



# EYNESHAM PARISH COUNCIL

Parish Council Meeting  
held remotely at 7.30pm  
on Tuesday 6 April 2021

## MINUTES

**Councillors Present** – Cllr G Beach (Chairman), Cllr S Brown, Cllr M Chen, Cllr K Crowe, Cllr D Knight, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in attendance – Clerk to the Council. There were seven members of the public present.

**21/43 To receive apologies for absence** – Cllr F Zealley.

**21/44 To receive Declarations of Interest in agenda items** – None

**21/45 To approve the minutes of the Parish Council Meeting of 16 March 2021** – It was **RESOLVED** that the minutes were signed as a true record.

**21/46 Public Participation** – Cllr Charles Mathew, Oxfordshire County Council (OCC) reported that the Acre End Street bus stop survey of residents has provided a mixed response. A further update will be provided shortly. Noted that Cobbetts Close highway remains to be adopted by OCC. A resident provided information on the Local Electricity Bill (agenda item 21/53). District Cllr Levy reported that West Oxfordshire District Council (WODC) is to provide a loan to OCC to enable it to design the junction for the A40/Garden Village business park subject to S106. This will be reviewed by the corresponding Scrutiny committee.

**21/47 To receive correspondence and agree actions.**

- (a) 20s Plenty for Oxfordshire – Noted. For future consideration.
- (b) Broadband update – Noted that industrial sites appear not to have access to Superfast Broadband.
- (c) Resident re Oxford Road Play Area gate – The play area gate operates properly and has been RoSPA inspected many times, however Clerk is to clarify whether the roadside gate is being referred to.
- (d) Resident re adoption of the public phone box – Members felt that the Grade II listed phone box is the only working public telephone box in the village and should be retained. Clerk is to respond to the resident accordingly.
- (e) ‘Tommy’ in The Square – Clerk is to check permanence of the artwork, possible locations, maintenance requirements and possible protection needed.

Agenda item 21/55 was brought forward to this part of the meeting.

**21/48 To receive the Clerk’s Report** – The Clerk provided an update. Clerk is to (a) enquire with OCC whether a bike rack can be installed at the Fishponds, (b) ascertain what size a concrete base should be created and (c) obtain quotes to raise at Full Council. Clerk is to also pursue a date for Councillors to visit Oxford Preservation Trust’s Lords Farm.

**21/49 To review all Parish Council signage for new requirements/replacements and agree actions** – It was **RESOLVED** that (a) the draft signage is approved, (b) vehicle monitoring devices are installed by OCC at the Pavilion car park to understand volume/time movements (to help inform a car park closing time), (c) obtain quotes for installation of a lockable chain-link barrier at the Fishponds to be secured by the security company, (d) undertake a public consultation on potential car park locking times.

**21/50 To consider quotes for a wildlife survey of the Bartholomew Room and agree actions** – It was **RESOLVED** to accept Windrush Ecology’s quote of £650.

**21/51 To consider quotes for tree maintenance (as per the recent Tree Survey) and agree actions**

– It was **RESOLVED** to accept Jenks quote of £925.

**21/52 To note criminal damage to the Oxford Road Playing Field/Skate Park fence and agree**

**how to resolve the access/parking problems** – It was **RESOLVED** that (a) a User Group (working group status) including Councillors Relph, Zumbuhl and Rylett is formed with users of the skate park to help manage the skate park and consider access issues (including the potential installation of a footpath from the north field car park), (b) the fencing is repaired when it is known it will be not used as access into the skate park, (c) the north field car park is re-opened on a daily basis as soon as closure at dusk notices are displayed, (d) the Hazeldene pedestrian gate self closing mechanism is replaced and (e) the fence in the corner of Oxford Road Playing Field (north)/ Bitterell is repaired asap.

**21/53 To resolve to support in principle, the Local Electricity Bill and sign the petition** – It was **RESOLVED** that the Council support the Local Electricity Bill in principle.

**21/54 To consider a response to West Oxfordshire District Council's Playing Pitch Strategy consultation and agree actions** – It was **RESOLVED** that the draft response is submitted with minor amendments.

**21/55 Planning matters.**

- (a) To welcome West Oxfordshire District Council Officers to discuss the Salt Cross Garden Village Draft S106 report and agree actions - The Principal Planner for the Garden Village at WODC and AK Urbanism were welcomed to the meeting and responded to questions on the potential Planning Obligations Report for the Garden Village. Members queried how future processes and Council engagement can be improved. Also, the Neighbourhood Plan (ENP) is briefly introduced in the report but is not referenced thereafter. It was noted the document is in draft format and is a starting point. It was required to support the Area Action Plan (AAP) submitted in July 2020 alongside a Viability Assessment. Future liaison with the Parish Council on the document was suggested by WODC and was welcomed. AK Urbanism welcomed future discussions on the relevance of the ENP for more specific inclusion in revisions of the Potential Planning Obligations Report. The funding process for the proposed underpass was queried – it was noted that the A40 improvement programme includes the underpass using S106 monies from West Eynsham Strategic Development Area (SDA) and the Garden Village, subject to approval of the AAP by the Planning Inspectorate.

Grosvenor is to review the draft Planning Obligations Report and comment on any that it considers do not meet the [CIL regulations](#). The Councils will then review/deal with any items that are not compliant. Consideration is then given to viability/affordability and if the items are not affordable, those items remaining on the list will be prioritised. It was confirmed the Parish Council is to be involved in those discussions alongside the District and County Councils.

The biodiversity net gain of 25% was queried and how far away from the Parish it will be assigned. It was noted that as much net gain will be assigned to the site as possible, however whatever percentage cannot be accommodated will be assigned by [TVERC](#) to other locations according to connectivity and conglomeration/mass.

Concern was expressed that OCC's A40 improvements programme will be prioritised leaving less funds available for other more local S106 priorities. The draft Potential Planning Obligations Report is currently considered to be viable. Funding mechanisms of the Park & Ride/A40 improvements was discussed.

Eynsham's Public Rights of Way (PRoW) were requested to be closed only for work immediately adjacent to paths and the over-riding priority should be to restore the amenity to the community without delay. It was reported that footpath 206/10 will be diverted around a lake and that how roads cross over PRoW need to be dealt with sensitively. PRoW will be diverted rather than closed when work is to take place.

Adult day time support for the elderly in the Garden Village was queried. Community meeting space will be provided within which specialist services can be made available. Regarding a Playing Pitch Strategy/Sport England Strategic Assessment, WODC has set out its position on sports in a [Leisure Facilities document](#) although further assessment of current local provision is required. The potential relocation of Eynsham Library remains a concern and will be discussed fully in the coming months. Clerk is to liaise with the Officer regarding future themed meetings.

- (b) To consider a request for Oxfordshire County Council's Scoping Opinion for the proposed A40 Smart Corridor works, including i) Dualling of a 3.2km section of the A40 between the Hill Farm Junction to the proposed Eynsham Park and Ride and upgrade to shared path on northern verge, ii) widening of existing carriageway to provide dedicated eastbound and westbound priority bus lanes along 6.5km section between proposed Park and Ride and Duke's Cut iii) capacity and connectivity improvements over three bridges and a culvert at Dukes Cut to enable eastbound bus lane over the bridges at A40 between Witney and Duke's Cut – A [response](#) was considered and agreed for submission.
- (c) To consider planning applications:-
  - (i) 21/00737/HHD - The Sidings, Station Road - Construction of an oak framed car port. No objection.
  - (ii) 21/00473/FUL - Sports Pavilion, Oxford Road - Replacement of existing sports pavilion and storage building with the erection of a two storey pavilion building and detached single storey storage building with associated works. The Council strongly supports the application.
  - (iii) 21/00541/RES - 29 Clover Place - Erection of a new dwelling with formation of an access and associated works (19/00852/OUT - 29 Clover Place - Erection of detached dwelling). No objection. Comment regarding retention of ancient Eynsham apple tree if possible.
  - (iv) 21/00598/FUL - Twelve Acre Farm - Erection of an agricultural building. No objection.
  - (v) 21/01043/HHD - 46 Marlborough Place - Erection of a front extension. No objection.
- (d) To review the planning applications log and note recent decisions. Noted.

**21/56 To receive reports from Councillors representing the Council on outside bodies/meetings.**

Cllr Relph reported on meetings with organisations regarding the Bartholomew Room (deadline for business cases is the end of April). Meeting attended with OCC re. the design of the A40 improvements. Met with the Village Hall Management Committee for Parish Council accommodation (meetings to remain on Tuesdays). Clerk is to request that some scaffolding is removed from The Square to relieve space if possible. Cllr Mosson reported on a meeting with the Witney Road allotment holder (for next meeting agenda).

**21/57 To note dates of the next Parish Council meetings:-**

- (a) Full Council Meeting – 20 April at 7.30pm.
- (b) Annual Meeting of the Parish Council – 5 May at 7.30pm.

At the conclusion of this part of the meeting, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

It was **RESOLVED** to suspend Standing Orders to allow the meeting to exceed a period of 2 and a half hours.

**21/58 Disposal of land at Dovehouse Close Woodland.**

- (a) To note residents who have expressed an interest – 2 properties noted.
- (b) Consider whether the Council wish to pursue with survey/valuation work or pursue alternative options – It was **RESOLVED** that the Council protect the green edge of the village and not dispose of the land.
- (c) Agree actions – It was **RESOLVED** that the Clerk more fully understand OCC's plans for a footpath/cyclepath adjacent to Dovehouse Close Woodland.

The meeting closed at 10.15pm.