

**THE MEETING OF EYNESHAM PARISH COUNCIL HELD ON TUESDAY 7TH JUNE 2005 AT 7.30 PM AT THE  
BARTHOLOMEW ROOMS, EYNESHAM**

**Present:** Mr G Beach (Chairman)

Ms G Barwell, Mrs L Gerrans, Mrs E Graham, Mrs V Hughes, Mrs M Jones, Mrs D Seeney  
Messrs. P Dhesi, T Green, N Hines, P Hughes, J Mittell, C Roles, D Rossiter Dr F Wright

**In Attendance:** J Heath (Clerk) and two members of the public

**05/131 Apologies for Absence** – There were no apologies for absence.

**05/132 Minutes of the Meeting of 17th May 2005**

The Minutes were amended: at 05/115 amend from Mr Hughes to Mr Dhesi and at Minute 116 to insert “seconded by Mr Hines” after “Cllr. Rossiter proposed”. The minutes were then signed by the Chairman as a true record.

**05/133 Clerk’s Report**

Item 2 – Play area report – The Clerk reported that it is recommended by the Oxfordshire Playing Fields Association that a report on the inspections of the play areas should be made at each meeting and minuted. This is required for insurance purposes and to provide an audit trail.

Item 3– Membership of BTCV - Request for Mrs Hughes to attend training with BTCV on “leading teams safely” for the Abbey fishponds project. The annual subscription is £25 and the cost of the training £30. After discussion, it was proposed by Mr Green and seconded by Mr Roles that the cost of the course and membership be approved. Motion passed by thirteen votes for with one against.

Item 4 – Carnival Committee – The Clerk reported a request from the Secretary of the Carnival Committee that they have access to the storage sheds at the pavilion in order to check their equipment. It was also requested that they have keys to the property and access to the security code. It was decided that pre-arranged access should be given but that keys and security codes should not be made available.

Item 5 – Sewer adoption in Beech Road, Millmoor Crescent and Hawthorne Road – The sewers were now completed and residents want them to be adopted by Thames Water. It has been requested that the Parish Council deal with the adoption en bloc, providing it results in no cost to the Council. Agreed that the Clerk should make enquiries.

Item 6 – Cancer Ribbon Walk – Volunteers requested to distribute village leaflets to the participants in the walk at the rest point by the fishponds on 25th June. Messrs. Hines, Green, Roles, Mittell and Dr Wright volunteered.

Item 7 – Notice Boards – DRS have agreed to quote for the works involved.

Item 8 – Kubota – The Clerk reported that this was almost at the end of its life and would like input into the type of vehicle to replace it. A small trailer had been purchased for the staff for carrying tools.

Item 13 – Village leaflet – The leaflet has now been distributed. A letter of thanks to go to Mr Nick Page when account received.

Item 20 – Directory – This is now finished and will be delivered within the next week or two.

**05/134 Urgent Business Raised with Prior Consent of the Chairman** - There was no urgent business to discuss.

**05/135 Declaration of Interests**

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001:

Dr F Wright, Cllr. Mrs E Graham Mr P Dhesi, Mr J Mittell - Village Hall Management Committee

Mr D Rossiter – West Oxfordshire District Council

Mr T Green, Mr P Hughes - personal interest in agenda item 6 – Finance.

**05/136 Finances**

**Messrs. T Green and P Hughes left the meeting**

Motion proposed by Dr Wright and seconded by Mrs Gerrans that accounts in the sum of **£2,450.08**, dated 24th May 2005 and **£5,131.65**, as appended, be accepted. The cheques were then passed to Cllr. Dr Wright and Cllr. Mrs Gerrans for signature. Motion passed unanimously.

**Mr Green and Mr Hughes rejoined the meeting.**

#### **05/137 Items Raised by Members of the Public – Standing Orders were suspended.**

- 137.1** Mr Harry Brown commented on the green waste collection by West Oxfordshire District Council. He also mentioned that he would be writing to the Prime Minister and the Home Secretary on the lack of policing in Eynsham.
- 137.2** The Secretary of the Doorman Association commented on the necessity of CCTV. He reported that the person who had broken the window in the Bartholomew Room had been apprehended by the doorman of the Red Lion but they had been unable to hold him due to the police not getting there in time. He also gave advice on the new Licensing laws.
- 137.3** Mr Green reported that Mr Donald Coleman was anxious about the young girls who were climbing the bus stop poles. It was recommended that he should contact the police in respect of this.
- 137.4** Mrs Hughes reported that Simon Davies had received funding for an assistant for the youth club. He would like to talk with the Parish Council about facilities for the youngsters of the village. It was agreed that this should be pursued after the Chairman had met with the new Headteacher of Bartholomew School.
- 137.5** M Mittell reported on a complaint he had received from a member of the public regarding the defacing of the street signs. As this is a West Oxfordshire District Council matter, Mr Rossiter will deal with it.

**Standing Orders were resumed.**

#### **05/138 Planning**

Motion proposed by Mr Mittell and seconded by Mrs Jones that the Planning sub-Committee, as tabled, be accepted. Motion passed unanimously.

#### **05/139 Correspondence**

- 139.1 OCC** – Oxfordshire Minerals and Waste Development Framework – preparing a Statement of Community Involvement noted.
- 139.2 Wychwood Project** – Newsletter and notification of Forest Fair noted. It was reported that the Fair had not been held in Eynsham as there is insufficient parking.
- 139.3 Shirley Tyrell** – Letter in respect of the overgrown trees adjacent to Dovehouse Close noted. The Clerk to visit Mrs Tyrell and then ascertain the ownership of the trees.
- 139.4 WODC** – Variation Applications for Premises Licences in respect of the following to be dealt with by Dr Wright and the Clerk: Red Lion; White Hart; Queens Head.
- 139.5 OCC** – Letter in respect of roadside timetable displays noted. The Clerk to respond.
- 139.6 WODC** – Review of the Code of Conduct by the Standards Committee noted. The Clerk to deal with this.
- 139.7 OCC** – Copy of presentation by the Chairman of Oxfordshire County Council on the South East England Regional Assembly noted.
- 139.8 OCC** – Newsletter for Towns and Parishes noted.
- 139.9 WODC** – Details of summer activities for children during the summer holidays noted.

#### **140 Affordable Housing**

The Chairman reported that a meeting had been set up with Mrs Lesley Sherratt of West Oxfordshire District Council and a representative from Cottsway Housing Association to discuss the proposed plans for a possible development off Chilbridge Road for 7 pm on the 21st June 2005. It is anticipated that this will take approximately one hour and that future meetings would involve a working party.

#### **141 Renaming of the Bartholomew Rooms**

Mr Roles requested that this matter be withdrawn from the agenda.

#### **142 Structure Plan and Minerals Extraction**

Dr Wright gave a report on the meeting at Oxfordshire County Council on 20th May on minerals and the Structure Plan and the comments of the Inspector on the review of the Structure Plan. The decision by the inspector to remove Eynsham from the Structure Plan was now a material consideration. The Inspector had recommended that locations will, in future, be named within the Minerals and Development Framework.

It was proposed by Dr Wright and seconded by Mr Rossiter that Eynsham Parish Council should not object to the amended Structure Plan. The motion was passed unanimously.

The report from Proteus who had overseen the meeting on the 20th May had now been received by Dr Wright. The following had been discussed:

- 142.1** Regional Spatial Strategies and Development Framework (West Oxfordshire District Council)
- 142.2** Minerals and Waste Strategy (Oxfordshire County Council)
- 142.3** Community involvement. Consultation is the key and should include all members of the public, using exhibitions and questionnaires.
- 142.4** Benefits as well as dis-benefits to be highlighted.

There would be a further meeting on 23rd June when comments from the consultation with interested parties would be discussed. A statement of Community Involvement is required in September 2005, with a revised statement (following consultation in February 2006). An independent examination would follow with adoption of the statement in 2006. Comments to be made by 1st July 2005.

It was agreed that the Clerk should draft a letter to Oxfordshire County Council by the next meeting. This to cover open access to information before planning permission applied for; further discussions with Hanson's and Smiths; wider public consultation to obtain a balanced view and benefits to the local community.

#### **143 Report on response from Mr P Wilson on matters arising from the Traffic Advisory Committee**

The Clerk read out Mr Wilson's response and it was agreed that the matters should be now actively pursued at the Traffic Advisory Committee. Further delay on the traffic calming in the village could not be considered.

#### **144 Market Towns Initiative**

Mr Roles reported on the visit to Faringdon and the projects being pursued by the Town Council. The following matters were reported:

- 144.1** Joint beacon projects
- 144.2** Expansion (additional 400 houses and population increase from 7.5k to 10k.
- 144.3** To attract businesses to the town
- 144.4** Health check is the first step in the process. Project team took 9 months to prepare this and was conducted by volunteers.
- 144.5** Salary level of the town (75% of the county average level) to be addressed.
- 144.6** £300K borrowings for the refurbishment of the pump room to provide a Tourist Information Centre and other accommodation.
- 144.7** Project in respect of a virtual museum being investigated as a tourist attraction.
- 144.8** A 50 year plan is being developed.

Mr Roles concluded that there were valuable lessons to be learned from the Faringdon project. A handout from West Oxfordshire District Council was available in respect of Health Checks and he would be pursuing this. Funding for projects is available and needed investigation. Mr Dhesi registered his interest in assisting with this.

#### **145 Village Hall Management Committee Report**

Dr Wright reported on the following:

- 145.1** Licence had been applied for by Dr Wright in respect of a variation to include plays and films.
- 145.2** Confirmation from OALC that Eynsham was one of the cheapest halls.
- 145.3** Parking problems would need to be addressed after the problems incurred on election day. A permanent notice to be displayed stating that the provision of parking was for disabled drivers only.
- 145.4** Cooker still being investigated. A further £40 had been paid for additional guarantee.

#### **146 Report by the Finance Committee**

A motion to accept the recommendations of the Finance Committee was proposed by Mr Hines and seconded by Mrs Seeney. Motion passes unanimously. The matter of the Clerk's salary to be on the agenda of the next meeting.

#### **05/147 Dates of the next meetings**

To note the dates of the next Eynsham Parish Council meetings – 5th July 2005 and 2nd August 2005 at 7.30 pm with 19th August 2005 as a standby meeting.  
The meeting with West Oxfordshire District Council and Cottsway Housing Association is set for 21st June 2005 at 7pm.

**The meeting closed at 9.55 pm**

Date of Signing: **05 July 2005**