

Reference:

**Communities
County Hall
New Road
Oxford
OX1 1ND**

The Occupier

**Bill Cotton
Director of Environment and
Place**

Dear Occupier

Re: Old Witney Road closure notice

I am writing to update you on the road closure notice issued for Old Witney Road which is now scheduled to take place starting in April. The purpose of this closure is in relation to the Eynsham Park & Ride construction and the need to make a connection to the sewer underlying Old Witney Road along your frontages.

The work planned on Old Witney Road requiring this closure is two-fold. First, the contractor will perform surveys and conduct trial holes between 03 April 2023 and 14 April 2023 to locate the precise location and depth of the existing sewer and other utilities under the roadway surface. After gathering this information, the connection will be designed and constructed between approximately the 24 April 2023 and 19 May 2023. We will write again to confirm the duration of this main works once the investigations are completed.

We understand this road closure affects your vehicular access and we have worked with the traffic permit team and contractor to minimize these impacts. The plan for vehicular access is as follows:

- Trial Hole & Design Period (04 April through 21 April) - Vehicular access to driveways maintained, but with delays. The contractor will need to place metal road plates over excavations to allow you into your homes, which will take 15-20 minutes.
- Main Works Period (24 April through 19 May) – The road will need to be closed during the working day (ca. 8:00 to 17:00, Monday through Friday). The road will be opened at the end of the working day with metal road plates placed over the excavations.

During this daytime closure, access can only be made available for emergency services such as fire or ambulance. If you have any abnormal or oversized deliveries scheduled during the closure, we can typically accommodate these and adjust our working pattern provided you notify the contractor of delivery dates and times in advance. Pedestrian access will be maintained at all times with signage directing people around the working area.

We continue to coordinate this work with the adjoining housing development and utility providers who also have needs to do work in a similar location, which cannot all occur simultaneously.

Coronavirus (COVID-19) – Compliance with Government Advice

Where road and transport services are concerned, the government has stated that any work that can be done safely and within Public Health England guidance can continue.

An assessment of each location has been completed to ensure that the works can be undertaken in accordance with specially enhanced safe working practices.

All our contractors are ensuring that working practices relevant to government guidance can be adhered to.

If you see anyone working on the roads, they are performing a vital service. Please observe social distancing rules.

Keeping You Informed

If you think the works will cause you particular problems with access or deliveries or require further information, then please telephone or email the appropriate contact below and we will be happy to answer any queries that you may have

Office Contact <i>Please use in advance of the works regarding any issues raised in this letter</i>	Site Contact <i>Please use during the works</i>
Stephen Fitzgerald Technical Officer Oxfordshire County Council 0345 310 1111 Highway.Enquiries@Oxfordshire.gov.uk	Shane Walton NRSWA Co-Ordinator WEST Oxfordshire County Council 0345 310 1111 Highway.Enquiries@Oxfordshire.gov.uk

Finally, we wish to apologise in advance for any disruption or inconvenience that these works may cause. Our intention is to undertake these works and complete the Eynsham Park & Ride construction as safely and as quickly as possible.

Yours faithfully

Loren Jennings
Project Manager