



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held remotely at 7.30pm
on Tuesday 7 July 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr M Chen, Cllr P Crowley, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr F Zealley and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were three members of the public present.

20/124 To receive apologies for absence - Cllr S Brown and Cllr K Crowe.

20/125 To receive Declarations of Interest in agenda items - None.

20/126 To approve the minutes of the Parish Council Meeting of 7 July 2020 – It was **RESOLVED** that the above minutes were signed as true records.

20/127 Public Participation – District Cllr Dan Levy reported that Grosvenor’s Garden Village outline planning application has been submitted. The Area Action Plan is likely to be considered by the Cabinet in July. A representative from the Nature Recovery Network reported on their grant from Trust for Oxfordshire Environment which did not include the roundabout wildflower areas. It was noted that the roundabouts wildflower areas project needs a specialist to undertake the work to enable a greater outcome of success.

20/128 To receive correspondence.

- (a) Resident – Bus shelter, Barnard Gate. The bus shelter is very dilapidated. It was hoped that bus services might one day resume through Barnard Gate and therefore the bus shelter should be repaired. Clerk is to obtain quotes for consideration.
- (b) Oxfordshire County Council (OCC) Biomass harvesting – Email was noted. Clerk is to respond requesting that under no circumstances must the company harvest again during the birdnesting season.
- (c) Resident – Removal of the Bring Site. The residents’ appreciation was noted.
- (d) OCC/County Cllr Charles Mathew email - Minerals & Waste Cabinet Advisory Group. Noted
- (e) Resident – ‘Lock down blog’ & EPC submission. Clerk is to submit.
- (f) PCSO Lucy James – The Council noted with regret, PCSO Lucy James’ resignation.

20/129 To receive the Clerk’s Report – Clerk queried Councillor attendance of a training event.

20/130 To receive the report on Village Centre Re-opening and consider the proposals – The proposals were circulated. Noted that an offer for new cycle racks had since been received from WODC. Councillors are to make recommendations for consideration at the next meeting. It was **RESOLVED** to approve the Village Centre Re-opening proposals subject to funding being obtained to cover the cost of the Temporary Traffic Regulation Order or the fee being waived.

20/131 Eynsham Nature Recovery Network (NRN) project proposals.

- (a) To receive an update on the roundabout wildflower areas project, consider options and agree actions – Cllr Macken reported that due to the difficulty and specialism required in creating successful wildflower areas, this project is postponed to next year until Risk Assessment/insurance issues have been resolved and experience has been gained in creating other wildflower areas. It was agreed to review the quotes and specifications for consideration in the 2021/22 financial year budget and pause the progress with the roundabouts for the current time.

- (b) To consider quotes for the roundabout wildflower areas project (if appropriate) – Agenda item not considered in view of (a) above.
- (c) To consider ownership and maintenance of 40 crab apple and hazel ‘whips’ at Oxford Road verge, for 4 years, planted by the group – It was **RESOLVED** to accept ownership and maintenance of the whips. (Cllr Macken offered to undertake the maintenance by removing any dead whips and unnecessary plastic coverings).
- (d) To receive an update on future EPC/NRN activities – Cllr Macken discussed the NRN philosophy; how organisations are provided with guidance/grants and the organisations then undertake biodiversity projects. Cllr Macken outlined priorities for the next 6 months. These are obtaining £10m public liability insurance to enable working on the highway, creating a generic Risk Assessment, update the Council’s Climate Change policy, review the grass cutting maintenance schedule and work on adhoc community garden projects. A future project process was discussed.

20/132 Fishponds.

- (a) To consider a volunteer working party installing steps adjacent to the wheelchair ramp at a cost of £58 (subject to the Clerk drafting and completing a Risk Assessment) – It was **RESOLVED** to install the steps as proposed.
- (b) To note damage to one of the boardwalks and note a quote of £217 has been accepted for its urgent repair. Noted. The quote also included a small sum for replacement Wharf Stream Way posts.

20/133 Play Areas.

- (a) To consider a quote from TCL for fence and play equipment repairs and agree actions – It was **RESOLVED** accept TCL’s costs for the repair of the gate, sandpit, seesaw and boundary fencing totalling £4662.26.
- (b) To note the Government’s Guidance for Managing Playgrounds and agree a re-opening process – The process set out in Appendix A was agreed.

20/134 To consider bench refurbishment/replacement quotes for The Square and agree actions – It was **RESOLVED** to purchase 4 replacement benches and have memorial plaques transferred. Clerk is to draft a Memorial Bench Policy.

20/135 Planning matters.

- (a) To consider planning applications:-
 - (i) 20/01298/HHD - 41 Falstaff Close - Single storey extension to garage and conversion to office. Comment only that if the Local Planning Authority is minded to approve the application, it should be subject to a condition to ensure the development remains ancillary accommodation to the host dwelling.
 - (ii) 20/01414/HHD - 72 Hazeldene Close - Erection of single storey rear extension. No objection.
- (b) To receive an update, consider a response (as necessary) and agree actions regarding the Garden Village – The Garden Village application has been submitted to the District Council, but is not yet available online. It is scheduled to be considered by the Cabinet on 22 August. The Area Action Plan is also due for consideration at the same time.
- (c) To receive an update, consider a response (as necessary) and agree actions regarding the West Eynsham Strategic Development Area – Following the recent online consultation by Jansons, it is noted that residents are still welcome to submit responses.

20/136 To receive reports from Councillors representing the Council on outside bodies/ meetings – Cllr Rylett is to organise a meeting with a Housing Policy Officer re. Community Land Trusts. The Chairman reported on a meeting with WYG re. Spine Road/A40 access and the provision of ‘social distancing’ street signage by WODC.

20/137 To note dates of the next Parish Council meetings:-

- (a) Traffic Advisory Committee Meeting – 14 July at 7.30pm.
- (b) Full Council Meeting – 21 July at 7.30pm. The meeting closed at 9.30pm.

Each play area and the skate park will be monitored daily to ensure the rules are being complied with. If it is found that the rules are not being followed, the Council will close the area again until Government Guidelines are relaxed.

Old Witney Road

- 1) RoSPA trained Councillors to undertake a thorough inspection and calculate maximum number of play area users.
- 2) Display temporary signs advising Play Area/Coronavirus Rules.
- 3) Remove swings to enable social distancing.
- 4) Undertake a Risk Assessment.
- 5) Re-open play area assuming no major defects are identified (none anticipated as at 8 July) and/or no extraordinary concerns identified in Risk Assessment.

Oxford Road Play Area & Skate Park

- 1) Undertake urgent graffiti removal and repair work.
- 2) Obtain satisfactory RoSPA inspection reports.
- 3) Remove swings to enable social distancing.
- 4) Calculate maximum number of users.
- 5) Display signs advising Play Area/Coronavirus Rules.
- 6) Cut back overhanging vegetation along footpaths in the play area.
- 7) Undertake Risk Assessments.
- 8) Re-open areas assuming no major defects are identified in the RoSPA inspections and/or no extraordinary concerns identified in Risk Assessments.

Dovehouse Close 'Come & Play'

- 1) Undertake urgent repair work.
- 2) Obtain satisfactory RoSPA inspection report.
- 3) Remove swings to enable social distancing.
- 4) Calculate maximum number of play area users.
- 5) Display signs advising Play Area/Coronavirus Rules.
- 6) Undertake a Risk Assessment.
- 7) Re-open play area assuming no major defects are identified in the RoSPA inspection and/or no extraordinary concerns identified in Risk Assessment.