

**THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 2<sup>ND</sup> AUGUST 2005 AT 7.30 PM AT THE  
BARTHOLOMEW ROOMS, EYNHAM**

**Present:** Mr G Beach (Chairman)  
Ms G Barwell, Mrs L Gerrans, Mrs E Graham, Mrs D Seeney, Mrs V Hughes,  
Messrs. N Hines, P Hughes, C Roles, D Rossiter

**In Attendance:** J Heath (Clerk) and two members of the public

**05/168 Apologies for Absence** – Apologies were received from Mrs M Jones, P Dhesi, T Green and Dr F Wright

**05/169 Minutes of the Meeting of 5<sup>th</sup> July 2005**

The minutes were amended on the police report to remove “potential” and insert “alleged” and were then signed by the Chairman as a true record.

**05/170 Clerk’s Report**

Item 11 - Village Hall Cooker a replacement cooker had now been installed although there are problems regarding gas supply. Local Corgi engineer corrected as a matter of urgency.

Item 13 - Replacement bollards – The Clerk to contact Mr Wilson of OCC Highways.

Item 23 - Mill Street traffic calming – Completed. Monitoring to include writing to local residents or putting an article in the December Echo.

**05/171 Urgent Business Raised with Prior Consent of the Chairman**

There was no urgent business.

**05/172 Declaration of Interests**

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001:

Mrs E Graham - Village Hall Management Committee

Mr D Rossiter – West Oxfordshire District Council

**05/173 Finances**

**173.1** Accounts - Motion proposed by Mr Rossiter and seconded by Mr Roles that accounts in the sum of **£8,571.17**, dated 22<sup>nd</sup> July 2005 and **£3,578.91**, dated 2<sup>nd</sup> August, as appended, be accepted. Motion passed unanimously. The cheques were then passed to Mr Rossiter and Mr Roles for signature.

**173.2** Budget Reports – The draft budget report was discussed. Agreed that items not going through the bank accounts should not be included (i.e. debtors and creditors).

**173.3** Auditor’s Report – To be considered at the next meeting.

**05/174 Items Raised by Members of the Public – Standing Orders were suspended.**

**174.1** Mr Paul Tweeney reported on the cash point in Spareacre Lane. Barclays Bank had confirmed that, as this is a remote site, it is out of their control. He suggested that the Council approach the freeholder for permission to erect a sign re. running car engines. The Clerk to ascertain who the owner is and write asking permission to erect a sign.

**174.2** Mr Tweeney asked how the Market Towns Initiative was progressing. Confirmed that the initial meeting will be in September and that Mr Roles will liaise with him.

**174.3** Mrs Tweeney and Ms Barwell asked who to contact in respect of maintenance of bridleways and footpaths and stiles. Mrs Hughes confirmed it is the responsibility of the County Council and that she would liaise with them.

**174.4** Ms Julie Minch had requested an update on the bus stops on the A40. Confirmed that these were no longer in use and the County Council is reconsidering them.

**174.5** Mrs Culverwell of Railway Court asked if there could be a weight restriction on heavy vehicles turning into Station Road. The Clerk to inform Mr Wilson of Oxfordshire County Council Highways Department that a replacement sign for Lombard Street “Not suitable for HGV’s” should be put up.

**Standing Orders were resumed.**

## 05/175 Planning

Motion proposed by Mrs Gerrans and seconded by Mrs Hughes that the Council adopt the Planning sub-Committee recommendations dated 18<sup>th</sup> July 2005. Motion passed by six votes for, two abstentions and one objection (Mr N Hines). Mr Hines wished it to be noted that he is in favour of extended licensing hours.

## 05/176 Correspondence

- 176.1 **Mr & Mrs Busby** - Letter entitled "Eynsham Under Threat" in respect of the proposed Chilbridge development noted. This to be passed to Cottsway Housing Association for response.
- 176.2 **Complete Weed Control** - Quotation offered for all services in the village, after which Mr Rossiter will make enquiries of West Oxfordshire County Council about the possibility of delegated authority to take over the weed killing.
- 176.3 **OCC** - A40/Cassington Road – prohibition of U turn documentation noted.
- 176.4 **Variation of Licences for sales of alcohol and Public Entertainments Licences.** The Clerk updated the members on the applications received to date and those businesses which will not be applying. Several copy letters received in respect of Queen's Head and White Hart applications
- 176.5 **WODC** – Parish Allowances (Eynsham Parish Council) – Motion proposed by Mr Rossiter and seconded by Mr Roles that the Parish Council allowances for travel should be the same as the Inland Revenue rate payable before income tax becomes due.
- 176.6 **Daniel Lay** - "The Noise Project" 2005 is to go ahead on the 17<sup>th</sup> September 2005 and permission is given for the free use of the Market Square for the evening BBQ.
- 176.7 **OCC** - Emergency Plan for Local Councils taken by Mr Roles and Mrs Seeney.
- 176.8 **Sustrans** – It is suggested that the organization make enquiries of the land registry, Mrs Emma Hastings of 12 Acre Farm and Oxford Instruments relating to the old railway tracks.
- 176.9 **John Crozier** - Letter in respect of parking problems and planning application for removal of condition of planning considered. The Clerk to confirm that the Council is comfortable with the decision made by the Planning sub-committee. In respect of the request for double yellow lines and dropped kerbs, the Council would refer this to the Traffic Advisory Committee on receipt of support from the other residents of Evans Close.
- 176.10 **Mr Trevor Green** – The Chairman reported that he had received a letter from Mr Green but that this would be deferred to the next meeting when points requiring clarification had been discussed with Mr Green.

## 05/177 Affordable Housing

The report previously circulated was amended at 3 to insert the word "possible" before "use of Traffic Restriction Orders" and at 5 to amend "Mr Watts" to "Mr West".

The meeting on 29<sup>th</sup> July 2005 with Cottsway Housing Association at 10am had resulted in little more to report. The highways and drainage issues had not yet been resolved and Mr West was not present at the meeting.

The following matters were discussed:

- Cottsway to consult by letter with residents of Merton Close.
- Exhibition confirmed as 19<sup>th</sup>/20<sup>th</sup> August. This will be considered a pre-application consultation from which Cottsway will address queries raised by the residents.
- Members of the Parish Council to assist in the exhibition. The Clerk (1pm to 3pm); Mr Roles (3pm – 6pm); Mr Hughes (6 pm – 9 pm) on the 19<sup>th</sup> August. Ms Barwell 10 am to 12 noon; Mrs Graham (12 noon to 2pm); Mrs Gerrans (2pm to 4pm) on the 20<sup>th</sup> August. Mrs Jones and Mr Green to be approached to do the last 4 hours on 20<sup>th</sup>.
- Letter to go to Cottsway and Mr West of Oxfordshire County Council in respect of drainage and highways queries. These must be addressed before the consultation.
- Timetable of process to be confirmed. It is hoped that a draft planning application will be presented to the Parish Council on 20<sup>th</sup> September and the planning application to go to West Oxfordshire District Council in October.
- Agreed that a sketch showing the size of the play area to be provided.
- Comments book to be provided.

It was pointed out that all the above are subject to the sale of land between OCC and Cottsway going ahead. The Parish Councillors' remit is to direct any further queries, letters and telephone calls from the residents to the exhibition. The Councillors' remit at the exhibition is one of support and not to become involved with the technicalities.

**05/178 Allotments Association**

Mr Hughes noted that strimming had commenced but wished to be informed of when the other works were to be scheduled. The Clerk reported that an appointment was to be made in September to meet with the hedge layer. Until quotes for tree maintenance had been received there was nothing further to report. The Chairman and Clerk confirmed that members of the Allotment Association Committee had stated that some of the areas were to be left as "natural habitat" at the initial meeting in 2004.

Mr Hughes would ascertain the dates of the Committee meetings.

**05/179 Market Towns Initiative**

Mr Roles confirmed that 6 or 7 people had volunteered for the committee. He will obtain two dates in September, suitable to all those interested. The Clerk will then liaise with Mr Spragg of the Oxfordshire Association of Local Councils who will attend the first meeting to give guidance.

The Clerk to ascertain how to lift the licensing prohibition on the Market Square as soon as the Licensing Department are available to answer queries, should the idea of a Farmers Market be pursued.

Consultation with residents, the church and the Red Lion is essential.

**05/180 Churchyard**

This item not discussed due to the absence of Mr Green.

**05/181 Dates of Next Meetings**

The next Eynsham Parish Council meetings will be held on 6<sup>th</sup> September 2005 and 20<sup>th</sup> September 2005 (to discuss the Chilbridge Road housing project).

**The meeting closed at 9.20 pm**

Date of Signing: **05 September 2005**