



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held remotely at 7.30pm
on Tuesday 2 February 2021

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr K Crowe, Cllr D Knight, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph and Cllr C Rylett.

Also in attendance – Clerk to the Council. There were five members of the public present.

20/326 To receive apologies for absence – Cllr S Brown, Cllr F Zealley and Cllr M Zumbuhl. Cllr M Chen was not present.

20/327 To receive Declarations of Interest in agenda items – None.

20/328 To approve the minutes of the Parish Council Meeting of 19 January 2021 – It was **RESOLVED** that the minutes were signed as a true record.

20/329 To consider the recommendations contained in the approved minutes of the Traffic Advisory Meeting of 12 January 2021 – It was **RESOLVED** that the recommendations are approved.

20/330 Public Participation – Cllr Charles Mathew, Oxfordshire County Council (OCC) reported that Swinford Toll Bridge is currently scheduled for repair on 14 March. The owner is aware that OCC is undertaking the work and will require reimbursing (currently estimated at £45,000). Cllr Mathew is hosting a seminar for local Parish/Town Councils to promote nature recovery and biodiversity. OCC is planning a 2.99% budget increase for the next financial year.

20/331 To receive correspondence and agree actions.

- (a) WODC – Climate Action Day for Town/Parish Councils. It was agreed the Council will participate.
- (b) Residents – Parking concerns in The Square and Church Street. Suggestions include resident parking scheme and improved signage for Back Lane car park. Eynsham Neighbourhood Plan (ENP) actions were referred to. It was **RESOLVED** to ask OCC to clean existing signs and install new ones. Clerk is to write to residents in the area of The Square, High Street and Church Street to request suggestions for improving parking problems (for wider consultation and consideration in due course).

20/332 To receive the Clerk's Report – The Clerk provided an update. Clerk to contact the District Council for permission to use Wharf Stream Way map (for updating) and contact OCC Countryside Service regarding the second caravan on the bridleway 206/31.

20/333 To consider the adoption of an Equality & Diversity Policy and associated employment forms – Members queried some of the wording and recommended amendments. It was **RESOLVED** that (1) the application form is approved for immediate use (2) the Clerk review, amend and check for legal compliance. For consideration at the next Full Council meeting.

20/334 Bartholomew Room.

- (a) To receive the VAT Advice Report in relation to Council premises – The report was received and noted.
- (b) To resolve to dedicate the Bartholomew Room as a community asset for VAT purposes – It was **RESOLVED** to dedicate the Bartholomew Room as a community asset for VAT purposes.

- (c) To resolve to invite expressions of interest from community groups for use of the building and agree actions – It was **RESOLVED** to contact two identified community groups and display notices inviting expressions of interest from all others.

20/335 To consider commencing a new Christmas light display project for The Square and agree actions – It was **RESOLVED** that Cllr Crowe, Cllr Macken and the Deputy Clerk work on a new lighting scheme for this year to avoid electrical problems experienced in 2020.

20/336 To consider adding Oak trees to the planting scheme at Old Witney Road Play Area – The Chairman expressed concern at Oak tree root spread and the potential impact on nearby roads, properties and play surfaces. Deferred to the next meeting pending a specification from Cllr Macken.

20/337 Planning matters

- (a) To consider planning applications:-

- (i) 20/20/03573/HHD & 20/03574/LBC - The Elms, 5 Oxford Road - Landscaping works to include repositioning of external steps, re-hanging of pedestrian gate and the installation of a new handrail together with the construction of new log store against the existing garden wall. Plans were reviewed. No objection.
- (ii) 20/03379/OUT - Land West of Derrymerrye Farm, Old Witney Road - Outline planning application (with all matters reserved except for access) for residential development together with open space, landscaping, parking and all associated infrastructure and engineering works. Members considered a number of concerns and a draft response. The lack of a detailed masterplan for the Strategic Development Area is concerning – the application generally lacked an appropriate level of detail. Clerk is to liaise with Cllr Relph to finalise the draft response.

- (b) To review the planning applications log and note recent decisions – The log was noted.

20/338 To consider a response to [Oxfordshire County Council's Acre End Street proposed bus stop kerbed build-out consultation](#) following receipt of additional information – The Chairman provided a report of the meeting held with OCC and Stagecoach. It was **RESOLVED** that the Clerk respond to OCC advising that the Parish Council continue to find the proposed build-out unacceptable and that OCC must talk with local residents before it progresses further. The Parish Council does not support Stagecoach moving the bus route to Spareacre Lane.

20/339 To note [Oxfordshire County Council's Minerals & Waste Local Plan consultation](#) and agree actions. Closing date for responses is 17 March 2021 – Deferred to meeting on 2 March.

20/340 To receive reports from Councillors representing the Council on outside bodies/meetings – Cllr Osborne reported that there are 25 people on the Allotment Association's waiting list. The Association is looking to undertake various improvements at the site. Cllr Relph and Cllr Macken attended OCC's Electric Vehicle Charging seminar which was beneficial. The ENP section needs to be expanded when the document is revised. For consideration when submitting future S106 requests. Cllr Macken and Cllr Crowe attended the Eynsham News remote event (meeting for potential new volunteers to continue with the publication). It was noted the current team wish to hand over to a new team by April 2020. There appears to be an underlying funding issue as paper-based advertising is falling.

20/341 To note dates of the next Parish Council meetings:-

- (a) Full Council Meeting – 16 February at 7.30pm.
(b) Full Council Meeting – 2 March at 7.30pm.

The meeting closed at 9.30pm.