

EYNSHAM PARISH COUNCIL

Clerk: Mrs Jackie Heath
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MEETING OF EYNSHAM PARISH COUNCIL HELD ON TUESDAY 1 AUGUST 2006 AT 7.30 PM AT THE BARTHOLOMEW ROOMS, EYNSHAM

Present: Mr P Dhesi (Vice-Chairman) in the Chair
Ms G Barwell, Mrs L Gerrans, Mrs E Graham, Mrs V Hughes, Mrs M Jones, Ms S Osborne,
Messrs. R Andrews, D Rossiter, Dr F Wright

In Attendance: J Heath (Clerk)

06/117 Apologies for Absence – Apologies were accepted from G Beach, T Green, and C Roles

06/118 Declaration of Acceptance of Office

Declarations of Acceptance of Office were signed by Ms Suzanne Osborne and Mr Richard Andrews and witnessed by the Clerk. The Chairman welcomed both new members to the Council. The Clerk explained the intricacies of the Declaration of Interest forms and the procedure for declarations at each meeting.

06/119 Declaration of Interests

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001:

Mr D Rossiter – West Oxfordshire District Council
Dr F Wright - Village Hall Management Committee
Mr P Dhesi – Village Hall Management Committee
Mrs E Graham – Village Hall Management Committee

06/120 Minutes of the Meeting of 4th July 2006

The minutes of 4 July 2006 were amended to include Minute 107 and 108 a minute noted as 107A “The Council agreed to the co-option of Miss Suzanne Osborne and Mr Richard Andrews to the Parish Council with one abstention”. The date was amended to read 4th July. The minutes were then signed by the Chairman as a true record.

06/121 Clerk’s Report

Tree risk assessment – Mr Green had assessed the work to be done and this had commenced.

NPF Gates – Bitterell – Mrs Hughes queried the decision to obtain quotes for the repairs to the gates. Clerk to find and circulate the minute covering this.

Festive Lights – The Clerk reported that there had been two quotes received and the matter would be on the next agenda.

Bitterell - There was to date no response to the letter from the Chairman to the CE of West Oxfordshire District Council. Dr Wright updated the meeting on the action taken.

Planning Meeting with West Oxfordshire District Council - Following the letter requesting a meeting, Mr Morrow of WODC had asked for details of the Parish Council’s concerns and a meeting may be arranged.

Community Policing – Article on front page of Echo..

Bartholomew Inner Door – Application to WODC for planning permission had been received by the Planning sub-Committee and approved.

Bins and Benches – Order forwarded to West Oxfordshire District Council. Response awaited.

Toilet Refurbishment – Work has apparently been completed as invoice received. The Clerk to inspect before forwarding the cheque.

Scouts/VHMC – Dr Wright reported that this was ongoing.

Oxford Road – The Clerk to obtain quotes for the insertion of a gate opposite the pedestrian gate to the play area.

06/122 Urgent Business Raised with Prior Consent of Chairman – There was no urgent business.

06/123 Finances

- 123.1** Proposed by Dr Wright and seconded by Mrs Gerrans that the accounts in the sum of **£5,774.07** dated 24th July 2006 be ratified. Proposed by Dr Wright and seconded by Mrs Gerrans that accounts in the sum of **£24,438.58** be approved. Motion passed unanimously. The cheques were then passed to Dr Wright and Mrs Gerrans for signature.
- 123.2** The formal Year End accounts had been received and signed by the Chairman and the Clerk. Internal audit completed. The necessary documents for external audit had been posted on the parish notice boards.
- 123.3** Quarterly budget figures tabled, for information
- 123.4** Proposed by Mr Rossiter and seconded by Ms Barwell that £1000 grant previously agreed be paid to the Youth Club with immediate effect from S137 grant budget allocation. Motion passed unanimously.
- 123.5** Internal audit report tabled. Item for discussion at next meeting.

06/124 Items Raised by Members of the Public

Mr Rossiter reported that trees outside the Evenlode Public House, abutting the Old Witney Road were obstructing the pathway. The Clerk to inform Highways Department of Oxfordshire County Council.

06/125 Planning

- 125.1** Planning Minutes of 10th July 2006 ratified. Proposed Mrs Gerrans and seconded Mrs Jones – 5 votes for with one abstention.
- 125.2** Planning Minutes of 29th July 2006 ratified. Proposed Mrs Gerrans and seconded Mrs Jones – 6 votes for with one abstention. Noted that meeting had been brought forward to ensure a quorum.
- 125.3** The Paddocks, Barnard Gate. Ms Barwell voiced concern regarding increased traffic onto the A40 from what potentially may be three businesses on this site. Mr Rossiter explained the planning procedures, which addressed some of Ms Barwell's concerns.
- 125.4** Dr Wright pointed out that the application form in respect of 46 Acre End Street had been incorrectly completed – not requesting approval in respect of conservation area. To be discussed with Mr Morrow of West Oxfordshire District Council.
- 125.5** Dr Wright circulated minutes of meeting of the Eynsham Society which addressed the issues raised in respect of the Local Plan 2011 and the proposed development on the field east of the Bitterell. He drew attention to items 2, 5 and 3.

06/126 Election to Sub-Committees

- 126.1** Proposed by Mrs Gerrans and seconded by Mrs Hughes that Mr Andrews be elected to serve on the Planning Sub-Committee. Unanimously agreed.
- 126.2** Proposed by Mrs Hughes and seconded by Mr Rossiter that Ms Osborne be elected to the Playing Field Managers Committee and the Play Area sub-Committee. Unanimously agreed.

06/127 Correspondence

- 127.1 WODC** – Details of Green Gym Project to be circulated to all.
- 127.2 Local Crime Community Service** – Offer of presentation by Probation Service to be declined.
- 127.3 Public Rights of Way** – Letter to be emailed to Ms Barwell and Mrs Hughes.
- 127.4 WODC** – Details of Hospital Trusts cost reduction plans to be circulated to all.
- 127.5 OPFA** – Newsletter distributed to Playing Fields Managers representatives and Play area sub Committee members.
- 127.6 WODC** – Cabinet Decisions 19 July 06 to be passed to the Chairman.

06/128 Cheltenham Seminar

The Clerk gave a brief report on the items covered at the seminar. Quality Parish Council status to be pursued with the assistance of Janet Eustace, Clerk to Carterton Town Council.

06/129 Traffic Advisory Minutes

- 129.1** Mr Tony Currell to be added to those present. Proposed by Mr Rossiter and seconded by Mrs Hughes that the minutes be adopted. Unanimously agreed.

- 129.2 Ms Barwell reported that there had been an accident at the Tesco store/service station as works were being completed.
- 129.3 Request for new signage at Witney Road for no right turn and Barnard Gate for no U turn to be sent to Highways Department of Oxfordshire County Council.
- 129.4 Tuer to be discussed at next meeting.

06/130 Playing Field Management Committee (PFMC)

- 130.1 Formal agreement between Playing Field Managers and the Parish Council and Constitution for the PFMC to be pursued.
- 130.2 Confirmed that south Playing Field owned by the village. Purchased in 1939. No lease can be traced. Clerk to approach National Playing Field Association to ascertain if they have any documentation on the subject. North Field owned by Corpus Christi, leased to Parish Council, sub-lease to PFMC. *Information updated 03 October: minute 158.6*
- 130.3 Grass Cutting. In response to Mr Hughes' queries, the Clerk explained that the reason for the additional hours was due to the failure of the Council's equipment. The equipment used was smaller and therefore took longer. Reduction on invoice to suggested by the Clerk for time when smaller tractor used.
- 130.4 Tractor to be assessed by trained mechanic and cost of repair to be ascertained. PFMC to use new contractor in the interim.
- 130.5 Item minuted under "confidential" appendix A

Proposed by Mr Rossiter and seconded by Mrs Gerrans that (i) the PFMC be notified that they may make whatever arrangements they think fit for grass cutting. (ii) Relevant invoiced hours to be adjusted by 30%.

An amendment was proposed by Dr Wright that the grass cutting arrangements should be on a temporary basis until the equipment has been assessed. There was no seconder to this motion.

Motion passed by eight votes for with Dr Wright voting against the first part of the motion.

The Clerk read out Mr Green's letter.

Dr Wright left the meeting at this point.

06/131 Dates of the next meetings

Planning Committee Meeting – Monday 21st August 2006 – 5.30 pm Bartholomew Room (time to be confirmed).

Finance Committee to be arranged for one day in the week commencing 21st August 2006 – Bartholomew Room – 7.30 pm

Parish Council Meeting - Tuesday 5th September 2006 at 7.30 pm

Mrs Gerrans proposed a vote of thanks to Mr Dhesi for handling a very difficult meeting in a sensitive way, particularly as this had been his first time of chairing a Parish Council meeting.

The meeting closed at 10 pm

Date of Signing: 05 September 2006