



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held remotely at 7.30pm
on Tuesday 18 August 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr S Brown, Cllr M Chen, Cllr K Crowe, Cllr P Crowley, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr F Zealley and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were three members of the public present.

20/153 To receive apologies for absence – Cllr C Rylett.

20/154 To receive Declarations of Interest in agenda items – Cllr Ross Macken declared a pecuniary interest in agenda item 20/165 and left the meeting.

20/155 To approve the minutes of the Traffic Advisory Committee Meeting of 14 July 2020 and Parish Council Meeting of 21 July 2020 – It was **RESOLVED** that both minutes were signed as a true record subject to minor amendment to a name in the Parish Council minutes.

20/156 Public Participation – County Cllr Charles Mathew reported 1) Station Lane is closed again for the sixth time. Thames Water wish to install a sewage pipe through Chilmore Bridge. Oxfordshire County Council (OCC) has not given permission for this and as they were concerned with the integrity of the bridge, work has stopped. The bridge now considered safe, however Station Road will be closed for some considerable time. 2) Met with Thornbury Road residents to discuss traffic concerns. Another meeting is planned for a weeks' time. 3) OCC's mini budget has been published which includes a £15m reduction. 4) OCC has written to the Toll Bridge owner 5 times regarding the road condition and need for repairs. 5) Continuing discussions with Bartholomew School following the collapse of Carillion.

20/157 To receive correspondence –

- (a) OCC Experimental 7.5t weight limit TRO re. Burford Town Centre. Noted.
- (b) OCC Winter Preparedness – Clerk is to order more bags of salt and ask for the salt bins to be topped up.
- (c) Resident – Undertook a survey of Dovehouse Close residents asking whether they were aware of the proposed wildflower meadow near the Play Area; the Nature Recovery wildflower area at the entrance to the Close and whether they wanted the grass there cut as part of routine maintenance. Minutes 20/148 refers.
- (d) Email resident – Abandoned bikes in racks need to be removed. District Cllr Levy is pursuing action with West Oxfordshire District Council (WODC). It was noted that 2 bikes have been removed by WODC, however further bikes remain. Clerk is to liaise with Cllr Levy and Cllr Crowley on a more efficient way of resolving this problem.
- (e) Various TTRO emails – refer to agenda item 20/159.
- (f) Playing Field Managers – Installation of a storage container at Oxford Road Playing Field South. For full consideration at the next Council meeting. Members indicated it might be more acceptable to use the Pavilion Compound for the container's location.

20/158 To receive the Clerk's Report – The Clerk's Report was noted.

20/159 To receive the report on Village Centre Re-opening – Cllr Crowley reported that the wording on the TTRO did not adequately reflect the Council's original intention. Consultation requirements were unclear. Cllr Crowley and Cllr Relph met with businesses to understand concerns and met with WODC and OCC for appropriate signage wording. Members gave a show of hands to support a motion to withdraw the TTRO at the next opportunity.

Whilst the Council was unable to formalise cancellation of the TTRO at this meeting (as it wasn't specified on the agenda), it will be recommended for cancellation at the meeting on 1 September with other associated recommendations. In the meantime, no work in respect of the TTRO will be undertaken. The proposed 20mph zone was queried. It was noted that part way through the process, OCC advised that it could not be pursued due to a countywide review being undertaken. County Cllr Mathew is to check and report back.

20/160 Eynsham Nature Recovery Network - To consider the creation of a community garden on Council land at Dovehouse Close, agree conditions, match-funding policy principles and a budget – The item was deferred due to a change in the project proposals. Clerk is to obtain a quote for the removal of paving slabs from the Dovehouse Close verge.

20/161 To consider updated Pavilion Rebuilding drawings and agree actions – Revised drawings were considered. Clerk is to query whether there is appropriate wheelchair manoeuvring space by the lift on the second floor. It was **RESOLVED** that subject to appropriate amendment regarding wheelchair space, the architects submit a planning application for the Pavilion rebuild. Clerk is to liaise with Pavilion hirers/Stakeholder Group to discuss the final plans. The drawings will be published online and included in the next edition of Eynsham News.

20/162 Finance.

- (a) To approve payment of accounts - It was **RESOLVED** to pay the accounts as presented. Appendix A refers.
- (b) To approve bank reconciliation - It was **RESOLVED** to approve the bank reconciliation.
- (c) To consider applying for a loan from West Oxfordshire District Council for the Bartholomew Room project – It was unanimously **RESOLVED** to apply for a WODC loan of £100,000 over 4 years with annual repayments of £25,954.22.

20/163 Planning matters:-

- (a) To consider planning applications:-
 - (i) To 20/01691/HHD - Kite Bank, Pink Hill Lane - Erection of detached double garage in front garden. No objection.
 - (ii) 20/01648/FUL - Eynsham Filling Station, Eynsham - Installation of 2No. Jet Wash Machine and new Air/Water & Vacuum machines. No objection to the application. However, as the proposed equipment is directly next to the A40 we request that the area is suitably landscaped.
 - (iii) 20/01948/LBC – 37 Acre End Street, Eynsham – Replacement of lean-to conservatory with orangery and replacement windows to boot room. No objection.
 - (iv) 20/01774/LBC – 20 Queen Street, Eynsham – Replacement of Bradstone tiles on front roof with slate to match back of house. No objection.
 - (v) 20/01979/HHD – 8 Clover Place, Eynsham – Erection of front porch extension. No objection.
 - (vi) 20/01848/HHD – 20 Old Witney Road, Eynsham – Alterations and reroofing the existing conservatory and roof of annex building at rear. First floor infill between existing house and annex. Addition of box window to first floor side elevation. No objection.
 - (vii) 20/01874/HHD – 6 Merton Close, Eynsham – Alterations and erection of single storey rear elevation. No objection.
 - (viii) SNN2020160 – 19/01785/573 – New Development of Eynsham nursery & Garden centre – allocation of new street names. The Clerk referred to correspondence from Address Management, WODC. It was felt that a streetname with 'nursey' is acceptable, however 'abbey' is already duplicated in village streetnames and is therefore unacceptable. Item deferred to the next Council meeting to allow for

further thought. It was suggested that a Youth Council could help with streetnaming tasks. A long term strategy is needed.

- (b) To review the planning applications log and note recent decisions. Noted.
- (c) To receive an update, consider a response (as necessary) and agree actions regarding the Garden Village/Area Action Plan. Councillors considered how best to draft a response to the application. A first draft will be considered at the next meeting. (Cllr Chen left the meeting).

20/164 To receive reports from Councillors representing the Council on outside bodies/ meetings – Cllr Macken is attending BBOWT events regarding a change in Parish maintenance. Cllr Beach updated members on ongoing matters. These include concerns in the change of speed limit at Hazeldene; the ongoing concern of a homeless person living in WODC's car park and a problem with drains in the area of The Square. It was noted that problems with drains are being experienced in other parts of the village as well.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

20/165 To consider renewing a Licence to Occupy for the lock-up at the Pavilion – Cllr Macken left the meeting. It was **RESOLVED** that the licence is renewed for a further 1 year period.

20/166 To note dates of the next Parish Council meetings:-

- (a) Full Council Meeting – 1 September at 7.30pm.
- (b) Full Council Meeting – 15 September at 7.30pm.

The meeting closed at 9.50pm.

**Schedule of Payments for approval at the Parish Council Meeting
18st August 2020**

PAYEE	INFORMATION	£
MICROSHADE BUSINESS CONSULTS	OMEGA HOSTING – AUG 2020	64.80
UBICO	EMPTY LITTER BINS – APRIL 2020	36.76
UBICO	EMPTY LITTER BINS – MAY 2020	36.43
UBICO	EMPTY LITTER BINS – JUNE 2020	36.43
UBICO	EMPTY LITTER BINS – JULY 2020	36.43
UBICO	PLAYAREA UPKEEP+ STREETCLEAN-JUNE	900.00
WODC	GRASS CUTTING – JUNE	854.59
OXFORD SECURITY SERVICES	PLAYING FIELDS – LOCK UP -MARCH	276.00
OXFORD SECURITY SERVICES	PLAYING FIELDS- LOCK UP -JUNE+JULY	1092.00
ROSPA	ANNUAL INSPECTION	496.80