



# EYNESHAM PARISH COUNCIL

Parish Council Meeting  
held remotely at 7.30pm  
on Tuesday 21 July 2020

## MINUTES

**Councillors Present** – Cllr G Beach (Chairman), Cllr M Chen, Cllr P Crowley, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr F Zealley and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were seven members of the public present.

**20/138 To receive apologies for absence** - Cllr S Brown and Cllr K Crowe.

**20/139 To receive Declarations of Interest in agenda items** - None.

**20/140 To approve the minutes of the Parish Council Meeting of 7 July 2020** – It was **RESOLVED** that the above minutes were signed as true records.

**20/141 Public Participation** – County Cllr Charles Mathew reported that an independent examination of the A40 planning proposals was due to take place this week, but was cancelled. Cllr Mathew made representations to Oxfordshire County Council (OCC) regarding the cancellation of Loop Farm improvements (full representation to be made available at Eynsham Online). An opportunity has arisen to restore the old local railway. Residents are encouraged to refer to '[Restoring Your Railway Fund.](#)' District Cllr Dan Levy reported that the Garden Village Area Action Plan (AAP) is being considered by West Oxfordshire District Council (WODC) tomorrow. It will go through the Council and consultation will then commence. A resident raised a number of Dovehouse Close residents' concerns as per their correspondence at 20/148 (a). A member of the NRN reported on the balance between safety and biodiversity and the anomalies of where vegetation/trees are growing in the community and where they are not, and stressed the importance of understanding the relationships between these issues." A resident requested the Council's support for a community garden proposal in Dovehouse Close with the view of improving biodiversity values (see 20/148 (b)).

**20/142 To receive correspondence** – None.

**20/143 To consider re-appointing Julie Jordan as Trustee to Eynsham Consolidated Charities for a period of 1 year** – It was **RESOLVED** that Julie Jordan is re-appointed as a Trustee for 1 year.

**20/144 To receive the Clerk's Report** – The Clerk's Report was noted.

**20/145 To receive the report on Village Centre Re-opening** – The Clerk reported that the Temporary Traffic Regulation Order application has been submitted to OCC and signage requirements were being worked on which it was hoped would be resolved within 7 days.

**20/146 To consider locations for the installation of new cycle racks provided by Oxfordshire County Council** – Installation costs are unknown, what surface they can be installed on or exactly where to install them. Cllr Crowley will bring recommendations to the next meeting.

**20/147 To consider quotes for a comprehensive survey of all Council trees and agree actions** – 3 quotes were considered. It was **RESOLVED** to accept Nicholsons quote.

**20/148 Eynsham Nature Recovery Network (NRN) project proposals.**

- (a) To receive correspondence regarding the Dovehouse Close/Hanborough Road junction grass cutting arrangements and agree actions – Communications with a Dovehouse Close resident (and their subsequent independent local residents survey) has raised a number of concerns. These include the limited sightline when turning right out of Dovehouse Close (this will be rectified as a matter of urgency); the need to review and where possible, improve the Council's Public Engagement Policy (to be considered at

forthcoming meetings); the Gateway Project work in relation to speeding vehicles along Hanborough Road (to be discussed at forthcoming meetings with a second option for Hanborough Road/B4449) and the experimental grass cutting regime for Hanbrough Road/Dovehouse Close junction (the grass at the junction is to be cut in August). The sightlines and various speed limits on the B4449 were raised (proposals to be explored and discussed at forthcoming meetings). Actions agreed are in brackets.

- (b) To consider the creation of a community garden on Council land at Dovehouse Close, agree conditions and a budget – The Council support the proposal. Clerk advised that the bench and trellis should be installed and owned by the Council on the advice of the Council's insurers. Those working on the land are to be listed as Council volunteers. Clerk is to check with the Finance Officer the procedure for receiving donations in terms of project match funding. For resolution at the August Parish Council meeting.

#### **20/149 Finance.**

- (a) To approve payment of accounts - It was **RESOLVED** to pay the accounts as presented. Appendix A refers.
- (b) To approve bank reconciliation - It was **RESOLVED** to approve the bank reconciliation.
- (c) To review the income and expenditure for the year to date – The financial information was reviewed and noted.

#### **20/150 Planning matters:-**

- (a) To consider planning application [20/01473/HHD](#) - Brown House, Station Road - Alterations and erection of single storey rear extension with balcony above. Addition of new front porch and front dormer window – No objection.
- (b) To review the planning applications log and note recent decisions – Noted appeal dismissed for Land South of 39 Witney Road.
- (c) To note West Oxfordshire District Council's (WODC) [Community Infrastructure Levy \(CIL\) Draft Charging Schedule](#) and [Draft Affordable Housing Supplementary Planning Document \(SPD\)](#) consultations and consider responses – It was felt that a zero rate CIL will equate to an unacceptable burden on the existing community and infrastructure due to the planned additional number of residents. Regardless of the Council's strategic community aims at the existing level of residents, there is potential for the community to be detrimentally damaged by the financial strain imposed on them by this policy. EPC response is to be published online. A joint response with other Councils will be considered. SPD – no comment.
- (d) To consider the proposed name for the Garden Village for feedback to WODC – The Council learned of the proposed name when referring to WODC's supporting documents for the Cabinet meeting on 22 July. It was unanimously **RESOLVED** that the Council does not support the Salt Cross name; it has not been consulted on it and the previously submitted names are to be resubmitted. Clerk is to write accordingly.
- (e) To receive an update, consider a response (as necessary) and agree actions regarding the Garden Village/Area Action Plan – An initial extension deadline has been agreed to 7 October. Members are to review and provide feedback at the Council's meeting on 1 September, review a draft on 15 September and finalise on 6 October.
- (f) To receive an update, consider a response (as necessary) and agree actions regarding the West Eynsham Strategic Development Area – Note that the Supplementary Planning Document will be considered by Cabinet in August/September.

**20/151 To receive reports from Councillors representing the Council on outside bodies/ meetings** – Cllr Macken attended a GreenTEA meetings which was mutually beneficial. Cllr Beach met with Cllr Mathew and OCC officers to discuss an accident at Thornbury Road.

#### **20/152 To note dates of the next Parish Council meetings:-**

- (a) Full Council Meeting – 18 August at 7.30pm. The meeting closed at 9.30pm.

**Schedule of Payments for approval at the Parish Council Meeting  
21<sup>st</sup> July 2020**

PAYEE	INFORMATION	£
MICROSHADE BUSINESS CONSULTS	OMEGA HOSTING – JULY 2020	64.80
KATHERINE DOUGHTY	MILEAGE AND EXPENSES	137.76
OXFORD SECURITY SERVICES	ALARM CALL OUT - PAV	36.00
WODC	GRASS CUTTING - MAY	1568.62
WODC	GRASS CUTTING – APRIL	282.12
WODC	EMPTY DOG BINS JULY-SEPT	486.82
EYNSHAM WOMEN’S INSTITUTE	GRANT 2020/21	250.00