

**THE MEETING OF EYNESHAM PARISH COUNCIL HELD ON TUESDAY 1st NOVEMBER 2005 AT 7.30 PM AT THE
BARTHOLOMEW ROOM, EYNESHAM**

Present: Mr G Beach (Chairman)
Mrs L Gerrans, Mrs E Graham Messrs. P Dhesi T Green, C Roles, D Rossiter, Dr F Wright
In Attendance: J Heath (Clerk), Mrs M Stevens (WODC), ABO Gordon Richardson

05/209 Police Report

05/210 Apologies for Absence – Mrs M Jones, Mrs V Hughes, Mr P Hughes, Mr N Hines, Mr J Mittell, Ms G Barwell,
(received after the meeting)

05/211 Declaration of Interests

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001:

Dr Wright, Mrs Graham and Mr Dhesi - Village Hall Management Committee

Mr D Rossiter – West Oxfordshire District Council

Mr T Green – personal interest in agenda item 6 – Finances

05/212 Minutes of the Meeting of 4th October 2005

The minutes were agreed as a true record and signed by the Chairman.

05/213 Clerk's Report

Sewers – The Clerk reported that a contact had been made with Thames Water and this was being pursued.

Bart Room door – quotes had been obtained by the Clerk – to be forwarded to Mrs Hughes on her return.

Tree Maintenance – Following the receipt of responses from all residents of Dovehouse Close, the Clerk will now re-negotiate the costs.

Toilet Refurbishment – The Clerk reported that the contractors had intimated that the original scheme had been amended by West Oxfordshire District Council. Mr Rossiter will investigate.

05/214 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business to discuss

05/215 Finances

Mr Green left the meeting at this point.

Proposed by Dr Wright and seconded by Mrs Gerrans that accounts in the sum of **£1,796.39**, as appended, be accepted. Motion passed unanimously. The cheques were then passed to Dr Wright and Mr Roles for signature. Cheques signed since last meeting in the sum of **£5,962.62** were noted.

Mr Green rejoined the meeting.

05/216 Items Raised by Members of the Public – Standing Orders were suspended

216.1 Mr Fred Bennett was concerned about the use of the churchyard by youngsters at night times and during their lunchtime at school and leaving the area littered. He had asked if the churchyard gate could be locked at night to stop them gaining entry. Mr Green to monitor lunchtime use and the Clerk to approach Mr John Underwood to ascertain if there are any objections to the locking of the gate. Louise Herbert from Church Cottage is happy to lock at night and unlock in the morning.

216.2 David Russell has requested that the gate between St Leonard's and the Catholic Church grounds be reinstated to stop damage occurring to the hedge. To be an agenda item for future.

216.3 Anne Wrapson would like the Parish Council to support the warden of the flats in Mill Street in respect of her having to learn to drive to enable her to keep her employment. Mrs Stevens updated the council on the current position and confirmed that the matter had been satisfactorily resolved. Mrs Stevens noted that the warden had given good service over and above her contract.

216.4 Ann Tweeney had requested that a notice board be provided at Eynsham Lock for information for visitors. The Clerk explained that there had always been a notice board on this site but it had been blown down during the summer. A new one has been provided and will be erected before visitors arrive next year.

Standing Orders were resumed.

05/217 Planning

217.1 The Minutes of the meeting of 17th October 2005 were noted. Proposed by Mrs Gerrans and seconded by Mr Dhesi that the Planning Sub-Committee meeting of 17th October be approved. Motion passed unanimously.

217.2 Noted that The Chilbridge Road application had been received. It had been confirmed by the planning office at West Oxfordshire District Council that the Lowland Committee meeting would arrange a site visit at its meeting in November and the application would be discussed at the meeting of 19th December 2005. The Chairman requested that all members should study the copy plans provided and come to the meeting for discussion with their decision and details of any conditions they wish to be attached to any approval of the application. The chairman stated that members of the public should now be putting any objections or support to West Oxfordshire District Council and not the Parish Council. Following discussion, it was proposed by Mr Green and seconded by Mr Roles that the parish council meet on Tuesday 15th November 2005 at 7.30 pm to discuss the application. Resolution passed unanimously. A full copy of the application will be placed in the library for the public to look at.

05/218 Correspondence

218.1 Eynsham Society - Request for Extraordinary Parish Meeting to discuss West Oxfordshire District Council's proposed modifications to the Local Plan 2011 in respect of land to the east of Eynsham allocated for housing development. Public consultation is open for 6 weeks until 16th December 2005. Agreed that a meeting should be arranged for week commencing 21st November 2005. The Clerk to ascertain what venues are available. Mr Rossiter wished it to be noted that there are some inaccuracies in the letter from the Eynsham Society.

218.2 Eynsham Society - Request for copy of planning applications to be obtainable from the library as soon as received was discussed. It was confirmed by the Clerk that West Oxfordshire District Council had on a number of occasions confirmed that only one copy would be made available for the Parish Council. To copy A3 plans would be too costly for the Parish Council to undertake. It was confirmed that the plans are always available from the Clerk, notwithstanding that she does not live in the village. The Clerk visits Eynsham several times during a week and has in the past dropped plans off to residents and picked them up later. She is still available to do this. The Clerk to write to Eynsham Society explaining that the plans are available in the above manner, following a phone call or email to the Clerk.

218.3 Linda Barlow – Letter regarding Bitterell site for housing development. The Chairman confirmed that this would be presented to the Council at the Extraordinary Parish Meeting.

218.4 Dr Wright - Copy of letter to OCC regarding Chilbridge Road noted.

218.5 OCC - Oxfordshire Structure Plan – Notice of Adoption of proposals noted.

218.6 WODC - Cabinet Decisions for 26th October 2005 taken by the Chairman.

218.7 Thames Valley Primary Care Agency - Application by Dr P Grimwade on behalf of Dr A P Watson & Partners of the Windrush Practice, Windrush Health Centre, Witney for outline consent to dispense plus rurality of Brize Norton noted. No comment required.

218.8 ORCC – Luncheon to mark John Hardwicke's retirement noted. Dr Wright and the Clerk to represent Eynsham Parish Council. Proposed by Dr Wright and seconded by Mrs Gerrans that a sum of £10 be sent as a donation towards a gift for Mr Hardwicke.

218.9 BTCV - Autumn newsletter noted.

218.10 The Playing Field - Autumn newsletter noted.

218.11 OCC – Leaflet giving details of accidents in Oxfordshire noted.

05/219 District and County Councillor's Reports

Cllr. Harry Wyatt had provided a written report and requested that any questions be forwarded to him via the Clerk or Cllrs. Rossiter and Stevens.

The following matters were discussed:

- WODC Green waste collection. Mrs Stevens confirmed that had been successful. All waste had been collected and taken to Worton Farm for composting. The Environment Committee of West Oxfordshire District Council would now decide whether to continue this – alternating collection on a fortnightly basis with the black bin collections at no additional cost or to continue with the Saturday collection for green waste at a cost to the residents.
- WODC Trade Waste collection. Mrs Stevens would investigate the complaint that the village hall was not being adequately served.
- OCC – Bus lane to the toll bridge was still on course. Further details would be available at the Traffic Advisory Committee meeting in January 2006.
- Dualling on the A40 is not at present feasible as the County Council has cancelled their options on the land to enable this.

- Wolvercote/Banbury Road link to the A34 as covered in the report.
- WODC Fly posting policy. Confirmed that this has gone back to the Committee for consultation. There are some difficulties regarding responsibilities of WODC and OCC. Negotiations are underway but there is no agreement yet.
- OCC – Hanborough road roundabout. It was suggested that the new lining on this had not improved matters and could be dangerous. It was confirmed that the Parish Council had objected to this but that OCC had overruled the objections.
- WODC – Cllr. Rossiter had circulated a booklet on the points allocation for housing which confirmed that this was the same for social housing and part-ownership.

05/220 Comments on Oxfordshire Statement of Community Involvement.

Dr Wright's comments (previously circulated) were discussed. Dr Wright clarified the sentence at 5.9.11 and this was accepted. Agreed that the letter should be sent from Dr Wright on behalf of the Parish Council.

05/221 Market Towns Initiative

Mr Roles reported that the meeting of 17th October had been constructive. Advice had been received from ORCC in respect of the production of a Parish Plan. Funds are available from Defra for this. SEEDA had been approached for guidance notes on how to convert a Parish Plan into a Health Check but these are not available.

Katherine Chater of Carterton had been approached for advice on how to apply for grants for Market Towns Initiatives.

Ian Nicholson of the Oxfordshire Towns Chamber of Commerce had been approached to give details of any members from Eynsham.

The meeting of 31st October had further discussed the Parish Plan and was hoping to rename this the Eynsham Action Plan. Launch date to be decided.

Further meeting arranged for 14th November at 7.30 pm when it is hoped that a plan to go out to the community to meet with and discuss with groups the type of plan they would wish to see. Gerry Barwell is happy to assist with the format. A start up cost of £2,000 is anticipated. Publicity for the Parish Plan to be pushed at village events such as the carnival and the village show. The Clerk forward contact name to Mr Roles for advice on this.

05/222 Report on meeting at OALC on 31st October 2005

Dr Wright reported on the following:

- Subscriptions had been discussed and it was hoped to peg those for the smaller council as well as give a small reduction for larger councils re-joining as they would not be having the same legal advice as is given by the National Association of Councils.

Proposed by Dr Wright and seconded by Mrs Gerrans that Standing Orders be suspended to enable Dr. Wright to conclude his report. Motion unanimously passed.

- Funding for partnership projects is available for local government.
- Noted that the officer employed by the Association had not completed his legal training and was therefore unqualified to give legal advice. This to be rectified.
- Association noted that links with local businesses is important
- Association agreed not to support the Code of Conduct with respect to "whistle blowing".
- Association not to support "clustering" of Parish Councils but to support co-operation within groups of councils.
- Fire service and Police new arrangements not supported by the Association and not popular with the two services.

05/223 Dates of Next Meetings

Planning sub-Committee – Monday 14th November 2005 – 5 pm at the Bartholomew Room

Extraordinary Parish Council meeting – single item agenda for consideration of the Chilbridge development planning application – 7.30 pm at the Bartholomew Room

Market Towns Initiative meeting – Monday 14th November 2005 at 7pm – Bartholomew Room

Finance meeting – Tuesday 22nd November 2005 at 7.30 pm – Bartholomew Room

Parish Council meeting – 6th December 2005 at 7.30 pm – Bartholomew Room.

The meeting closed at 10.10m

Date of Signing: 6 December 2005