



# EYNESHAM PARISH COUNCIL

Parish Council Meeting  
held remotely at 7.30pm  
on Tuesday 5 January 2021

## MINUTES

**Councillors Present** – Cllr G Beach (Chairman), Cllr S Brown, Cllr D Knight, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, and Cllr M Zumbuhl.

Also in attendance – Clerk to the Council. There were five members of the public present.

**20/294 To receive apologies for absence** – Cllr M Chen and Cllr K Crowe. Cllr F Zealley was not present.

**20/295 To receive Declarations of Interest in agenda items** – None.

**20/296 To approve the minutes of the Parish Council Meeting of 15 December 2020** – It was **RESOLVED** that the minutes were signed as a true record.

**20/297 Public Participation** – A member of the Nature Recovery Network (NRN) thanked the Council for its grant and discussed the Annual Winter Maintenance proposals. Cllr Charles Mathew, Oxfordshire County Council (OCC) reported that the 2021/22 budget is being drafted at a current 3.99% increase. Swinford Toll Bridge road surface is due to be repaired by OCC who will then be reimbursed by the bridge owner. Progress is being made on a Smartcard system after many years. Cllr Mathew has approved an OCC grant for a water testing kit for the NRN and is talking with other local councils to promote the work of the NRN. District Cllr Dan Levy reported on an enforcement issue which is being investigated. It was noted that Thames Water tankers are transferring waste to/from Eynsham/Standlake/Cassington due to their poor sewerage system. It is unknown when this will cease. A meeting is planned to discuss West Oxfordshire District Council's (WODC) Garden Village Area Action Plan.

**20/298 To receive correspondence and agree actions.**

- (a) Ubico – Flytipping at a litter bin – Clerk is to write to the resident concerned.
- (b) Various emails – Homeless person living at bridleway 206/31. Clerk is to liaise with other local authorities to have the bridleway cleared of litter, made fully accessible to members of public and the surface repaired.
- (c) Emails – Litter and waste bins affecting the streetscene in the area of The Square. Cllr Rylett is to liaise with WODC.
- (d) Email – Poor state of the Swinford Toll Bridge road surface. Cllr Mathew's update above refers.

**20/299 To receive the Clerk's Report** – The Clerk provided an update. Cllr Macken is to draft a list of areas that need graffiti removed by Ubico. Noted that the Dovehouse Close Play Area repairs are delayed by 1 week to w/c 25 January due to material supply problems.

**20/300 To receive the draft Winter Maintenance specification for quotes and agree actions** – Cllr Macken summarised work that was stopped last year and discussed proposals for a new approach regarding Oxford Road North Car Park using volunteers. It was **RESOLVED** that the specification is approved subject to amending the North Car Park which will have a minimal prune by volunteers with contractors to undertake surface clearance only. A new car park landscape design will be drafted by volunteers for consideration by the Council to be undertaken the following year. Clerk is to obtain quotes for consideration at the next meeting. Work is to be undertaken by 28 February 2021.

**20/301 To receive the Pavilion re-build supporting documents for resolution and submission of a full planning application to West Oxfordshire District Council** – It was **RESOLVED** to approve the documents, submit the notification form to Fields in Trust and application to WODC.

**20/302 To receive a report from Eynsham Community Primary School Youth Council, resolve priorities and actions.** Item deferred due to Cllr Chen’s absence.

**20/303 To consider a request by Eynsham Association Football Club for installation of a portaloo and resolve Pavilion hire arrangements** – Item deferred pending a meeting with the football club. Clerk is to set up a meeting with the football club.

**20/304 To consider a response to Oxfordshire County Council’s Street Design Code consultation** – Councillors presented comments on various design aspects. Clerk is to draft a response, ask for an extension in the deadline to respond and add to the agenda for the next Council meeting for finalising.

**20/305 Planning matters**

(a) To consider planning applications:-

(i) 20/03196/HHD - 28 Orchard Close - Two storey side extension to form garage on the ground floor and a bedroom with en-suite shower room on the first floor.

Whilst it was considered that the application could constitute overdevelopment of the site, it was **RESOLVED** that no objection is made.

(ii) R3.0057/19 - Oxfordshire County Council - To consider a response to planning application - Construction of a park & ride car park providing 850 car parking spaces, cycle spaces, motorcycle spaces, electric vehicle charging points, bus shelters, landscaping, external lighting, public open space, toilets, seating, fencing, habitat creation, drainage features, new access from Cuckoo Lane, new roundabout with access onto A40, an eastbound bus lane approximately 6.5km in length from the park & ride site to the A40 bridge over the Dukes Cut canal, two sections of westbound bus lane (each approximately 500m in length), new shared use footway/cycleway, widening of Cassington New Bridge, junction improvements, new crossings, new footbridge alongside Cassington Halt Bridge, and associated works at Land West of Cuckoo lane and adjacent to the A40, Eynsham, West Oxfordshire, OX29 4PU. The circulated draft document was discussed and minor changes made. Clerk is to update the [Council’s response](#) and submit to OCC.

**20/306 To review the planning applications log and note recent decisions** – It was noted that the planning application 20/03105/FUL - Everest Roofing, 28 Witney Road will be considered at the February Lowlands Sub-Planning Committee during which residents [may address the District Council](#) with any planning concerns. The log was noted.

**20/307 To receive reports from Councillors representing the Council on outside bodies/ meetings** – None.

**20/308 To note dates of the next Parish Council meetings:-**

(a) Traffic Advisory Committee Meeting – 12 January at 7.30pm.

(b) Full Council Meeting – 19 January 2021 at 7.30pm.

At the conclusion of this part of the meeting, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**20/309 To receive an update on a complaint made to West Oxfordshire District Council and agree actions** - Cllr Beach provided an update and read aloud a proposed press release drafted by WODC. It was agreed that the press release is published by both parties thereby closing the complaint.

The meeting closed at 9.05pm.