

**AT THE MEETING OF EYNHAM PARISH COUNCIL HELD ON TUESDAY 18th JANUARY 2005 AT 7.30 PM AT THE
BARTHOLOMEW ROOMS, EYNHAM**

Present: Mr G Beach (Chairman)
Mrs L Gerrans, Mrs E Graham, Mrs V Hughes, Mrs M Jones, Mrs D Seeney
Messrs. P Dhesi, T Green, N Hines, P Hughes, J Mittell, D Rossiter, Dr F Wright.

In Attendance: J Heath (Clerk), one member of the public.

05/013 Apologies for Absence – Apologies were received from Ms G Barwell, Mr C Roles

05/014 Minutes of the Meeting of 4th January 2005

The minutes of 4th January 2005 were approved and signed by the Chairman as a true record.

05/015 Clerk's Report

Item No 3 WODC Training for Code of Conduct – The Clerk explained that there had been a mix-up with the date of this and the actual date is 19th January. None of the members was able to make this date. Approach Keith Butler to arrange a session during the day.

Item No 5 Warning sign re. children in Dovehouse Close – The Clerk reported that Oxfordshire County Council had been approached in respect of purchase of a sign. The advice from OCC is that they do not recommend the use of such signs as it would encourage children to play in the road. The Clerk to inform Ms Rising of this advice.

Item 6 Bollards – It was reported that the bollard in John Lopes Road had now been replaced. Still awaiting replacement of the one in the market square.

Item 9 High Street Sign – The Clerk to request replacement again from West Oxfordshire District Council.

Item 10 Parish Plans and Market Towns Initiative – Request for volunteers to be included in the Eynsham Echo again. Mr Roles to give an update at the next meeting.

Item 11 Allotments Association Tenancy – Amendments to this had been discussed at the association's last meeting and would be forwarded to the Parish Council. Amended rules and constitution still not received from the association.

Item 16 Toilet Refurbishment – Mr Rossiter reported that the matter was now in the hands of Mr Pettifar of WODC and the contractors.

Item 20 Pavement in Witney Road – The Clerk to approach OCC again to ascertain when this will be dealt with.

Item 23 Sports Pavilion – Flooring now completed. Only outstanding actions now are to purchase crockery and cutlery. Sub-Committee to check that they are happy with the flooring before account paid.

05/016 Urgent Business Raised with Prior Consent of the Chairman

There was no urgent business.

05/017 Declaration of Interests

The following declarations were noted in accordance with the Local Government Act 2000, s81 and the Parish Council's (Model Code of Conduct) Order 2001:

Mr Rossiter – West Oxfordshire District Council

Mr Dhesi, Mr Mittell, Dr Wright – Village Hall Management Committee

05/018 Finances

18.1 Requests from Organisations –

a. A letter had been received from St Benedicts Fair committee requesting an advance of the grant allocated for 2005/06. Proposed by Mrs Gerrans and seconded by Mr Hughes that this be granted. Motion passed unanimously.

b. A request had been received from the organisers of an event to raise money for the victims of the Asian tsunami that the hiring charge for the Bartholomew Lower Room be waived. Proposed by Dr Wright and seconded by Mrs Seeney that this be agreed. Motion passes unanimously.

18.2 Accounts Proposed by Dr Wright and seconded by Mrs Seeney that accounts in the sum of **£ 10,101.27**, as appended, be approved. Motion passed unanimously. The cheques were then passed to Dr Wright and Mrs Seeney for signature. Mr Hines to investigate leasing gang mowers, the life expectancy of them and how often they require servicing given the area to be cut.

05/019 Items raised by Members of the Public – Standing Orders were suspended at this point.

19.1 Mr Harry Brown had received a response from the police in respect of his campaign to obtain an increase in police salaries and for more police in Eynsham. He asked that the Parish Council and West Oxfordshire District Council give thought to employing support officer for Eynsham.

Mr Rossiter explained that the Cabinet of West Oxfordshire District Council was not in favour of support officers as they would prefer an increase of police officers.

Mr Brown was thanked by the Chairman for his efforts.

Mr Mittell joined the meeting at this point.

19.2 Complaint from supporters of the football teams in respect of toilet facilities. The Clerk to write to all the managers to explain that they all have a key to the main door and should ensure that this is unlocked when they arrive and locked on leaving.

19.3 Mr Don Ramsey – A complaint in respect of contractors' vehicles being parked on the pavement at The Elms, Oxford Road. The Clerk to deal with this.

19.4 Adrian Snellgrove – Request for an update in respect of the planning conditions attached to the properties for sale at 10 High Street. Mr Rossiter explained that this was almost finalized, if not already so. Agreed that the Council could not intervene with the estate agents.

Standing Orders were resumed at this point.

05/020 Planning

020.1 Noted that the following applications have received *conditional planning permission*:

04/2273 18 Nov 04 – Erection of two single storey extensions and first floor side extension above existing garage – 6 Bartholomew Close

04/2302 20 Nov 04 – Erection of one dwelling – Roserai, Old Witney Road

04/2093 25 Oct 04 – Erection of rear conservatory and canopy – 95 Spareacre Lane

04/2183 4 Nov 04 – Alterations and erection of single storey extensions to existing showroom on front and form mess room on rear elevation – Cordwallis Oxford Ltd, Oakfield Ind. Estate

020.2 Terms of reference of the planning sub-committee

The Chairman asked for further volunteers for the planning sub-committee. It was confirmed that the sub-committee would meet on every Monday prior to the Parish Council meeting. The committee would have the authority to approve general applications and the opportunity to refer large or contentious applications back to the full Parish Council. The committee to be formally convened at the Council's annual meeting in May but to meet on 14th March 2005 at 4pm as an advisory committee until that date and to recommend decisions to the Parish Council. Membership: Mrs M Jones, Mrs L Gerrans, Mr P Dhesi, Mr T Green, Mr J Mittell. A Chairman to be elected at the first meeting.

05/021 Correspondence

021.1 WODC – Application for variation on renewal of a public entertainment licence in respect of Mr Barry Watts, Red Lion, Eynsham for every Friday and Saturday until 1am. The Clerk had ascertained from the Licensing Officer at WODC the position in respect of monitoring. The District Council does not monitor sound on a regular basis but only in an emergency case when complaints have been received. The Clerk then read out a letter of objection to the application from Mr and Mrs Mitchell.

021.2 WODC – Council Tax Base and Parish Precepts 2005/06 noted. To be photocopied and put on the Parish notice boards.

021.3 Office of Deputy PM – Freedom of Information Act 2000 – Authorisation of the Qualified Person and Amendments to Schedule 12A of the Local Government Act 1972 noted.

Mrs Jones declared an interest in the following correspondence and withdrew from the meeting.

021.4 Eynsham Community Primary School – Request for grant for drug education session (N.B. £200 granted last request). Proposed by Mrs Gerrans and seconded by Dr Wright that a grant of £250 be awarded. Motion passed by nine votes for with two abstentions

021.5 WODC – Waste Collection Options consultation – available online www.westoxon.gov.uk/. The Clerk distributed paper copies to those unable to access website.

021.6 WODC – Cabinet Decisions of the 14th January 2005 taken by the Chairman.

05/022 Fishponds

Mrs Hughes requested that the members give consideration to releasing some of the £5000 precepted for 2005/06 in order to purchase two picnic benches at a cost of £1,110 for the newly cleared fishponds area. There was sufficient to purchase one from the current funds. Proposed by Mrs Hughes and seconded by Mr Green that two benches be ordered immediately with the additional money to be allocated from the general reserve until April 2005. Motion passed by eleven votes for with one abstention.

05/023 Report on Village Hall Annual General Meeting

The Chairman of the Village Hall Management Committee reported on the matters discussed at the Annual General meeting:

- Access to hall/scouts land – negotiations were ongoing and it was hopeful that the problems would soon be resolved.
- Cooker – quotes had been received from two suppliers and a third was awaited. There was need to clarify whether there would be a requirement to alter the gas pipes due to the fact that regulations have changed since the original cooker was installed. Costs of cooker in the region of £1000 to £2300 with possible additional £800 for alterations to pipework. In the meantime new hinges have been fitted and the rollers were damaged and would be repaired. This to be discussed at the next VHMC meeting.
- Mrs Holland has resigned as a trustee of the hall and would need to be replaced.
- Alcohol and public entertainments licences legislation is changed. Proposed that Mr Jones of the Queens Head to deal with the alcohol part of the licence.

It was felt that the new regulations should be complied with for Health and Safety and insurance reasons. At the very least if any supplier states that these works are unnecessary, then this needs to be in writing.

05/024 Christmas decorations 2005

Mrs Seeney stated that she is happy with the decision made at the previous meeting.

05/025 Village Leaflet

Mrs Hughes distributed some examples of village and town leaflets from other places. She felt Eynsham was conspicuous by its absence. She proposed that the council should fund a leaflet for the village as the Abbey Millennium will bring more visitors.

Costs of printing 5000 copies would be £750 or £1222 for 10,000. She also proposed that Mr Nick Page do the design of the leaflet at a cost of approximately £750 to include photographs, graphics and design.

Mr Page then made a presentation of how the leaflet will be designed and what it will include. It is anticipated that the leaflets will be produced by Easter.

Following discussion of things such as sponsorship, consultation with other groups it was agreed that this should be further investigated.

It was proposed by Mr Green and seconded by Mr Hines that the Parish Council should underwrite £1500 for the project, subject to the investigation of funding from other sources. Motion passed by eleven votes for with one against.

05/026 To discuss the variation of meetings in February and March 2005

After discussion the following was proposed by Mr Hughes and Mr Dhesi:

1. Mr Rossiter to chair the meeting of the 15th February.
2. Meeting of the first of March to be cancelled
3. Senior Committee to meet to discuss any urgent business between meetings.

Motion passed by eleven votes for with one abstention.

05/027 Dates of Next Meetings

The next meetings are 1st February 2005 at 7.30 pm and 15th February 2005 at 7.30 pm.

The meeting closed at 9.20pm

Date of Signing: **01 February 2005**