeting on 8 October. He will bring all

these issues to the meeting's attention with the hope that some action can be taken to open up the facility to more village groups. He will report back to the next meeting. **Action:**

Mr Rossiter and Clerk

9. 2 bikes are being left on Acre End Street chained to a down pipe and they are causing an obstruction of the footpath. Mr Green to advise Clerk of property number and she will write to occupiers.
10. Graffiti has appeared around the village – blue paint especially around Chinese takeaway – Clerk to contact WODC to remove.

Standing Orders resumed.

07/127 Membership of Committees – new councillors

Following discussion it was proposed by Mr Green that -

- Mrs L Pialek joined the Play Area and Echo committees in addition she will attend the next traffic advisory group to see the issues that are raised and discussed.
- Mrs Beavis will join the Planning and Village hall committees.

Seconded by Mrs Gerrans and unanimously approved – Clerk to circulate new list of committee membership and advise of next meeting dates.

07/128 Town and Parish Council Liaison – Mr Beach reported back on an OCC, WODC and Parish liaison meeting he had attended. It is proposed that these meetings will take place regularly and the main focus is to encourage better working relationships between different tiers of Local Government. He would like to encourage other Councillors to attend the next meeting and looks forward to seeing the theory in action.

07/129 Communications Committee – minutes of the meeting on 19 September were circulated for discussion – proposed adoption by Mrs Hughes seconded by Mr Andrews and unanimously adopted. Points raised –

- it was agreed that notice boards would come from the street furniture budget
- more modern notice board design would be considered providing they were in line with conservation area requirements
- discussion on where to have notice boards and what was required of them with regard to Parish Council and village content
- Possibility of sponsorship of boards by local businesses
- Possibility of funding from ToE for new footpath map on a notice board
- Possibility of a notice board in the Post office window so it would not be vandalised
- It was unanimously agreed to reduce the print run of the Echo by 100 copies to 2400 and monitor the number of spare copies after the next edition. **Action: Clerk**

07/130 Footpaths committee – minutes of the meeting of 14 September had been circulated; proposed Ms Osborne and seconded Mrs Hughes that they be adopted by the Parish Council with unanimous agreement. Any issues with regard to footpaths should be reported to the Parish council as they have all the footpath numbers etc and can arrange for appropriate action to be taken with OCC. This will be highlighted on the website so the villagers are aware.

Clerk to forward minutes of footpath and communication committees to Webmaster.

07/131 Parish Plan – to produce a draft action plan items marked for the Parish Council – the Parish Council congratulated the group involved in putting together the Parish Plan on a very successful venture. The areas highlighted for PC attention were –

- Allotments – Mrs Hughes raised the point that the PC, as allotment provider, could be put in the position of having to supply more allotments if a sufficient number of people living within the parish were on the waiting list as she believed allotments may currently be being let to people outside the parish. It was agreed that Mrs Gerrans would raise the issue of the future needs for further allotments with the society at their AGM on 17 October to see what they felt the possible demand might be.

- Extending basketball court to a full size pitch – once the vandalism on the new pitch has been put right this target will have been met.
- Bike Racks at the Spar – clerk to write to Spar and ask if they would be interested in a joint venture to put bike racks in - it is all private land in this area.
- Village map in the Square – the possibility of this is being looked into by the Communication Committee together with a suitable site.
- Review of notice boards – as above
- Witney Road Play area – once vandalism has been rectified this will be fully open and meet this target – the new equipment is proving very popular with the community.
- Maximise use of Sports Hall – this is being worked on
- Review and improve signage – it was agreed that signage in the village is very messy – Clerk to contact OCC and WODC and arrange a meeting with the relevant people to look at and discuss the way forward with signs in the village. Cllr Mathew will advise of contact at OCC.

Clerk to write to committee who produced the parish plan and offer congratulations on behalf of PC and advise of the action being taken to address these issues.

07/132 Planning

- The minutes of the meeting on 17 September were unanimously adopted as a true record of the meeting.
- A planning application that needed comment before the next planning meeting was inspected - 07/1698/P/FP Mr Berrett 2 Newfield Cottages, Twelve Acre Farm Eynsham – Erection of 2 storey side extension and replacement single storey rear extension – No objections.
- The meeting was advised that Dr Ferrier's application for development on Newland Street had been refused.

07/133 Correspondence

- Mr Peedell with regard to rubbish on derelict land to the rear of 17 Hanborough Close – Passed on to WODC who have inspected and will arrange a letter to the land owners regarding clearance.
- Eynsham Consolidated Charity – it was proposed by Dr Wright and seconded by Mrs Gerrans that Mr Wood be reappointed as the PC trustee on the charity. Clerk to advise the Charity Clerk.
- ORCC – Village Shop of the year – Webmaster to add details to website re nominations and clerk to put poster on notice board
- OALC – Risk Assessment and Freedom of Information training – Clerk to attend both. Mrs Pialek will also attend Freedom of Information and Clerk to forward details to her and book places. Clerk is meeting with Didcot Town Council this week to look at how they carry out risk assessment.
- TVP police report on village crime –
 - Over the last month until last night criminal damage in the village has been low there was the damage to the concrete on the play park Oxford Road, the names of two youths has been put forward for the offence.
 - Damage to the toilets Oxford Road no leads at present.
 - Two bicycles have been stolen from Newlands and Thames St.
 - Two doorbells have been stolen from Queens St .
 - A couple of attempted burglaries on Oakfield Ind
 - A vehicle was stolen from Swanlands
 - The youths have been fairly quiet there have been a couple of alcohol seizures.
 - The PCSO's are getting about and on the whole have been welcomed
- A request for dates of switching on Xmas lights had been received – there will not be a set date it will depend on when lights are in place. Clerk to check out when they will be returned from the suppliers and order a further yard of lights to fill market square - Abbey

will be asked by Mrs Tinson if they wish to have any lights this year. Clerk to discuss the lights being put in place with Parish Council staff. **Action: Clerk and Mrs Tinson**

- o Mrs Hughes reported back on a stakeholder meeting looking at the work done in the Lower Windrush Valley. Following on from a Land Access survey they are applying to ToE for funding to appoint a project officer and funds to carry out work identified in the survey over the next 3 years. These works included improved signage, improved access to the waterside and improved bridleways. The area under discussion runs from Ducklington to Northmoor.
- o Papers for new gravel extraction application have not yet been received by PC – Clerk to email Emily Green at OCC and advise – It is important that when the PC receive these and discuss them that the potential benefits to the parish are examined in terms of planning gain.

The Clerk advised that Mr Powell is on holiday shortly and Mrs Tinson, Ms Osborne and Mr Beach have volunteered to carry out his locking up duties – training will be arranged this week. The Chair thanked Ms Osborne and Ms Tinson for their help in locking up the Pavilion.

Cllr Mathew advised that there will be a new bridge at Newbridge but the whereabouts and plans are still subject to public consultation in early 2008. However, OCC have purchased a plot of land where the new bridge may possibly stand.

Correspondence tabled for info –

- OCC Home2School Newsletter
- ORCC Village of year awards and AGM
- Community Safety Partnership Looking out newsletter
- OCC Newsletter
- OCC Windrush Valley invitation
- Local Councils Update
- Oxford Green Belt Newsletter
- Clerks and Councils Direct
- OCC Casualty report
- Standards Board Town and Parish Standard
- BTCV Membership details

07/134 Dates of Next Meetings

- Planning sub-Committee meeting –Monday 15 October 5.30pm
- Parish Council Meeting – Tuesday 6 November 2007 7.30pm
- WODC – planning – Tues 16 October 7.30pm – time to be confirmed
- Finance Committee – Tues 9 October – cancelled new date to be set asap.

The meeting closed at 9.05pm

Signed..... Date.....**06 November 2007**.....