



# EYNESHAM PARISH COUNCIL

Parish Council Meeting  
held remotely at 7.30pm  
on Tuesday 1 September 2020

## MINUTES

**Councillors Present** – Cllr G Beach (Chairman), Cllr S Brown, Cllr M Chen, Cllr K Crowe, Cllr P Crowley, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There was one member of the public present.

**20/167 To receive apologies for absence** – Cllr F Zealley.

**20/168 To receive Declarations of Interest in agenda items** – Cllr Beach and Cllr Chen declared pecuniary interests in agenda item 20/171 (b) and left the meeting.

**20/169 To approve the minutes of the Parish Council Meeting of 18 August 2020** – It was **RESOLVED** that the minutes were signed as a true record.

**20/170 Public Participation** – None.

**20/171 To receive correspondence** –

- (a) Resident - Cassington Road speeding. It is recommended that registration plates of offending/racing vehicles are recorded and the Police notified. Clerk is to add a note to the website to alert residents accordingly.
- (b) Resident - Fruitlands Wood access and protection. Cllr Beach & Cllr Chen declared pecuniary interests and left the meeting. Clerk is to ascertain ownership of the area with a view to it being made available to the public. Cllr Macken is unable to pursue work on the revised Local Green Spaces at the current time, however the work will commence in the coming months. Clerk is to update the resident accordingly.
- (c) RAF Brize Norton Air space – Noted.

**20/172 To receive the Clerk's Report** – The Clerk provided an update on the actions. As part of the process for re-opening Council buildings, Legionnaires test results are awaited; a cleaning company is available to undertake a thorough clean and the Clerk is working on Covid-19 Risk Assessments. Clerk's Report was noted.

**20/173 To consider cancellation of the Village Centre Re-opening Temporary Traffic Regulation Order, consider recommendations and agree actions** – It was **RESOLVED** to:-

- (a) Cancel the TTRO with immediate effect.
- (b) Work with partners to implement a 20mph village wide zone as soon as is practicable and move forward on the Parish Council Gateway Project.
- (c) Follow up again traffic data from Oxfordshire County Council (OCC) requested in August 2019 to aid decision making.
- (d) Continue to review public safety issues particularly in the centre of the Village and report matters of concern to the relevant responsible authority.
- (e) Undertake a debrief to understand and learn from the process.

**20/174 To consider location options for new bike racks and agree actions** – It was **RESOLVED** to request OCC install new bike racks at the Fishponds, Pavilion and Old Witney Road Play Area.

**20/175 To consider a request from the Playing Field Managers for installation of a storage container at the Pavilion car park and to consider re-opening the vehicle access gate at Oxford Road Playing Field (north).** It was **RESOLVED** that a storage container is installed at the Pavilion car park behind the barrier. The car park on the north side will continue to be available for football match parking. In the meantime, the Clerk will liaise with Cllr Macken to re-draft the Winter Maintenance work schedule and for new quotes to be obtained.

Following vegetation maintenance work to the car park, it will be re-assessed and if sight through the vegetation is sufficiently clear, the car park will be re-opened.

**20/176 To consider a request from GreenTEA for use of The Square and Pavilion car park and agree Parish Council participation for an event** – It was noted that the Pavilion car park will be unavailable for the event. It was **RESOLVED** that agreement in principle is provided, subject to receipt of an acceptable Project Appraisal form and supporting documents (including Covid-19 Risk Assessment).

**20/177 To note inappropriate use of the Fishponds and Oxford Road Playing Field (south) by horses and agree actions** – It was felt the the Fishponds is an inappropriate area for use by horses. It was **RESOLVED** that the Clerk display signs at the Fishponds and Playing Field footpaths.

**20/178 Play Areas.**

- (a) To receive a summary report of RoSPA's annual inspections and agree actions – It was **RESOLVED** to obtain quotes for the repair of all highlighted play equipment. A long term project to renew the Dovehouse Close 'Come and Play' area needs to commence. Clerk is to add details of the play area problems to the website, Eynsham News and the Primary School newsletter for information. A review of the budget will be held this month and consideration given to setting funds aside for the play area for the future.
- (b) To note income and expenditure against budget - Noted.

**20/179 Planning matters:-**

- (a) To consider planning applications:-
  - (i) 20/01716/HHD - 25 Stratford Drive - First Floor Side Extension. No objection
  - (ii) 20/02176/HHD - 82 - 84 Acre End Street - Alterations and single storey front extension, addition of porch canopy. Over-development of the site was discussed. No objection
  - (iii) 20/01909/FUL - 66 Mill Street - Change of use from Business Use (B1) to a mixed use of Business Use (B1) and Art Gallery (D1). Support the gallery. No objection.
  - (iv) 20/02144/HHD - 30 Falstaff Close - Single storey extension to front elevation. No objection.
  - (v) 20/01973/HHD - 23 Queen Street - Erection of a timber framed garden studio/workshop. No objection.
  - (vi) 20/01977/HHD - 26 Evans Road - Single and two storey side extension. No objection.
- (b) To review the planning applications log and note recent decisions. Noted.
- (c) To receive an update, consider a draft response and agree actions regarding the [Garden Village /Area Action Plan \(AAP\)](#). The Council continues to work on a draft planning application response. The closing date for AAP consultation is 23 October. Confirmation has been received from the District Council that the planning application response will not be considered before the AAP is adopted.

**20/180 To receive reports from Councillors representing the Council on outside bodies/ meetings** – Cllr Rylett attended an OCC meeting regarding the A40/P&R project. Other members were due to attending the briefing on the following day. The Environment Agency has flood concerns. A new project team has been set up. New concerning Government planning consultations were raised (for discussion at the next Parish Council meeting). Cllr Beach provided an update on continuing issues with Thornbury Green. Also, that the highway is soon to be adopted at Hazeldene by OCC. Noted that a community group is having problems with its regular hire of Bartholomew Sports Hall.

**20/181 To note dates of the next Parish Council meetings:-**

- (a) Full Council Meeting – 15 September at 7.30pm.
- (b) Full Council Meeting – 6 October at 7.30pm.

The meeting closed at 9.50pm.