

**THE ANNUAL PARISH COUNCIL MEETING OF EYNHAM PARISH COUNCIL
HELD ON TUESDAY 17TH MAY 2005 AT 7.30 PM AT THE BARTHOLOMEW ROOMS, EYNHAM**

Present: Mr G Beach (Chairman)
Mrs L Gerrans, Mrs E Graham, Mrs V Hughes, Mrs M Jones, Mrs D Seeney
Messrs. P Dhesi, T Green, N Hines, P Hughes, J Mittell, C Roles, D Rossiter Dr F Wright

In Attendance: J Heath (Clerk) and ABO Gordon Richardson

Police Report:

The following problems were reported:

- A flower tub in the market square was destroyed on Friday evening. There was a witness to this who was unwilling to divulge the name of the person involved. ABO Richardson will visit the witness.
- Incidents of youngsters jumping on the roofs of cars, causing damage, were reported, Evans Road area.
- The guard rail to the skatepark had been removed, making the equipment hazardous to use.
- Five of the eleven duckboards recently built at the fishponds have been stolen.
- The community meeting as mentioned by DI Evernden would be convened in about two months.
- Staff had been tasked to check the Spar area in the evenings, following the letter of complaint from Ms Zöe Belford.
- The traffic warden has visited the village on a number of occasions lately.
- There is a Neighbourhood Watch Scheme on 18th May in the village hall.

The Chairman thanked ABO Richardson for his attendance.

05/112 Apologies for Absence – Apologies were received from Ms G Barwell

05/113 Election of Chairman

Cllr. Rossiter proposed and Cllr. Mrs Gerrans seconded Cllr. Gordon Beach as Chairman. Motion passed unanimously. Cllr. Beach then took the Chair.

05/114 Election of Vice-Chairman

Cllr. Rossiter stated that he would prefer not to stand as Vice-Chairman. There being no other nominations Cllr. Rossiter agreed to continue for one more year but not beyond that. Proposed by Cllr. Mrs Gerrans and seconded by Cllr. Chris Roles that Cllr. Rossiter be elected as Vice-Chairman. Motion passed by 12 votes for and one against.

05/115 Register of Members Interests

The Clerk to provide change of interest forms for Cllrs. Mr Dhesi and Mr Roles. Copies of the register entries in respect of Cllrs. Mrs Jones, Dr Wright and Mrs Gerrans.

05/116 Timetable of Meetings

Proposed by Cllr. Rossiter seconded by Mr Hines that the meetings be on a monthly basis with the third Tuesday in the month being reserved for additional meetings.

A lengthy debate ensued covering the following pros and cons:

- The size of the village requires two meetings a month.
- Not happy about altering the status quo after all these years.
- Increase in legislation may mean that the Council would struggle to comply.
- Unable to make sensible and quality decisions if meetings go on too long.
- Shorter (7.30 – 9.30) meeting would be preferable.
- Provision to call meetings when required for planning matters needing full discussion. Sub-Committees will have more time to do other work if reduced to one meeting per month.
- Clerk to check on the legality of “regular” and “emergency” meetings.
- Nature of the work will need to be streamlined and more effective.

Cllr. Rossiter proposed that the Council have monthly meetings on the first Tuesday of each month for three months and the third Tuesday in each month to be reserved for additional meetings. The system to be reviewed at the end of three months.

An amendment was tabled by Cllr. Green that the Council meetings be held on every first and third Tuesday of the month from 7.30 pm until 9.30 pm. This was seconded by Cllr. Dr. Wright.

On a vote, the amendment was lost by four votes for and seven against with two abstentions.

The original motion was passed by ten votes for with three against. Cllr. Green requested that it be minuted that he voted against this motion.

05/117 Formation of Planning Committee with Delegated Powers

The embryo committee has been working very efficiently. The draft Terms of Reference were amended and agreed. It was decided that the committee should comprise of five members with a quorum of three. The committee to meet twice every month to suit themselves. Should there need to be any matters referred to the full Council out of the sequence of meetings the Chairman will convene an emergency meeting or a meeting of the Senior Committee. Motion proposed by Cllr. Dr Wright and seconded by Cllr. Hines that "the Planning Committee that be appointed with delegated authority to make decisions on all planning applications under the Terms of Reference agreed". Motion passed by 12 votes for with one abstention.

05/118 Advisory Committees

118.1 Senior Committee – Motion proposed by Cllr. Hines and seconded by Cllr. Mittell that the following be re-elected to the Senior Committee: Cllr. G Beach, Cllr. D Rossiter, Cllr. Mrs L Gerrans, Cllr. Dr F Wright. Motion passed unanimously.

118.2 Finance Committee – Motion proposed by Cllr Green and seconded by Cllr. Mrs Jones that the following be re-elected to the Finance Committee: Cllr. G Beach, Cllr. D Rossiter, Cllr. Ms G Barwell, and Cllr. J Mittell. Motion passed unanimously.

118.3 Play Areas and Playing Fields Committee – Cllr. Mrs Seeney indicated that she wished to stand down from this Committee. Motion proposed by Cllr. Mr Green and seconded by Cllr. Mrs M Jones that the following be elected to the Play Areas and Playing Fields Committee: Cllr. Mrs V Hughes, Cllr. Mrs E Graham and Cllr. N Hines. Motion passed unanimously.

118.4 Traffic & Parking Committee – It was confirmed that this committee had not met once during the year. Motion proposed by Cllr. N Hines and seconded by Cllr. Mrs D Seeney that this committee be suspended until further notice. Motion passed by eleven votes for with one against and one abstention.

118.5 Village Hall Management Committee - Cllr. C Roles indicated that he wished to stand down from this Committee. Motion proposed by Cllr. N Hines and seconded by Cllr. C Roles that the following be elected to the Village Hall Management Committee: Cllr. Dr Wright, Cllr. Mrs E Graham, Cllr. J Mittell and Cllr. P Dhesi. Motion passed unanimously.

118.6 Planning Committee – Motion proposed by Cllr. Dr Wright and seconded by Cllr. Mrs D Seeney that the following be elected to the Planning Committee: Cllr. Mrs M Jones, Cllr. Mrs L Gerrans, Cllr T Green, Cllr. J Mittell and Cllr. P Dhesi. The motion was passed unanimously.

05/119 Link Representatives

119.1 Eynsham Echo – Motion proposed by Cllr. Mrs V Hughes and seconded by Cllr. P Dhesi that the following be appointed: Cllr. D Seeney, Cllr. Dr Wright, Cllr. C Roles; Cllr. Mrs E Graham. Motion passed unanimously.

119.2 Footpaths – Motion proposed by Cllr. Dr Wright and seconded by Cllr. P Hughes that the following be appointed: Cllr. Mrs M Jones, Cllr. N Hines, Cllr. Mrs. V Hughes, Cllr. J Mittell, Cllr. P Hughes and Cllr. C Roles. Motion passed unanimously.

119.3 St Leonard's Church Churchyard – Motion proposed by Cllr. Dr F Wright and seconded by Cllr. C Roles that the following be appointed: Cllr. Mrs L Gerrans, Cllr. Mrs M Jones and Cllr. T Green. The motion was passed unanimously.

05/120 Appointment of Representatives to Outside Bodies

120.1 Allotments Association – Motion proposed by Cllr. N Hines and seconded by Cllr. D Rossiter that the Cllr. Mrs L Gerrans be appointed as the Parish Council representative on the Allotments Association. Motion passed unanimously.

120.2 Oxfordshire Association of Local Councils – Motion proposed by Cllr. T Green and seconded by Cllr. N Hines that Cllr. D Wright be appointed as the Parish Council representative on the Oxfordshire Association of Local Councils with Cllr. J Mittell as deputy. Motion passed unanimously.

120.3 Playing Fields Management Committee – Motion proposed by Cllr. T Green and seconded by Cllr. P Hughes the following be appointed as Parish Council representatives on the Playing Fields Management Committee: Cllr. N Hines and Cllr. J Mittell.

120.4 County Primary School Governors - Noted that Mr A Mosson still had one year to serve on the Board of

Governors.

120.5 Public Transport Representative – Motion proposed Cllr. Mrs M Jones and seconded by Cllr. J Mittell that Cllr. Hines be appointed as the public transport representative. Motion passed unanimously.

120.6 Traffic Advisory Committee – Motion proposed by Cllr. T Green and seconded by Cllr. Mrs M Jones that the following be Parish Council representatives on the Traffic Advisory Committee: Cllr. J Mittell and Cllr. Mrs E Graham. Motion passed unanimously.

05/121 Minutes of the Meeting of 3rd May 2004

The Minutes were amended to replace date of meeting from 5th May to 3rd May 2005. The minutes were then signed by the Chairman as a true record.

05/122 Clerk's Report

Item 6 – Travellers – The Clerk reported that despite reminders the quote for the security work had still not been received. It was decided that the matter could wait until the autumn when the job could be done by another contractor.

Item 8 – Minerals extraction – The Proposed Modifications to the Policies in the Deposit Draft Plan had been received but these were to be discussed after Cllr. Dr Wright has attended the meeting with OCC on Friday 20th May.

Item 9 – Village leaflet – Cllr. Mrs Hughes confirmed that the leaflet is at the printers and that WODC had agreed to grant a sum of £200 towards the costs.

Item 11 – Cllr. Hines reported that he had researched companies to give quotes for the leasing of gangmowers. Quotes to be obtained in August/September.

Item 12 – Village Hall cooker – Cllr. Dr Wright confirmed that there had been no complaints recently but that this will be discussed at the next Village Hall Management Committee meeting.

Item 16 – Eynsham Directory – The Clerk reported on her conversation with the company approached for sponsorship and this had been disappointing. Cllr. Dr Wright agreed to approach other sponsors at £25 per time. Oxford Mackintosh to be approached for an update on the email addresses. Deadline Friday 20th May.

Item 17 – Market Towns Initiative – A meeting of the working party had been held on 11th May. It was agreed that a committee should be formed as soon as possible. A further advert, noting the possible projects and asking for volunteers, to be put in the Echo.

Item 20 – Teenage facilities - The Chairman to meet with the new Headteacher of Bartholomew School. New school council to be involved.

Item 23 – Village Hall final account – The Clerk reported that this is still awaited.

Item 25 – Car park lights- The Clerk to ask advice from contractor when electrical checks on pavilion and village hall done.

Items 27 and 28 – Traffic calming and crossings – The Clerk to make further contact with Mr Wilson of OCC. Item to be placed on the agenda for the next meeting.

05/123 Urgent Business Raised with Prior Consent of the Chairman - There was no urgent business to discuss.

05/124 Declaration of Interests

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001:

Cllr. Dr F Wright, Cllr. Mrs E Graham, Cllr. P Dhesi, Cllr. J Mittell - Village Hall Management Committee

Cllr. D Rossiter – West Oxfordshire District Council

05/126 Finances

Motion proposed by Cllr. Dr Wright and seconded by Cllr. Mrs Hughes that accounts in the sum of **£ 1,275.40**, as appended, be accepted. The cheques were then passed to Cllr. Dr Wright and Cllr. Mrs Hughes for signature. Motion passed unanimously.

05/127 Items Raised by Members of the Public – Standing Orders were suspended.

Mrs Mace of Shakespeare Road had requested that the Council consider putting two hour restriction on parking in the Market Square to stop people parking and catching the bus. It was confirmed that this had been discussed previously but the problem is one of enforcement. This will be brought to the Traffic Advisory Committee at its next meeting for further discussion.

Standing Orders were resumed.

05/128 Planning

Planning Applications

W05/0731 - 21 April 05 Change of Use from agricultural to storage (retrospective), Barn at Cassington Rd
This application had been referred to the full Council as the sub-committee was unhappy about the change of use leading to a further one for development at a later date. Following a full discussion a motion was proposed by Cllr. Dr. F Wright that there be **no objection** to this application. The motion was seconded by Cllr. P Hughes. Motion passed ten votes for, one against and two abstentions.

W05/0762 - 20 Apr 05 Erection of 3 storey dwelling with associated car parking, Land adj. 36 Evans Rd - Reinstate garage to No. 36

This application was referred to the full Council as the sub-committee had anxieties regarding the additional parking in this street. Emergency access would be difficult. Following a full discussion a motion was proposed by Cllr. Dr Wright that "the Parish Council **object** to this application in view of the congestion already experienced in this narrow road which would be exacerbated by the development and result in a safety hazard for access for emergency and service vehicles. It is considered that the proposed development would result in over-development of this particular area and be detrimental to the street scene."The motion was seconded by Cllr. P Hughes. Motion passed by eleven votes for with two abstentions.

05/129 Correspondence

129.1 OCC - A40 Service Station (prohibition of Right Turn) Order 2005 noted.

129.2 WODC – Sport and Leisure Development Strategy consultation. Agreed that a letter should be sent to West Oxfordshire District Council asking "in the light of the sports development at Bartholomew School, The Parish Council would like to know what role West Oxfordshire District Council will play in helping to ensure community access.

129.3 OCC - Proposed Modifications to the Policies in the Deposit Draft Plan. To be on the agenda for next meeting.

129.4 Neighbourhood Care Scheme – Letter of thanks for grant aid noted.

05/130 Dates of Next Meetings

The next Parish Council meetings will be on the 7th June 2005, with the 21st June 2005 as a standby meeting. To be noted that the meeting with Ms Lesley Sherratt and Mr Andrew Tucker of West Oxfordshire District Council on Affordable Housing will be at 7pm on the 24th May 2005, followed immediately by a Finance meeting at 8 pm.

The meeting closed at 9.37 pm

Date of Signing: **07 June 2005**