



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held remotely at 7.30pm
on Tuesday 17 November 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr M Chen, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were three members of the public present.

20/243 To receive apologies for absence – Cllr S Brown, Cllr K Crowe and Cllr F Zealley.

20/244 To receive Declarations of Interest in agenda items – None.

20/245 To approve the minutes of the Parish Council Meeting of 3 November 2020 – It was **RESOLVED** that the minutes were signed as a true record.

20/246 Public Participation – None.

20/247 To receive correspondence –

- (a) Resident – Pesticide Action Network awareness re. weedkilling. The Council is pursuing contractor quotes for environmentally friendly kerbside weedkilling as well as Glyphosate based weedkilling for consideration in due course.
- (b) Resident – Environmentally friendly grass cutting. Cllr Macken confirmed that the Council's grass cutting specification is in accordance with Plantlife guidance for the wildflower verges.
- (c) Bike Safe West Oxford – Concern expressed with proposed unsafe/inappropriate A40 crossings for Salt Cross Garden Village. Council agreed with comments made. Noted.
- (d) OCC – A40/Park & Ride planning application. Noted that additional information has been submitted to the planning authority for additional consultation in due course.
- (e) Witney Oxford Transport Group - Seeks support for a rail link feasibility study. It was agreed that a letter is sent supporting the need for a feasibility study and investigating a rail link between Carterton, Witney, Eynsham and Oxford.

20/248 To receive the Clerk's Report – The Clerk provided an update following distribution of the report. Clerk is to request support from County Cllr Mathew for Hanborough Road gateway (second option) design work to be drafted promptly by Oxfordshire County Council (OCC).

20/249 To consider David Knight for co-option to the Council – It was **RESOLVED** to co-opt David Knight. Clerk is to liaise with Mr Knight and West Oxfordshire District Council (WODC).

20/250 To agree amendments to the Traffic Regulation Order for Orchard Close – It was **RESOLVED** to approve the amendments proposed by Oxfordshire County Council (OCC).

20/251 To consider and adopt a new Memorial Trees & Benches Policy – The draft policy and its positive points were discussed. It was **RESOLVED** to approve the policy.

20/252 To consider quotes for the repair of Dovehouse Close Play Area equipment – Quotes were considered for the extensive repair of equipment. It was **RESOLVED** to approve a quote from Oxford Direct Services at £7431.66.

20/253 To receive the Tree Survey Report and agree priority work – Nicholson's Tree Survey report was noted. It was **RESOLVED** that the Clerk obtain quotes for work identified as months 1-6 to be undertaken as soon as possible. The quotes will help to budget for work in years 1 - 3 thereafter. It was felt that when trees are felled, the trunks are to be retained at that location for ecological benefits.

20/254 To consider the Council's support for a museum at Lord's Farm and agree actions – The Eynsham Museum Fund proposal and plans were discussed. In consideration of the Council's existing workload and the long term nature of this project, it was felt that the Council could provide moral support only at the current time. A letter will be drafted to Oxford Preservation Trust in support of the Museum Fund's project to help secure the property for the future.

20/255 Finance.

- (a) **To approve payment of accounts** – It was **RESOLVED** to pay the accounts as present (Appendix A refers).
- (b) **To approve bank reconciliation** – It was **RESOLVED** to approve the bank reconciliation.
- (c) **To be advised of income and expenditure** – Reports previously circulated were noted.
- (d) **To note completion of the external audit by Moore and no matters raised** – The RFO and Clerk were thanked for their work.

20/256 Planning matters

- (a) To consider planning application:-
 - (i) 20/02944/LBC - 25 Acre End Street - Installation of ceramic floor tiles to dining room and hallway. No objection.
 - (ii) 20/02661/HHD - 71 Hazeldene Close - Conversion of roof space to create additional living space with the addition of front and rear velux rooflights and the addition of a window to gable. It was felt that the number of rooflights were excessive and would create unacceptable overlooking of neighbouring properties. Object.
 - (iii) 20/02634/FUL - Chillbrook Farm, Barnard Gate - Conversion of barn to dwelling with associated alterations, access and landscaping works (Part Retrospective). No objection.
 - (iv) 20/02507/FUL - Chillbrook Farm, Barnard Gate - Creation of new vehicular access (utilising existing gated entrance into paddock) and pedestrian access in the form of a footbridge, both to serve new dwelling currently under construction. No objection.
 - (v) 20/03013/HHD - 27 Old Witney Road - Alterations and erection of single storey front, side and rear extensions. No objection subject to ancillary accommodation condition.
- (b) To review the planning applications log and note recent decisions – Noted.
- (c) To compile a S106 request for 20/01734/OUT Salt Cross Garden Village – A draft list was circulated and added to including provision of an AstroTurf pitch at Oxford Road Playing Fields, expansion of the skate park with lighting and provision for Eynsham Museum Fund. Noted that some funds being sought come under the jurisdiction of higher tier authorities. Clerk is to forward a first draft to WODC with community input to be sought for a second draft and liaise with Joan Desmond re. timing.
- (d) To consider a response to WODC's Developer Contributions Supplementary Planning Document – Clerk is to comment on the lack of a process/application form needed; the need to work with WODC on funding requirements; a zero-rated CIL for strategic sites is felt inappropriate and the document is tailored more to developers than it is to local councils. Clerk is to circulate a draft.

20/257 To receive reports from Councillors representing the Council on outside bodies/

meetings – Cllr Beach reported on a meeting with WODC Parking Enforcement Manager re. Thornbury Road/Bartholomew School. Also met with Eynsham Community Primary School (Cllr Beach is to speak at assemblies and other Councillors are to become involved in the School Council). Cllr Beach represented the Council at annual Remembrance Services.

20/258 To note dates of the next Parish Council meetings:-

- (a) Full Council Meeting – 1 December at 7.30pm.

(b) Full Council Meeting – 15 December at 7.30pm.

At the conclusion of this part of the meeting, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

20/259 To receive an update on a complaint made to West Oxfordshire District Council (WODC) and agree actions – Cllr Beach provided an update. A press release will be worked on following discussion with WODC.

The meeting closed at 9.30pm.

**Schedule of Payments for approval at the Parish Council Meeting
17th November 2020**

PAYEE	INFORMATION	£
KATHERINE DOUGHTY	MILEAGE + EXPENSES	£76.95
RACHEL JOHNSON	EXPENSES – NEW BOOKSHELF	25.00
MICROSHADE BUSINESS CONSULTS	OMEGA HOSTING – NOV 2020	64.80
TRANSITION EYNHAM AREA	REFUND -GREEN TEA FESTIVAL BOOKING	142.00
OXFORD SECURITY SERVICES	PLAYING FIELDS – LOCK UP -OCT	744.00
EVENLODE DIY	RED SPOT LOCK	23.65
WHITES CLEANING COMPANY	CLEAN PAVILION -16 TH OCTOBER	42.12
NICHOLSONS	DUTY OF CARE TREE SURVEY	3168.00
ROSS MACKEN	EXPENSES – COMPOST	40.00
CD BUILDING & CLADDING SERVICES	FISHPONDS BRIDGE REPAIR + WSW POSTS	260.40
WHITES CLEANING COMPANY	PAVILLION + BAR CLEANING	210.60

Schedule of Payments approved under 4.1 of the Financial Regulations

STEVE PARKINSON	VAT CONSULTANCY	900.00
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