



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held remotely at 7.30pm
on Tuesday 1 December 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr S Brown, Cllr M Chen, Cllr K Crowe, Cllr D Knight, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr F Zealley and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were four members of the public present.

20/260 To receive apologies for absence – None.

20/261 To receive Declarations of Interest in agenda items – Cllr Sue Brown declared a personal interest in items 20/265 and 20/269 (c). Cllr Sue Osborne declared a personal interest in item 20/269 (c). Both Councillors abstained from discussions and resolutions.

20/262 To approve the minutes of the Parish Council Meeting of 17 November 2020 – It was **RESOLVED** that the minutes were signed as a true record.

20/263 Public Participation – Cllr Charles Mathew reported on the Oxfordshire County Council's (OCC) budget review and possible efficiency savings being made. It was hoped that Robert Courts MP would support a feasibility study being undertaken for a rail link between Carterton-Oxford that would enable an application to be made to the 'Restore Your Railway' Government fund.

20/264 To consider a response to [Oxfordshire County Council's Acre End Street proposed bus stop kerbed build-out consultation](#). Concern was expressed at the design and the impact on traffic and residents. It was **RESOLVED** that there is no merit in the scheme. Additional compelling information is needed if the Council is to consider reversing this decision.

20/265 To consider a response to [Oxfordshire County Council's Expansion of Bartholomew School Consultation](#) – It was felt the consultation documents do not sufficiently consider practicalities or proposals. An OCC Officer is requested to attend the next meeting (15 December) to discuss the consultation in detail for a response to be formulated.

20/266 To consider a quote by TCL for repairs to Old Witney Road Play Area – It was **RESOLVED** to accept the quote for essential repair work to be undertaken.

20/267 Planning matters

- (a) To consider planning application 20/02801/HHD - 1 Hazeldene Close - Erection of a conservatory to the left side elevation of the property. No objection.
- (b) To review the planning applications log and note recent decisions. The log was noted.

20/268 To review grants made in 2020/21 (those marked with an * were approved, however a grant was no longer required due to Coronavirus guidelines and was therefore not provided):-

- (a) Oxfordshire Play Association - £500 *
- (b) Eynsham Good Neighbour Network - £400
- (c) Eynsham Churches Holiday Club - £150
- (d) Oasis - £200 *
- (e) Eynsham Women's Institute - £250
- (f) Eynsham Pre-School - £400
- (g) Clean Slate (Upper Heyford) - £150
- (h) Royal British Legion - £150 (donation)

20/269 To consider grant applications for 2021/22:-

	Requested	Agreed
(a) Nature Recovery Network	£470	£470 **
(b) Oxfordshire Play Association	£1000	£1000
(c) Eynsham Playing Field Managers	£324	£324 **
(d) Eynsham Churches Holiday Club	£250	0
(e) Eynsham Good Neighbour Network	£400	£400
(f) Eynsham Netball Club	£369	£369 **
(g) Royal British Legion	£150	£150

It was **RESOLVED** that the above grants are approved. Those marked with ** will be paid in the current financial year as funds are currently available in this years' budget which will in turn help the 2021/22 budget. The Clerk reported on recent guidance from National Association of Local Councils that clarified Council's inability to fund church activities.

20/270 Current financial update:-

- (a) Half year end review/update of budgets and reserves. Report was noted.
- (b) To recommend any virement or transfer to earmarked reserves. None required.
- (c) To review S106 funds available and consider the Council's S106 request for the Garden Village planning application. A draft S106 request was circulated. Clerk is to amend with improved wording for play areas and submit. A community consultation on S106 funded infrastructure projects is to be undertaken.

20/271 To make recommendations for the budget and Precept for 2021/22 financial year. A draft budget was circulated and considered as the tax base had been received from the District Council. For final consideration and resolution at the Full Council meeting on 15 December.

At the conclusion of this part of the meeting, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

20/272 To consider quotes for grass cutting/weedkilling contract and appoint a contractor for 2021-23 – 5 quotes were considered. It was **RESOLVED** to appoint McCracken & Son Ltd for a 3 year contract. Weedkilling is to be undertaken using a non-toxic, environmentally friendly substance.

20/273 To consider expanding the Responsible Finance Officer's (RFO) role to include a Deputy Clerk role with effect from 1 January 2021 and review a draft job profile – It was **RESOLVED** to approve the job profile and appoint the RFO as Deputy Clerk subject to usual employment procedures with effect from 1 January 2021.

20/274 To consider increasing the salary range/pay scale for the RFO and the Clerk with effect from 1 January 2021 – It was **RESOLVED** to increase the salary range/pay scale for the RFO and Clerk to the next pay band with effect from 1 January 2021.

20/275 To consider employing a Communications Officer with effect from 1 April 2021 and review a draft job profile – Members discussed employee/contractor employment options for a Communications Officer. Clerk is to amend the job profile and recirculate for further consideration at the next meeting.

20/276 To consider employing a Play Area Supervisor/Caretaker with effect from 1 April 2021 and review a draft job profile – It was **RESOLVED** to employ a Play Area Supervisor/Caretaker with effect from 1 April 2021 with no changes to the job profile.

20/277 To note dates of the next Parish Council meetings:-

- (a) Full Council Meeting (Budget) – 15 December at 7.30pm.
- (b) Full Council Meeting (Budget) – 5 January 2021 at 7.30pm.

The meeting closed at 9.55pm.