

**AT THE PARISH COUNCIL MEETING OF EYNHAM PARISH COUNCIL  
HELD ON TUESDAY 3RD MAY 2005 AT 7.30 PM AT THE BARTHOLOMEW ROOMS, EYNHAM**

**Present:** Mr G Beach (Chairman)  
Mrs L Gerrans, Mrs E Graham, Mrs V Hughes, Mrs M Jones, Mrs D Seeney  
Messrs. P Dhesi, T Green, N Hines, P Hughes, C Roles and Dr F Wright

**In Attendance:** J Heath (Clerk), one member of the public and ABO Gordon Richardson of Thames Valley Police.

**05/099 Police Report**

ABO Gordon Richardson reported that he had not been on duty over the past week but had had no report of anything of note that had occurred. Members of the council reported on the following:

**99.1** A break-in had occurred in the church hall over the weekend. It was discovered on Sunday and criminal damage to property appeared to be all that had happened. There was no indication that anything of value had been taken. The break-in had occurred either Friday or Saturday night.

**99.2** There had been a break-in at the Old School House at Bartholomew school the weekend before last.

**99.3** A letter had been sent to the Clerk and posted in the Post Office window in respect of theft of keys from the narrow boat at Eynsham lock. ABO Robinson would visit the owner.

**99.4** A letter from Ms Zöe Belford was read out by the Chairman in the presence of Ms Belford. Vandalism and threatening behaviour were the main concerns set out in the letter as well as a feeling of helplessness as reports to the police had not resulted in any improvement. ABO Richardson took the letter and agreed to talk with Ms Belford in the lower meeting room.

**05/100 Apologies for Absence**

Apologies were received from Mr D Rossiter, Ms G Barwell and late apologies from Mr P Dhesi.

**05/101 Minutes of the Meeting of 19th April 2005 and the Annual Parish Meeting**

The minutes of 19th April 2005 were approved and signed by the Chairman as a true record. The minutes of the Annual Parish meeting were approved and signed by the Chairman as a true record.

**05/102 Clerk's Report**

Item 5 – Draft minutes for website – The Clerk reported that it was permissible to post draft minutes on the website, providing it is made clear that they were not yet adopted.

Item 9 – Minerals extraction – the Clerk had received an invitation for the Parish Council to have a representative on a working party hosted by Oxfordshire County Council to discuss the policy for minerals and waste. Dr Wright had volunteered to go on the working party.

Item 10 – Village leaflet – Mrs Hughes reported that the leaflet had been ready for printing but that there had been a delay due to West Oxfordshire District Council requesting amendments. WODC had offered a £200 grant towards the printing costs. The amendments were being done but it was agreed that, should WODC not agree this latest format, the leaflet to be printed without the grant

Item 11 – Bollards outside Spar were still subject to delay. The Clerk to contact Mr Wilson of OCC Highways Department to ascertain the position.

Item 15 – Bollards in Market Square – as above.

Item 17 – Eynsham Directory – The cut off date for amendments to be 15th May 2005. The Clerk to approach Moonshine and offer exclusive advertising in the Directory.

Item 18 – Market Towns Initiative - the Clerk to arrange meeting in the next week or two.

Dr Wright reported that South Oxfordshire District Council is considering not consulting with town and parish councils in respect of planning applications. This to be monitored as it should be resisted if West Oxfordshire District Council considers doing the same.

**Cllr. Hines joined the meeting at this point.**

**05/103 Urgent Business Raised with Prior Consent of the Chairman**

There was no urgent business.

**05/104 Declaration of Interests**

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Council's (Model Code of Conduct) Order 2001:

Dr Wright, Mr Roles, Mr Dhesi: Village Hall Management Committee.

Mr Green declared an interest in agenda item 6 - finances

**05/105 Finances – Mr Green left the meeting at this point.**

Proposed by Dr Wright and seconded by Mrs Hughes that accounts in the sum of **£ 3,719.15** as appended, are accepted. Motion passed unanimously. The cheques were then passed to Dr Wright and Mrs Hughes for signature. **Mr Green rejoined the meeting.**

**05/106 Items raised by Members of the Public – Standing Orders were suspended at this point.**

**106.1** Mr Steve Tanner had requested guidance on the lighting of bonfires. An item to be inserted in the Eynsham Echo and the Clerk to obtain a leaflet for Mr Tanner.

**Standing Orders were resumed at this point.**

**05/107 Planning**

The report from the Planning Committee was noted as follows:

**107.1 Decisions** – The following application granted planning permission, subject to conditions, was noted.

W05/0324 – 14 Feb 05 – Demolish existing conservatory and erect new Conservatory – 1 Railway Court, Station Road

**107.2 Applications**

W05/0664 – 8 April 05 – Erection of illuminated and non illuminated fascia signs and Pole mounted sign (part retrospective) Wasties, A40 Northern By-Pass

**Unanimously agreed – no objection**

W05/0672 – 21 April 05 – Replace four front windows and insert double doors to side Elevation, 32-34 Mill Street

**Unanimously agreed – no objection**

W05/0644 – 10 Feb 05 – Erection of single storey rear extension and front porch – 16 Beech Road

**Unanimously agreed – no objection**

Proposed by Mr Green and seconded by Mrs Gerrans that the Planning Committee report be accepted. Motion passed unanimously.

**107.3 Other Planning Matters**

Planning permission in respect of fences had been clarified by Mr Green. It appears that the planning office require a sketch plan showing the height and position of the fences if less than 2 metres, when full planning permission is required.

**Cllr. Paul Dhesi joined the meeting at this point.**

**05/108 Correspondence**

**108.1 WODC** – Cabinet Decisions for 20th April 2005 taken by the Chairman

**108.2 CAG – March 2005** newsletter noted

**108.3 Grant aid** – Letter of thanks noted from Witney & District Citizens Advice Bureau; Eynsham Cricket Club

**05/109 Affordable Housing**

It was agreed that the proposed dates would be Tuesday 10th May at 7 pm or Tuesday 24th May at 7 pm. The Clerk to inform all of the agreed date after liaising with Mrs Sherratt and Mr Tucker of West Oxfordshire District Council. It was agreed that this should be an open meeting and an agenda will be posted on the boards, in the library and on the website.

**05/110 Lease and Constitution of Allotments Association**

Both documents were amended for clarity. Agreed that, subject to these amendments the lease and constitution should be approved.

### **05/111 Annual Parish Meeting**

The Chairman identified two items for action:

Minutes on website – dealt with under Clerk's report

Re-naming of the Bartholomew Rooms – to be on the agenda of the 7th June meeting.

### **Dates of Next Meetings**

The next Parish Council meetings will be held on the 17th May 2005 (the Annual Council meeting) and 7th June 2005.

**The meeting closed at 8.30pm**

Date of Signing: **17 May 2005**